



**Town of Wickenburg
Arizona**

**Fiscal Year
2016-17
Final Budget**





Town of Wickenburg, AZ

Annual Budget Fiscal Year 2016-17

Town Council

John H. Cook, Mayor

Royce Kardinal, Vice Mayor

Chris Band, Councilmember

Kelly Blunt, Councilmember

Sam Crissman, Councilmember

Ruben Madrid, Councilmember

Rui Pereira, Councilmember

Town Manager - Joshua H. Wright	Finance Director - Stephanie Wojcik
--	--

Community Development & Neighborhood Services Director - Steve Boyle	
Chief of Police - Les Brown	Fire Chief - Ed Temerowski
Parks, Recreation & Facilities Director - Robert Carmona	Public Works Director - Vincent Lorefice
Town Clerk - Gloria Leija	Town Magistrate - Sherri Rollison

Enhancing the quality of life in our community through a responsive government.

TOWN OF WICKENBURG, ARIZONA

FISCAL YEAR 2016-17 BUDGET

TABLE OF CONTENTS

	Page
INTRODUCTION	
GOVERNMENT FINANCE OFFICERS ASSOCIATION AWARD	1
ORGANIZATIONAL CHART	2
TRANSMITTAL LETTER	3
TOWN LEADERS	6
MISSION, VISION & BELIEFS	8
STRATEGIC PLAN	9
COMMUNITY PROFILE	12
FINANCIAL STRUCTURE	13
BUDGET PROCESS/CALENDAR	15
FINANCIAL POLICIES & GOALS	18
SUMMARIES - An overall view of each fund by type.	
TOTAL BUDGET SUMMARY	23
GENERAL FUND SUMMARY	31
OTHER FUND SUMMARIES	33
CAPITAL IMPROVEMENT PLAN SUMMARY	36
GENERAL FUND - used to account for all financial resources of the Town, except for those required to be accounted for in another fund.	
100 101 GENERAL FUND REVENUES	41
100 105 FINANCE	43
100 110 GENERAL SERVICES	45
100 116 TOWN MANAGER	47
100 121 TOWN CLERK	49
100 125 TOWN COURT	51
100 130 TOWN ATTORNEY	53
100 145 LIBRARY	55
100 150 PARKS, REC & FACILITY MAINTENANCE	57
100 155 COMMUNITY DEVELOPMENT	61
100 160 PUBLIC WORKS ADMINISTRATION	64
100 165 POLICE	66
100 170 FIRE	71

TOWN OF WICKENBURG, ARIZONA

FISCAL YEAR 2016-17 BUDGET

TABLE OF CONTENTS

Page

SPECIAL REVENUE FUNDS - are used to account for the proceeds of specific revenue sources which are legally restricted to expenditures for specific purposes.

300	300	HURF	75
305	305	VULTURE MINE RD TAX FUND	78
320	320	BED TAX	80
325	325	LOCAL TRANSPORTATION ASSISTANCE	82
380	380	GRANTS	84
400	400	CEMETERY	86
410	410	COURT J.C.E.F	88
411	411	FILL THE GAP	90
418	418	LOCAL COURT ENHANCEMENT	92
421	421	COPS	94
428	428	GOHS	96
430	430	COMMUNITY BASED PROJECTS	98
432	432	PUBLIC SAFETY EQUIPMENT	100
433	433	ATTORNEY GENERAL ARMOR	102
445	445	LIBRARY INTERNET/READING	104
450	450	LIBRARY RECIPROCAL	106
470	470	RICO	108

ENTERPRISE FUNDS - are used to account for operations that are financed and run in a manner similar to the private business sector, where the intent of the governing body is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered through user fees.

500	500	WATER 1 UTILITY	111
501	500	WATER 2 (WR) UTILITY	116
510	500	ELECTRIC UTILITY	119
520	500	SANITATION UTILITY	123
530	500	WASTEWATER 1 UTILITY	127
531	500	WASTEWATER 2 (WR) UTILITY	132
580	580	AIRPORT	135

INTERNAL SERVICE FUNDS - are used to account for the financing of goods and/or services provided by one department to another department on a cost-reimbursement basis.

600	600	MAINTENANCE SHOP	139
620	620	FUEL FACILITY	142

TOWN OF WICKENBURG, ARIZONA

FISCAL YEAR 2016-17 BUDGET

TABLE OF CONTENTS

Page

CAPITAL PROJECT FUNDS- are used to account for financial resources to be used for the acquisition or construction of major capital infrastructure.

700 700	CAPITAL IMPROVEMENT	145
720 720	DEVELOPMENT FEE - WATER	148
724 724	DEVELOPMENT FEE - LIBRARY	150
726 726	DEVELOPMENT FEE - P & R	152
730 730	DEVELOPMENT FEE - STREETS	154
750 750	CONSTELLATION & RODEO GROUNDS	156

TRUST AND AGENCY FUNDS- are used to account for assets held by a governmental unit in a trustee capacity or as an agent for individuals, private organizations, other governmental units. These include, Expendable Trust Funds, Nonexpendable Trust Funds, Pension Trust Funds, and Agency Funds.

800 800	FIRE PENSION	159
850 850	RETIREMENT	161

DEBT SERVICE FUNDS- are used to account for payment of general obligation bond principle and interest from governmental resources and special assessment bond principal and interest from special assessment levies when the Town is obligated in some manner for the payment.

Currently None	163
----------------	-----

APPENDIX

OFFICIAL FORMS (SCHEDULES A, B, C, D, E, and F)	165
RESOLUTION	177
PERSONNEL SALARY DISTRIBUTION	178
SOME THINGS TO DO IN TOWN	183
COMMUNITY CHARACTERISTICS & STATISTICAL	184
GLOSSARY OF ACRONYMS & TERMS	188



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

Town of Wickenburg

Arizona

For the Fiscal Year Beginning

July 1, 2015

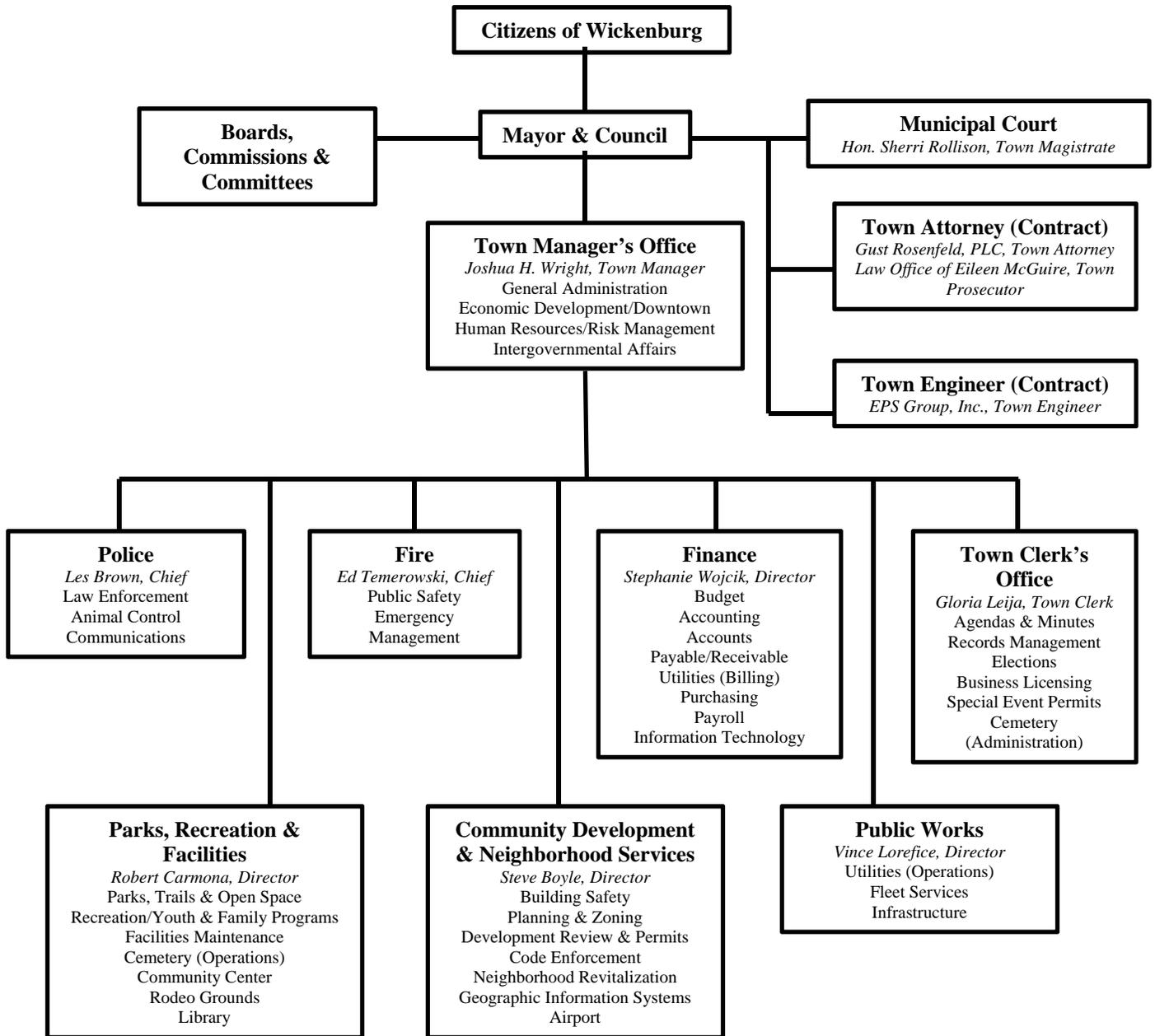
Executive Director

The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to the Town of Wickenburg, Arizona for its annual budget, for the fiscal year beginning July 1, 2015. In order to receive this award a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communications device.

This award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA again for the fiscal year beginning July 1, 2016 to determine its eligibility for an award.

ORGANIZATIONAL CHART

The following organizational chart illustrates the overall structure of the town government.



Honorable Mayor and Members of the Town Council:

After months of careful planning, discussion, and analysis, I am honored to present you with the Town of Wickenburg's Fiscal Year 2016-2017 final budget, which was adopted by the Town Council on June 20, 2016. Rooted in the Wickenburg Strategic Plan, the budget serves a guide to the Town's priorities and activities in the coming year and is designed to help citizens and other stakeholders understand clearly how their tax dollars are spent.

The total budget for all funds combined is \$31,116,107, a 2.3% decrease in expenditure authority from Fiscal Year 2015-2016. Despite the decline in projected spending, which is attributable mostly to the completion of several large capital projects, the Town's fiscal health is very strong and continuing to improve.

The Council's leadership in operating the Town conservatively and maintaining a balanced budget, even during challenging economic conditions, has produced tangible results that have positioned Wickenburg well for new investment and growth.

Budget Process

The budget development process commenced in January with the Council's annual strategic planning session. With the aid of a professional facilitator, councilmembers discussed accomplishments from the previous calendar year, reviewed each component of the current Wickenburg Strategic Plan, and agreed on changes that should be included in the next edition of the Plan. Later that month, the Town's executive team also held its professionally-facilitated retreat, which assessed the Council's policy direction and developed action steps for inclusion in the Plan.

Also in January, department heads received budget request forms, which were due to the Finance Department in March. During individual department and division budget meetings with the Finance Director and Town Manager, a hybrid approach of trend analysis and zero-based budgeting was used to ensure appropriate resources were allocated to each activity.

To update the Town's Five-Year Capital Improvement Plan (CIP), the Capital Projects Oversight Committee (CPOC), comprised of a representative from each department, met twice. The CPOC's recommended plan was then submitted to the Town Manager for further review and prioritization of projects based on the Council's goals. Particular emphasis was placed this year on ensuring all five years of the plan were balanced with projected available resources. Further, all projects identified for completion in FY 2016-2017 anticipated to add significant maintenance or operational costs are likewise funded adequately in the General Fund.

At the Council's direction, the citizen-led Finance Advisory Commission reviewed the budget on April 5 and unanimously recommended its approval. The Council subsequently met for a budget study session on April 18, where key budget themes were presented and councilmembers requested various modifications to the proposed spending plan. After making the requested changes, the Council adopted the tentative budget on May 16 and the final budget on June 20.

Factors Affecting the Budget

Short-Term Factors Influencing Decisions

The adopted budget addresses several immediate Council goals while positioning the Town well for the future. At the Council's direction, the Town formed an employee health insurance committee that met several times over the past year to review options for controlling rising costs, ultimately deciding (for the first time) to offer more than one plan option. These plans are anticipated to hold flat or even slightly lower the overall cost of insuring employees and their dependents, with minimal reduction of benefits.

Also following a long-stated Council goal of better linking pay and performance, the adopted budget includes the return of merit compensation for the first time since FY 2008-2009. While small, the one-time performance pay stipend is expected to grow in future years as financial resources are available. An across-the-board cost-of-living increase (COLA) is also included this year to help the transition to a "pay for performance" compensation philosophy.

The adopted budget likewise includes the first significant addition of new positions in many years, all of which are tied directly to workload and specific Council goals. The 4.5 new, full-time equivalent employees will be assigned to the Town Manager, Police, Public Works, Finance, and Parks, Recreation & Facilities departments.

Long-Term Challenges and Opportunities

Great attention was given this year to shielding the Town, to the greatest degree possible, from the effects of future economic downturns. Using lessons learned during the recent recession, along with a sharp uptick in one-time revenues such as construction transaction privilege taxes, the Town is buying down long-term liabilities such as retirement expenses while also strengthening its General Fund reserves. Another such change is the first year of a multi-year plan to reduce General Fund dependency on Enterprise Fund administration charges by progressively eliminating the portion transferred for public safety expenses.

The Town is also taking a disciplined approach to new spending, even as development activity increases and revenues are available to support additional positions. To avoid overdependence on growth to support core operations, which has caused major fiscal challenges in cities across Arizona, the Town continues to outsource portions of services such as code enforcement, building inspections, and building plan review until a more consistent revenue trend can be established.

Spending Overview

Priorities and Issues

Despite continued economic growth, the Town continues to prioritize "needs" over "wants" in its spending habits. Featured in the adopted budget are basic services such as street maintenance, which is addressed through fully funding the second year of the Town's adopted Three-Year Pavement Preservation Plan. Likewise, this fiscal year will see a major step forward in a multi-year initiative to bring public safety technology up-to-date with peer agencies through full implementation of mobile data terminals and body cameras.

Creating a downtown that is safe, clean, and appealing for businesses and visitors is another spending priority taken directly from the Wickenburg Strategic Plan. Additional aesthetic and public art enhancements, major repairs to the Hassayampa River Walk pedestrian bridge, and a second phase of the Washington Street improvements project near the Henry Wickenburg Historic Home are all critical components of the CIP.

Further, the Town has made great strides over the last three years in addressing the Youth & Families and Natural Resources & Recreation priority areas of the Wickenburg Strategic Plan. Those advancements will continue in FY 2016-2017 through projects such as a second round of enhancements to the Wickenburg Public Library & Learning Center and a complete replacement of the Coffinger Park playground. In one of its most exciting projects, the Town will also partner with the Wickenburg Unified School District on Phase II of the Kerkes Trailhead Area & Hassayampa Elementary School Drainage Project, which will transform a portion of downtown while providing a safe school site and new access to recreational amenities.

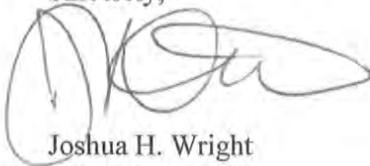
Summary

The Council is to be commended for its visionary leadership and trust in the Town's executive staff to deliver public value through the FY 2016-2017 adopted budget. While investing in programs that matter both now and in the future, the Town government continues to be an excellent value for citizens, boasting a moderate transaction privilege tax rate and the second-lowest combined property tax rate in Maricopa County. That rate has not increased since FY 2014-2015, and all of the Town's property tax revenues continue to be dedicated to public safety expenditures.

Most important, the Town's budget serves as a roadmap for continuing to build trust with the Wickenburg community by spending their tax dollars wisely while saving for major projects and initiatives that may not occur until long after the current Council has left office. Under the Council's watch, the Town has avoided risky debt and is projected to have its highest general fund reserve balance in decades at more than \$2,000,000.

I am tremendously thankful for the Council's support and the diligent efforts of the Town's staff, in particular Finance Director Stephanie Wojcik, who were instrumental in preparing the FY 2016-2017 budget. It is truly a fun and exciting time to be in Wickenburg.

Sincerely,



Joshua H. Wright
Town Manager

TOWN LEADERS

JOHN H. COOK - MAYOR



John H. Cook was first elected to the Wickenburg Town Council in June 2004 for a four-year term. He was reelected to a second term in 2008 and selected as Vice-Mayor on December 1, 2008. He was elected Mayor starting December 3, 2012. Mayor Cook was born in Jonesboro, Louisiana, and has lived in Wickenburg since 1973, where he worked for Arizona Public Service until retiring in May 2008 after more than 30 years with the company.

Mayor Cook is married and; has five grown children, nine grandchildren, and five great grandchildren. When he can find the time, he loves to hunt and fish in this beautiful state, and also enjoys barbequing, which

he frequently does at benefits for various needs in Wickenburg.

ROYCE KARDINAL – VICE MAYOR

Vice Mayor Royce Kardinal has a lifelong love for her hometown. As a third generation Wickenburg resident, she has devoted herself to bettering her community in almost every way possible. She spent most of her career in the hospitality industry operating hotels and restaurants, then capped off her working days as Executive Director of the Desert Caballeros Western Museum.

Vice Mayor Kardinal graduated from Wickenburg High School and Woodbury University. She and her late husband Glenn raised their three daughters in Wickenburg. Vice Mayor Kardinal recently married Daryl Ferree.

Active in the community, she served in leadership roles with many local organizations, and continues to be a visionary, but never forgets Wickenburg's rich past. Vice Mayor Kardinal believes strongly in protecting our Western lifestyle while focusing on future opportunities for growth and economic security.





CHRIS BAND - COUNCILMEMBER

Chris Band has been a resident of Wickenburg since 2002 and has served on the Town Council since 2006. He is a graduate of the University of Pittsburgh and presently works in the field of risk management.

Councilmember Band is married with a son and a daughter. In his spare time he enjoys spending time with family and believes that the quality of Wickenburg's educational system is a critical part of its future.

KELLY BLUNT – COUNCILMEMBER

Kelly Blunt was first elected to the Council as mayor in 2008; he was then reelected as a councilmember in 2012.

Councilmember Blunt was born two weeks after his parents moved to Wickenburg in 1972. He is a graduate of Wickenburg High School and previously worked for the Town's Public Works Department and as a volunteer firefighter; he is presently employed as a realtor.

Councilmember Blunt is proud to follow in his family's footsteps as a public servant. His father, Skip, served as the Town's building inspector for 24 years, was a volunteer firefighter for more than 20 years, and currently sits on the Planning & Zoning Commission. Councilmember Blunt is married to Debbie and has two daughters, Sierra and Savannah. In his free time, he enjoys hunting, fishing, and camping with his family.



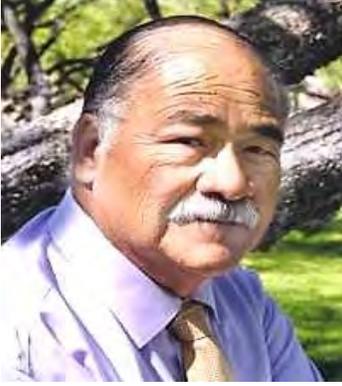
SAM CRISSMAN - COUNCILMEMBER

Councilmember Sam Crissman was born in western Pennsylvania and moved to Wickenburg as a young child. He proudly graduated from Wickenburg High School and served in the United States Air Force, being honorably discharged in 1978.

Since 1986, Councilmember Crissman has been a licensed contractor, building hundreds of homes in the Wickenburg area along with several commercial buildings. He frequently volunteers for various community causes and holds lifetime memberships in the National Rifle Association and the Rocky Mountain Elk Foundation.



Council Member Crissman is married to Brenda and has three children, Alexi, Blake, and Luke. He enjoys the outdoors, hunting, and fishing.



RUBEN MADRID - COUNCILMEMBER

Councilmember Ruben Madrid grew up in Phoenix and began his career with an ambulance company as an emergency medical technician before coming to Wickenburg in 1981. Following 25 years of service with the Town's police department, he retired in 2006 as a Sergeant.

Councilmember Madrid is a longtime volunteer who was active in the police reserves and the Cops Who Care charity. Currently, he works for the Wickenburg Unified School District as the Director of security at Wickenburg High School.

RUI PEREIRA - COUNCILMEMBER

Rui Pereira was appointed in June 2016 to fill a vacancy on the Town Council. He previously served on the Council from 2008 to 2012.

Council Member Pereira has a background in hotel operations and information technology. He started his career as a software trainer/project manager for Micros Fidelio Software installing property management systems in South America and the Caribbean. He later served as Director of Information Technology and Chief Information Officer for Loreto Bay Company in Scottsdale, Arizona.

A Wickenburg resident since 1995, Council Member Pereira is a former General Manager of Rancho de los Caballeros Guest Ranch and the former Executive Director of The Wellik Foundation and the Flying E Guest Ranch. He currently works for SkyTouch Technology, a Phoenix-based software company serving the hotel industry.



MISSION, VISION & BELIEFS

Mission Statement

The mission of the Town of Wickenburg is to provide excellent customer service and a clean, safe, and vibrant western community for the benefit of all residents, businesses, and visitors.

Vision & Beliefs

Wickenburg will be known as the best western town in Arizona, and one of America's best places to live, raise a family, do business, and enjoy an outdoor lifestyle.

STRATEGIC PLAN

In municipal government, one of the primary purposes of strategic planning is to set the stage for the annual budget process. It is the goal of council and staff to ensure that this strategic plan is implemented through sound planning with a clear and open process, providing a roadmap for annual resource allocation decisions to assist with long-range financial plans.

Economic Development

GOAL: Make Wickenburg a destination for business.

Objective #1: Make it easy for businesses to locate and thrive in Wickenburg.

Initiatives:

- Partner with financial institutions, nonprofit entities, and other government agencies to create a menu of options for small business financing.
- Make strategic infrastructure investments that are directly tied to economic development opportunities through partnerships with key stakeholders.
- Identify and pursue options for financing needed telecommunications improvements in partnership with private providers.
- Support workforce development efforts that enable Wickenburg employers to attract and retain top talent, especially in partnership with Arizona@Work: Maricopa County, West-MEC, and the Wickenburg School District.
- Partner with transit providers to broaden options for commuters and visitors to get to Wickenburg.

Objective #2: Strengthen partnerships and communication between the Town and the local business community.

Initiatives:

- Increase the frequency of two-way communication among the Town, economic development organizations, and local businesses, including updates on new policies and resources and surveys to determine business needs.
- By all means available, promote Wickenburg as a destination for outstanding arts and cultural amenities, special events, equestrian activities, and healthcare services and careers.
- Identify options for funding full-time staff focused on economic development, marketing, communications, and special events.

Objective #3: Promote sustainable growth of the community while maintaining its high aesthetic value.

Initiatives:

- Pursue annexations along major highway corridors and in areas that add value and future economic potential, keeping in mind future service costs and infrastructure needs.
- Actively engage in Interstate 11 corridor visioning and ensure plans are in place to support necessary annexations and economic development.
- Ensure all entry points to Wickenburg are aesthetically pleasing and include appropriate functional and directional signage.

Downtown

GOAL: Create a unique sense of place, energy and excitement in downtown Wickenburg.

Objective #1: Continue investment in infrastructure, planning and aesthetic elements throughout the downtown area.

Initiatives:

- Adopt regulations that recognize the unique nature of downtown structures and encourage businesses to occupy them while maintaining high aesthetic design standards that promote Western culture.
- Research, plan and implement parking improvements that maximize the use of space and allow visitors easy access to downtown points of interest.
- Eliminate unused, underused, and blighted property in the downtown area through cooperation with property owners and economic development organizations and by regulatory means, where necessary.
- Solicit creative proposals for downtown redevelopment opportunities, including more lodging and event space options.

Objective #2: Create a constant stream of activity in the downtown area.

Initiatives:

- Support Wickenburg's expanding reputation as a destination for arts and cultural activities by increasing their presence and the overall number of events downtown.
- Encourage arts, dining, and retail businesses from other areas of Arizona to consider downtown Wickenburg for future expansion, including through flexibility in Town codes, where necessary.

Public Safety

GOAL: Establish Wickenburg as a safe, family-friendly community by consistently providing one of the best public safety systems in Arizona.

Objective #1: Enhance the visibility and accessibility of Wickenburg's public safety and criminal justice departments and services.

Initiatives:

- Provide regular updates to the Town Council, civic organizations, neighborhood groups, and businesses about department activities, accomplishments, and trends.
- Expand the frequency and scope of interactions with Wickenburg's schools to promote safe campuses and career options, including through Fire and Police Explorer programs.

Objective #2: Provide the necessary tools to strengthen Wickenburg's public safety operations and prepare for future population growth.

Initiatives:

- Continue efforts to modernize facilities, communications, and technology infrastructure and develop capital replacement plans to ensure resources remain current.
- Develop local regulations, adopt appropriate industry standards, and allocate adequate financial resources to effectively deal with property maintenance issues, especially repeat offenders and blight.
- Address traffic enforcement through creative deployment of personnel, resources, and technology.

Youth & Families

GOAL: Create a friendly atmosphere that encourages families to locate in the community.

Objective #1: Enhance Wickenburg’s appeal as a multigenerational community with facilities, programs, and services that attract all age groups.

Initiatives:

- Leverage the Wickenburg Public Library & Learning Center as a downtown destination for educational programming, including partnerships with higher education institutions and “lifelong learning” opportunities.

Objective #2: Ensure that new development meets the Town’s goal of becoming a destination for youth and families.

Initiatives:

- Seek partnerships and opportunities to address the need for workforce-level housing, especially options for teachers and other public servants.
- As appropriate, adopt regulations that require new development to include family and recreational amenities such as parks, playgrounds, schools, paths, trails, and open space.

Objective #3: Strengthen partnerships among service providers in the Wickenburg area to ensure that all youth have an opportunity to engage in age-appropriate recreational and educational programming.

Initiatives:

- Engage existing youth groups, especially the Town’s Youth Commission, to gain program ideas and promote current Town-sponsored activities.
- Collaborate with area nonprofit organizations, schools, and service clubs to ensure that all youth have the opportunity to participate in Town recreational programs, regardless of their financial resources.

Natural Resources & Recreation

GOAL: Establish outdoor recreation and natural resource preservation as hallmarks of the community.

Objective #1: Preserve, enhance, and promote Wickenburg’s natural and recreational resources.

Initiatives:

- Ensure Wickenburg’s long-term water availability through the study of existing resources and pursuit of new opportunities.
- Emphasize connectivity in long-range planning to promote safety and recreation, including sidewalks, crosswalks, multiuse paths, and trails.
- Produce marketing materials, including a community guide, highlighting Wickenburg as a destination for outdoor recreation and equestrian activities.
- Pursue opportunities to reduce the Town’s consumption of finite resources and make use of new technologies for energy efficiency.

Objective #2: Leverage public and private partnerships to develop and manage natural and recreational assets.

Initiatives:

- Partner with other governmental and nonprofit entities to develop management plans for outdoor recreation within and around Wickenburg and ensure that natural resource areas remain open for public use.

COMMUNITY PROFILE

Established: 1863

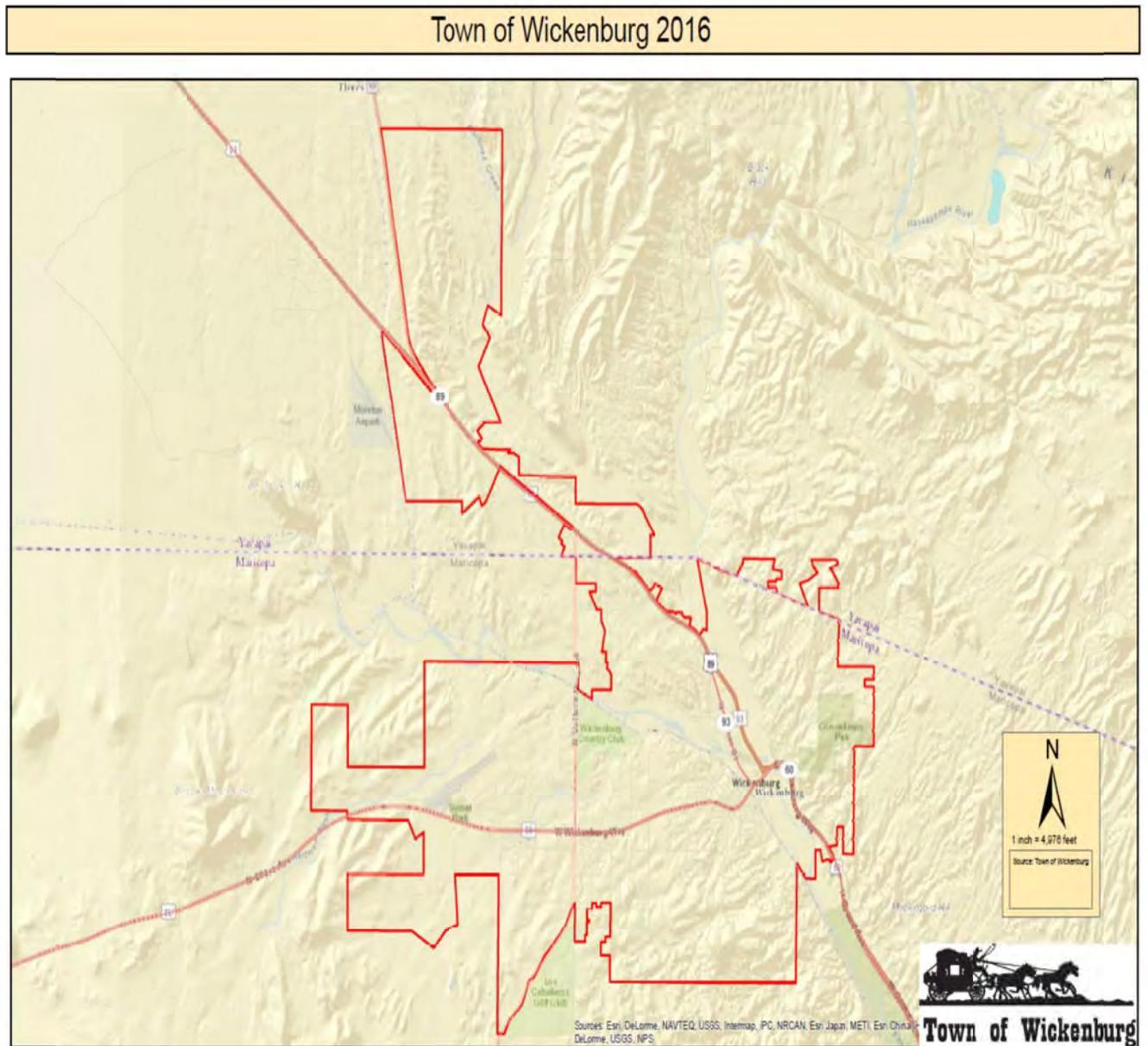
Incorporated: June 19, 1909

Form of Government: Council - Town Manager

Elevation: 2,100 feet

Land Area: approximately 24.2 square miles

Additional statistical information can be found in the appendix of this document.



