



Town of Wickenburg **Banner Permit Application**

Name of Business/Organization: _____

Mailing Address: _____

Applicant / Contact Name: _____

Telephone No: _____ Email: _____

Event Date(s): _____

Start Date of Banner Run: _____ Stop Date of Banner Run: _____

Title/Purpose of Event: _____

Wording on Banner (you may attach a diagram):

All banners must have steel reinforced metal grommets every two feet (2'), have adequate airways and be constructed of durable material. The maximum size for the Town Hall Fence and the Underpass Bridge is 14 ft. (length) by 3 ft. (width). The size requirement for the Hassayampa River Walk Bridge is between 30 ft. and 50 ft. (length) and 4 ft. (width) for visibility.

The Town's Public Works Department will hang and remove the banner.

The banner shall be delivered to the Public Works Department by 3 p.m. the Wednesday prior to the hang date of the banner. Town offices are closed on Fridays.

A twenty dollar (\$20) banner installation / removal fee (per banner) must be submitted with the banner application.

Arrangements can be made to deliver and pick up of banners at the Public Services Building – 553 W. Wickenburg Way. Please call 928-668-0556 or email dbender@wickenburgaz.org.

Any banners not picked up within **30 days** after taken down will be **DESTROYED**. The Town shall not be responsible for any damage to a banner.

Signature of Applicant Date
* * * * *

To be completed by Town staff:

Approved By: _____ Date: _____

- On Railroad Overpass Bridge _____
- On Town Hall Fence _____
- Hassayampa River Walk Bridge _____

Denied By: _____ Date: _____

Reason for Denial: _____

Picked Up / Destroyed On: _____ By: _____