FINANCIAL STRUCTURE

Financial reports consist of the following format:

Fund - The financial operations of the town are organized into funds, which are defined as a fiscal accounting entity with a self-balancing set of accounts, recording cash and other financial resources together with all related liabilities and residual equities or balances, and changes therein, which are segregated for the purpose of carrying on specific activities, in accordance with special regulations, restrictions, or limitations.

Department - The General Fund is the only fund with multiple departments. The departments are associated with specific service responsibilities. The various General Fund departments are Finance, General Services, Town Manager, Town Clerk, Town Court, Town Attorney, Building Maintenance, Community Center, Swimming Pool, Library, Parks, Recreation & Facilities Maintenance, Community Development & Neighborhood Services, Police, and Fire.

Object - Refers to the specific, detailed expenditure classification. It relates to specific types of items purchased or services obtained. Examples of objects or expenditure include salaries, supplies, contracted services, capital purchases, etc.

The Town's financial operations and fund structure conforms to generally accepted accounting principles. The town's fund structure is comprised of the following funds, all of which contain several individual budgets.

General Fund

The General Fund is used to account for the vast majority of town operations needed to carry out the basic governmental activities of the town. It includes basic services such as General Administration, Finance, Judicial Services, Police, Fire, Community Development & Neighborhood Services, Building Inspection, Parks & Rec & Facility Maintenance, Library Services, and Economic Development functions. The majority of revenues come from state shared revenues, local sales tax, property taxes, intergovernmental revenue, administrative charges, fines and forfeitures, licenses and permits, and miscellaneous revenues.

Special Revenue Funds

Special Revenues are used to account for the proceeds of specific revenue sources other than special assessments, expendable trusts, or major capital projects. These funds are usually restricted by statute, code, or an ordinance to finance a particular function or activity. Special Revenue Funds are supported through either taxes, grants or other restricted revenue sources.

Enterprise Funds

Enterprise Funds are used to account for operations that are financed and operated in a manner similar to private business enterprises. The intent of the governing body is that the costs of providing goods or services to the general public on a continuing basis are to be financed or recovered primarily through user rates, fees, and charges, which are periodically reviewed to adequately cover necessary expenditures. Enterprise Funds account for the Town's Water, Electric, Wastewater, Sanitation, and Aviation services.

Internal Service Funds

Internal Service Funds are used to account for the financing of goods or services provided by one department to other departments on a cost-reimbursement basis. Internal Service Funds account for the insurance and vehicle maintenance functions of the Town. Internal Service Funds are supported through billings to other departments based on the sale of goods and the services provided.

Capital Project Funds

Capital Project Funds are used to account for financial resources to be used for the acquisition or construction of major capital facilities, and other infrastructure, other than those financed by proprietary funds. Transfers

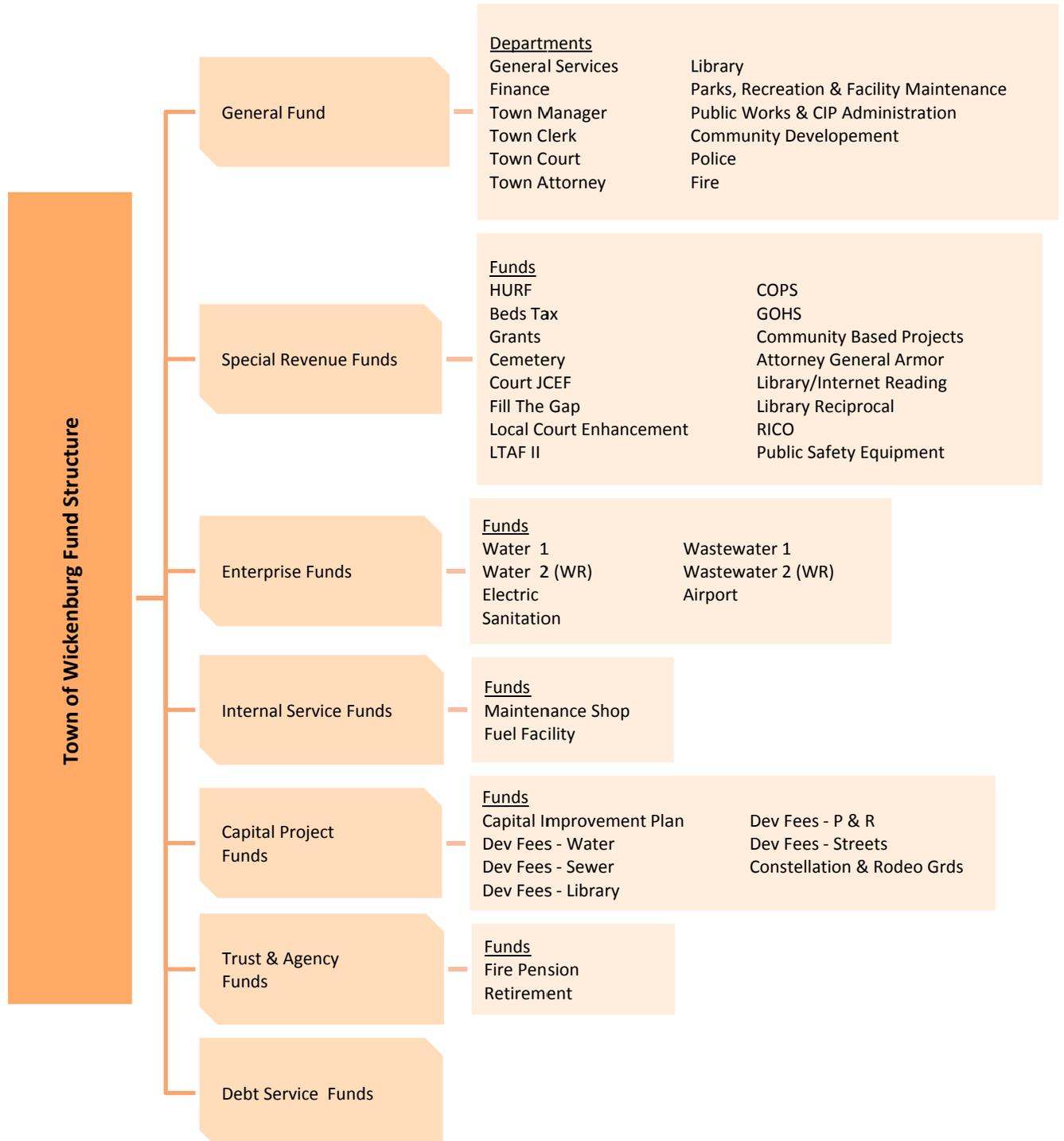
from the Electric Utility Fund, Development Fees, and outside funding support Capital Project Funds.

Trust and Agency Funds

Trust and Agency Funds are used to account for assets held by a governmental unit in a trustee capacity or as an agent for individuals, private organizations, and other governmental units. They include Expendable Trust Funds, Nonexpendable Trust Funds, Pension Trust Funds, and Agency Funds. Revenues come from transfers, interest, and state insurance pensions.

Debt Service Funds

Debt Service Funds are used to account for the long-term payment of principle and interest on borrowed funds. These Funds are supported by the enterprise funds and through taxes.



BUDGET PROCESS

Overview

The Town of Wickenburg budget serves three purposes.

- For the Town Council, it serves as a policy tool and as an expression of goals and objectives.
- Management uses the budget as an operating guide and a control mechanism.
- For the citizens of the town, it presents as picture of town operations and intentions for the fiscal year.

Because of increasing costs, aging infrastructure, and many other issues, governments are under fiscal pressure from citizens demanding higher levels of transparency and accountability. For this reason the Town has chosen to go from a traditional line item budget process whereas we start with funding levels from the previous year and then adjust for known increases or decreases for the following year, to a zero based budget whereas directors focus on prioritizing needs as outlined in the Strategic Plan and then allocate resources to provide the best results. This method is a form of Budgeting For Outcomes where spending is linked to overall community needs, and new ideas, innovations, and improvements are encouraged.

As the budget year proceeds, Department Directors have primary responsibility for monitoring the status of expenditures against their budget. This responsibility includes informing the Finance Department of any significant departures from the plans anticipated in the budget.

The Finance Department has overall responsibility for monitoring the status of all budget units. This is accomplished primarily through analysis of computerized budget performance reports, which compare appropriation amounts on a line-item basis with actual expenditures throughout the year. These reports aid staff in controlling costs and act as any early warning system for the Finance Department. Upon reviewing these reports on a monthly basis, any variances from expected performance are discussed with the appropriate Department Director.

Budget Basis vs. Accounting Basis

The town's financial records are in accordance with Generally Accepted Accounting Principles (GAAP) for governmental entities. Governmental funds such as the General Fund, Special Revenue, Capital Projects, and Debt Service Funds are prepared on the modified accrual basis. Under the modified accrual method, revenues are recognized when they are earned, in other words when they are measurable and available. While expenditures are recognized when they are incurred, with the exception of un-matured interest on long-term debt, compensated absences, claims and judgments, which are recognized when the obligation is expected to be liquidated. The enterprise type funds are kept on an accrual basis of accounting just as in the private sector.

The Comprehensive Annual Financial Report (CAFR) is also prepared in accordance with GAAP. The budget conforms to some exceptions: Encumbrances are treated as expenditures at fiscal year-end; depreciation is not budgeted in Enterprise Funds; inventories are not considered as part of the spendable fund balance.

The town's budget records are prepared on a modified accrual basis. Briefly, this means that obligations of the Town (for example outstanding purchase orders) are budgeted as expenses, but revenues are recognized only when they are actually received. This is consistent with GAAP except for the following:

- Encumbrances are recorded as expenditures (budget basis) as opposed to a reservation of fund balance (GAAP basis).
- Compensated absences are recorded as expenditures when paid (budget basis) as opposed to a liability that is expected to be liquidated from available financial resources as earned and accrued by employees (GAAP basis).
- Sales tax revenue is recorded on the basis of cash collected (budget basis) as opposed to the accrual basis (GAAP basis) whereby amounts are recorded to the period the revenue was earned.

- Capital outlays for Enterprise Funds are recorded as expenses (budget basis) as opposed to fixed assets (GAAP basis). Depreciation is not budgeted; depreciation expenses are recorded on a GAAP basis.
- Principal payments on long-term debt are recorded as expenses (budget basis) as opposed to a reduction of a liability (GAAP basis).
- Proprietary funds such as the Town's Enterprise Funds (water, electric, sanitation, wastewater, and airport), Internal Service, and Permanent Trust funds are budgeted and reported on a full accrual basis of accounting. Under the full accrual basis, expenses are recorded at the time liabilities are incurred and revenues are recognized when they are obligated to the Town (for example, water user fees are recognized as revenue when bills are produced, not when the cash is received). All operating and capital expenditures (except depreciation) are identified in the budgeting process because of the need for appropriation authority.

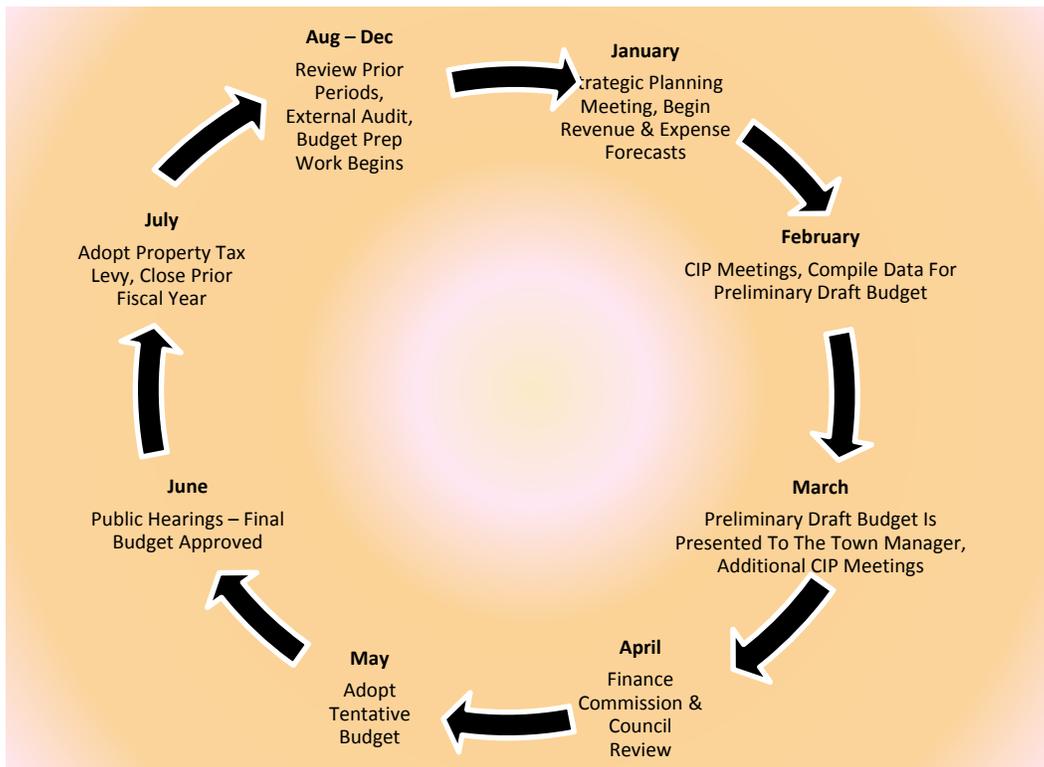
Budget Procedure

- The budget process began in January with a Council Strategic Planning work session. At this time, the Council identifies critical priorities for the upcoming fiscal year. During this month, the Management Team also has a retreat to discuss the Council's goals and set objectives for the next fiscal year. During this month, the Finance Department will send out budget guidelines and worksheets to all Department Directors so they can begin assessing the needs of their departments. At this time, the Finance Department also begins preparing revenue forecasts, which are continuously updated through June.
- During February, the Capital Projects Oversight Committee will meet to begin prioritizing projects or needed equipment recommended by the Management Team, and Department Directors return their completed worksheets to the Finance Department. For financial control, a line item budget is used by Department Directors and supported with written justification.
- During March, the Finance Director will begin compiling the Department Director requests. These requests are analyzed in relation to projected revenue forecasts to determine the adequacy of financial resources. Upon completion, a draft budget is submitted to the Town Manager for review. The Town Manager and Finance Director hold budget meetings with the Department Directors responsible for each budget unit to discuss their requests and make necessary adjustments in order to ensure needed services are provided and the budget is balanced.
- During April, the Finance Commission reviews the draft budget and a Budget Work Session is held with the Town Council at which time the Town Manager, Finance Director and other department Directors explain the budget recommendations and underlying justification for their requests. At this time the Council may request adjustments to the budget before a resolution adopting the Tentative Budget is prepared.
- During May, the Tentative Budget is fine-tuned based on actual revenues and expenses, and adopted by Council. The Tentative Budget sets the expenditure limitation for the fiscal year.
- During June, the Tentative Budget is advertised and public hearings are held for the Final Budget and Property Tax Levy. After these hearings, the Final Budget is adopted.
- In July the property tax levy which is due by the third Monday in August, is adopted.
- In addition to the above steps, throughout the year the Town Manager monitors departmental objectives in relationship to overall goals, and each Director monitors their budgets which are also overseen by the Finance Director.

NOTE: The Budget Amendment Policy can be found under the section *Financial Policies*.

BUDGET CALENDAR

January 16, 2016	Council Strategic Planning
January 20, 2016	Management Team Retreat
January 21, 2016	Provide Budget Guidelines And Worksheets To Department Directors
February 23, 2016	Department Operating Requests Returned To Finance Director
February 25, 2016	1 st Capital Improvement Program Committee Meeting
March 1, 2016	Present The Preliminary Budget To The Town Manager For Review
March 2-10, 2016	Town Manager, And Finance Director Review Of The Entire Budget Meeting Individually With Each Department Director
March 16, 2016	2 nd Capital Improvement Program Committee Meeting
April 5, 2016	Finance Commission Reviews Draft Budget
April 6, 2016	Present The Draft Budget To The Town Council
April 18 & 23, 2016	Budget Work Session With The Town Council
May 16, 2016	Adopt Tentative Budget
June 8 & 15, 2016	Publish Tentative Budget & Public Hearing Notices
June 20 2016	Hold Public Hearing To Adopt Final Budget, Property Tax Levy & Truth In Taxation - Convene Special Meeting To Vote On Truth In Taxation & To Adopt The Final Budget
July 5, 2016	Adopt Property Tax Levy



FINANCIAL POLICIES & GOALS

The following short-term and long-term financial policies, approved by the Wickenburg Town Council, help to meet their goals and ensure the Town has a balanced budget. These policies also assist in overall fiscal planning and management. These policies ensure the Town remains in a solid financial condition, can respond to changes in the economy, and adheres to the guidelines set by the Government Finance Officers' Association.

Accounting and Financial Reporting Policy

- 1) Whenever possible, Generally Accepted Accounting Principles (GAAP) will be followed.
- 2) The Town will use fund accounting and account groups for budget reporting. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions related to certain government functions or activities.
- 3) All governmental fund types, expendable trust funds, and agency funds will use the modified accrual basis of accounting.
- 4) Proprietary fund types, pension trust funds and non-expendable trust funds, will use the accrual basis of accounting.
- 5) General Fund internal support and administrative costs will be allocated to the Enterprise Funds based on the total budget of those departments providing the service.
- 6) The Town will ensure the conduct of a timely and effective annual budget in compliance with all local, state, and federal laws.
- 7) The Town will maintain a policy of full and open public disclosure of all financial activity.

Asset Policy

Capital assets should be valued at cost including all ancillary charges necessary to place the asset in its intended location and condition for use. All land is always capitalized; however, other assets are defined as items having an individual cost of \$5,000 or greater, with an estimated useful life in excess of one year.

- 1) Depreciation on all assets is provided on a straight-line basis over the following estimated useful lives:

a. Land or Building Improvements	10-40
years	
b. Utility Components & Other Infrastructure	5-40
years	
c. Furniture & Equipment	3-10
years	
d. Vehicles	4-20
years	
- 2) If land is purchased, the capitalized value is to include the purchase price plus costs such as legal and filing fees. If land is acquired by gift, the capitalized value is to reflect its appraised or fair market value at the time of acquisition.
- 3) Building costs include both acquisition and capital improvement costs. Capital improvements include structures (e.g. office buildings, storage quarters, and other facilities) and all other property permanently attached to, the structure (e.g. loading docks, patio areas, and garages).
- 4) Furniture, fixtures, software, or other equipment are capitalized at the actual cost of the asset.
- 5) Donated assets are entered based on the fair market value at the time of acquisition plus all appropriate ancillary costs, or the estimated cost when records to determine the fair market value are not available.

Budget Policy

The Town defines a balanced budget as one in which revenues along with beginning fund balances, less required reserves and contingencies are equal to or exceed expenditures approved by the Town Council. Additionally budget policy requirements are that:

- 1) A budget calendar will be prepared annually.
- 2) A comprehensive annual budget will be prepared for all funds.
- 3) The budget will be presented in a manner that is both easily understood by the Town's citizens and public officials and in compliance with all local, state, and federal laws.
- 4) Ongoing operating costs will be supported by ongoing stable revenue sources rather than loans, bonds, or reserves.
- 5) Fund balances should only be used for one-time expenditures such as capital equipment and improvements.
- 6) The Town Council will hold a budgetary work session(s), which will be open to the public, and the Tentative Budget will be available for public inspection.
- 7) A public hearing will be held for public input as required by state statute.
- 8) The Town will maintain budgetary control throughout the fiscal year for each appropriated budget unit.
- 9) Reports comparing actual revenues and expenditures to budgeted amounts will be prepared monthly.
- 10) An annual audit will be performed by an independent public accounting firm.

Budget Amendment Policy

During the fiscal year, each individual budgetary unit is monitored continually by the Town Manager, Finance Director, and responsible Department Director. While the Town may not exceed the total expenditure appropriation originally authorized by Council, it may amend the appropriations through transfers.

- 1) Mid-year budget adjustments will be kept to a minimum.
- 2) All Department Directors are responsible for ensuring that expenditures do not exceed the approved budget.
- 3) Transfers from capital item lines (9#### accounts) require Town Council approval prior to incurring the expense.
- 4) Transfers of up to \$5,000, other than from capital item lines, within the same fund require approval by the Town Manager prior to incurring the expense.
- 5) Transfers of over \$5,000 within or between funds require approval by the Town Council prior to incurring the expense.
- 6) Expenditures not included in the budget may be made through the use of contingency funds at the sole specific discretion of the Town Council.

Debt Management Policy

A debt policy addresses the level of indebtedness the Town can expect to incur without jeopardizing its existing financial position. The Town has developed the following policy:

- 1) Long term debt shall not be issued to finance operations.
- 2) Debt financing will first be reviewed by the appropriate Department Director and then by the Town Manager and Finance Director, with review by the Finance Advisory Commission as needed.
- 3) The Town will consider short-term borrowing or lease purchasing before incurring long-term debt.
- 4) The Town will limit long-term debt to major capital improvements, which cannot be financed from current revenues.
- 5) The Town will repay long-term debt within a period not to exceed the useful life of the improvement.
- 6) The Town will not issue debt in excess of the legal debt margin of twenty-six (26) percent of the Town's assessed valuation.
- 7) Enterprise Funds should finance their own bond sales where appropriate.
- 8) Debt issuance will be pooled together when feasible to minimize costs.

Expenditure Limitation Policy

Expenditure limitations are the annual budget appropriations imposed by the State of Arizona on a municipal government. Should the State imposed limitation not allow for the sufficient needs of the Town the law provides four options:

- 1) A local home rule (alternative expenditure limitation)
- 2) A permanent base adjustment
- 3) A one-time override
- 4) A capital projects accumulation fund

The voters of the Town of Wickenburg approved a permanent base adjustment of \$4,794,034 in March of 2006.

Expenditures Policy

- 1) Ongoing operating costs will be supported through stable permanent revenue sources.
- 2) Minor capital projects or short-term equipment expenditures will be financed from current revenues.
- 3) One-time operating costs are tied to one-time revenue sources to ensure fund balance integrity.
- 4) Enterprise Funds will be self-sustaining to cover costs incurred including the costs of operations, capital outlay, debt service, depreciation, and interdepartmental charges for services where practical and appropriate.
- 5) Monthly reports will be distributed to the Town Manager and Department Directors for management of the budget.

Capital Improvement Policy

The Capital Improvement Plan (CIP) is designed to meet the current and future needs of equipment, vehicles, and infrastructure.

- 1) The CIP shall be developed for a five-year period to allow for appropriate planning.
- 2) Whenever possible, additions to, or replacement of, vehicles and other large equipment will be saved for annually through a reserve within the appropriate fund.
- 3) Proposed capital improvements will be prioritized based on the Town Council's Strategic Plan.
- 4) Capital improvements included in the CIP are those valued at \$10,000 or more.
- 5) Financing of capital expenditures will be first from grants, second from the appropriate fund, third from a transfer from the Electric Utility Fund, and fourth through outside financing.
- 6) The Council will review the five-year plan annually, but are only required to approve the first year as part of the annual budget development process.
- 7) Compliance with debt and fund balance requirements will be maintained for each year of the program.

Investment Policy

The Investment Policy shall govern the investment activities of the Town satisfying state statute requirements as follows:

- 1) Daily operating cash shall be maintained with a local bank through a request for proposal (RFP) issued at least every five years.
- 2) Except for cash in restricted funds, excess operating cash will be consolidated to maximize investment earnings with the Local Government Investment Pool or another investment vehicle at the Town Council's direction.
- 3) Investment income will be allocated appropriately to the fund providing the cash.
- 4) Investments shall be made with safety, liquidity, and yield in mind.

Property Taxes & Bonded Debt Limit Policy

Arizona's property tax provides for two separate tax systems:

- 1) A primary property tax, which is levied to pay current operation and maintenance expenses.
- 2) A secondary property tax levy, which is restricted to the payment of debt service on long-term debt obligations.
- 3) Secondary property taxes cannot exceed 20% for infrastructure projects involving lighting, open space, parks, public safety, recreational facilities, transportation, water and wastewater and 6% for general purpose improvements.

Reserve/Contingency Policy

Reserves are required to cover unanticipated expenditures and revenue shortfalls. The Town's policy is that:

- 1) A reserve/contingency allowance should be appropriated to provide for emergencies, mid-year requests, and unanticipated expenditures.
- 2) A General Fund Reserve will be maintained in an amount not less than 15% of new General Fund revenues for the budgeted fiscal year.
- 3) A contingency will be established for all applicable funds of at least 10%, and the equity of all funds will be maintained to meet the objectives of the fund.
- 4)
- 5) \$100,000 will be budgeted under General Services each year to indemnify the Town for unanticipated insurance claims.
- 6) Expenditures may be made from contingencies only upon approval by the Town Council.

Revenues Policy

All revenues will be appropriated during the budget process:

- 1) The Town will seek to maintain a diversified and stable revenue base.
- 2) The Town will estimate revenue in a realistic and conservative manner using various methods throughout the budget process including consultant information and estimates from the State.
- 3) All non-restricted revenues will be deposited in the General Fund.
- 4) Revenues from growth or development will be allocated to one-time costs whenever possible.
- 5) The Town will aggressively pursue federal and state grant funding.
- 6) The Town will review rates and user fees annually.



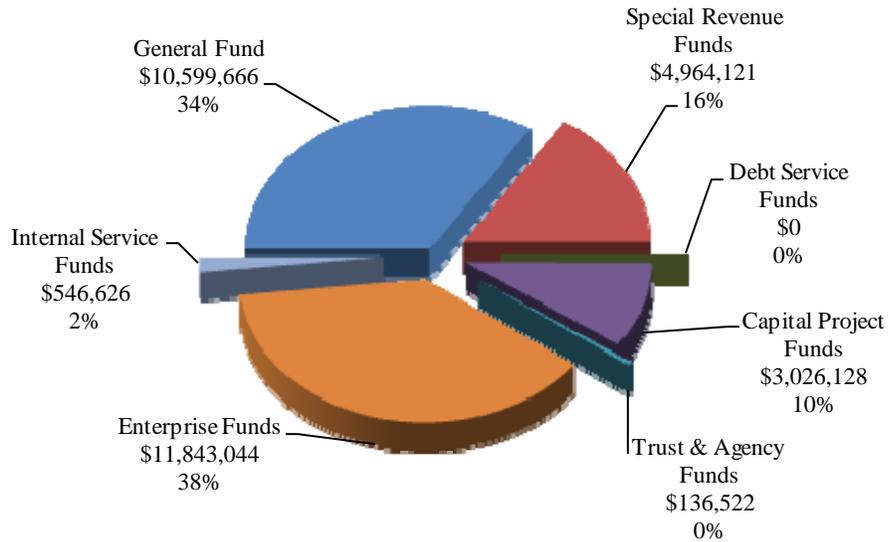
Town of Wickenburg



TOTAL BUDGET SUMMARY

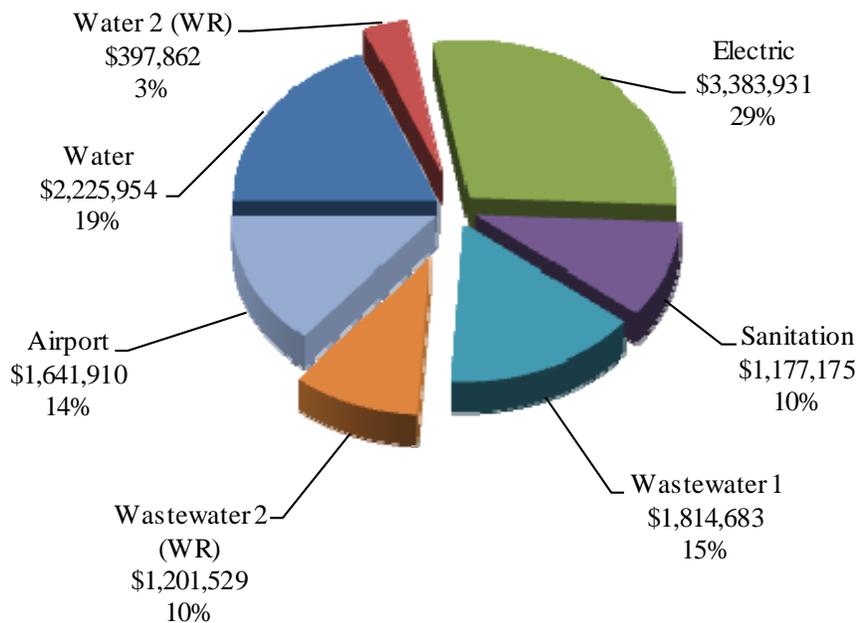
The 2016-17 Budget of \$31,116,107 includes funding for operations, maintenance, and capital expenditures. Of the seven major fund types, \$10,599,666 is for the General Fund, \$4,964,121 is for Special Revenue Funds, the Debt Service Fund remains at zero, Capital Project Funds are \$3,026,128, Trust and Agency Funds are \$136,522, the Enterprises Funds are \$11,843,044 and Internal Service Funds account for \$546,626.

Fund Comparison To Total Budget



The Enterprise Funds, which account for about 38% of the budget overall, is the largest fund type. It is comprised of \$2,225,954 for the Water 1 Utility, \$397,862 for the Water 2 (WR) Utility, \$3,383,931 for the Electric Utility, \$1,177,175 for the Sanitation Utility, \$1,814,683 for the Wastewater 1 Utility, \$1,201,529 for the Wastewater 2 (WR) Utility and \$1,641,910 for the Airport Fund.

Enterprise Funds



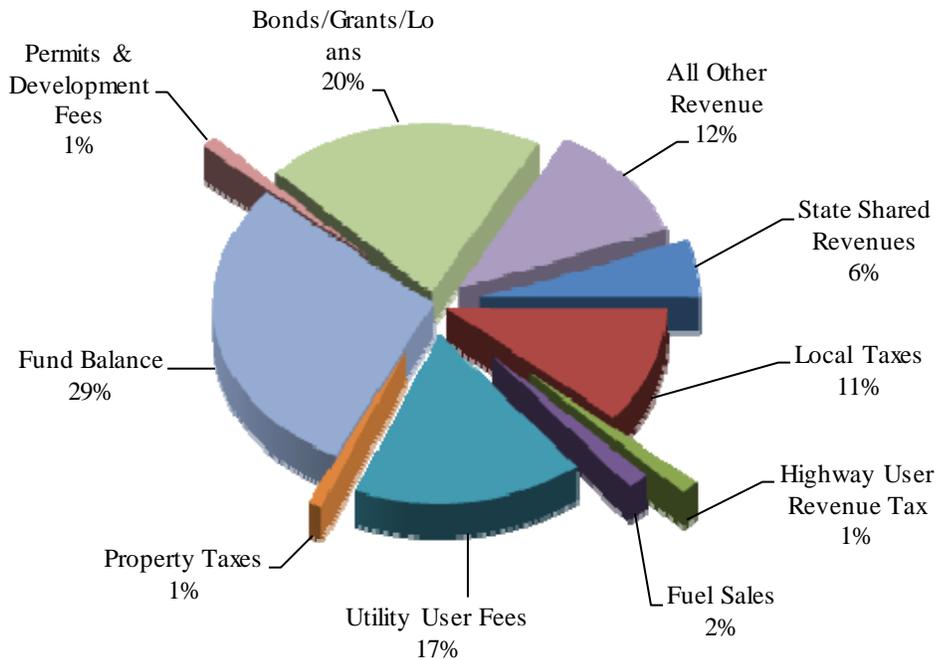
Fund Balance

	Estimated Beginning Fund Balance	Estimated Revenues	Estimated Transfers In(Out)	Estimated Expenditures	Estimated Contingencies/Reserves	Estimated Ending Fund Balance	Increase/(Decrease)
General Fund	\$1,850,449	\$8,222,125	(\$590,000)	\$8,247,376	\$2,352,290	\$1,235,198	(\$615,251)
Special Revenue Funds	\$756,044	\$4,093,051	\$160,000	\$1,093,134	\$3,946,722	\$3,915,961	\$3,159,917
Debt Service Funds						\$0	\$0
Capital Project Funds	\$1,885,043	\$1,499,238	\$1,090,000	\$2,850,241	\$175,887	\$1,624,040	(\$261,003)
Trust & Agency Funds	\$34,451	\$2,488	\$80,000	\$13,439	\$123,083	\$103,500	\$69,049
Enterprise Funds	\$4,344,104	\$9,849,526	(\$740,000)	\$8,980,730	\$2,786,579	\$4,472,900	\$128,796
Internal Service Funds	\$194,520	\$368,574		\$389,357	\$157,269	\$173,737	(\$20,783)
	\$9,064,611	\$24,035,002	\$0	\$21,574,277	\$9,541,830	\$11,525,336	\$2,460,725

Revenues

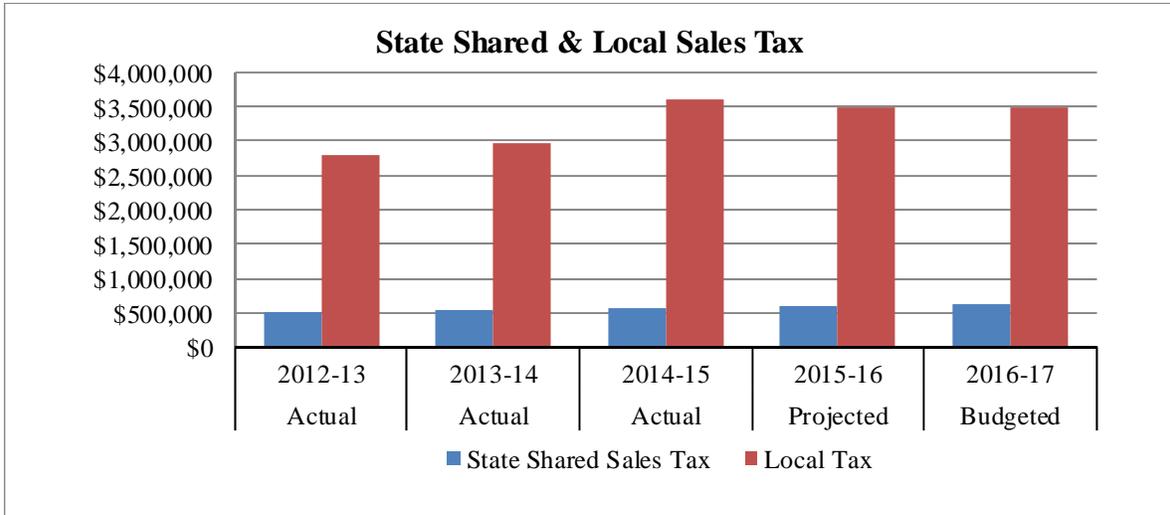
Revenue resources include beginning fund balances, taxes, bonds, grants, loans, fund transfers, permits, and user fees. Revenue estimates are based on assumptions about the local economy, population changes, activity levels, prior year trend information, and the continuation of current state shared revenue practices. The degree of forecast accuracy varies by the revenue source. Total funding sources for the fiscal year budget comes from several sources as follows:

Revenue From All Sources

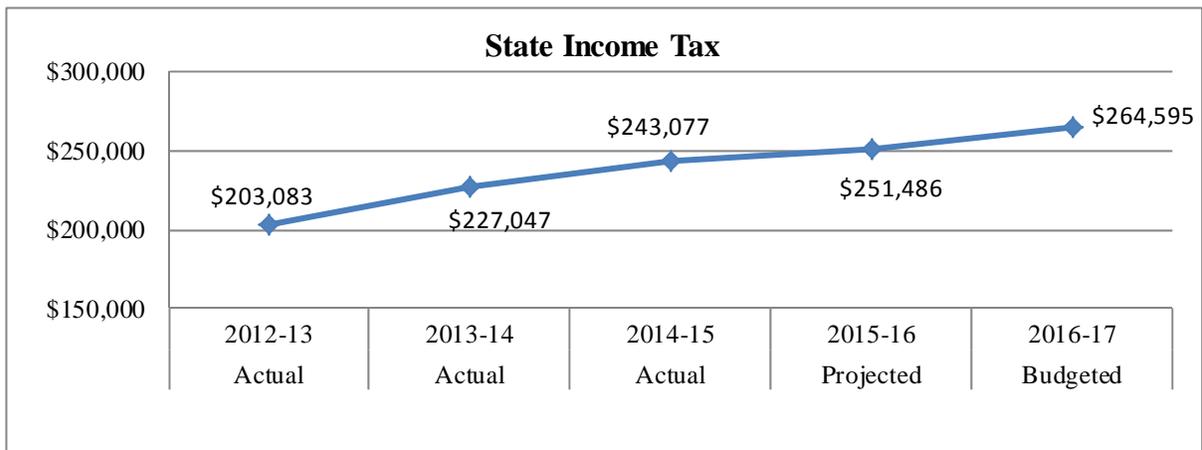


While there are no restrictions by the State on the use of State Shared Sales Tax, the Town has decided to restrict the portion of Local Sales Tax collected through the Bed Tax for marketing and economic development, with the remainder being unrestricted for General Fund use. Revenues from taxes are those used to provide core governmental services such as police, fire, library, a public pool, parks, etc. These revenues are highly dependent on the economy.

As shown in the graph below, the economy in Wickenburg is doing very well both on a Local and State Sales Tax level.



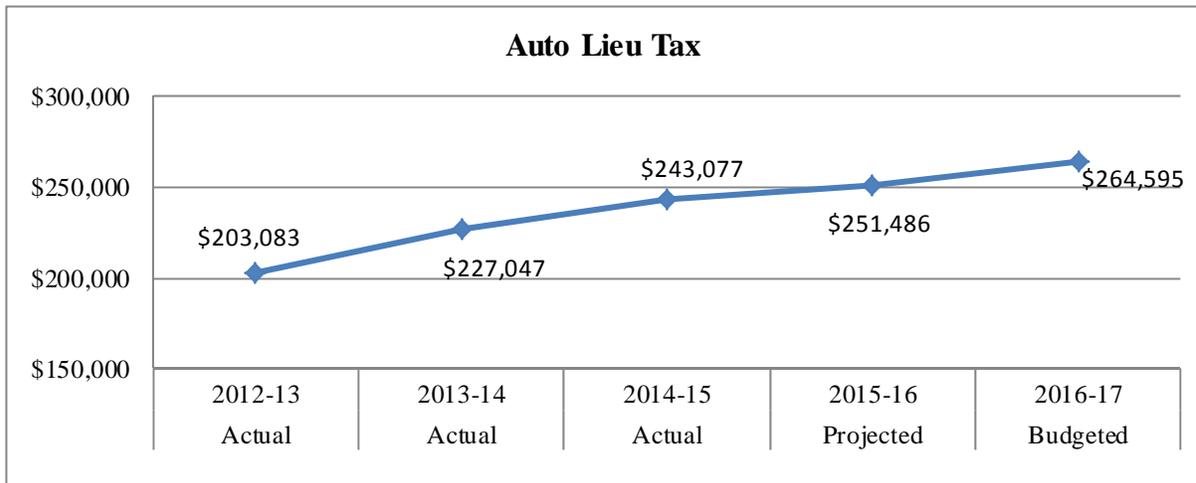
State Shared Income Taxes have no restrictions on their usage, they are utilized by the General Fund the same as the Sales Tax. This tax is collected and 15% of it is distributed by the State to cities and towns two fiscal years following the fiscal year in which it was collected. Each city and town share is allocated in proportion to its population compared to the total population of the state. Like Sales Tax, State Income Tax also indicates an improvement in the economy as reflected in the graph below.



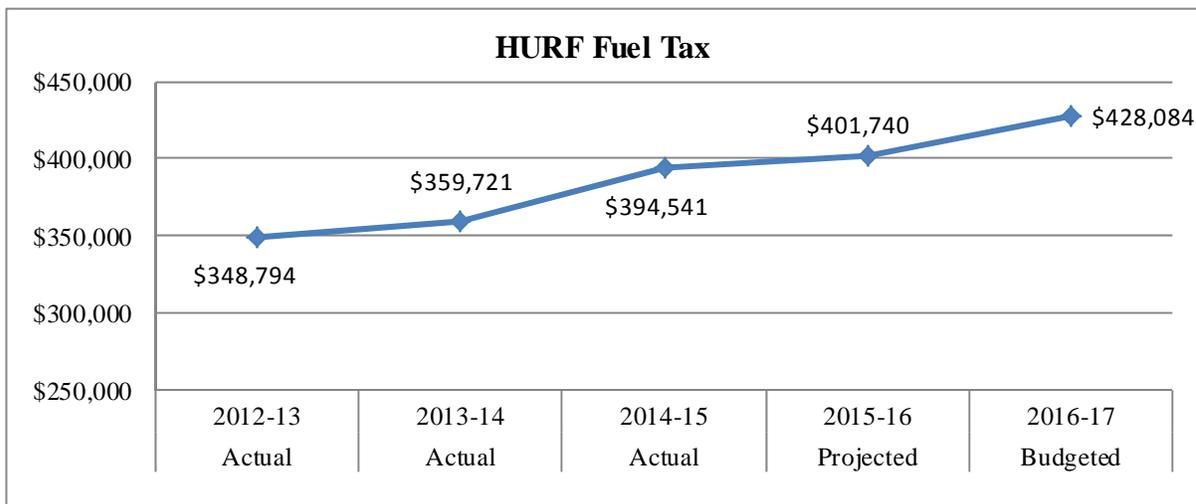
For fiscal year 2016-17, Council has decided to raise the primary property tax levy only by the amount generated from keeping the rate the same as the prior year. Due to growth from annexations and construction, though the rate remains flat, the levy will increase approximately \$9,000.

	Actual 2012-13	Actual 2013-14	Actual 2014-15	Projected 2015-16	Budgeted 2016-17
Population	6,532	6,602	6,661	6,794	6,998
Primary Property Taxes	\$238,940	\$240,701	\$300,290	\$322,500	\$336,290
Per Capita	\$37	\$36	\$45	\$47	\$48

The Vehicle License Tax (VLT), also known as the Auto Lieu Tax, is imposed by the Arizona constitution as an “in-lieu” tax for ad valorem property taxes on motor vehicles. The constitution requires this tax be distributed to the state, counties, cities, and towns. The vehicle tax is based on each \$100 of the vehicle’s value with the valuation base for the first year being 60% of the manufacturer’s base retail price and the depreciation rate being 16.25% for each succeeding year. The rate attributed to incorporated communities is \$2.89 for new vehicles and \$2.80 for vehicles older than one year. Like the above taxes, these revenues are unrestricted and used by the General Fund.



Highway User Revenues are collected by the State through an excise tax on fuel purchases on a per gallon basis, along with a number of additional transportation related fees. There is a State constitutional restriction on these revenues that they be used solely for street and highway purposes so they are accounted for in a Special Revenue Fund known as the Highway Users Revenue Fund (HURF). Up to one-half of the prior year’s distribution may also be used to retire debt issued for street and roadway improvements however the Town does not currently have any debt so all funds are used for operations. State law prohibits the use of this funding for traffic law enforcement or administration of traffic safety programs. Cities and towns receive 27.5% of these revenues based on two factors: population estimates acquired through the most recent census survey and gasoline sales within each county.



Revenues from User Fees are used to provide a service directly tied to that fee such as electricity, water, sanitation, etc. These revenues are used to cover the costs of administration, operations, maintenance, and replacement of the various services provided. Fees are assessed either as a flat (base rate) fee or based on consumption depending on the service.

The following chart shows how budgeted revenues for FY 2016-17 compare with FY 2015-16:

All Revenues	FY 2015-16	FY 2016-17	% Change
State Shared Revenues	\$1,625,467	\$1,738,821	7.0%
Local Taxes	\$3,000,000	\$3,500,000	16.7%
Highway User Revenue Tax	\$397,054	\$428,084	7.8%
Fuel Sales	\$693,182	\$506,479	-26.9%
Utility User Fees	\$5,124,834	\$5,269,996	2.8%
Property Taxes	\$322,500	\$336,290	4.3%
Fund Balance	\$9,326,685	\$9,064,611	-2.8%
Permits & Development Fees	\$205,000	\$360,066	75.6%
Bonds/Grants/Loans	\$7,270,647	\$6,354,550	-12.6%
All Other Revenue	\$3,888,908	\$3,557,210	-8.5%
Total	\$31,854,277	\$31,116,107	-2.3%

State Shared Revenues include auto lieu, sales, and income taxes. The overall decrease of 2.3% is primarily due to lower wholesale costs for fuel which in turn results in lower fuel sale revenues, and fewer grants. However, thanks to continued improvements in the economy we are seeing a 16.5% increase over the prior year in local taxes, along with an increase of 7.0% in state shared revenues. Highway User Revenue Tax is collected from gas sold and is distributed from the state based on population; these revenues are restricted for transportation purposes. Utility user fees show a slight increase of 2.8% because of new construction and annexations. The majority of the 75.6% increase in permits and development fees is attributed to the Wickenburg Ranch annexation and development.

Fiscal Year 2016-17 Transfers In & Out

There are six funding transfers planned during the fiscal year as follows:

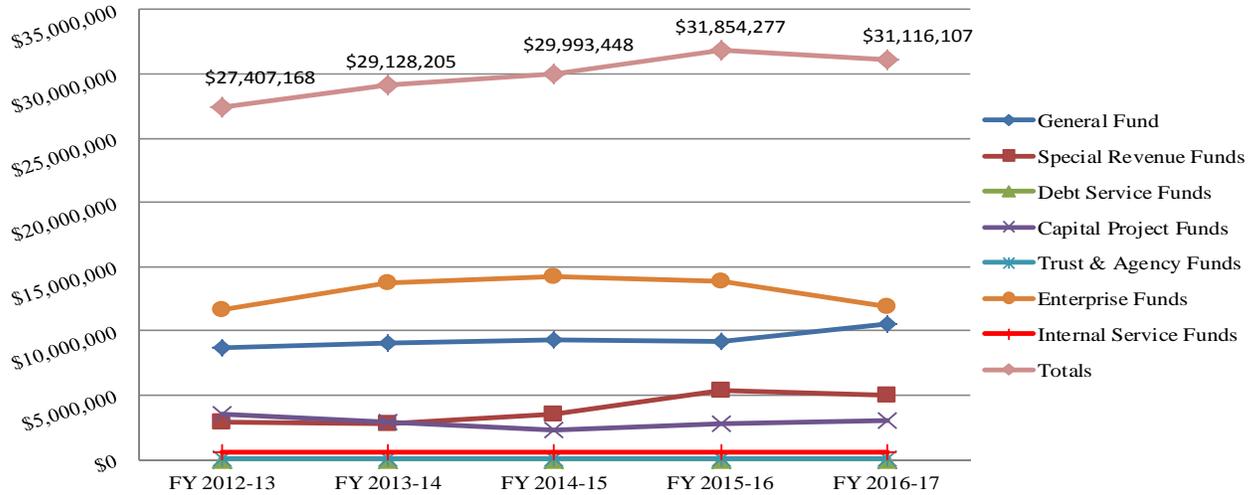
FROM	TO	AMOUNT
100 General Fund	300 HURF	\$60,000
100 General Fund	700 Capital Improvements	\$450,000
100 General Fund	850 Retirement Fund	\$80,000
510 Electric	700 Capital Improvements	\$700,000
520 Sanitation	300 HURF	\$100,000
700 Capital Improvements	580 Airport	\$60,000

Expenditures

Maintaining levels of service while making progress towards and implementing long range plans is often a challenge. The following summary presents a picture of the total budgeted expenditures by fund type for Fiscal Year 2016-17 compared with prior fiscal year budgets. Actual expenditures and detailed information can be found under each budget unit later in this document.

The General Fund budget has increased primarily due to increased sales tax revenue which is also allowing for the creation of 4.5 new positions. The Special Revenue Funds have increased for several reasons including transferring \$100,000 from the Sanitation Fund to the HURF Fund, increasing the Bed Tax, increasing the Construction Tax and allocating the increase for Vulture Mine Road, and additional grant possibilities. The slight increase in Capital Improvement Projects is primarily a result of projects carrying over into the next fiscal year in addition to newly proposed projects. The decrease in the Enterprise Funds is attributed to acquiring the Water and Wastewater Companies from Wickenburg Ranch later than originally anticipated. Debt Services remains flat as the Town continues not to have any secondary property tax debt.

Budget Comparison By Fund Type

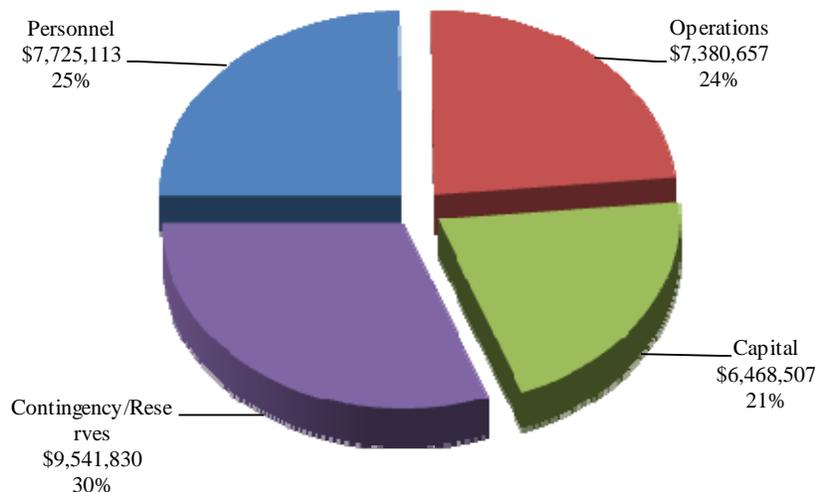


5 Yr Fund Comparison Of Total Budget

	FY 2012-13	FY 2013-14	FY 2014-15	FY 2015-16	FY 2016-17
General Fund	\$8,717,746	\$9,041,338	\$9,276,491	\$9,147,018	\$10,599,666
Special Revenue Funds	\$2,908,361	\$2,833,494	\$3,526,890	\$5,345,121	\$4,964,121
Debt Service Funds	\$0	\$0	\$0	\$0	\$0
Capital Project Funds	\$3,491,414	\$2,872,997	\$2,271,441	\$2,829,227	\$3,026,128
Trust & Agency Funds	\$24,400	\$40,525	\$37,514	\$66,629	\$136,522
Enterprise Funds	\$11,642,730	\$13,720,814	\$14,293,102	\$13,896,247	\$11,843,044
Internal Service Funds	\$622,517	\$619,037	\$588,010	\$570,035	\$546,626
Totals	\$27,407,168	\$29,128,205	\$29,993,448	\$31,854,277	\$31,116,107

The following graph shows overall how the money for FY 2016-17 will be spent. Each of four primary areas received approximately one-fourth of the funds, with the smallest part going to Capital Projects (21%), and the largest portion being set aside for contingency/reserves (30%):

Where The Money Goes



Reserves

During fiscal year 2001-02, the town initiated a proactive funding approach by establishing the following capital reserves to prepare for future major capital expenditures, thereby avoiding a negative impact on services provided by the operating budget.

ITEM	RESERVE PLAN	2016-17	2017-18	2018-19	2019-20	2020-21
Fire Truck 2020-21	(\$420,000 - 6 yrs @ \$70,000)	\$210,000	\$280,000	\$350,000	\$420,000	\$70,000
A/C Replacement 2016-17	(\$5,000 until at \$30,000)	\$30,000	\$5,000	\$10,000	\$15,000	\$20,000
Vehicle Replacement	(\$150,000 annually)	\$150,000	\$150,000	\$150,000	\$150,000	
	TOTAL FUND 100-95150	\$390,000	\$435,000	\$510,000	\$585,000	\$90,000
Street Sweeper 2024-25	(\$228,000 - 12 yrs @ \$19,000)	\$95,000	\$114,000	\$133,000	\$152,000	\$171,000
Water Truck 2030-31	(\$120,000 - 20 yrs @ \$6,000)	\$42,000	\$48,000	\$54,000	\$60,000	\$66,000
938F Loader 2021-22	(\$191,400 - 11 yrs @ \$17,400)	\$121,800	\$139,200	\$156,600	\$174,000	\$191,400
Dump Truck 2020-21	(\$90,000 - 12 yrs @ \$7,500)	\$67,500	\$75,000	\$82,500	\$90,000	\$7,500
	TOTAL FUND 300-95150	\$326,300	\$376,200	\$426,100	\$476,000	\$435,900
Backhoe 2020-21	(\$75,600 - 12 yrs @ \$6,300)	\$56,700	\$63,000	\$69,300	\$75,600	\$6,300
	TOTAL FUND 500-95150	\$56,700	\$63,000	\$69,300	\$75,600	\$6,300
Emergency Infrastructure	(flat \$650,000 annually)	\$650,000	\$650,000	\$650,000	\$650,000	\$650,000
Boom Truck 2026-27	(\$91,000 - 14 yrs @ \$6,500)	\$32,500	\$39,000	\$45,500	\$52,000	\$58,500
	TOTAL FUND 510-95150	\$682,500	\$689,000	\$695,500	\$702,000	\$708,500
(2) Side Loader 2020-21	(\$552,000 - 6 yrs @ \$92,000)	\$276,000	\$368,000	\$460,000	\$552,000	\$92,000
	TOTAL FUND 520-95150	\$276,000	\$368,000	\$460,000	\$552,000	\$92,000
Backhoe 2026-27	(\$105,000 - 12 yrs @ \$8,750)	\$26,250	\$35,000	\$43,750	\$52,500	\$61,250
Sewer Flusher 2016-17	(\$99,000 - 15 yrs @ \$6,600)	\$6,600	\$13,200	\$19,800	\$26,400	\$33,000
	TOTAL FUND 530-95150	\$32,850	\$48,200	\$63,550	\$78,900	\$94,250

Capital Equipment and Projects

The Town has taken a "pay as you go" approach in meeting the Capital Equipment requirements of the community. Whenever possible, the town tries to set-up a reserve for anticipated major equipment purchases (shown in the previous chart) so funding is available when needed rather than having to obtain financing. Major projects in the Enterprise Funds are always being studied to determine need and funding strategies. Funding whenever possible comes directly from the related Enterprise Fund with the Capital Improvement Fund assisting with some Enterprise Fund improvements and upgrades. We believe this approach will not affect the ability of the Town to continue to provide the appropriate level of service, and will enhance the Town's current and future operating budget.

Self-Insurance

The Risk Management Program is designed to reduce or eliminate liability and property loss exposure to the town. As a member of the Arizona Municipal Risk Retention Pool, the Town is insured for property and liability coverage as follows:

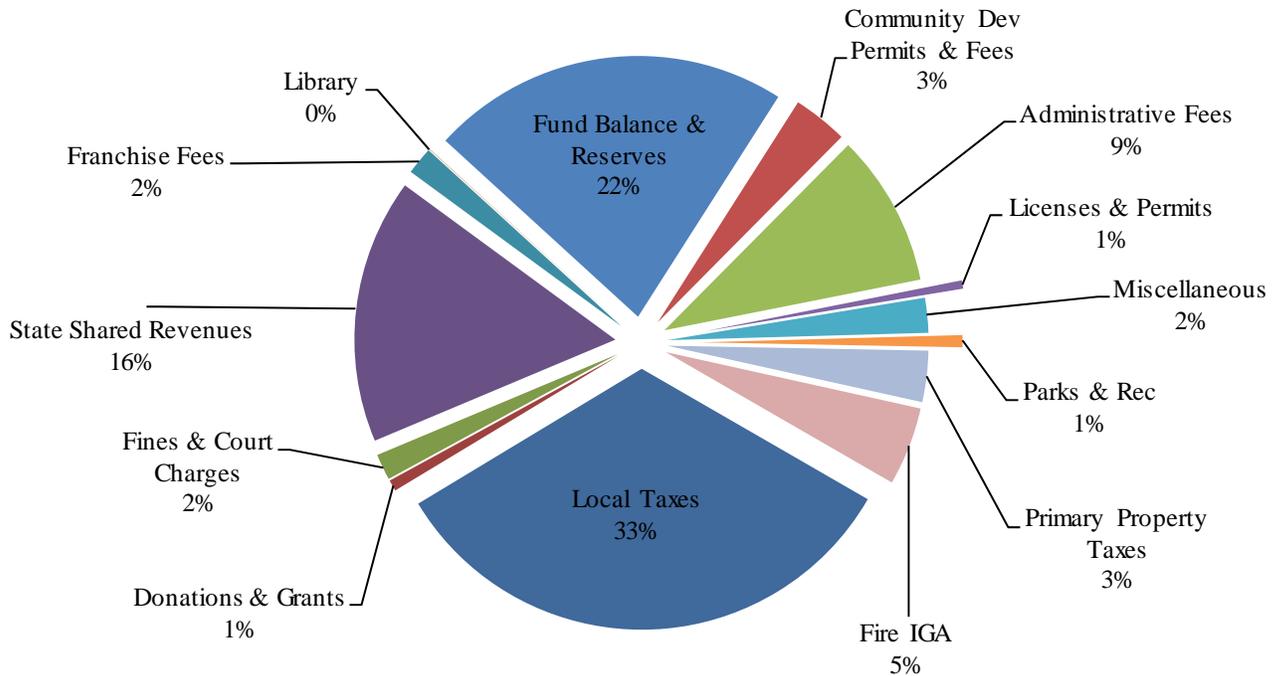
INSURANCE COVERAGE SUMMARY			
Comprehensive Liability:			
General Liability	\$2,000,000	\$25,000	Deductible
Auto Liability	\$2,000,000	\$25,000	Deductible
Law Enforcement	\$2,000,000	\$25,000	Deductible
Error & Omission Liability	\$2,000,000	\$25,000	Deductible
Property:			
Blanket Building & Contents	\$ 21,621,600	\$5,000	Deductible
Contractors Equipment	\$ 852,388	\$1,000	Deductible
Miscellaneous Equipment	\$ 295,042	\$1,000	Deductible
Bonds:			
Public Employee & Treasurer	\$200,000	0	Deductible
Aviation:			
General Liability, Product/Complete Operations	\$10,000,000	\$10,000,000	Per Occurrence
Non-Owned Aircraft Liability	\$10,000,000		
Excess Liability:	\$10,000,000		

GENERAL FUND SUMMARY

The General Fund includes: Finance, General Services, Town Manager, Town Clerk, Town Court, Town Attorney, Library, Parks, Recreation & Facilities Maintenance, Community Development & Neighborhood Services, Public Works & Capital Improvement Administration, Police, and Fire.

Revenue By Source

New revenues projected in this year's General Fund budget come primarily from local sales tax, state shared revenues, and administrative fees, as shown in the following chart.



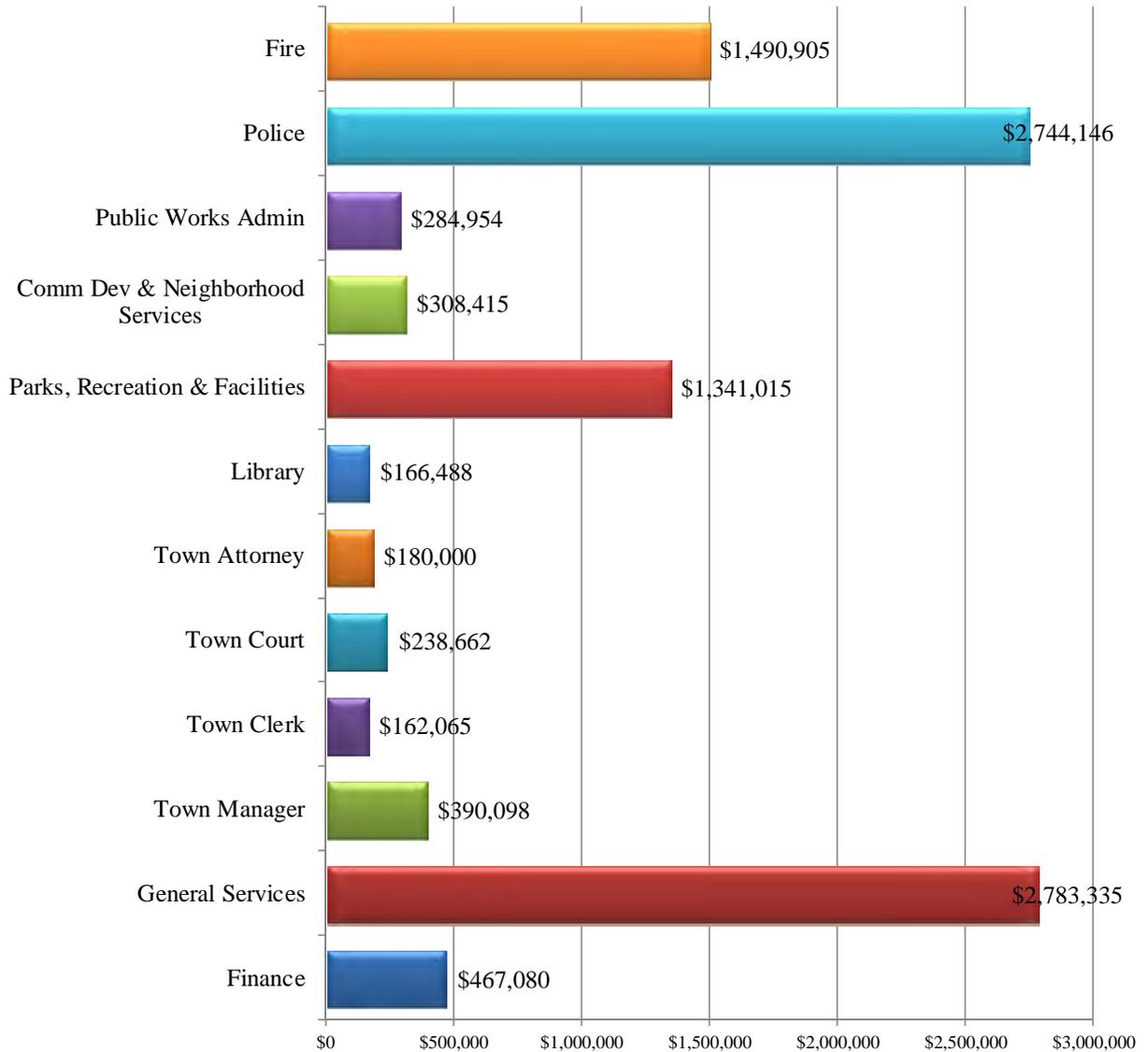
This year's General Fund revenues are projected to include:

General Fund Revenues By Source	
Local Taxes	\$3,500,000
Donations & Grants	\$74,000
Fines & Court Charges	\$171,676
State Shared Revenues	\$1,738,821
Franchise Fees	\$180,496
Library	\$2,086
Fund Balance & Reserves	\$2,356,682
Community Dev Permits & Fees	\$360,066
Administrative Fees	\$1,002,209
Licenses & Permits	\$54,500
Miscellaneous	\$228,456
Parks & Rec	\$78,789
Primary Property Taxes	\$336,290
Fire IGA	\$515,595
Total	<u>\$10,599,666</u>

Expenditures By Department

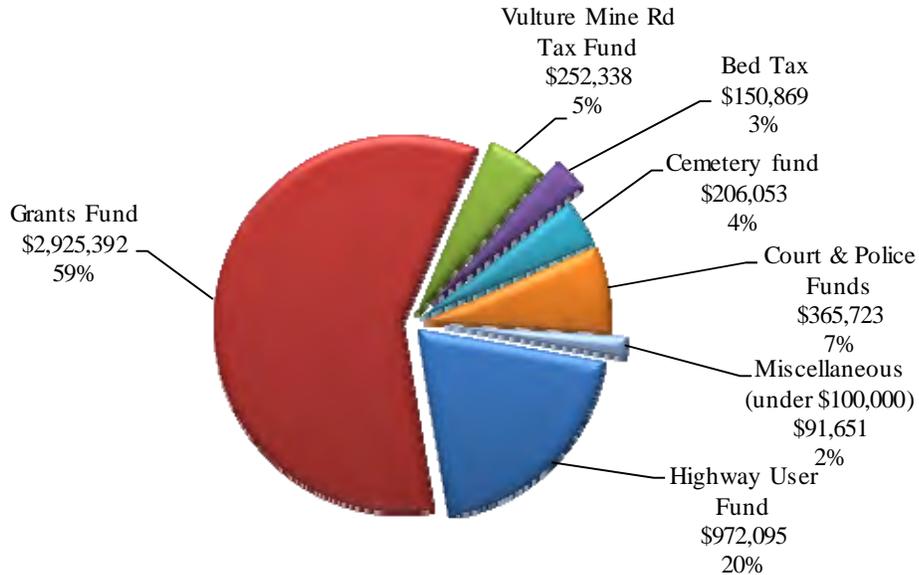
Budgeted expenditures for the various General Fund Departments total \$10,599,666 including transfers. This total is spread across several departments with 40.12% being assigned to public safety for police and fire. Expenditures for all departments consist of personnel services, materials and supplies, contracted services, new and replacement equipment, and contingency/reserves as follows:

General Fund Departments



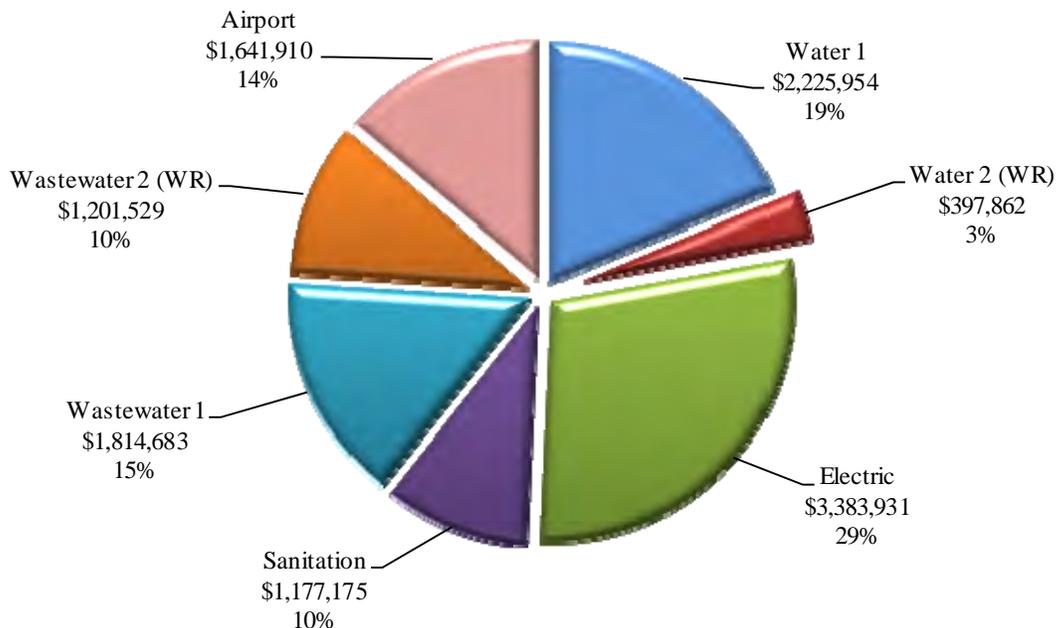
SPECIAL REVENUE FUNDS SUMMARY

A Summary of the Special Revenue Funds, which total \$4,964,121, is shown below. The Grants Fund, which is not actually a guaranteed source of revenue but rather a hopeful fund, is projected as being the largest. It is the Town's hope that throughout the year grant opportunities will develop that were unknown at the time this budget was prepared. The second largest Special Revenue Fund is the Highway User Revenue Fund (HURF).



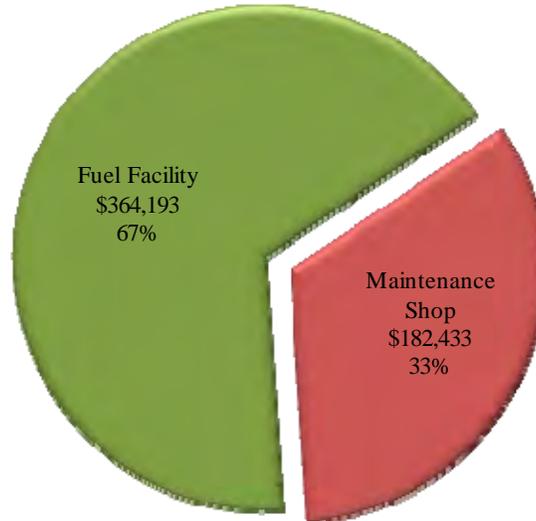
ENTERPRISE FUNDS SUMMARY

Water, Electric, Sanitation, Wastewater, and the Airport are expected to be self-supporting from user rates and various fees. The Enterprise Funds shown below total \$11,843,044 with the Electric Fund being the largest. Thanks to our low cost federal power, the Electric Fund is our main and often only source of revenue for the Capital Improvement Fund.



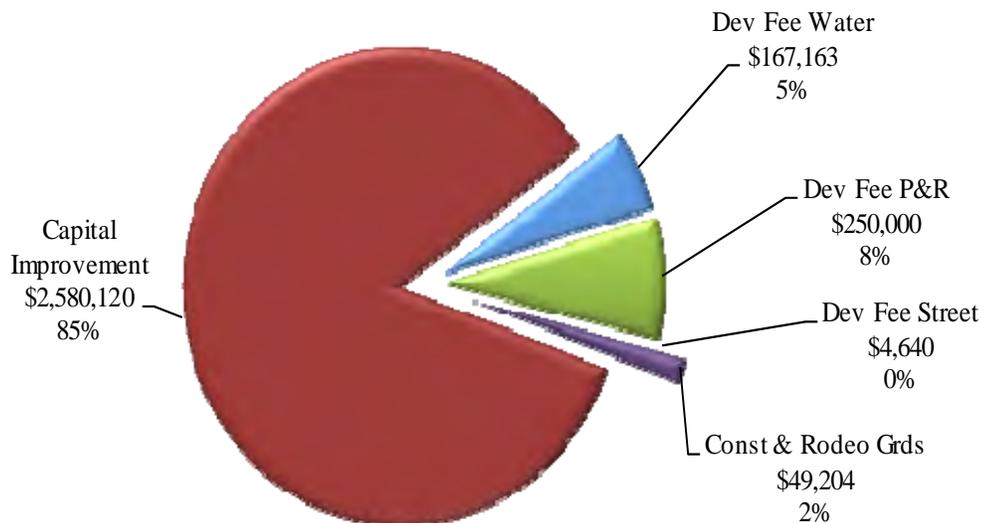
INTERNAL SERVICE FUNDS SUMMARY

The Internal Service Funds include the Maintenance Shop, which maintains all Town vehicles and other equipment for the various funds and departments; and the Fuel Facility, which provides fuel for all Town, School, and Maricopa County vehicles.



CAPITAL IMPROVEMENT FUNDS SUMMARY

The main Capital Improvement Fund derives the majority of its funding from the Electric Utility. Over the years, this funding source has provided major capital projects throughout the community.



TRUST AND AGENCY FUNDS SUMMARY

The Trust and Agency Funds consist of \$136,523. These funds are managed by the Town to benefit the retired Town Employees.



Conclusion

These summaries are intended to provide a general overview of the Fiscal Year 2016-17 budget. To assist you in understanding the Town's finances, throughout the remainder of the budget you will find information that is more detailed. Additional information including goals and objectives to meet the Council's Strategic Plan, budget highlights, and the detail budget of each unit are also included. Following the detail for all of the budget units is an appendix section containing further information including schedules, statistics, employee data, and a glossary of governmental acronyms and terminology.

In addition to this document, the Town also publishes several other documents that may be of interest in understanding Town operations, all of which are available on our website at www.wickenburgaz.org. These include the Wickenburg Strategic Plan, the Comprehensive Annual Financial Report available from the Finance Department, the General Plan available from the Community Development & Neighborhood Services Department, and the Town Code available from the Town Clerk's Office, all of which should be helpful to anyone desiring a further understanding of our Town government.

Capital Improvement Plan

The Capital Improvement Plan (CIP) is the Town’s plan for growth, upgrades and replacement of infrastructure and other capital expenditures. This is a dynamic plan which can be changed annually based on public, Town Council and Management input. Basically this plan is the blueprint for long-range financial plans. With limited financial resources, the Town faces a challenge in meeting its capital needs so having a five-year plan aids in investigating possible sources for financing. The current plan is an aggregation of the costs between now and fiscal year 2020-21. While the majority of planned expenditures only replace existing infrastructure or equipment rather than adding to the current inventory and therefore have no effect on future operating budgets, there are a few items that will have an effect on them. Those include the Sunset Park Aquatic Playground project which is expected to increase utility costs by approximately \$5,000 per year; and the Mobile Data Build Out project which will increase utility costs of approximately \$3,000 per year due to the need for wireless service. Vehicle replacement costs are expected to decrease maintenance by approximately \$5,000 overall.

The following table shows a summary of funding sources for Fiscal Year 2016-17, along with the long-range financial plan for future CIP projects:

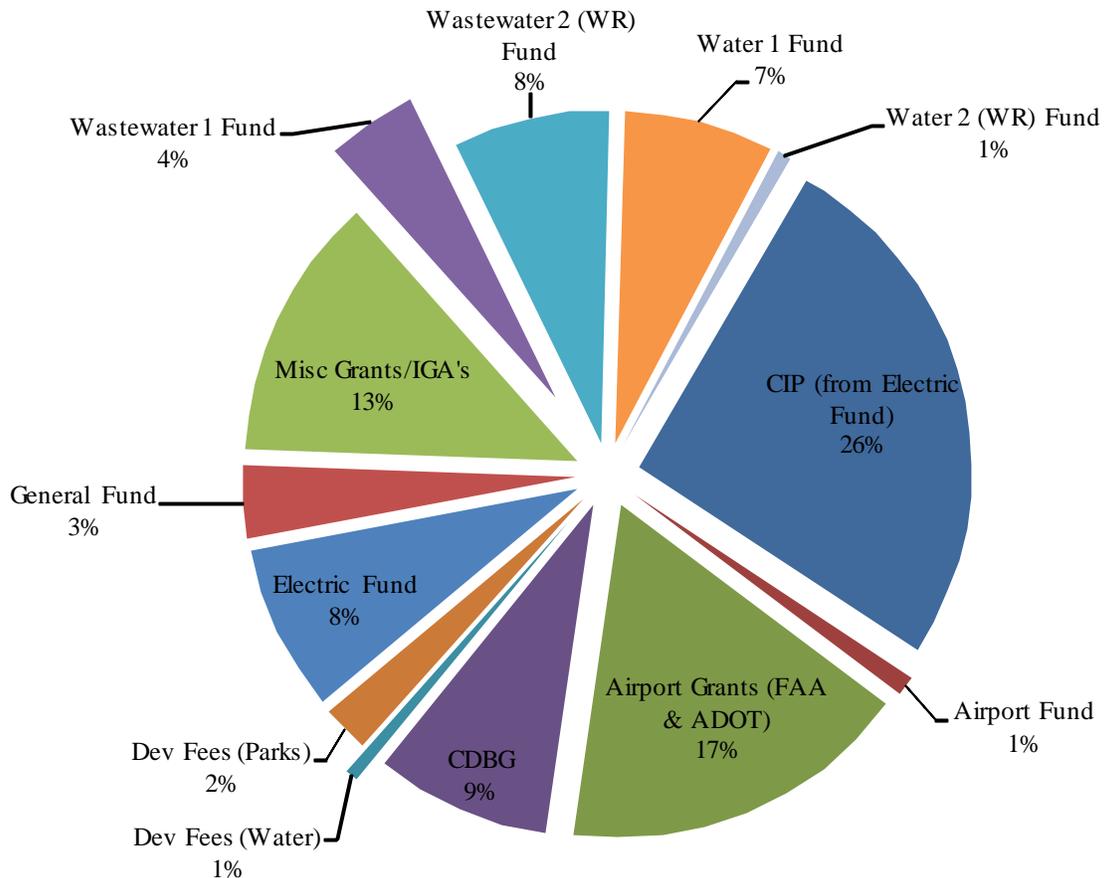
	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21
Funding Sources	Amount	Projected	Projected	Projected	Projected
CIP (from Electric Fund)	\$1,752,957	\$750,000	\$750,000	\$750,000	\$750,000
Airport Fund	\$61,908	\$20,000	\$17,500		
Airport Grants (FAA & ADOT)	\$1,152,092	\$1,741,208	\$157,501		
CDBG	\$580,250		\$300,000		\$350,000
Dev Fees (Water)	\$45,000				
Dev Fees (Parks)	\$157,055				
Electric Fund	\$550,000	\$580,000	\$550,000	\$580,000	\$585,000
General Fund	\$237,000	\$709,340	\$590,000	\$276,300	\$96,500
Misc Grants/IGA's	\$867,945				
Wastewater 1 Fund	\$295,000	\$22,500		\$150,000	\$150,000
Wastewater 2 (WR) Fund	\$515,000				
Water 1 Fund	\$489,300	\$92,500	\$137,500	\$122,500	
Water 2 (WR) Fund	\$45,000				
Total Funded	\$6,748,507	\$3,915,548	\$2,502,501	\$1,878,800	\$1,931,500
Projects To Be Determined		\$576,532	\$750,000	\$750,000	\$750,000

The five-year CIP program is evaluated annually to ensure funding availability for design, construction, operations and maintenance limitations set forth by the governing body. Improvements and modifications to the CIP plan will continue to be made in future years as the Town expands and develops this process. While the current plan does not fund all community needs, it does fund the high priority items and will primarily help reduce previous operating costs.

The purpose of the CIP plan is to show what projects are already on line, what projects are being funded in the current year, and what projects will need funding in future years. By coordinating this plan with the operating budget and Council’s Strategic Plan, this information will help decision-makers improve services for greater efficiency and assess financing requirements in the context of long-range fiscal needs and financial plans.

Choosing among the various CIP needs is a difficult process as the Town must decide how to provide results at an affordable level while also balancing competing community needs. To do this, the Town has formed a Capital Planning & Oversight Committee to decide priorities based on legal mandates, health and safety issues, environmental issues, budget impacts (increased or decreased revenues and/or expenses), economic development impacts, and relationship to other projects.

Since this is a constantly changing plan projects included here do not necessarily mean a guarantee for funding, or that priorities will not change over any of the five years included in the current plan, they are listed as a reminder to set funds aside annually or to seek grant opportunities. For fiscal year 2016-17 the funding source revenues come from the following funds:



Summary By Department For Fiscal Year 2016-2017

For further information pertaining to any CIP item on the following itemized chart, please contact the respective Department Director.

Airport

CIP Identifier #	GL Account	Grant/Contribution	Project/Equipment Name	Operating Inc/Dec	FY 2016-17 Projected	FY 2017-18 Projected	FY 2018-19 Projected	FY 2019-20 Projected	FY 2020-21 Projected	Total
2012-580-18		\$1,576,245	T Hanger Area			\$1,650,000				\$1,650,000
2013-580-62	580-90912		Terminal Roof Replacement		\$8,000					\$8,000
2014-580-01			Aircraft Wash Rack			\$26,349	\$175,001			\$201,350
2016-580-01	580-90932	\$1,152,092	Apron Design		\$1,206,000					\$1,206,000
2016-580-02		\$234,843	Runway Pavement Preservation			\$258,327				\$258,327
Airport Totals:					\$1,214,000	\$1,934,676	\$175,001	\$0	\$0	\$3,323,677

Electric

CIP Identifier #	GL Account	Grant/Contribution	Project/Equipment Name	Operating Inc/Dec	FY 2016-17 Projected	FY 2017-18 Projected	FY 2018-19 Projected	FY 2019-20 Projected	FY 2020-21 Projected	Total
2013-510-57	510-90912		Oxbow/Kellis Area Upgrades		\$400,000	\$400,000				\$800,000
2014-510-02	510-90912		Utility Pole Replacement		\$75,000	\$75,000	\$75,000	\$75,000	\$75,000	\$375,000
2014-510-06			Mariposa/Cucuracha Upgrades						\$35,000	\$35,000
2014-510-07			South Tegner Upgrades					\$30,000	\$400,000	\$430,000
2014-510-08			Jefferson/Sylvan Utility Upgrades			\$30,000	\$400,000	\$400,000		\$830,000
2016-510-03	510-90912		Main Line Replacement		\$75,000	\$75,000	\$75,000	\$75,000	\$75,000	\$375,000
Electric Totals:					\$550,000	\$580,000	\$550,000	\$580,000	\$585,000	\$2,845,000

General Fund - Administration

CIP Identifier #	GL Account	Grant/Contribution	Project/Equipment Name	Operating Inc/Dec	FY 2016-17 Projected	FY 2017-18 Projected	FY 2018-19 Projected	FY 2019-20 Projected	FY 2020-21 Projected	Total
2015-116-04	700-90948		Washington St Improvements Near RR		\$150,000	\$100,000				\$250,000
2015-116-05	700-90954		Monument Signs		\$40,000	\$40,000	\$40,000			\$120,000
2015-116-07	700-90948		761 Train Improvements		\$60,000					\$60,000
2016-155-04	155-90908		Comm Dev Truck		\$25,000					\$25,000
2016-110-05			Ipad Upgrades			\$11,340				\$11,340
2016-105-06			Computer & Laptop Replacements			\$55,000				\$55,000
General Fund - Administration Totals:					\$275,000	\$206,340	\$40,000	\$0	\$0	\$521,340

General Fund - Fire

CIP Identifier #	GL Account	Grant/Contribution	Project/Equipment Name	Operating Inc/Dec	FY 2016-17 Projected	FY 2017-18 Projected	FY 2018-19 Projected	FY 2019-20 Projected	FY 2020-21 Projected	Total
2014-170-03	170-90905		Bathroom Remodel		\$32,000					\$32,000
2016-170-07	700-90956		Radio Infrastructure		\$10,000					\$10,000
General Fund - Fire Totals:					\$42,000	\$0	\$0	\$0	\$0	\$42,000

General Fund - Parks, Recreation & Facilities Maintenance

CIP Identifier #	GL Account	Grant/Contribution	Project/Equipment Name	Operating Inc/Dec	FY 2016-17 Projected	FY 2017-18 Projected	FY 2018-19 Projected	FY 2019-20 Projected	FY 2020-21 Projected	Total
2012-150-52			Sunset Park Paving			\$75,000				\$75,000
2013-150-30			Sunset Multi-Use Path Amenities			\$10,000				\$10,000
2014-150-01	726-90901	\$92,945	Sunset Park Aquatic Playground	\$5,000	\$250,000					\$250,000
2014-150-12	150-90904	\$25,000	Sunset Park Scoreboards		\$25,000					\$0
2014-150-14			Pool Entrance Renovations			\$30,000				\$30,000
2014-150-15			Irrigation Control System				\$20,000			\$20,000
2014-150-16			Sunset Park Lighting				\$250,000			\$250,000
2014-150-17			Coffinger Park Lighting					\$75,000		\$75,000
2015-150-12			Constellation Park Drainage Study			\$30,000				\$30,000
2015-150-14	150-90904		Sunset Park Field Improvements		\$15,000	\$45,000				\$60,000
2015-150-15			Rodeo Grd Restroom Renovations				\$30,000			\$30,000
2015-150-16			Utility Vehicle			\$12,000				\$12,000
2016-150-08	700-90952		Coffinger Park Playground		\$75,000					\$75,000



**Capital Budget
FY 2016-17**

2016-150-09	150-90912		Parks Brush Trailer		\$5,000	\$5,000				\$10,000
2016-750-10	700-90925		Water Truck Rodeo Grounds	(\$2,000)	\$30,000					\$30,000
2016-150-11	150-90908		Parks Maintenance Truck		\$25,000					\$25,000
2016-150-12	700-90943		Sunset Park Handicap Parking		\$10,000					\$10,000
2016-150-13	150-90912		Portable Security Cameras		\$15,000					\$15,000
2016-150-14			Sunset Park Playground Lower			\$75,000				\$75,000
2016-150-15			Boetto Park Playground				\$50,000			\$50,000
2016-150-16			Maguire Park Playground					\$50,000		\$50,000
2016-150-17			Sunset Park Playground Upper					\$25,000		\$25,000
2016-150-18			Coffinger Park Fitness Equipment					\$15,000		\$15,000
2016-750-19			Constellation Campground Improvements					\$10,000		\$10,000
2016-150-20	700-90950		Riverwalk Pedestrian Bridge		\$75,000					\$75,000
2016-150-21			Pickleball Concrete Around Courts						\$6,000	\$6,000
General Fund - Parks, Rec & Facilities Maint Totals:					\$525,000	\$282,000	\$350,000	\$175,000	\$6,000	\$1,313,000

General Fund - Police

CIP Identifier #	GL Account	Grant/Contribution	Project/Equipment Name	Operating Inc/Dec	FY 2016-17 Projected	FY 2017-18 Projected	FY 2018-19 Projected	FY 2019-20 Projected	FY 2020-21 Projected	Total
2012-165-49	700-90956		Mobile Data Build Out	\$3,000	\$85,000					\$85,000
2015-165-19	700-90956		Radio Infrastructure	\$1,500	\$25,000					\$25,000
2016-165-22	165-90908		Patrol Vehicle	(\$2,000)	\$65,000					\$65,000
2016-165-23			Off Road Utility Vehicle	\$300		\$15,000				\$15,000
2016-165-24	165-90912		Radar Speed Display Sign		\$10,000					\$10,000
2016-165-25			License Plate Reader			\$31,000				\$31,000
General Fund - Police Totals:					\$185,000	\$46,000	\$0	\$0	\$0	\$231,000

General Fund - Public Works

CIP Identifier #	GL Account	Grant/Contribution	Project/Equipment Name	Operating Inc/Dec	FY 2016-17 Projected	FY 2017-18 Projected	FY 2018-19 Projected	FY 2019-20 Projected	FY 2020-21 Projected	Total
2014-160-03	160-90912		Holiday Decorations		\$20,000					\$20,000
2016-160-26	700-90948		US60 Artwork		\$25,000	\$25,000				\$50,000
2016-160-27			Light Pole Repainting US60			\$25,000				\$25,000
General Fund - Public Works Totals:					\$45,000	\$50,000	\$0	\$0	\$0	\$95,000

HURF

CIP Identifier #	GL Account	Grant/Contribution	Project/Equipment Name	Operating Inc/Dec	FY 2016-17 Projected	FY 2017-18 Projected	FY 2018-19 Projected	FY 2019-20 Projected	FY 2020-21 Projected	Total
2013-300-50			Madison Retaining Wall					\$101,300		\$101,300
2014-300-05			Jackson Retaining Wall						\$90,500	\$90,500
2015-300-25			Sidewalks - US 60 SE Side			\$75,000	\$200,000			\$275,000
2015-116-45	700-90964		Mariposa Dr Drainage		\$136,990					\$136,990
2016-300-28	700-90964	\$750,000	Kerkes/School Drainage		\$1,545,967					\$1,545,967
2016-300-29	700-90957		Aircleta & VM Intersection/Crosswalk		\$40,000					\$40,000
2016-300-30	700-90957		Tegner ADA Ramp		\$50,000					\$50,000
2016-300-31	700-90951		Road Grader		\$150,000					\$150,000
HURF Totals:					\$1,922,957	\$75,000	\$200,000	\$101,300	\$90,500	\$2,389,757

Sanitation

CIP Identifier #	GL Account	Grant/Contribution	Project/Equipment Name	Operating Inc/Dec	FY 2016-17 Projected	FY 2017-18 Projected	FY 2018-19 Projected	FY 2019-20 Projected	FY 2020-21 Projected	Total
Sanitation Totals:					\$0	\$0	\$0	\$0	\$0	\$0



**Capital Budget
FY 2016-17**

Town Shop

CIP Identifier #	GL Account	Grant/Contribution	Project/Equipment Name	Operating Inc/Dec	FY 2016-17 Projected	FY 2017-18 Projected	FY 2018-19 Projected	FY 2019-20 Projected	FY 2020-21 Projected	Total
2015-600-28			Parking Lot & Access Rd Preservation			\$20,000				\$20,000
2016-600-32	600-90905		Building Renovations		\$20,000					\$20,000
2016-600-33			Vehicle Lift			\$30,000				\$30,000
Town Shop Totals:					\$20,000	\$50,000	\$0	\$0	\$0	\$70,000

Wastewater - 1

CIP Identifier #	GL Account	Grant/Contribution	Project/Equipment Name	Operating Inc/Dec	FY 2016-17 Projected	FY 2017-18 Projected	FY 2018-19 Projected	FY 2019-20 Projected	FY 2020-21 Projected	Total
2011-530-03			Mohave/Jefferson Sewer					\$150,000		\$150,000
2011-530-14			Solar Farm At WWTP						\$500,000	\$500,000
2014-530-04	530-95158		Headworks Relocation		\$175,000					\$175,000
2014-530-06			Refurbish Drying Beds			\$15,000				\$15,000
2014-530-07			Facility Upgrades			\$7,500				\$7,500
2016-530-34	530-95158		Electrical Upgrades to WWTP		\$50,000					\$50,000
2016-530-35	530-95158		Clarifier Upgrades		\$40,000					\$40,000
2016-530-36	530-95158		Pump Assembly		\$20,000					\$20,000
2016-530-37	530-90912		Safety Railing		\$10,000					\$10,000
Wastewater - 1 Totals:					\$295,000	\$22,500	\$0	\$150,000	\$500,000	\$967,500

Wastewater - 2 (WR)

CIP Identifier #	GL Account	Grant/Contribution	Project/Equipment Name	Operating Inc/Dec	FY 2016-17 Projected	FY 2017-18 Projected	FY 2018-19 Projected	FY 2019-20 Projected	FY 2020-21 Projected	Total
2016-531-38	531-90908		Service Trucks		\$45,000					\$45,000
2016-531-38	531-90908		Backhoe		\$120,000					\$120,000
2016-531-39	531-90908		HydroVac Truck		\$350,000					\$350,000
Wastewater - WR Totals:					\$515,000	\$0	\$0	\$0	\$0	\$515,000

Water - 1

CIP Identifier #	GL Account	Grant/Contribution	Project/Equipment Name	Operating Inc/Dec	FY 2016-17 Projected	FY 2017-18 Projected	FY 2018-19 Projected	FY 2019-20 Projected	FY 2020-21 Projected	Total
2014-500-04			Manual Transfer Switches			\$37,500	\$37,500	\$22,500		\$97,500
2014-500-09			VM Booster System				\$400,000			\$400,000
2014-500-11	500-90910		Water Tank Mixer		\$55,000					\$55,000
2014-500-14			Cassandro Addition Waterline					\$100,000		\$100,000
2015-500-37	500-90912		Barnett Well Site Improvements		\$110,000					\$110,000
2015-500-38	500-90912		VM & Mariposa Wells Electronic Upgrades		\$55,000					\$55,000
2016-500-40	500-90912	\$580,250	Washington St CDBG		\$642,550					\$642,550
2016-500-41	720-90903		Kellis Waterline		\$45,000					\$45,000
2016-500-42	500-90912		Mariposa Waterline		\$45,000	\$55,000				\$100,000
2016-500-43	500-90910		SCADA Upgrade		\$150,000					\$150,000
2016-500-44	500-90908		Utility Vehicle		\$12,000					\$12,000
Water - 1 Totals:					\$1,114,550	\$92,500	\$437,500	\$122,500	\$0	\$1,767,050

Water - 2 (WR)

CIP Identifier #	GL Account	Grant/Contribution	Project/Equipment Name	Operating Inc/Dec	FY 2016-17 Projected	FY 2017-18 Projected	FY 2018-19 Projected	FY 2019-20 Projected	FY 2020-21 Projected	Total
2016-501-45	501-90908		Service Trucks		\$45,000					\$45,000
Water - WR Totals:					\$45,000	\$0	\$0	\$0	\$0	\$45,000
*CIP TOTALS					\$6,748,507	\$3,339,016	\$1,752,501	\$1,128,800	\$1,181,500	\$14,125,324

* CIP TOTALS for FY 2017-18 through 2020-21 are subject to change based on available funding such as revenues from user fees, grants, debt service, partnerships, etc.

GENERAL FUND REVENUE

BUDGET UNIT DESCRIPTION

General Fund revenues fall into one of several categories including fund balance/reserves, taxes, intergovernmental, community services, rents, franchise fees, administrative fees and miscellaneous revenues.

ADMINISTRATIVE CHARGES

The General Fund assists several other funds with administrative functions such as processing utility bills, payments, payroll, legal issues, grant reimbursements, and many other things. Some of the costs involved with these administrative duties are passed on to those funds as follows:

DEPARTMENT

500 Water 1 Fund	17%	\$160,313
501 Water 2 (WR) Fund	7%	\$69,527
510 Electric Fund	28%	\$263,591
520 Sanitation	15%	\$142,230
530 Wastewater 1 Fund	15%	\$142,095
531 Wastewater 2 (WR) Fund	15%	\$142,095
580 Airport Fund	0%	\$0
700 CIP Fund	<u>3%</u>	<u>\$27,759</u>
	100%	\$947,610



GENERAL FUND

	2013-14 ACTUAL	2014-15 ACTUAL	2015-16 PROJECTED	2016-17 BUDGET
GENERAL FUND REVENUE				
100-101-000-43729 BUDGETED FUND BALANCE	0	0	1,375,957	1,439,597
100-101-000-43735 RESERVE	0	0	1,098,673	1,242,085
100-101-000-43736 RESERVE - CAPITAL	0	0	90,000	265,000
100-101-000-44110 PRIMARY PROP TAX	240,701	300,290	322,485	336,290
100-101-000-44120 PRIOR PERIOD TAX	9,843	9,394	20,000	20,000
100-101-000-44210 LOCAL SALES TAX	2,977,184	3,595,056	3,500,000	3,500,000
100-101-000-44418 AUTO LIEU TAX	227,047	243,077	251,486	264,595
100-101-000-44420 STATE SALES TAX/TPT	553,854	581,507	596,112	641,029
100-101-000-44422 STATE INCOME TAX/URS	709,237	770,280	766,104	833,197
100-101-000-44800 INTERGOVERNMENTAL GRANTS	44,830	22,559	108,500	42,000
100-101-000-45489 BANNER FEES	0	620	648	648
100-101-000-45490 COMM & REC CENTER RENTALS	49,407	52,569	58,006	58,006
100-101-000-45491 SWIM POOL ADMISSION	9,283	11,878	7,783	7,783
100-101-000-45494 PARK FEES	110	0	0	0
100-101-000-45495 RECREATION PROGRAMS	16,205	10,522	13,000	13,000
100-101-000-46400 CONTRIBUTIONS REC'D	103,450	0	41,350	32,000
100-101-000-46432 CABLE AGREEMENT	25,605	31,842	27,626	27,626
100-101-000-46434 POLE ATTACHMENT	7,970	7,970	7,970	7,970
100-101-000-46436 SOUTHWEST GAS FRANCHISE	20,050	22,932	22,638	22,638
100-101-000-46438 APS FRANCHISE	109,377	114,631	122,262	122,262
100-101-000-46441 LIQUOR LICENSE FEES	2,625	3,330	3,000	3,000
100-101-000-46444 OCCUPATIONAL FEES	42,683	41,993	42,500	42,500
100-101-000-46445 OTHER LICENSE & PERMIT FEES	6,223	21,738	12,744	9,000
100-101-000-46459 INTEREST INCOME	5,058	5,909	12,924	12,924
100-101-000-46460 LGIP LOSS	4,089	2,637	0	0
100-101-000-46463 TOWN RENTALS	581	2,715	1,819	1,819
100-101-000-46470 LIBRARY - MISC REVENUES	8,991	2,406	689	689
100-101-000-46471 LIBRARY - COPIES	549	2,033	1,397	1,397
100-101-000-46473 LIBRARY - MATERIALS SOLD	445	1,553	0	0
100-101-000-46480 TAX AUDITOR	101,486	80,131	65,000	65,000
100-101-000-46481 ZONING & SUBDIVISION FEES	3,895	42,396	7,824	4,000
100-101-000-46483 BLDG PERMIT & PLAN REVIEW FEES	83,429	361,672	356,066	356,066
100-101-000-46620 CONTRACTED SERVICES	0	0	42,933	42,933
100-101-000-47452 FIRE - RENTAL & REIMB	0	2,561	27,031	27,031
100-101-000-47453 FIRE - IGA	282,457	350,834	537,091	515,595
100-101-000-47465 FINES & COURT CHARGES	156,550	148,607	171,676	171,676
100-101-000-47467 POLICE MISC FEES	9,066	10,932	8,599	8,599
100-101-000-47469 ADMIN CHARGE - GF	731,775	760,676	828,214	828,715
100-101-000-47471 ADMIN CHARGE - PW & CIP	377,354	310,660	268,833	173,494
100-101-000-47510 RESTITUTION	5,240	550	999	999
100-101-000-48821 EVENT STAFF/EQUIPMENT	0	154	0	0
100-101-000-48875 MISCELLANEOUS REVENUES	19,784	60,697	14,507	5,000
100-101-000-48877 WORKERS COMP SUPPLEMENTAL	4,010	404	0	0
100-101-000-48880 SURPLUS OF TOWN PROPERTY	6,906	2,977	10,749	1,000
100-101-000-49910 TRANSFER IN	2,321	0	0	0
100-101-000-49920 TRANSFER OUT	20,000-	46,000-	30,000-	590,000-
GENERAL FUND REVENUE	6,939,668	7,946,691	10,815,195	10,557,163

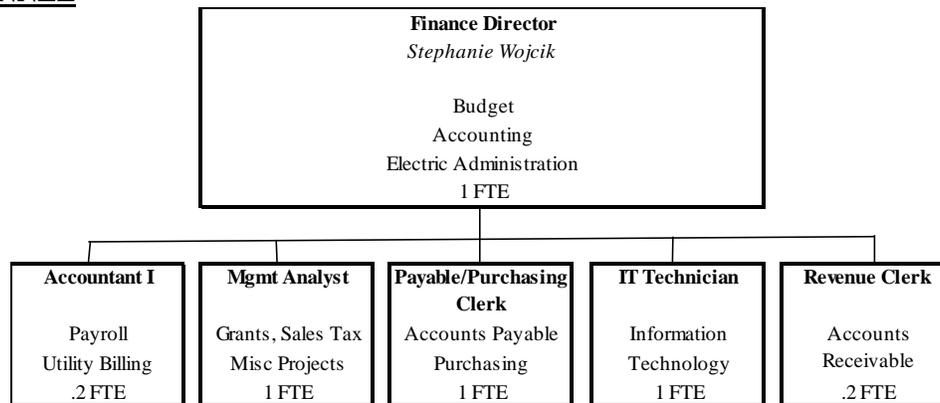
FINANCE DEPARTMENT

BUDGET UNIT DESCRIPTION

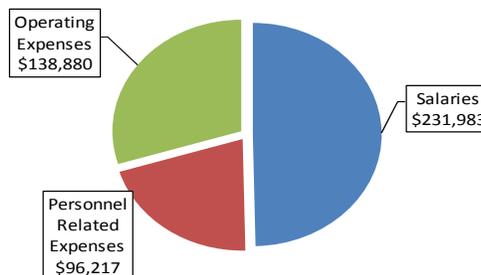
The Finance Department budget unit accounts for the overall financial administration of the Town. Services provided by the Finance Department include: accounts payable, accounts receivable, financial reporting, budgeting, data processing, investment, debt administration, utility billing, purchasing, and payroll. All of which provide quality service to meet the needs of the citizens, staff and elected officials in a timely and accurate fashion. During fiscal year 2004-05, the council adopted Appendix IV of the sales tax code and contracted with a sales tax auditor to provide compliance audits and education.

Goals & Objectives							
Goal	Objective	Outcome Indicator(s)					
		FY 2012-13 Actual	FY 2013-14 Actual	FY 2014-15 Actual	FY 2015-16 Estimated	FY 2016-17 Projected	
(1)	Respond To Finance & Utility Billing Questions In A Timely Manner	To provide a timely response to all inquiries.	Average number of days to respond to inquiries				
			1	1	1	1	1
(2)	Increase The Number Of Utility Auto Pay Customers	Achieve a reduction in the number of payments requiring manual input.	# of Auto Pay Customers				
			723	782	796	825	850
(3)	Improve Transparency In Financial Records	To produce a transparent financial documents for all readers showing expected and actual revenues and expenditures.	Receipt of Distinguished Budget Presentation Award from the Government Finance Officers Association (GFOA)				
			Yes	Yes	Yes	Yes	Yes
			Receipt of Certificate of Achievement for Excellence in Financial Reporting from the GFOA				
			Yes	Yes	Yes	Yes	Yes
(4)	Assist Customers With Establishing Utility Service	To promptly and efficiently open new customer accounts.	# of Customer Accounts Opened				
			673	756	686	662	680

PERSONNEL



SUMMARY



GENERAL FUND

		2013-14 ACTUAL	2014-15 ACTUAL	2015-16 PROJECTED	2016-17 BUDGET
FINANCE EXPENSE					
100-105-105-50100	SALARIES & WAGES FULL-TIME	136,585	126,247	187,066	231,784
100-105-105-50140	SICK TIME	3,441	5,982	2,912	0
100-105-105-50150	OVERTIME	0	14	199	199
	TOTAL SALARIES	140,026	132,243	190,177	231,983
100-105-105-50210	FICA EXPENSE	10,537	9,725	14,549	17,747
100-105-105-50212	INDUSTRIAL INSURANCE	88	373	963	1,175
100-105-105-50221	STATE RETIREMENT EXP	13,936	14,225	21,814	26,632
100-105-105-50232	HEALTH INSURANCE	20,202	21,612	28,387	46,886
100-105-105-50233	DENTAL INSURANCE	1,257	1,353	2,281	3,324
100-105-105-50234	LIFE INSURANCE	299	297	370	453
	TOTAL OTHER PERSONNEL COSTS	46,319	47,585	68,364	96,217
100-105-105-60112	TRAINING & TRAVEL	333	639	2,700	3,600
100-105-105-60114	MEMBERSHIP & DUES	894	1,190	1,480	1,480
100-105-105-60300	AUDITING	60,185	57,435	60,000	67,000
100-105-105-60302	DATA PROCESSING & IT MAINT	17,085	25,642	35,000	40,000
100-105-105-60305	OTHER CONTRACT SERVICES	0	0	13,820	14,900
100-105-105-60403	PRINTING, BINDING & PHOTO	0	489	300	300
100-105-105-60406	BOOKS, PUBLICATIONS & MAPS	50	68	150	200
100-105-105-60639	OFFICE SUPPLIES	5,477	6,154	7,400	7,500
100-105-105-69999	MINOR CAPITAL	762	1,667	200	3,900
	TOTAL OPERATING EXPENSES	84,787	93,284	121,050	138,880
100-105-105-90934	OFFICE EQUIPMENT	0	0	23,641	0
	TOTAL CAPITAL	0	0	23,641	0
	FINANCE EXPENSE	271,132	273,112	403,232	467,080

GENERAL SERVICES

BUDGET UNIT DESCRIPTION

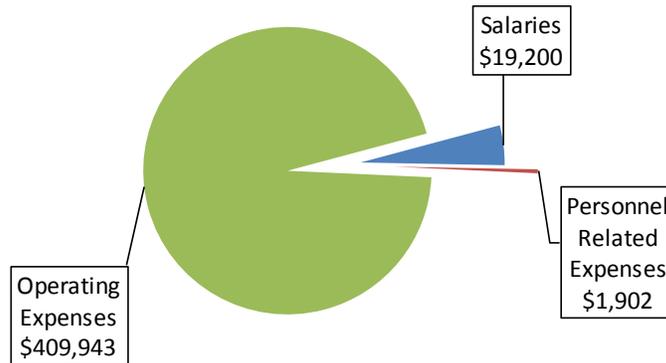
This department covers expenses by the Town Council along with miscellaneous expenses not associated with other departments. Responsibilities of the Town Council include providing leadership to staff, formulating public policy which is consistent with the desires of the community, enacting the policies governing the operation of the town, enactment of ordinances and resolutions, adoption of the annual operating budget, levying taxes, and appointment of members to citizen advisory boards and commissions.

Goals & Objectives							
Goal	Objective	Outcome Indicator(s)					
		FY 2012-13 Actual	FY 2013-14 Actual	FY 2014-15 Actual	FY 2015-16 Estimated	FY 2016-17 Projected	
(1)	Integrate The Wickenburg Strategic Work Plan Into The Budget	Ensure that appropriate financial resources are committed to the achievement of community goals.	Number of Strategic Work Plan action steps met through budget development process				
			15	20	23	17	17
(2)	Develop One Of The Best Public Safety Systems In Arizona	Budget appropriate resources to fund critical public safety programs, including aggressive narcotics abatement, fire safety and EMS response.	Average staffing level of sworn police officers (percentage of authorized positions filled)				
			77%	82%	97%	90%	90%
			Insurance Services Office (ISO) national fire protection standard rating				
			4	4	4	4	4
(3)	Pursue Strategic Annexations That Add To The Quality, Character And Economic Viability Of Wickenburg	Complete annexations that contribute to Wickenburg's sensible growth and economic stability.	Total acreage of annexations completed				
			0	2,908	26	481	808
			Assessed valuation of newly-annexed areas				
			\$0	\$6,224,792	\$679,831	\$2,127,858	\$12,070,527

PERSONNEL

The only salaries accounted for under General Services are those of the Mayor, Vice Mayor, and five Councilmembers.

SUMMARY



GENERAL FUND

		2013-14 ACTUAL	2014-15 ACTUAL	2015-16 PROJECTED	2016-17 BUDGET
GENERAL SERVICES EXPENSE					
100-110-110-50115	SALARIES & WAGES COUNCIL	19,323	19,323	19,200	19,200
	TOTAL SALARIES	19,323	19,323	19,200	19,200
100-110-110-50210	FICA EXPENSE	1,469	1,469	1,469	1,469
100-110-110-50211	UNEMPLOYMENT/TAXES	13,225	5,040	331	331
100-110-110-50212	INDUSTRIAL INSURANCE	42	69	102	102
	TOTAL OTHER PERSONNEL COSTS	14,736	6,577	1,902	1,902
100-110-110-60020	CONTRACTED SERVICES REIMB	0	0	20,000	20,000
100-110-110-60103	EMPLOYEE DEVELOPMENT	14,323	20,870	23,000	26,000
100-110-110-60107	PERSONNEL	5,589	3,779	9,000	10,000
100-110-110-60112	TRAINING & TRAVEL	3,636	2,110	3,500	3,500
100-110-110-60114	MEMBERSHIP & DUES	11,179	11,773	16,000	16,335
100-110-110-60200	CREDIT & ONLINE FEE'S	0	1,513	9,552	9,552
100-110-110-60305	OTHER CONTRACT SERVICES	3,531	5,798	10,000	10,000
100-110-110-60307	PRISONER HOUSING	28,233	33,227	35,000	35,000
100-110-110-60308	OTHER PROFESSIONAL SERVICES	0	48,553	0	0
100-110-110-60311	JUDICIAL - PUBLIC DEFENDER	3,248	9,450	10,000	10,000
100-110-110-60401	MARKETING	325	526	7,500	10,000
100-110-110-60601	SVC TO MAINT AUTO	307	760	1,000	1,000
100-110-110-60602	SVC TO MAINT OFFICE EQUIPMENT	3,646	4,254	4,500	4,500
100-110-110-60603	SVC TO MAINT COMM EQUIPMENT	179	0	1,000	1,000
100-110-110-60612	INSURANCE/DAMAGE CLAIMS	57,236	5,668	75,000	100,000
100-110-110-60616	INSURANCE LIABILITY	71,847	77,849	85,305	88,096
100-110-110-60620	TELEPHONE	8,786	10,508	12,940	12,940
100-110-110-60622	RENTALS-LEASES-LOANS	3,414	2,684	2,600	2,600
100-110-110-60624	PAPER SHREDDING	337	265	350	350
100-110-110-60639	OFFICE SUPPLIES	302	798	750	750
100-110-110-60640	POSTAGE	4,800	6,104	4,320	4,320
100-110-110-60648	GAS, OIL & LUBRICANTS	1,040	1,200	1,000	1,000
100-110-110-60675	CONTRIBUTIONS EXPENDED	29,658	17,027	18,000	43,000
	TOTAL OPERATING EXPENSES	251,614	264,716	350,317	409,943
100-110-110-90936	LAND PURCHASE	0	0	540	0
	TOTAL CAPITAL	0	0	540	0
100-110-110-95100	CONTINGENCY	24,624	18,807	1,446,521	322,194
100-110-110-95150	CAPITAL RESERVE	0	0	265,000	390,000
100-110-110-95151	RESERVE	0	0	1,242,085	1,640,096
	TOTAL CONTINGENCY	24,624	18,807	2,953,606	2,352,290
	GENERAL SERVICES EXPENSE	310,297	309,424	3,325,565	2,783,335

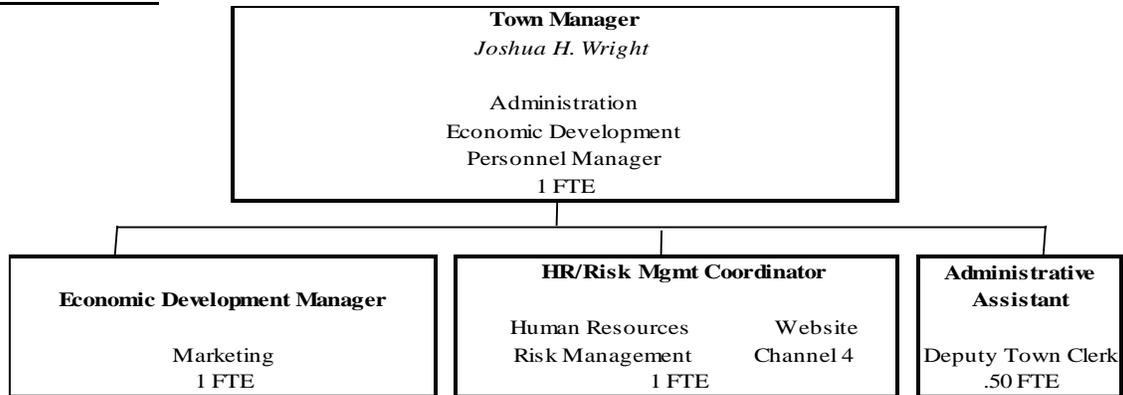
TOWN MANAGER DEPARTMENT

BUDGET UNIT DESCRIPTION

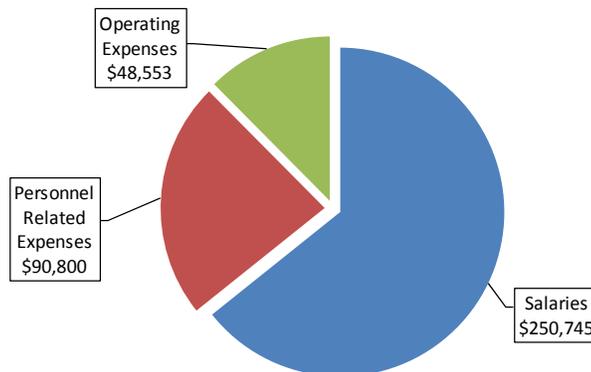
Appointed by the Town Council, the Town Manager is the Chief Executive Officer of the Town and is responsible for all municipal operations; the planning, implementation, and review of all policies, procedures and programs; and provides direction to all other departments. Additionally the Town Manager serves as the Human Resources Director, facilitates the Economic Development Advisory Committee, and also represents the Town at various meetings across the state including the Maricopa Association of Governments.

Goals & Objectives						
Goal	Objective	Outcome Indicator(s)				
		FY 2012-13 Actual	FY 2013-14 Actual	FY 2014-15 Actual	FY 2015-16 Estimated	FY 2016-17 Projected
(1) Maintain up-to-date technology to serve the public	Invest resources in information technology replacement and develop appropriate schedules for future maintenance.	Number of new information technology systems, programs, or modules that provide customers improved access to services				
		2	2	1	2	2
(2) Maintain a healthy, customer-oriented workforce	Invest additional resources in employee development, appreciation, and wellness	Number of employee appreciation and wellness programs/events offered				
		5	12	12	16	16
		Percentage of staff participating in employee at least one wellness program				
		n/a	70%	74%	85%	85%

PERSONNEL



SUMMARY



GENERAL FUND

		2013-14 ACTUAL	2014-15 ACTUAL	2015-16 PROJECTED	2016-17 BUDGET
TOWN MANAGER EXPENSE					
100-116-110-50100	SALARIES & WAGES FULL-TIME	180,154	173,122	190,790	250,745
100-116-110-50125	COMP TIME - USED	198	135	10	0
100-116-110-50140	SICK TIME	514	2,703	4,622	0
	TOTAL SALARIES	180,867	175,961	195,422	250,745
100-116-110-50210	FICA EXPENSE	13,468	13,079	14,950	19,182
100-116-110-50212	INDUSTRIAL INSURANCE	341	621	973	1,249
100-116-110-50221	STATE RETIREMENT EXP	19,574	19,681	22,413	28,784
100-116-110-50232	HEALTH INSURANCE	25,796	25,819	27,151	38,657
100-116-110-50233	DENTAL INSURANCE	1,840	1,840	1,840	2,543
100-116-110-50234	LIFE INSURANCE	307	307	307	384
	TOTAL OTHER PERSONNEL COSTS	61,327	61,347	67,634	90,799
100-116-110-60112	TRAINING & TRAVEL	3,963	5,059	4,500	6,000
100-116-110-60114	MEMBERSHIP & DUES	3,583	1,486	2,600	3,200
100-116-110-60302	DATA PROCESSING & IT MAINT	778	670	0	0
100-116-110-60308	OTHER PROFESSIONAL SERVICES	10,261	20,014	10,000	10,000
100-116-110-60406	BOOKS, PUBLICATIONS & MAPS	2,005	4,431	2,072	2,200
100-116-110-60599	INTERNET, WEBSITE & EMAIL	15,969	20,189	20,656	20,656
100-116-110-60601	SVC TO MAINT AUTO	754	746	1,000	1,000
100-116-110-60620	TELEPHONE	165	330	298	298
100-116-110-60639	OFFICE SUPPLIES	752	1,233	500	500
100-116-110-60648	GAS, OIL & LUBRICANTS	1,392	1,273	1,000	1,200
100-116-110-69999	MINOR CAPITAL	0	0	0	3,500
	TOTAL OPERATING EXPENSES	39,622	55,432	42,626	48,554
	TOWN MANAGER EXPENSE	281,816	292,740	305,682	390,098

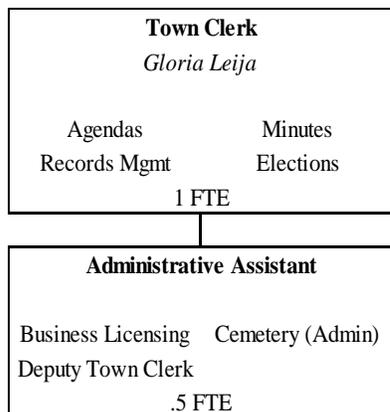
TOWN CLERK DEPARTMENT

BUDGET UNIT DESCRIPTION

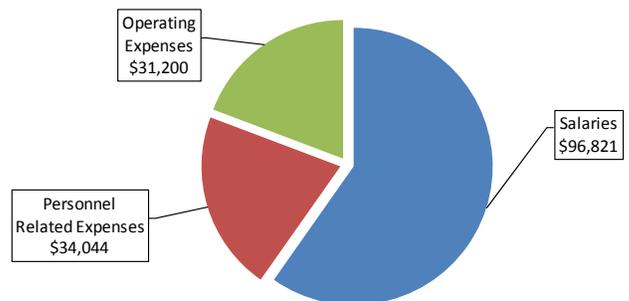
This department acts in an administrative capacity for the Town Council processing, maintaining and protecting the official records of the Town, conducting elections, providing courteous and timely customer service to the Council, staff and the public. The Town Clerk is the main link between citizens and our municipal government.

Goals & Objectives						
Goal	Objective	Outcome Indicator(s)				
		FY 2012-13 Actual	FY 2013-14 Actual	FY 2014-15 Actual	FY 2015-16 Estimated	FY 2016-17 Projected
(1) Improve Transparency And Public Access to Information	Respond to public records requests quickly and efficiently.	Number of public records requests processed				
		69	73	22	25	25
		Average number of days required to respond to a public records request				
		2	2	2	2	2
(2) Make Wickenburg A Welcoming Destination For Businesses	Process business licenses, special event permits, and special event liquor license applications quickly and efficiently.	Number of business license applications processed				
		859	823	839	840	840
		Average number of days required to issue a business license				
		1	1	1	1	1
		Percentage of annual business licenses renewed				
		85%	89%	90%	90%	90%
		Number of special event applications processed				
		not available	not available	26	50	50
		Average number of days required to issue a special event permit				
		not available	not available	5	5	5
		Number of special event liquor licenses processed				
		not available	not available	28	25	25
Average number of days required to issue a special event liquor license						
not available	not available	2	2	2		
(3) Increase Staff Education, Knowledge And Professionalism	Obtain municipal clerk training, and network with other city and town clerks in order to share knowledge and best practices.	Number of training seminars/educational opportunities attended by staff				
		0	19	16	20	20

PERSONNEL



SUMMARY



GENERAL FUND

	2013-14 ACTUAL	2014-15 ACTUAL	2015-16 PROJECTED	2016-17 BUDGET
TOWN CLERK EXPENSE				
100-121-110-50100 SALARIES & WAGES FULL-TIME	82,976	86,600	94,684	96,821
100-121-110-50125 COMP TIME - USED	198	135	10	0
100-121-110-50140 SICK TIME	497	3,943	3,378	0
TOTAL SALARIES	83,671	90,678	98,072	96,821
100-121-110-50210 FICA EXPENSE	6,209	6,744	7,502	7,407
100-121-110-50212 INDUSTRIAL INSURANCE	220	382	636	628
100-121-110-50221 STATE RETIREMENT EXP	7,759	8,848	11,249	11,115
100-121-110-50232 HEALTH INSURANCE	11,236	12,937	13,592	13,791
100-121-110-50233 DENTAL INSURANCE	760	873	872	873
100-121-110-50234 LIFE INSURANCE	198	230	230	230
TOTAL OTHER PERSONNEL COSTS	26,382	30,014	34,081	34,044
100-121-110-60112 TRAINING & TRAVEL	143	518	2,700	2,000
100-121-110-60114 MEMBERSHIP & DUES	235	445	400	400
100-121-110-60301 MICRO FILMING	124	6,178	4,500	3,000
100-121-110-60302 DATA PROCESSING & IT MAINT	736	127	0	0
100-121-110-60305 OTHER CONTRACT SERVICES	5,136	4,965	4,500	4,500
100-121-110-60400 ADVERTISING	10,651	8,074	10,000	10,000
100-121-110-60404 RECORDING	169	85	300	300
100-121-110-60639 OFFICE SUPPLIES	1,142	1,263	1,361	1,000
100-121-110-60670 ELECTIONS	12,059	2,405	1,000	8,000
100-121-110-69213 BOARDS & COMMISSIONS	0	0	0	2,000
100-121-110-69999 MINOR CAPITAL	0	0	263	0
TOTAL OPERATING EXPENSES	30,395	24,060	25,024	31,200
 TOWN CLERK EXPENSE	 140,449	 144,753	 157,177	 162,065

TOWN COURT

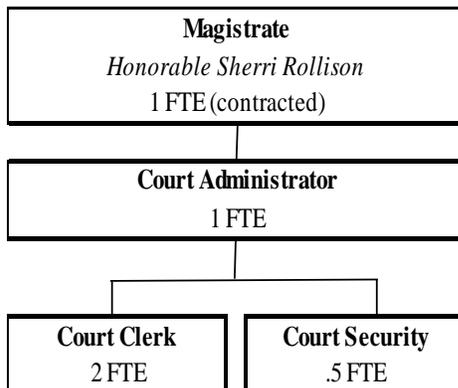
BUDGET UNIT DESCRIPTION

The Town Court budget unit accounts for costs associated with the judicial branch of town government. The Judge of the Town Court hears cases involving violations of town ordinances, civil and criminal traffic cases, and misdemeanor cases, that occur within the town limits. The court also issues orders of protection and injunctions against harassment.

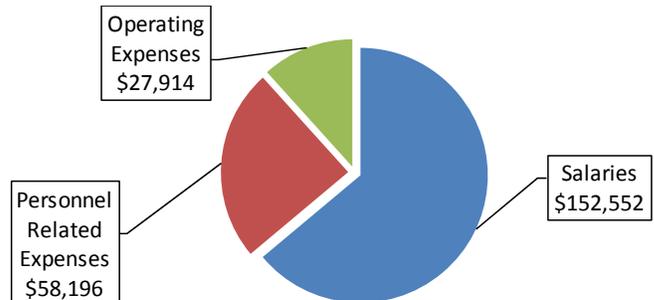
Our mission is to administer justice under the law, equally, impartially, and efficiently in a safe professional environment with dignity and respect for all, to promote public safety, trust, and confidence.

Goals & Objectives							
Goal	Objective	Outcome Indicator(s)					
		FY 2012-13 Actual	FY 2013-14 Actual	FY 2014-15 Actual	FY 2015-16 Estimated	FY 2016-17 Projected	
(1)	To Enhance Public Safety Measures	To use sentencing powers to create conditions that would encourage lawful behavior and reduce re-offending.	# of re-orders that need to be issued				
			n/a	51	30	46	46
			# of order to show cause issued				
			n/a	289	103	113	113
(2)	Ensure The Timely And Accurate Disposition Of Cases Filed	To process cases filed within 4 days at least 85% of the time.	# of cases filed				
			2,155	1,382	1,667	1,574	1,574
			# of cases adjudicated				
			2,738	1,948	2,057	2,249	2,249
			% of cases filed in fiscal year not yet adjudicated				
12%	12%	12%	14%	14%			
(3)	To Increase Awareness of Court Functions	To Maximize Opportunities for public engagement	# of public events attended by court staff				
			2	2	1	1	2
			# of informational pamphlets issued				
			1	2	1	1	2
			# of marriage licenses issued				
			0	0	16	48	48
# of wedding ceremonies performed							
5	5	5	24	24			

PERSONNEL



SUMMARY



GENERAL FUND

		2013-14 ACTUAL	2014-15 ACTUAL	2015-16 PROJECTED	2016-17 BUDGET
TOWN COURT EXPENSE					
100-125-125-50100	SALARIES & WAGES FULL-TIME	85,080	87,521	113,427	119,336
100-125-125-50110	SALARIES & WAGES PART-TIME	5,849	6,860	6,018	7,207
100-125-125-50120	SALARIES & WAGES JUDGE	25,274	20,366	25,500	26,010
100-125-125-50140	SICK TIME	3,768	3,276	6,091	0
	TOTAL SALARIES	119,972	118,023	151,036	152,553
100-125-125-50210	FICA EXPENSE	8,740	8,560	11,554	11,670
100-125-125-50212	INDUSTRIAL INSURANCE	256	380	727	735
100-125-125-50221	STATE RETIREMENT EXP	10,203	10,459	17,325	17,512
100-125-125-50232	HEALTH INSURANCE	24,685	24,713	25,960	26,331
100-125-125-50233	DENTAL INSURANCE	1,717	1,717	1,717	1,717
100-125-125-50234	LIFE INSURANCE	230	230	230	230
	TOTAL OTHER PERSONNEL COSTS	45,831	46,059	57,513	58,195
100-125-125-60105	LAUNDRY & CLEANING	0	0	40	30
100-125-125-60112	TRAINING & TRAVEL	1,656	1,735	2,900	2,077
100-125-125-60114	MEMBERSHIP & DUES	495	0	675	675
100-125-125-60200	CREDIT & ONLINE FEE'S	1,779	1,776	2,200	2,200
100-125-125-60305	OTHER CONTRACT SERVICES	3,961	6,161	5,680	5,900
100-125-125-60306	JURY TRIALS	25	168	1,200	2,000
100-125-125-60313	SECURITY	98	0	120	100
100-125-125-60406	BOOKS, PUBLICATIONS & MAPS	138	0	0	230
100-125-125-60602	SVC TO MAINT OFFICE EQUIPMENT	962	960	1,360	1,300
100-125-125-60620	TELEPHONE	834	856	862	862
100-125-125-60622	RENTALS-LEASES-LOANS	6,027	6,000	6,000	10,570
100-125-125-60639	OFFICE SUPPLIES	1,529	1,771	1,970	1,970
100-125-125-69999	MINOR CAPITAL	0	0	227	0
	TOTAL OPERATING EXPENSES	17,504	19,427	23,234	27,914
	TOWN COURT EXPENSE	183,307	183,509	231,783	238,662

TOWN ATTORNEY

BUDGET UNIT DESCRIPTION

During the first meeting of the newly elected Council Members in July 1998, the council voted to discontinue the practice of having an in-house attorney. The Town of Wickenburg now utilizes the services of several outside law firms for all of its legal needs.

PERSONNEL

Since the Town Attorney's Department is serviced by outside law firms, there is no internal staff.

SUMMARY



GENERAL FUND

	2013-14 ACTUAL	2014-15 ACTUAL	2015-16 PROJECTED	2016-17 BUDGET
TOWN ATTORNEY EXPENSE				
100-130-125-60314 CONTRACT ATTORNEY - COURT	62,787	84,530	80,000	80,000
100-130-125-60315 CONTRACT ATTORNEY - GENERAL	163,331	77,765	100,000	100,000
	<hr/>	<hr/>	<hr/>	<hr/>
TOTAL OPERATING EXPENSES	226,119	162,295	180,000	180,000
	<hr/>	<hr/>	<hr/>	<hr/>
TOWN ATTORNEY EXPENSE	226,119	162,295	180,000	180,000
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>

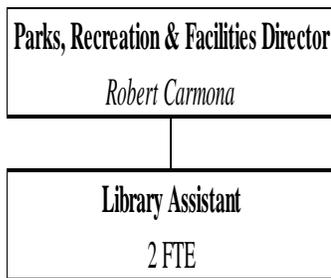
LIBRARY

BUDGET UNIT DESCRIPTION

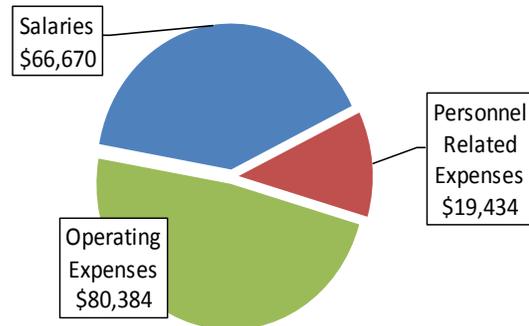
The Library budget unit accounts for the costs associated with operating and maintaining the Town's Public Library, which was transferred to the Town on August 25, 1987. The library encourages lifelong learning through a wide assortment of published material. The library's mission is the dissemination of information and knowledge for the individual plus the facilitation of small groups that seek to collaborate together. It is designed to foster education, entertainment, and creativity for life-long learning.

Goals & Objectives							
Goal	Objective	Outcome Indicator(s)					
		FY 2012-13 Actual	FY 2013-14 Actual	FY 2014-15 Actual	FY 2015-16 Estimated	FY 2016-17 Projected	
(1)	Evaluate Customer Satisfaction With Library Services	Regularly survey library users to determine level of satisfaction with services and use technology in conducting survey research.	Percentage of positive satisfaction levels with services as reported in survey results				
			n/a	75%	80%	90%	93%
(2)	Enhance And Diversify Library Programming To Reflect Interests Of Persons Of All Ages	Increase awareness of and participation in library programs and events.	Total number of events planned and executed				
			n/a	35	46	50	55
			Number of events targeted toward Youth & Families				
			n/a	25	37	40	45
(3)	Expand The Library's Electronic Media Presence To Attract New Patrons In Library Programming	Increase awareness of and participation in library programs and events using technology.	Number of social media posts made by library staff				
			n/a	85	105	150	180
			Percentage increase(decrease) in number of followers/fans on social media sites				
			41%	24%	88%	23%	25%

PERSONNEL



SUMMARY



GENERAL FUND

	2013-14 ACTUAL	2014-15 ACTUAL	2015-16 PROJECTED	2016-17 BUDGET
LIBRARY EXPENSE				
100-145-145-50100 SALARIES & WAGES FULL-TIME	20,353	31,044	35,987	38,422
100-145-145-50107 SALARIES & WAGES TEMP	0	0	400	2,040
100-145-145-50110 SALARIES & WAGES PART-TIME	9,694	23,992	27,248	26,193
100-145-145-50140 SICK TIME	0	0	1,816	0
100-145-145-50150 OVERTIME	0	115	16	16
TOTAL SALARIES	30,047	55,151	65,467	66,671
100-145-145-50210 FICA EXPENSE	2,385	4,126	5,008	5,100
100-145-145-50212 INDUSTRIAL INSURANCE	61	254	557	567
100-145-145-50221 STATE RETIREMENT EXP	2,281	6,297	7,509	7,653
100-145-145-50232 HEALTH INSURANCE	1,868	6,542	5,766	5,639
100-145-145-50233 DENTAL INSURANCE	132	469	397	397
100-145-145-50234 LIFE INSURANCE	26	64	77	77
TOTAL OTHER PERSONNEL COSTS	6,753	17,753	19,314	19,433
100-145-145-60104 CLOTHING ALLOWANCE	0	203	250	500
100-145-145-60107 VOLUNTEER COSTS	0	13	100	200
100-145-145-60112 TRAINING & TRAVEL	0	0	600	1,500
100-145-145-60114 MEMBERSHIP & DUES	0	0	100	320
100-145-145-60302 DATA PROCESSING & IT MAINT	4,944	731	0	0
100-145-145-60305 OTHER CONTRACT SERVICES	0	0	7,500	42,000
100-145-145-60406 BOOKS, PUBLICATIONS & MAPS	290	3,296	5,000	7,000
100-145-145-60602 SVC TO MAINT OFFICE EQUIPMENT	0	458	4,400	6,400
100-145-145-60618 UTILITIES EXPENSE	9,664	11,878	11,664	11,664
100-145-145-60620 TELEPHONE	500	334	0	0
100-145-145-60623 LIBRARY BLDG MAINTENANCE	5,262	845	1,500	1,500
100-145-145-60637 REC PROGRAM SUPPLIES	0	0	2,000	5,000
100-145-145-60639 OFFICE SUPPLIES	151	1,267	2,000	3,000
100-145-145-60644 JANITORIAL SUPPLIES	707	828	1,300	1,300
100-145-145-69999 MINOR CAPITAL	535	0	0	0
TOTAL OPERATING EXPENSES	22,051	19,852	36,414	80,384
100-145-145-90905 BUILDING IMPROVEMENTS	10,003	0	15,370	0
TOTAL CAPITAL	10,003	0	15,370	0
LIBRARY EXPENSE	68,855	92,756	136,565	166,488

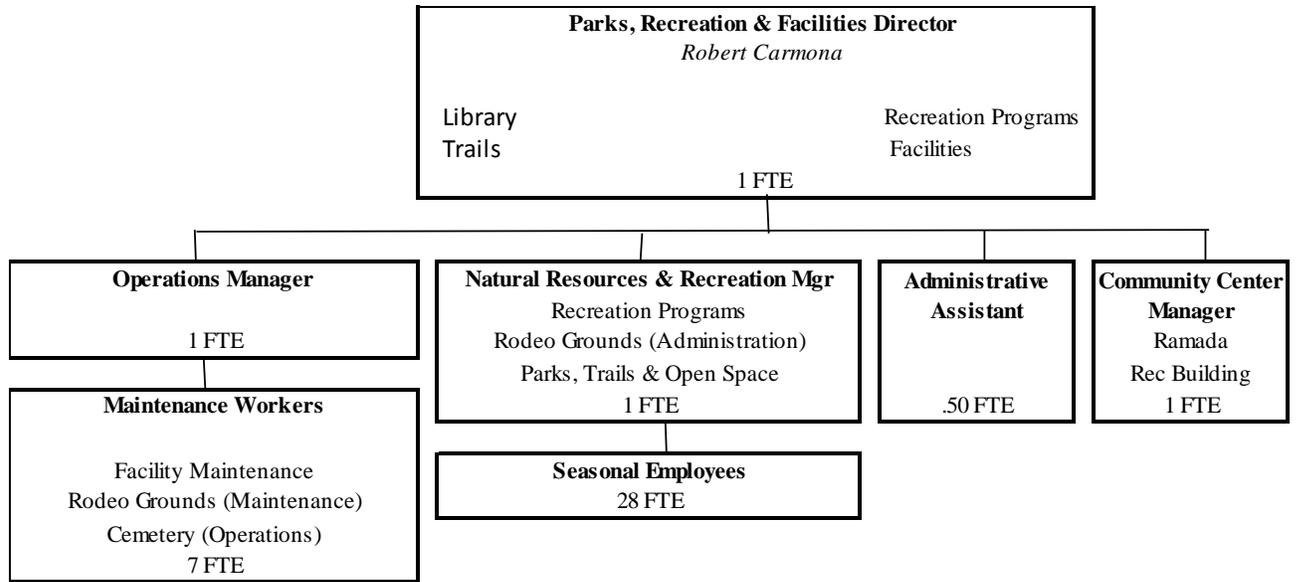
PARKS, RECREATION & FACILITIES DEPARTMENT

BUDGET UNIT DESCRIPTION

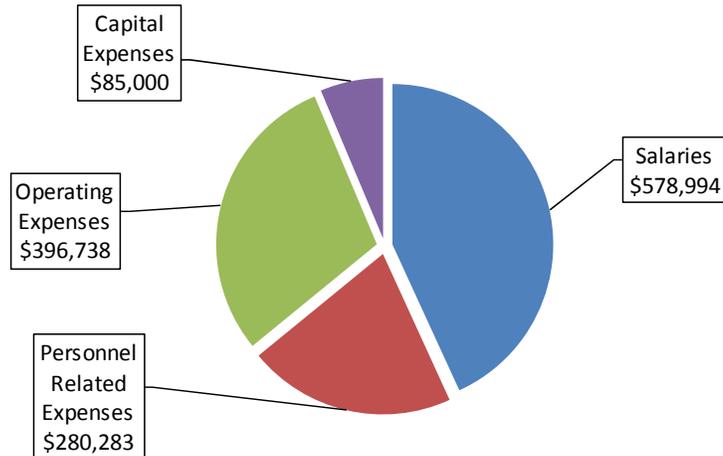
The Parks, Recreation & Facilities Department is responsible for the maintenance and physical appearance of all public facilities including, buildings and parks within the town. This Department also offers a variety of recreational activities providing a fun, safe and enjoyable experience for persons of all ages.

Goals & Objectives							
Goal	Objective	Outcome Indicator(s)					
		FY 2012-13 Actual	FY 2013-14 Actual	FY 2014-15 Actual	FY 2015-16 Estimated	FY 2016-17 Projected	
(1)	Improve And Maintain The Appearance Of Wickenburg	Maintain Town parks and streetscapes.	Number of hours and projects completed annually on park maintenance and improvement				
			n/a	12,560	13,000	13,000	13,200
(2)	Create An Atmosphere That Engages Youth, Families And People Of All Ages In Activities	Continue development of high quality Parks and Recreation programming and community events, and improve user experiences at Town Facilities.	Year-over-year revenue increase in park rental fees				
			\$0	\$0	\$0	\$4,000	\$8,000
			Year-over-year revenue increase in recreation program revenues				
			\$11,977	\$16,205	\$10,522	\$13,000	\$15,000
(4)	Partner With Businesses And Non-Profits For Recreation Programming	Develop relationships in the community to work together on future sponsorships, programming and special events.	Number of sponsorships and partnerships with the department				
			2	12	14	15	18
(5)	Pursue Full Cost-Recovery In The Rental Of Town Facilities	Analyze the associated costs of operating facilities to properly charge for rentals and set up fees.	Fees reviewed and updated to reflect cost of service				
			No	Yes	Yes	Yes	Yes
(6)	Make The Community Center A Relevant And Central Part Of Downtown	Work with the Wickenburg community to complete a Community Center business and master plan.	Number of community interactions and discussions held on the future of the Community Center				
			0	3	2	0	3
(7)	Leverage Wickenburg's Natural Environment To Create Trails For Various Uses	Use the General Plan 2025 to guide construction of trail systems throughout the community.	Miles of trails constructed				
			0	0	0	0	0.5
(8)	Partner With Agencies To Create And Maintain Access To Trails In Wickenburg	Partner with other government agencies to provide access to trails; provide trail maps; and secure access to Box Canyon.	Number of combined projects between Wickenburg and other governmental agencies				
			1	1	2	4	6

PERSONNEL



SUMMARY



CAPITAL EXPENSES

90904

Sunset Park Scoreboards - \$25,000	Sunset Park Field Improvements - \$15,000
------------------------------------	---

90908

Maintenance Truck - \$25,000	
------------------------------	--

90912

Brush Trailer - \$5,000	Portable Security Cameras - \$15,000
-------------------------	--------------------------------------

GENERAL FUND

	2013-14 ACTUAL	2014-15 ACTUAL	2015-16 PROJECTED	2016-17 BUDGET
PARKS & REC & FACILITY EXPENSE				
100-150-150-50100 SALARIES & WAGES FULL-TIME	391,090	418,429	458,131	489,504
100-150-150-50105 SALARIES & WAGES SEASONAL	59,807	68,023	77,527	77,520
100-150-150-50106 SELF-FUNDED REC PROGRAM	12,416	6,609	4,110	7,140
100-150-150-50125 COMP TIME - USED	3,004	2,098	3,358	0
100-150-150-50140 SICK TIME	18,601	13,759	17,201	0
100-150-150-50150 OVERTIME	2,940	4,856	4,830	4,830
TOTAL SALARIES	487,859	513,775	565,157	578,994
100-150-150-50210 FICA EXPENSE	38,059	37,792	43,234	44,293
100-150-150-50212 INDUSTRIAL INSURANCE	14,921	22,203	38,930	39,884
100-150-150-50221 STATE RETIREMENT EXP	47,554	49,301	64,824	66,469
100-150-150-50232 HEALTH INSURANCE	90,307	96,659	103,187	120,409
100-150-150-50233 DENTAL INSURANCE	6,869	6,754	6,811	8,153
100-150-150-50234 LIFE INSURANCE	922	947	960	1,075
TOTAL OTHER PERSONNEL COSTS	198,633	213,656	257,946	280,283
100-150-150-60104 CLOTHING ALLOWANCE	6,115	4,330	5,000	6,000
100-150-150-60105 LAUNDRY & CLEANING	1,041	244	400	400
100-150-150-60112 TRAINING & TRAVEL	5,129	5,763	7,100	7,500
100-150-150-60114 MEMBERSHIP & DUES	100	515	795	795
100-150-150-60118 LICENSES & PERMITS	945	855	1,200	1,650
100-150-150-60302 DATA PROCESSING & IT MAINT	394	583	0	0
100-150-150-60305 OTHER CONTRACT SERVICES	13,638	0	0	0
100-150-150-60400 ADVERTISING	2,132	3,322	12,000	9,000
100-150-150-60403 PRINTING, BINDING & PHOTO	506	98	0	0
100-150-150-60406 BOOKS, PUBLICATIONS & MAPS	105	30	0	0
100-150-150-60598 POOL MAINTENANCE	7,260	5,750	7,000	7,000
100-150-150-60599 INTERNET, WEBSITE & EMAIL	1,201	1,226	1,300	1,300
100-150-150-60600 SVC TO MAINT BUILDINGS	22,236	23,252	25,000	26,500
100-150-150-60601 SVC TO MAINT AUTO	7,254	6,043	7,000	7,000
100-150-150-60602 SVC TO MAINT OFFICE EQUIPMENT	409	409	500	500
100-150-150-60604 SVC TO MAINT OTHER EQUIPMENT	9,888	7,209	10,600	11,900
100-150-150-60606 GROUNDS MAINTENANCE	29,115	31,107	36,020	42,500
100-150-150-60610 CAP BLDG MAINTENANCE	486	566	500	500
100-150-150-60611 RESPITE BLDG MAINTENANCE	0	367	500	500
100-150-150-60618 UTILITIES EXPENSE	196,074	189,397	179,017	179,017
100-150-150-60620 TELEPHONE	5,470	4,372	3,126	3,126
100-150-150-60637 REC PROGRAM SUPPLIES	9,965	17,089	17,500	18,000
100-150-150-60638 DAMAGE REPLACEMENTS	4,729	3,536	5,000	0
100-150-150-60639 OFFICE SUPPLIES	3,020	3,238	3,000	3,300
100-150-150-60644 JANITORIAL SUPPLIES	10,603	11,822	12,000	13,000
100-150-150-60646 CHEMICALS	10,128	11,703	13,000	13,000
100-150-150-60648 GAS, OIL & LUBRICANTS	17,135	14,703	13,000	15,000
100-150-150-60654 SMALL TOOLS	2,111	2,132	2,000	2,000
100-150-150-60656 SAFETY	2,134	1,944	3,300	3,250
100-150-150-69999 MINOR CAPITAL	5,600	4,339	5,000	24,000
TOTAL OPERATING EXPENSES	374,921	355,945	370,858	396,738

GENERAL FUND

		2013-14 ACTUAL	2014-15 ACTUAL	2015-16 PROJECTED	2016-17 BUDGET
100-150-150-90904	GROUND IMPROVEMENTS	0	0	130,000	40,000
100-150-150-90905	BUILDING IMPROVEMENTS	0	0	33,000	0
100-150-150-90908	VEHICLES CAPITAL OUTLAY	0	0	0	25,000
100-150-150-90909	PEDESTRIAN BRIDGE	85,664	128,261	2,038	0
100-150-150-90912	OTHER CAPITAL PURCHASES	3,866	98,105	0	20,000
	TOTAL CAPITAL	89,531	226,366	165,038	85,000
	 PARKS & REC & FACILITY EXPENSE	 1,150,943	 1,309,742	 1,358,999	 1,341,015

COMMUNITY DEVELOPMENT & NEIGHBORHOOD SERVICES DEPARTMENT

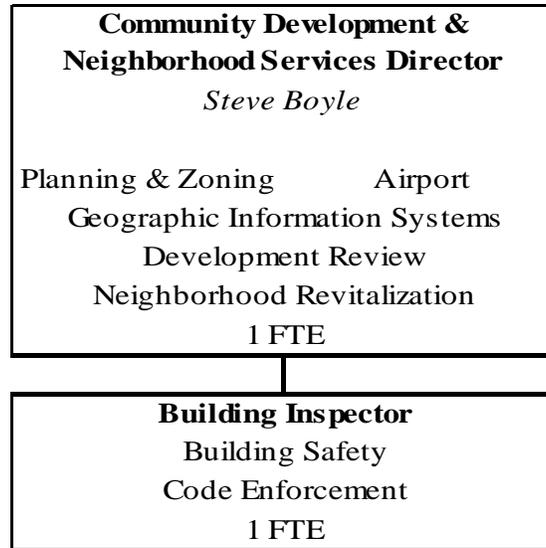
BUDGET UNIT DESCRIPTION

This department is charged with providing superior customer service to the general public, using innovative problem solving skills in protecting the community's historic, environmental, economic, and physical resources. This is accomplished by maintaining effective working relationships with developers to promote orderly physical growth with a balance of compatible land uses in accordance with the town code and general plan. The department also promotes neighborhood beautification projects, which enhance aesthetics, improve property values and heighten neighborhood awareness.

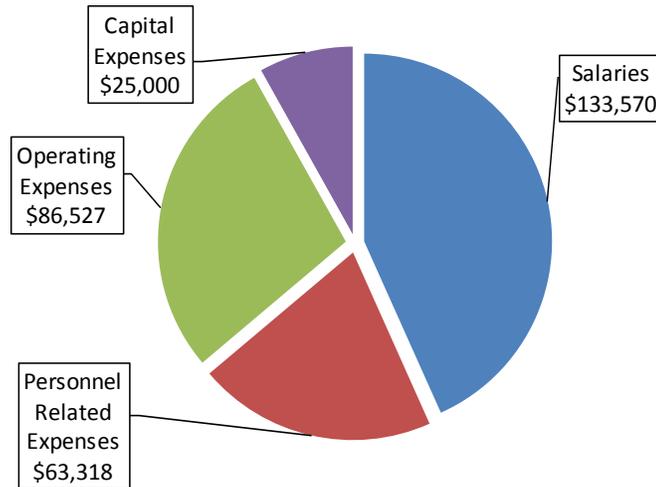
To enhance the quality of life for the citizens of Wickenburg by providing a Department which encourages quality growth and the stabilization of neighborhoods through focused efforts of planning and permitting. We work towards improving the natural and manmade environment, its economic base and neighborhoods. We strive to engage in active code enforcement and encourage citizen involvement with neighborhood service projects.

Goals & Objectives						
Goal	Objective	Outcome Indicator(s)				
		FY 2012-13 Actual	FY 2013-14 Actual	FY 2014-15 Actual	FY 2015-16 Estimated	FY 2016-17 Projected
(1) Facilitate Economic Development Through The Efficient Processing Of Permits, Plans And Inspections	Use existing resources to improve the Town's responsiveness to application for services.	Average number of days to complete plan review process				
		4	4	5	7	7
		Percentage of instances in which an inspection was completed within 24 hours of receiving request				
		99%	100%	99%	99%	100%
(2) Integrate Neighborhood Services Function With Other Departments To Proactively Address Areas In Need	Coordinate neighborhood service projects with Police and Public Works which will improve blighted areas	Number of neighborhood reinvestment events held				
		1	1	1	1	2
		Number of houses or lots cleaned by service projects				
		3	4	4	3	4
		Amount of donations received to assist with neighborhood projects				
		\$200	\$200	\$2,000	\$6,500	\$4,500
(3) Create Strong, Clean And Safe Neighborhoods And A Healthy Environment For Citizens Of The Town	Respond promptly to code enforcement complaints.	Number of code enforcement complaints received				
		not available	not available	28%	44%	50%
		Number of code enforcement complaints resolved				
		not available	not available	14	16	45
		Average number of days to notify property owner of violation(s)				
		2	2	3	4	3

PERSONNEL



SUMMARY



CAPITAL EXPENSES

90908	
Truck - \$25,000	

GENERAL FUND

		2013-14 ACTUAL	2014-15 ACTUAL	2015-16 PROJECTED	2016-17 BUDGET
COMMUNITY DEVELOPMENT EXPENSE					
100-155-155-50100	SALARIES & WAGES FULL-TIME	119,481	114,218	128,845	133,522
100-155-155-50140	SICK TIME	920	1,795	3,996	0
100-155-155-50150	OVERTIME	0	193	48	48
	TOTAL SALARIES	120,400	116,206	132,889	133,570
100-155-155-50210	FICA EXPENSE	8,884	8,553	10,166	10,218
100-155-155-50212	INDUSTRIAL INSURANCE	1,993	3,002	5,187	5,214
100-155-155-50221	STATE RETIREMENT EXP	13,067	13,421	15,242	15,334
100-155-155-50232	HEALTH INSURANCE	19,529	19,571	25,103	30,292
100-155-155-50233	DENTAL INSURANCE	1,393	1,393	1,692	1,991
100-155-155-50234	LIFE INSURANCE	269	269	269	269
	TOTAL OTHER PERSONNEL COSTS	45,136	46,209	57,659	63,318
100-155-155-60020	CONTRACTED SERVICES REIMB	0	0	60,000	40,000
100-155-155-60104	CLOTHING ALLOWANCE	71	89	150	150
100-155-155-60112	TRAINING & TRAVEL	1,028	550	850	750
100-155-155-60114	MEMBERSHIP & DUES	252	379	400	375
100-155-155-60302	DATA PROCESSING & IT MAINT	169	15	0	0
100-155-155-60305	OTHER CONTRACT SERVICES	10,359	13,170	16,350	33,000
100-155-155-60403	PRINTING, BINDING & PHOTO	241	181	150	100
100-155-155-60406	BOOKS, PUBLICATIONS & MAPS	107	0	150	150
100-155-155-60601	SVC TO MAINT AUTO	202	873	900	250
100-155-155-60620	TELEPHONE	1,144	730	702	702
100-155-155-60625	CLEAN UP PROJECT	991	1,012	1,800	3,000
100-155-155-60627	GIS	11,754	5,083	6,000	6,000
100-155-155-60639	OFFICE SUPPLIES	511	775	900	600
100-155-155-60648	GAS, OIL & LUBRICANTS	1,158	1,120	1,100	1,400
100-155-155-60654	SMALL TOOLS	0	0	33	50
100-155-155-69999	MINOR CAPITAL	0	0	2,150	0
	TOTAL OPERATING EXPENSES	27,988	23,976	91,635	86,527
100-155-155-90908	VEHICLES CAPITAL OUTLAY	0	0	0	25,000
	TOTAL CAPITAL	0	0	0	25,000
	COMMUNITY DEVELOPMENT EXPENSE	193,524	186,390	282,183	308,415

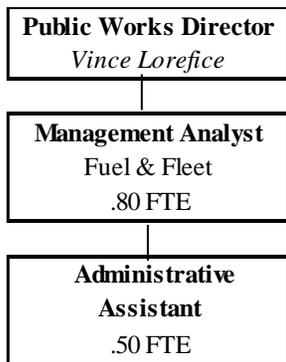
PUBLIC WORKS ADMINISTRATION

BUDGET UNIT DESCRIPTION

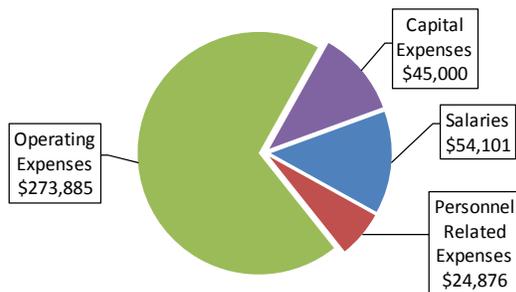
This department is charged with providing administrative services to the Water, Electric, Sanitation, and Wastewater Utility Funds; the Towns Maintenance Shop & Fuel Facility.

Goals & Objectives						
Goal	Objective	Outcome Indicator(s)				
		FY 2012-13 Actual	FY 2013-14 Actual	FY 2014-15 Actual	FY 2015-16 Estimated	FY 2016-17 Projected
(1) Ability To Track All Assets Through A Life Cycle Analysis To Determine Work Orders And Repair Orders Across All Divisions Of Public Works	Track all assets and work orders, and develop reports to assist with proactive repairs across the Public Works Department.	Percentage of assets included in asset management system				
		n/a	85%	85%	90%	90%
(2) Implement A Culture Of Proactive Management and Maintenance	Plan for future positions needed, and establish position titles that represent actual work performed by each member of the Public Works team.	Percentage of positions updated to reflect accurate work responsibilities				
		n/a	75%	85%	90%	95%

PERSONNEL



SUMMARY



CAPITAL EXPENSES

90912

Holiday Decorations - \$50,000

GENERAL FUND

	2013-14 ACTUAL	2014-15 ACTUAL	2015-16 PROJECTED	2016-17 BUDGET
PUBLIC WORKS ADMIN EXP				
100-160-160-50100 SALARIES & WAGES FULL-TIME	194,143	132,623	123,577	138,850
100-160-160-50125 COMP TIME - USED	599	0	0	0
100-160-160-50140 SICK TIME	2,448	15,824	612	0
TOTAL SALARIES	197,190	148,447	124,189	138,850
100-160-160-50210 FICA EXPENSE	14,824	11,092	9,500	10,622
100-160-160-50212 INDUSTRIAL INSURANCE	1,609	3,347	3,719	4,158
100-160-160-50221 STATE RETIREMENT EXP	22,107	14,869	14,245	15,941
100-160-160-50232 HEALTH INSURANCE	28,060	20,161	19,395	25,143
100-160-160-50233 DENTAL INSURANCE	1,928	1,426	1,313	1,650
100-160-160-50234 LIFE INSURANCE	461	285	253	292
TOTAL OTHER PERSONNEL COSTS	68,988	51,181	48,425	57,806
100-160-160-60104 CLOTHING ALLOWANCE	165	79	200	300
100-160-160-60112 TRAINING & TRAVEL	3,431	2,057	3,860	3,575
100-160-160-60114 MEMBERSHIP & DUES	570	703	660	660
100-160-160-60302 DATA PROCESSING & IT MAINT	3,246	401	9	0
100-160-160-60304 ENGINEERING & ARCHITECT	0	2,186	3,500	3,500
100-160-160-60305 OTHER CONTRACT SERVICES	1,835	8,991	11,000	20,650
100-160-160-60308 OTHER PROFESSIONAL SERVICES	22,938	989	1,000	1,000
100-160-160-60403 PRINTING, BINDING & PHOTO	0	652	1,000	1,500
100-160-160-60599 INTERNET, WEBSITE & EMAIL	5,580	5,949	6,100	6,100
100-160-160-60600 SVC TO MAINT BUILDINGS	1,489	381	775	1,000
100-160-160-60601 SVC TO MAINT AUTO	236	1,034	1,750	1,000
100-160-160-60602 SVC TO MAINT OFFICE EQUIPMENT	515	40	500	500
100-160-160-60609 MATERIALS	1,062	1,825	6,750	7,000
100-160-160-60618 UTILITIES EXPENSE	5,413	3,796	5,948	5,948
100-160-160-60620 TELEPHONE	8,000	6,770	5,365	5,365
100-160-160-60639 OFFICE SUPPLIES	6,195	6,823	7,200	7,200
100-160-160-60640 POSTAGE	18	17	100	100
100-160-160-60648 GAS, OIL & LUBRICANTS	3,394	1,335	1,000	1,000
100-160-160-60654 SMALL TOOLS	501	0	500	100
100-160-160-60656 SAFETY	177	158	0	200
100-160-160-69999 MINOR CAPITAL	193	4,036	63	1,600
TOTAL OPERATING EXPENSES	64,958	48,220	57,280	68,298
100-160-160-90908 VEHICLES CAPITAL OUTLAY	23,714	0	0	0
100-160-160-90912 OTHER CAPITAL PURCHASES	0	0	60,000	20,000
100-160-160-90934 OFFICE EQUIPMENT	29,196	0	0	0
TOTAL CAPITAL	52,910	0	60,000	20,000
PUBLIC WORKS ADMIN EXP	384,046	247,848	289,894	284,954

POLICE DEPARTMENT

BUDGET UNIT DESCRIPTION

The Police Department budget unit accounts for costs associated with providing peace, order and safety to the community through the enforcement of laws and ordinances. This department is also responsible for animal control and dispatch services.

Mission Statement: The mission of the Wickenburg Police Department is to partner with our community in order to enhance a peaceful and valued quality of life wherein the public feels safe and secure from crime, social disorder, and circumstances which compromise their safety and well-being.

Vision Statement: The Wickenburg Police Department will be the model of an innovative, community-oriented police department; a recognized leader in law enforcement in the state of Arizona.

We are committed to professional excellence in the delivery of comprehensive law enforcement services. Our core responsibility is to prevent and reduce crime. All department members have an obligation, a duty, to pursue those who commit crimes.

We recognize the value of all our employees and partners, from professional staff and sworn members, to the many citizens who come forth to volunteer, assisting us in fulfilling our mission. We remain committed to the further enhancement of these partnerships. We will continually strive to develop the skills of our members, and to efficiently and effectively manage our resources to deliver the highest level of service to the public.

Value Statement: We shall strive for a public perception that views police as trusted leaders in the community. Central to this mission are the values that guide our work. Our decisions will help us to contribute to the quality of life in the Town of Wickenburg. Our values and integrity are qualities of worth and as such, they are nonnegotiable.

Our Values include:

Pride - *Self-respect that contributes to departmental success.*

Service - *Commitment to prompt, professional and courteous service, unbiased and effective in response to community concerns.*

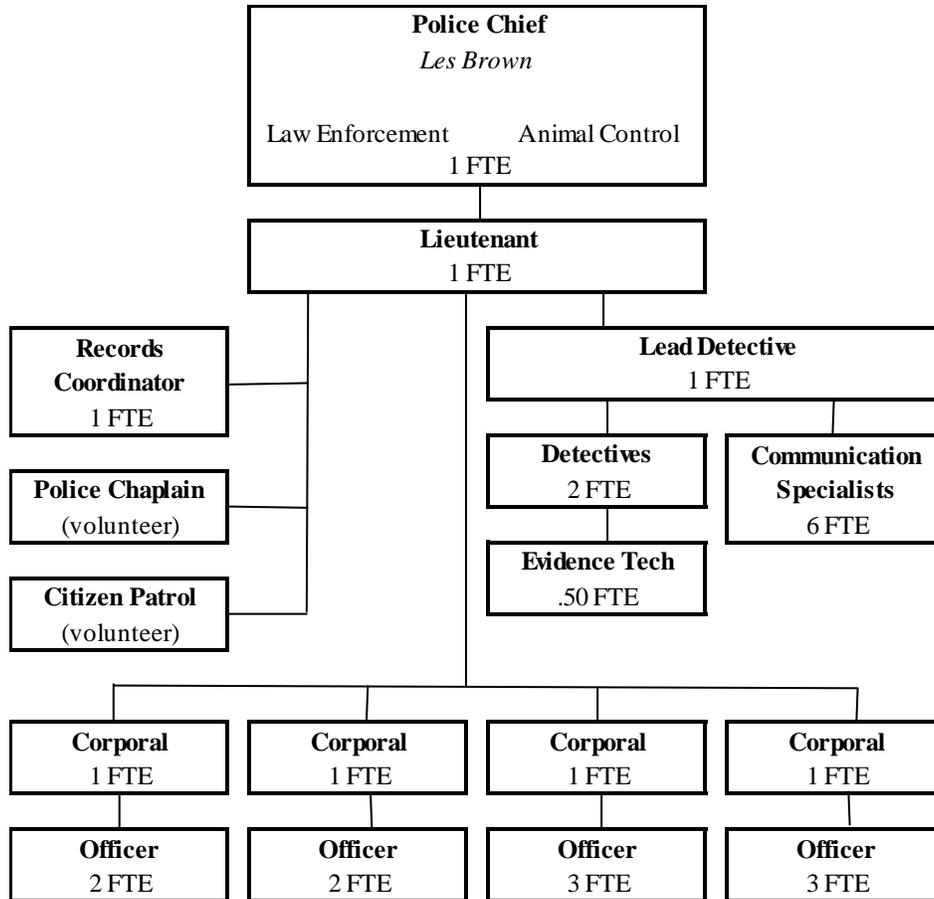
Valor - *Strength of mind or spirit that enables a person to encounter danger with firmness; courage in defense of a noble cause.*



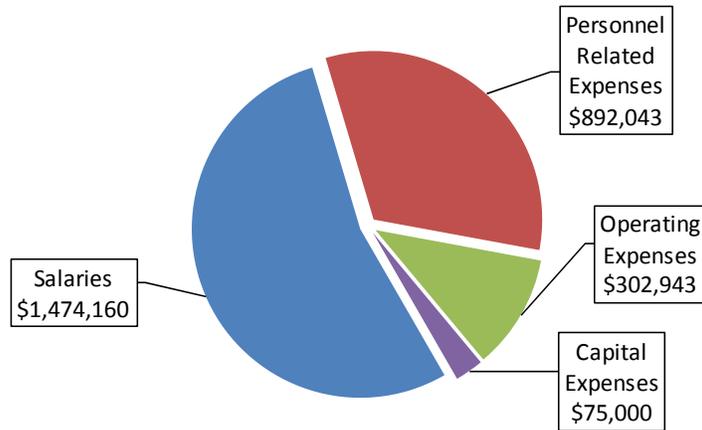
Goals & Objectives							
Goal	Objective	Outcome Indicator(s)					
		FY 2012-13 Actual	FY 2013-14 Actual	FY 2014-15 Actual	FY 2015-16 Estimated	FY 2016-17 Projected	
(1)	Build relationships between the community and the Police Department	Participate in community outreach events that reinforce our mission statement and increase officer presence, and conduct proactive patrols to reduce crime and increase citizen accessibility to officers.	Number of community outreach events in which the Department participates				
			268	233	143*	142	160
			Number of proactive patrols completed				
			1,179	3,923	1,011*	1,691	1,750
(2)	Reduce the number of vehicle accidents	Conduct collision reduction details within the community, and reduce speeds by increasing neighborhood patrols based on citizen input.	Number of vehicle accidents responded to				
			110	121	237	234	230
			Number of hours speed patrols conducted				
			270	195	N/A	868	900
(3)	Reduce Drug Activity In The Community	Participate in drug talks to educate the community, and with the community's assistance, identify and disrupt drug trafficking in the Wickenburg area.	Number of drug arrests				
			118	83	48	31	40
			Number of community educational drug talks conducted				
			2	2	N/A	16	18
(4)	To Encourage Employee Development Through Training	To provide continuing training to each officer and civilian staff member in the department.	Hours of training provided to staff				
			688	2,697	2,006	965	1,200
(5)	Modernize Equipment Used To Solve And/Or Deter Crime	Identify and submit grants to improve the equipment used in the police department.	Number & dollar amount of successful grant submissions				
			2/\$11,000	3/\$15,000	3/\$110,000	3/\$110,750	1/\$45,000

*** Partial data due to administrative changes within the department**

PERSONNEL



SUMMARY



CAPITAL EXPENSES

90908	90912
Patrol Vehicles - \$65,000	Radar Speed Display Sign - \$10,000

GENERAL FUND

		2013-14 ACTUAL	2014-15 ACTUAL	2015-16 PROJECTED	2016-17 BUDGET
POLICE EXPENSE					
100-165-165-50100	SALARIES & WAGES FULL-TIME	120,354	130,967	149,874	155,702
100-165-165-50103	SALARIES & WAGES PUBLIC SAFETY	1,103,117	1,100,827	1,127,556	1,201,467
100-165-165-50110	SALARIES & WAGES PART-TIME	0	0	0	23,317
100-165-165-50125	COMP TIME - USED	0	1,030	1,579	0
100-165-165-50126	COMP TIME - USED PUBLIC SAFETY	10,147	10,240	6,464	0
100-165-165-50140	SICK TIME	1,776	4,631	7,696	0
100-165-165-50143	SICK TIME - PUBLIC SAFETY	20,374	33,502	17,300	0
100-165-165-50150	OVERTIME	10,244	6,794	18,674	18,674
100-165-165-50153	OVERTIME - PUBLIC SAFETY	127,488	118,515	120,000	75,000
TOTAL SALARIES		1,393,502	1,406,507	1,449,143	1,474,160
100-165-165-50210	FICA EXPENSE	105,153	106,506	110,860	112,773
100-165-165-50212	INDUSTRIAL INSURANCE	45,724	74,065	110,535	112,443
100-165-165-50220	PUBLIC SAFETY RETIREMENT EXP	244,449	266,166	369,573	374,771
100-165-165-50221	STATE RETIREMENT EXP	14,720	16,729	20,397	22,696
100-165-165-50230	PSPRS CANCER INSURANCE	850	900	900	900
100-165-165-50232	HEALTH INSURANCE	176,963	198,667	199,633	249,660
100-165-165-50233	DENTAL INSURANCE	13,074	14,389	13,417	16,688
100-165-165-50234	LIFE INSURANCE	1,786	1,839	1,765	2,112
TOTAL OTHER PERSONNEL COSTS		602,720	679,262	827,080	892,043
100-165-165-60104	CLOTHING ALLOWANCE	21,606	23,725	23,812	24,700
100-165-165-60106	WEARING APPAREL	3,664	2,941	5,400	6,200
100-165-165-60112	TRAINING & TRAVEL	15,569	13,249	17,000	16,480
100-165-165-60114	MEMBERSHIP & DUES	1,391	1,484	1,400	1,530
100-165-165-60116	RECRUITING & RETENTION	500	4,500	3,500	4,500
100-165-165-60302	DATA PROCESSING & IT MAINT	9,324	5,527	169	0
100-165-165-60305	OTHER CONTRACT SERVICES	5,166	4,298	47,000	50,000
100-165-165-60308	TOWN CANINE	1,047	976	2,000	2,000
100-165-165-60312	ANIMAL CONTROL	9,467	9,967	10,600	15,000
100-165-165-60403	PRINTING, BINDING & PHOTO	1,879	2,487	2,100	2,550
100-165-165-60406	BOOKS, PUBLICATIONS & MAPS	667	600	800	900
100-165-165-60599	INTERNET, WEBSITE & EMAIL	12,997	8,154	7,985	7,985
100-165-165-60601	SVC TO MAINT AUTO	27,754	22,934	33,000	25,000
100-165-165-60602	SVC TO MAINT OFFICE EQUIPMENT	3,312	1,438	1,300	3,100
100-165-165-60603	SVC TO MAINT COMM EQUIPMENT	41,020	45,042	9,874	7,000
100-165-165-60604	SVC TO MAINT OTHER EQUIPMENT	569	399	1,000	1,500
100-165-165-60619	RADIO REPEATER	6,250	5,910	8,000	8,000
100-165-165-60620	TELEPHONE	5,850	7,797	8,798	8,798
100-165-165-60628	AMMUNITION	6,095	6,366	6,521	7,500
100-165-165-60639	OFFICE SUPPLIES	6,395	8,413	8,968	7,000
100-165-165-60641	DISPOSABLE SUPPLIES	5,942	4,793	7,917	7,500
100-165-165-60648	GAS, OIL & LUBRICANTS	55,074	48,906	36,000	60,000
100-165-165-60654	SMALL TOOLS	1,224	2,176	2,000	2,000
100-165-165-60656	TRAFFIC CONTROL SUPPLIES	493	0	100	500
100-165-165-69999	MINOR CAPITAL	17,037	17,250	14,619	33,200
TOTAL OPERATING EXPENSES		260,291	249,331	259,863	302,943

GENERAL FUND

	2013-14 ACTUAL	2014-15 ACTUAL	2015-16 PROJECTED	2016-17 BUDGET
100-165-165-90908 VEHICLES CAPITAL OUTLAY	47,208	46,956	55,000	65,000
100-165-165-90912 OTHER CAPITAL PURCHASES	0	0	8,000	10,000
100-165-165-90934 OFFICE EQUIPMENT	0	0	1,500	0
TOTAL CAPITAL	47,208	46,956	64,500	75,000
POLICE EXPENSE	2,303,722	2,382,055	2,600,586	2,744,146

FIRE DEPARTMENT

BUDGET UNIT DESCRIPTION

The Fire Department budget unit accounts for the costs associated with meeting the following mission: To minimize the loss of life, injury, and property loss by rendering basic emergency medical care, rescue services, fire code inspections, code enforcement, public fire safety/survival education, fire suppression, fire cause/arson investigation, hazardous materials mitigation, technical rescue, search and rescue and emergency operation management. We will provide these services at the highest national standards consistent with community needs and available public and private resources. Up until 2003, this department consisted of a paid Fire Chief and volunteers. In 2005, a paid on call firefighters program supplemented with volunteers was implemented. The department began hiring fulltime personnel to staff an engine company 24/7 in 2006.

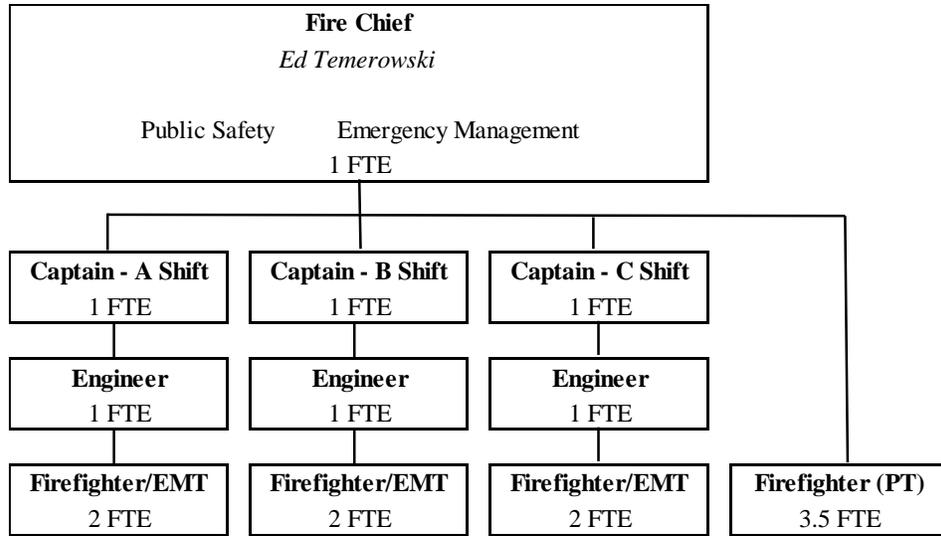
Dedicated to the Safety and Protection of the People

“Providing Public Safety Excellence through leadership, dedication, and training”

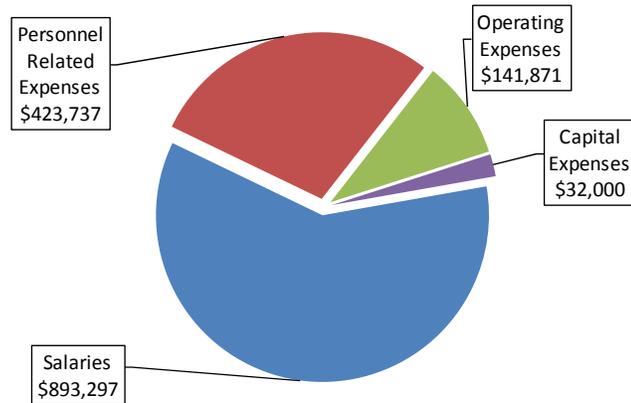
Goals & Objectives							
Goal	Objective	Outcome Indicator(s)					
		FY 2012-13 Actual	FY 2013-14 Actual	FY 2014-15 Actual	FY 2015-16 Estimated	FY 2016-17 Projected	
(1)	Improve The Speed And Efficiency Of Emergency Response	Provide quicker emergency response times for the first-due engine company, Goal 5:45-6:00 minutes	Average response time for emergencies dispatched				
			6 min 30 sec	5 min 53 sec	5 min 57 sec	5 min 50 sec	5 min 45 sec
(2)	Improve visibility of Fire Department through community outreach	Outreach through public service events around community.	Staff hours spent on outreach programs				
			71	148	212	200	240
(2)	Enhance EMS delivery system	Expand education and training. Explore community partnerships.	Training dedicated to EMS & Community Partnerships				
			n/a	n/a	200 hrs	260 hrs	300 hrs



PERSONNEL



SUMMARY



CAPITAL EXPENSES

90905

Bathroom Remodel - \$32,000	
-----------------------------	--

GENERAL FUND

		2013-14 ACTUAL	2014-15 ACTUAL	2015-16 PROJECTED	2016-17 BUDGET
FIRE EXPENSE					
100-170-165-50103	SALARIES & WAGES PUBLIC SAFETY	449,260	469,522	759,369	681,424
100-170-165-50110	SALARIES & WAGES PART-TIME	103,537	60,631	28,922	45,219
100-170-165-50111	SALARIES & WAGES PT - ASRS	0	44,317	55,290	54,640
100-170-165-50140	SICK TIME	11,349	12,201	12,620	0
100-170-165-50153	OVERTIME - PUBLIC SAFETY	80,447	62,469	112,014	112,014
	TOTAL SALARIES	644,593	649,142	968,215	893,297
100-170-165-50210	FICA EXPENSE	46,507	46,594	74,068	68,337
100-170-165-50212	INDUSTRIAL INSURANCE	20,112	33,083	69,544	64,163
100-170-165-50220	PUBLIC SAFETY RETIREMENT EXP	65,648	62,980	104,256	94,433
100-170-165-50221	STATE RETIREMENT EXP	0	5,276	9,659	11,462
100-170-165-50230	PSPRS CANCER INSURANCE	600	600	1,000	1,000
100-170-165-50232	HEALTH INSURANCE	146,260	161,363	176,486	172,270
100-170-165-50233	DENTAL INSURANCE	10,150	10,562	11,952	10,958
100-170-165-50234	LIFE INSURANCE	1,050	1,178	1,178	1,114
	TOTAL OTHER PERSONNEL COSTS	290,325	321,635	448,143	423,737
100-170-165-60106	WEARING APPAREL	2,703	2,629	4,000	6,500
100-170-165-60109	MISC LABS & CDL PHYSICALS	1,751	489	2,500	3,000
100-170-165-60112	TRAINING & TRAVEL	320	5,817	8,000	12,000
100-170-165-60114	MEMBERSHIP & DUES	579	404	575	575
100-170-165-60302	DATA PROCESSING & IT MAINT	19	94	0	0
100-170-165-60308	OTHER PROFESSIONAL SERVICES	979	2,207	1,500	1,500
100-170-165-60599	INTERNET, WEBSITE & EMAIL	3,378	3,353	3,500	3,500
100-170-165-60600	SVC TO MAINT BUILDINGS	3,984	4,211	16,500	5,000
100-170-165-60601	SVC TO MAINT AUTO	13,401	10,235	16,500	16,500
100-170-165-60603	SVC TO MAINT COMM EQUIPMENT	1,145	2,522	2,800	5,000
100-170-165-60604	SVC TO MAINT OTHER EQUIPMENT	5,025	5,811	5,800	5,800
100-170-165-60618	UTILITIES EXPENSE	13,674	11,972	13,298	13,298
100-170-165-60620	TELEPHONE	1,130	728	298	298
100-170-165-60639	OFFICE SUPPLIES	326	1,141	2,400	2,400
100-170-165-60648	GAS, OIL & LUBRICANTS	12,566	11,107	10,000	14,000
100-170-165-60654	SMALL TOOLS	519	450	500	500
100-170-165-69999	MINOR CAPITAL	6,202	10,358	15,200	52,000
	TOTAL OPERATING EXPENSES	67,700	73,528	103,371	141,871
100-170-165-90905	BUILDING IMPROVEMENTS	0	14,206	23,800	32,000
100-170-165-90908	VEHICLES CAPITAL OUTLAY	0	195,338	0	0
	TOTAL CAPITAL	0	209,544	23,800	32,000
	FIRE EXPENSE	1,002,619	1,253,849	1,543,529	1,490,905
	FUND NET REVENUE OVER EXPENSE	422,840	1,108,219	0	0



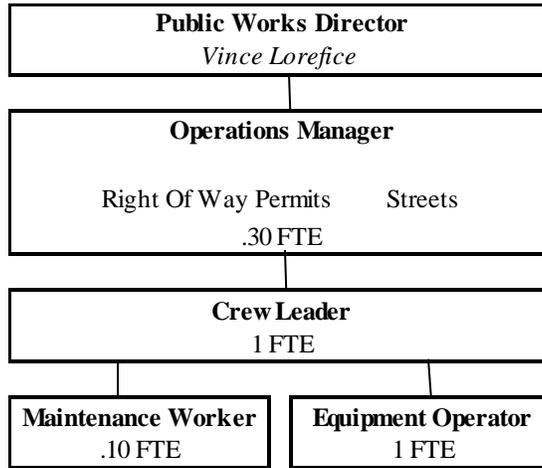
HURF

BUDGET UNIT DESCRIPTION

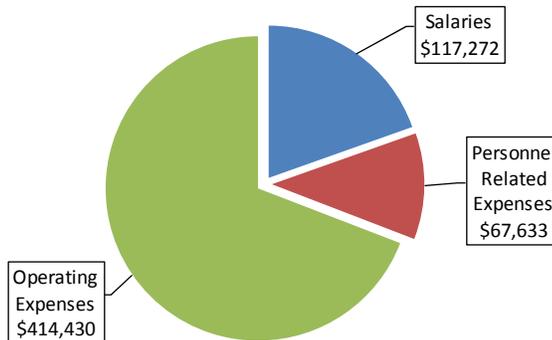
The Highway User Revenue Fund (HURF) budget unit accounts for the expenditure of the Town's share of state collected gas taxes, driver's license and vehicle registration fees; and lottery sales. These fees collected by the state are distributed amongst the Arizona Department of Transportation, the counties, and to cities and towns based on their population relative to the statewide population. These funds are restricted by the state constitution to be used solely for construction, reconstruction & maintenance of streets and alleys; traffic signs and signals; and street lightening.

Goals & Objectives						
Goal	Objective	Outcome Indicator(s)				
		FY 2012-13 Actual	FY 2013-14 Actual	FY 2014-15 Actual	FY 2015-16 Estimated	FY 2016-17 Projected
(1) Provide Safe And Reliable Streets And Street Related Infrastructure For The Residents Of Wickenburg	Develop an inventory of all street infrastructure that will provide a future systematic approach for scheduling maintenance in the most cost effective manner.	Percentage of roads, drainage, signs, markings and street lighting inventoried				
		n/a	95%	95%	95%	95%
		Work orders assigned to street-related repairs				
		n/a	35%	50%	60%	75%

PERSONNEL



SUMMARY



H.U.R.F. FUND

		2013-14 ACTUAL	2014-15 ACTUAL	2015-16 PROJECTED	2016-17 BUDGET
H.U.R.F. REVENUE					
300-101-300-42504	COUNTY GRANTS	0	75,346	0	0
300-101-300-43729	BUDGETED FUND BALANCE	0	0	165,027	106,961
300-101-300-43736	RESERVE - CAPITAL	0	0	226,500	276,400
300-101-300-44416	HURF - FUEL TAX	359,721	394,541	401,740	428,084
300-101-300-46459	INTEREST INCOME	312	324	650	650
300-101-300-46460	LGIP LOSS	760	460	0	0
300-101-300-48875	MISCELLANEOUS REVENUES	0	1,252	1,068	0
300-101-300-48880	SURPLUS OF TOWN PROPERTY	0	7,918	0	0
300-101-300-49910	TRANSFER IN	0	100,000	300,000	160,000
	H.U.R.F. REVENUE	360,793	579,840	1,094,985	972,095

H.U.R.F. FUND

		2013-14 ACTUAL	2014-15 ACTUAL	2015-16 PROJECTED	2016-17 BUDGET
H.U.R.F. EXPENSE					
300-300-300-50100	SALARIES & WAGES FULL-TIME	47,889	76,123	88,163	86,833
300-300-300-50107	SALARIES & WAGES TEMP	0	13,673	7,670	20,417
300-300-300-50125	COMP TIME - USED	252	274	66	0
300-300-300-50140	SICK TIME	1,246	473	2,801	0
300-300-300-50150	OVERTIME	2,428	6,366	10,022	10,022
	TOTAL SALARIES	51,815	96,909	108,722	117,272
300-300-300-50210	FICA EXPENSE	3,690	7,067	8,317	8,971
300-300-300-50212	INDUSTRIAL INSURANCE	6,591	10,261	19,231	20,743
300-300-300-50221	STATE RETIREMENT EXP	5,749	10,251	12,471	13,464
300-300-300-50232	HEALTH INSURANCE	14,346	21,903	27,796	23,041
300-300-300-50233	DENTAL INSURANCE	1,007	1,289	1,507	1,230
300-300-300-50234	LIFE INSURANCE	105	178	185	184
	TOTAL OTHER PERSONNEL COSTS	31,488	50,948	69,507	67,633
300-300-300-60104	CLOTHING ALLOWANCE	1,239	560	960	1,400
300-300-300-60105	LAUNDRY & CLEANING	100	0	0	0
300-300-300-60109	MISC LABS & CDL PHYSICALS	40	36	370	350
300-300-300-60112	TRAINING & TRAVEL	0	15	1,000	2,300
300-300-300-60118	LICENSES & PERMITS	0	0	0	2,000
300-300-300-60304	ENGINEERING & ARCHITECT	13,608	11,501	5,000	5,000
300-300-300-60305	OTHER CONTRACT SERVICES	0	0	10,000	15,000
300-300-300-60308	OTHER PROFESSIONAL SERVICES	17	919	600	0
300-300-300-60406	BOOKS, PUBLICATIONS & MAPS	0	316	0	0
300-300-300-60601	SVC TO MAINT AUTO	8,187	14,275	30,000	20,000
300-300-300-60604	SVC TO MAINT OTHER EQUIPMENT	1,585	5,177	5,800	6,150
300-300-300-60605	SVC TO MAINT STREETS	112,758	104,700	382,750	250,000
300-300-300-60607	MAINT SHOP CHARGES	19,557	35,771	16,367	31,826
300-300-300-60614	SIGNAGE & LIGHTING	17,050	10,661	10,000	10,000
300-300-300-60616	INSURANCE LIABILITY	8,578	9,982	6,439	5,635
300-300-300-60618	UTILITIES EXPENSE	36,300	37,768	33,959	33,959
300-300-300-60622	RENTALS-LEASES-LOANS	180	0	500	5,000
300-300-300-60646	CHEMICALS	0	2,794	3,000	3,000
300-300-300-60648	GAS, OIL & LUBRICANTS	11,376	11,040	11,000	12,000
300-300-300-60654	SMALL TOOLS	226	2,273	3,150	1,550
300-300-300-60656	SAFETY	793	1,152	1,000	760
300-300-300-69999	MINOR CAPITAL	2,364	2,075	11,500	8,500
	TOTAL OPERATING EXPENSES	233,957	251,016	533,395	414,430
300-300-300-90904	GROUND IMPROVEMENTS	0	75,346	0	0
300-300-300-90912	OTHER CAPITAL PURCHASES	0	13,799	0	0
	TOTAL CAPITAL	0	89,145	0	0
300-300-300-95100	CONTINGENCY	0	0	106,961	46,460
300-300-300-95150	CAPITAL RESERVE	0	0	276,400	326,300
	TOTAL CONTINGENCY	0	0	383,361	372,760
	H.U.R.F. EXPENSE	317,259	488,018	1,094,985	972,095
	FUND NET REVENUE OVER EXPENSE	43,534	91,822	0	0

VULTURE MINE RD TAX FUND

BUDGET UNIT DESCRIPTION

This fund was approved by Council effective 04/01/2016 for the purpose of funding improvements and expanding Vulture Mine Road.

VULTURE MINE RD TAX FUND

	2013-14 ACTUAL	2014-15 ACTUAL	2015-16 PROJECTED	2016-17 BUDGET
VULTURE MINE RD TAX REVENUE				
305-101-305-44210 LOCAL SALES TAX	0	0	0	252,338
VULTURE MINE RD TAX REVENUE	0	0	0	252,338
VULTURE MINE RD TAX EXPENSE				
305-305-305-95100 CONTINGENCY	0	0	0	252,338
TOTAL CONTINGENCY	0	0	0	252,338
VULTURE MINE RD TAX EXPENSE	0	0	0	252,338
FUND NET REVENUE OVER EXPENSE	0	0	0	0

BED TAX

BUDGET UNIT DESCRIPTION

The bed tax was approved by Council effective 04/01/2010 for the purpose of funding Economic Development and Marketing.

Organizations recently benefiting from this tax are:

	Actual FY 2012-13	Actual FY 2013-14	Actual FY 2014-15	Projected FY 2015-16	Estimated FY 2016-17
Wickenburg Chamber of Commerce	\$25,000	\$40,000	\$34,323	\$45,937	\$45,937
Del E Webb Center	\$6,000	\$16,000	\$10,297	\$22,968	\$22,968
Desert Caballeros Western Museum	\$6,000	\$16,000	\$10,297	\$22,968	\$22,968
Devore Statue Maintenance		\$4,000		\$5,500	\$5,500
Friends of Music	\$1,500				
National Senior Pro Rodeo	\$3,000				
Wickenburg Cultural Organization	\$1,500				
Wickenburg Historical Society	\$4,000				
Wickenburg Regional Economic Dev		\$22,500			
Totals:	\$47,000	\$98,500	\$54,917	\$97,373	\$97,373

BED TAX FUND

		2013-14 ACTUAL	2014-15 ACTUAL	2015-16 PROJECTED	2016-17 BUDGET
BED TAX REVENUE					
320-101-320-43729	BUDGETED FUND BALANCE	0	0	34,824	44,160
320-101-320-44210	LOCAL SALES TAX	76,957	82,268	106,663	106,663
320-101-320-46459	INTEREST INCOME	1	12	46	46
320-101-320-49910	TRANSFER IN	0	16,000	0	0
	BED TAX REVENUE	76,959	98,279	141,533	150,869
BED TAX EXPENSE					
320-320-320-50107	SALARIES & WAGES TEMP	0	9,832	0	0
	TOTAL SALARIES	0	9,832	0	0
320-320-320-50210	FICA EXPENSE	0	752	0	0
	TOTAL OTHER PERSONNEL COSTS	0	752	0	0
320-320-320-60401	MARKETING	72,000	54,916	91,873	91,873
320-320-320-60405	ECONOMIC DEVELOPMENT	22,500	16,000	0	0
320-320-320-60630	DEVORE STATUES	1,610	0	5,500	5,500
	TOTAL OPERATING EXPENSES	96,110	70,916	97,373	97,373
320-320-320-95100	CONTINGENCY	0	0	44,160	53,496
	TOTAL CONTINGENCY	0	0	44,160	53,496
	BED TAX EXPENSE	96,110	81,500	141,533	150,869
	FUND NET REVENUE OVER EXPENSE	19,151-	16,779	0	0

LOCAL TRANSPORTATION ASSISTANCE FUND (LTAF)

BUDGET UNIT DESCRIPTION

The LTAF Fund, also known as the Mass Transit Fund, budget unit accounts for the costs associated with providing low-cost transportation to the public. These funds come from lottery revenues and may be used for other things such as dial-A-Ride programs: bus stops, shelters and signs; sidewalk construction; and the resurfacing of roadways.

LTAF II FUND

		2013-14 ACTUAL	2014-15 ACTUAL	2015-16 PROJECTED	2016-17 BUDGET
LTAF II REVENUE					
325-101-700-42503	STATE GRANTS	18,774	19,077	19,077	19,077
325-101-700-43729	BUDGETED FUND BALANCE	0	0	17,933	17,933
325-101-700-46614	TRANSIT REIMBURSEMENTS	0	11,442	27,460	27,460
	LTAF II REVENUE	18,774	30,519	64,470	64,470
LTAF II EXPENSE					
325-325-700-60608	TRANSIT	0	18,774	19,077	19,077
325-325-700-60631	REIMBURSED TRANSIT	0	12,586	27,460	27,460
	TOTAL OPERATING EXPENSES	0	31,360	46,537	46,537
325-325-700-95100	CONTINGENCY	0	0	17,933	17,933
	TOTAL CONTINGENCY	0	0	17,933	17,933
	LTAF II EXPENSE	0	31,360	64,470	64,470
	FUND NET REVENUE OVER EXPENSE	18,774	841-	0	0

GRANTS

BUDGET UNIT DESCRIPTION

Grants awarded to the Town are often required to be accounted for separately from other town activities. This fund accounts for unexpected miscellaneous grant proceeds received throughout the year.

GRANTS FUND

		2013-14 ACTUAL	2014-15 ACTUAL	2015-16 PROJECTED	2016-17 BUDGET
GRANTS REVENUE					
380-101-380-45001	GRANTS - MISC	0	0	2,000,000	2,925,392
380-101-380-45004	GRANTS - TRAIN	0	0	50,000	0
	GRANTS REVENUE	0	0	2,050,000	2,925,392
GRANTS EXPENSE					
380-380-380-94004	TRAIN	0	0	50,000	0
	TOTAL CAPITAL	0	0	50,000	0
380-380-380-95100	CONTINGENCY	0	0	2,000,000	2,925,392
	TOTAL CONTINGENCY	0	0	2,000,000	2,925,392
	GRANTS EXPENSE	0	0	2,050,000	2,925,392
	FUND NET REVENUE OVER EXPENSE	0	0	0	0

CEMETERY FUND

BUDGET UNIT DESCRIPTION

The Cemetery budget unit accounts for funding capital improvements at the Town's Cemetery. The Town Clerk oversees the administration of the Cemetery while the Parks, Recreation & Facilities Director oversees the operations and maintenance..

CEMETERY FUND

	2013-14 ACTUAL	2014-15 ACTUAL	2015-16 PROJECTED	2016-17 BUDGET
CEMETERY REVENUE				
400-101-400-43729 BUDGETED FUND BALANCE	0	0	187,666	194,281
400-101-400-46459 INTEREST INCOME	177	188	372	372
400-101-400-46460 LGIP LOSS	134	81	0	0
400-101-400-46702 CEMETERY PLOTS	13,200	9,600	11,400	11,400
400-101-400-48875 MISCELLANEOUS REVENUES	0	40	0	0
CEMETERY REVENUE	13,511	9,909	199,438	206,053
CEMETERY EXPENSE				
400-400-400-60305 OTHER CONTRACT SERVICES	0	0	0	7,500
400-400-400-60606 GROUNDS MAINTENANCE	6,573	4,926	5,000	5,000
400-400-400-60618 UTILITIES EXPENSE	199	177	157	157
400-400-400-69999 MINOR CAPITAL	0	0	0	20,000
TOTAL OPERATING EXPENSES	6,772	5,103	5,157	32,657
400-400-400-95100 CONTINGENCY	0	0	194,281	173,396
TOTAL CONTINGENCY	0	0	194,281	173,396
CEMETERY EXPENSE	6,772	5,103	199,438	206,053
FUND NET REVENUE OVER EXPENSE	6,739	4,806	0	0

COURT J.C.E.F.

BUDGET UNIT DESCRIPTION

This Judicial Collection Enhancement Fund (JCEF) budget was authorized in 1989 by the Arizona Supreme Court. A portion of this time payment fee is kept by the local court imposing the fee to be used by the court to improve, maintain and enhance the ability to collect and manage monies assessed or received by the courts, to improve court automation and to improve case processing or the administration of justice. For amounts over an amount determined by the Supreme Court, the court shall submit a plan to the Supreme Court that must be approved by the Supreme Court before the court spends such monies. If the proposed project was described in the information technology strategic plan submitted by the court and approved by the Supreme Court, including the proposed budget for the project, the project may proceed without further approval of the Supreme Court. (see A.R.S. 12-113 & 12-116).

COURT J.C.E.F. FUND

	2013-14 ACTUAL	2014-15 ACTUAL	2015-16 PROJECTED	2016-17 BUDGET
COURT J.C.E.F. REVENUE				
410-101-125-43729 BUDGETED FUND BALANCE	0	0	57,939	59,761
410-101-125-46459 INTEREST INCOME	58	59	114	114
410-101-125-46460 LGIP LOSS	84	51	0	0
410-101-125-47470 FINE & COURT REVENUES	2,716	2,312	2,833	2,833
COURT J.C.E.F. REVENUE	2,858	2,422	60,886	62,708
COURT J.C.E.F. EXPENSE				
410-410-125-69999 MINOR CAPITAL	0	0	0	1,500
TOTAL OPERATING EXPENSES	0	0	0	1,500
410-410-125-90912 OTHER CAPITAL PURCHASES	0	6,256	1,125	0
TOTAL CAPITAL	0	6,256	1,125	0
410-410-125-95100 CONTINGENCY	0	0	59,761	61,208
TOTAL CONTINGENCY	0	0	59,761	61,208
COURT J.C.E.F. EXPENSE	0	6,256	60,886	62,708
FUND NET REVENUE OVER EXPENSE	2,858	3,833-	0	0

FILL THE GAP FUND

BUDGET UNIT DESCRIPTION

Funding from the State Supreme Court via the local Town Court consisting of a fine surcharge to upgrade the Town Court. The monies shall be used to improve, maintain and enhance the ability to collect and manage monies assessed or received by the court, to improve court automation and to improve case processing or the administration of justice. (Refer to A.R.S. 41-2421(K)).

FILL THE GAP FUND

	2013-14 ACTUAL	2014-15 ACTUAL	2015-16 PROJECTED	2016-17 BUDGET
FILL THE GAP REVENUE				
411-101-125-43729 BUDGETED FUND BALANCE	0	0	26,001	27,381
411-101-125-46459 INTEREST INCOME	31	30	52	52
411-101-125-46460 LGIP LOSS	15	9	0	0
411-101-125-47470 FINE & COURT REVENUES	2,121	1,681	1,328	1,328
FILL THE GAP REVENUE	2,168	1,720	27,381	28,761
FILL THE GAP EXPENSE				
411-411-125-90905 BUILDING IMPROVEMENTS	0	8,683	0	0
TOTAL CAPITAL	0	8,683	0	0
411-411-125-95100 CONTINGENCY	0	0	27,381	28,761
TOTAL CONTINGENCY	0	0	27,381	28,761
FILL THE GAP EXPENSE	0	8,683	27,381	28,761
FUND NET REVENUE OVER EXPENSE	2,168	6,962-	0	0

LOCAL COURT ENHANCEMENT FUND

BUDGET UNIT DESCRIPTION

This budget unit was approved by the Town Council to fund court programs, and to enhance the technological, operation, and security capabilities of the Municipal Court.

LOCAL COURT ENHANCEMENT FUND

		2013-14 ACTUAL	2014-15 ACTUAL	2015-16 PROJECTED	2016-17 BUDGET
LOCAL COURT ENHANCEMENT REV					
418-101-125-43729	BUDGETED FUND BALANCE	0	0	50,646	51,180
418-101-125-46459	INTEREST INCOME	48	51	97	97
418-101-125-46460	LGIP LOSS	13	8	0	0
418-101-125-47470	FINE & COURT REVENUES	601	306	437	437
	LOCAL COURT ENHANCEMENT REV	662	365	51,180	51,714
LOCAL COURT ENHANCEMENT EXP					
418-418-125-95100	CONTINGENCY	0	0	51,180	51,714
	TOTAL CONTINGENCY	0	0	51,180	51,714
	LOCAL COURT ENHANCEMENT EXP	0	0	51,180	51,714
	FUND NET REVENUE OVER EXPENSE	662	365	0	0

COPS

BUDGET UNIT DESCRIPTION

This budget unit is for Federal grant funding assistance to provide additional public safety personnel and/or public safety equipment. (COPS Grants)

COPS FUND

	2013-14 ACTUAL	2014-15 ACTUAL	2015-16 PROJECTED	2016-17 BUDGET
COPS REVENUE				
421-101-165-42502 FEDERAL GRANTS	0	0	100,000	200,000
COPS REVENUE	0	0	100,000	200,000
COPS EXPENSE				
421-421-165-50103 SALARIES & WAGES PUBLIC SAFETY	0	0	60,000	129,000
421-421-165-50153 OVERTIME - PUBLIC SAFETY	0	0	701	1,238
TOTAL SALARIES	0	0	60,701	130,238
421-421-165-50210 FICA EXPENSE	0	0	4,590	9,869
421-421-165-50212 INDUSTRIAL INSURANCE	0	0	4,284	9,211
421-421-165-50220 PUBLIC SAFETY RETIREMENT EXP	0	0	17,616	37,873
421-421-165-50232 HEALTH INSURANCE	0	0	10,757	10,757
421-421-165-50233 DENTAL INSURANCE	0	0	675	675
421-421-165-50234 LIFE INSURANCE	0	0	77	77
TOTAL OTHER PERSONNEL COSTS	0	0	37,999	68,462
421-421-165-60104 CLOTHING ALLOWANCE	0	0	1,300	1,300
TOTAL OPERATING EXPENSES	0	0	1,300	1,300
COPS EXPENSE	0	0	100,000	200,000
FUND NET REVENUE OVER EXPENSE	0	0	0	0

GOHS

BUDGET UNIT DESCRIPTION

This budget unit is for grant purchases of vehicles and equipment through the Governor's Office of Highway Safety and for the staffing to target specific traffic related offenses (DUI, Seatbelt enforcement grants).

GOHS FUND

		2013-14 ACTUAL	2014-15 ACTUAL	2015-16 PROJECTED	2016-17 BUDGET
GOHS REVENUE					
428-101-165-42503	STATE GRANTS	4,989	6,574	10,000	10,000
GOHS REVENUE		4,989	6,574	10,000	10,000
GOHS EXPENSE					
428-428-165-50153	OVERTIME - PUBLIC SAFETY	3,816	1,332	3,656	3,656
TOTAL SALARIES		3,816	1,332	3,656	3,656
428-428-165-50210	FICA EXPENSE	292	102	280	280
428-428-165-50220	PUBLIC SAFETY RETIREMENT EXP	881	306	1,064	1,064
TOTAL OTHER PERSONNEL COSTS		1,173	408	1,344	1,344
428-428-165-69999	DEFENSIVE DRIVER EQUIPMENT	0	4,834	0	0
TOTAL OPERATING EXPENSES		0	4,834	0	0
428-428-165-90912	OTHER CAPITAL PURCHASES	0	0	5,000	5,000
TOTAL CAPITAL		0	0	5,000	5,000
GOHS EXPENSE		4,989	6,574	10,000	10,000
FUND NET REVENUE OVER EXPENSE		0	0	0	0

COMMUNITY BASED PROJECTS

BUDGET UNIT DESCRIPTION

This budget unit is sponsored by the community to help support the youth of the community, and is funded through monetary donations along with donated supplies and services. The goal of this fund is to help promote strong character development, positive life choices, and to also encourage interaction and awareness of public service.

COMMUNITY BASED PROJECTS FUND

	2013-14 ACTUAL	2014-15 ACTUAL	2015-16 PROJECTED	2016-17 BUDGET
COMM BASED PROJECTS REVENUE				
430-101-110-43729 BUDGETED FUND BALANCE	0	0	4,350	2,709
430-101-110-46400 CONTRIBUTIONS REC'D	0	0	0	500
430-101-110-46405 YOUTH FUNDRAISING	0	167	573	0
430-101-110-46459 INTEREST INCOME	4	4	9	5
	<u>4</u>	<u>171</u>	<u>4,932</u>	<u>3,214</u>
COMM BASED PROJECTS REVENUE	4	171	4,932	3,214
COMM BASED PROJECTS EXPENSE				
430-430-110-69210 YOUTH BASED ACTIVITIES	0	0	1,573	1,500
430-430-110-69212 POLICE EXPLORER PROGRAM	0	0	500	500
430-430-110-69222 FIRE EXPLORER PROGRAM	0	0	150	500
	<u>0</u>	<u>0</u>	<u>2,223</u>	<u>2,500</u>
TOTAL OPERATING EXPENSES	0	0	2,223	2,500
430-430-110-95100 CONTINGENCY	0	0	2,709	714
	<u>0</u>	<u>0</u>	<u>2,709</u>	<u>714</u>
TOTAL CONTINGENCY	0	0	2,709	714
	<u>0</u>	<u>0</u>	<u>4,932</u>	<u>3,214</u>
COMM BASED PROJECTS EXPENSE	0	0	4,932	3,214
FUND NET REVENUE OVER EXPENSE	4	171	0	0

PUBLIC SAFETY EQUIPMENT

BUDGET UNIT DESCRIPTION

This budget unit is funded pursuant to A.R.S. 12-116.04 D. Persons found responsible for any criminal offense or civil penalty are charged \$4.00, which is deposited into a local fund. Funds in that account can be used to supplement, not supplant, monies available for officer safety equipment.

PUBLIC SAFETY EQUIPMENT FUND

		2013-14 ACTUAL	2014-15 ACTUAL	2015-16 PROJECTED	2016-17 BUDGET
PUBLIC SAFETY EQUIPMENT REV					
432-101-165-43729	BUDGETED FUND BALANCE	0	0	11,600	4,570
432-101-165-46459	INTEREST INCOME	7	11	25	25
432-101-165-47470	FINE & COURT REVENUES	2,329	3,001	2,945	2,945
	PUBLIC SAFETY EQUIPMENT REV	2,336	3,012	14,570	7,540
PUBLIC SAFETY EQUIPMENT EXP					
432-432-165-60656	SAFETY	0	0	10,000	0
	TOTAL OPERATING EXPENSES	0	0	10,000	0
432-432-165-95100	CONTINGENCY	0	0	4,570	7,540
	TOTAL CONTINGENCY	0	0	4,570	7,540
	PUBLIC SAFETY EQUIPMENT EXP	0	0	14,570	7,540
	FUND NET REVENUE OVER EXPENSE	2,336	3,012	0	0

ATTORNEY GENERAL ARMOR

BUDGET UNIT DESCRIPTION

This budget unit provides State matching dollars to assist local law enforcement in providing body armor for local officers.

ATTORNEY GENERAL ARMOR FUND

	2013-14 ACTUAL	2014-15 ACTUAL	2015-16 PROJECTED	2016-17 BUDGET
ATTORNEY GENERAL ARMOR REVENUE				
433-101-165-42502 FEDERAL GRANTS	2,960	880	5,000	5,000
ATTORNEY GENERAL ARMOR REVENUE	2,960	880	5,000	5,000
ATTORNEY GENERAL ARMOR EXPENSE				
433-433-165-69999 MINOR CAPITAL	2,960	880	5,000	5,000
TOTAL OPERATING EXPENSES	2,960	880	5,000	5,000
ATTORNEY GENERAL ARMOR EXPENSE	2,960	880	5,000	5,000
FUND NET REVENUE OVER EXPENSE	0	0	0	0

LIBRARY INTERNET/READING FUND

BUDGET UNIT DESCRIPTION

This budget unit tracks revenue received by the library from Internet use, and a summer reading program. The fund was created to fund the repair, maintenance and replacement of the public computers available for Internet usage. In May 2013, Council decided to transfer all revenue generated by this fund to the General Fund to assist with other operational costs of the library.

LIBRARY INTERNET/READING FUND

	2013-14 ACTUAL	2014-15 ACTUAL	2015-16 PROJECTED	2016-17 BUDGET
LIBRARY INTERNET/READING REV				
445-101-145-46400 CONTRIBUTIONS REC'D	42	0	0	0
445-101-145-46459 INTEREST INCOME	0	0	0	0
	42	0	0	0
LIBRARY INTERNET/READING REV	42	0	0	0

LIBRARY RECIPROCAL

BUDGET UNIT DESCRIPTION

This budget unit is used to account for contributions made to the library.

LIBRARY RECIPROCAL FUND

	2013-14 ACTUAL	2014-15 ACTUAL	2015-16 PROJECTED	2016-17 BUDGET
LIBRARY RECIPROCAL REVENUE				
450-101-145-44805 COUNTY IGA	2,320	0	0	0
450-101-145-46400 CONTRIBUTIONS REC'D	0	0	100,000	0
450-101-145-46459 INTEREST INCOME	0	0	0	0
450-101-145-49920 TRANSFER OUT	2,321-	0	0	0
LIBRARY RECIPROCAL REVENUE	1-	0	100,000	0
LIBRARY RECIPROCAL EXPENSE				
450-450-145-90912 OTHER CAPITAL PURCHASES	0	0	100,000	0
TOTAL CAPITAL	0	0	100,000	0
LIBRARY RECIPROCAL EXPENSE	0	0	100,000	0
FUND NET REVENUE OVER EXPENSE	1-	0	0	0

RICO

BUDGET UNIT DESCRIPTION

This budget unit administers the receipt and disbursements of RICO (Racketeering Influenced Corrupt Organizations) funds. Revenues are received from the seizure and forfeiture of property that is used in, or received as, a benefit of criminal activity.

Per Title 13, Chapter 39 of the Arizona Revised Statutes, the authority to seize property and restrictions for the use of these monies is provided at the direction of the Chief of Police, for the Police Department. Eligible expenditures are restricted to law enforcement activities directly related to investigation, enforcement and prevention.

RICO FUND

	2013-14 ACTUAL	2014-15 ACTUAL	2015-16 PROJECTED	2016-17 BUDGET
RICO REVENUE				
470-101-165-42504 COUNTY GRANTS	0	2,000	72,000	40,000
470-101-165-43729 BUDGETED FUND BALANCE	0	0	1,466	1,468
470-101-165-46459 INTEREST INCOME	0	1	2	2
RICO REVENUE	0	2,001	73,468	41,470
RICO EXPENSE				
470-470-165-60113 LAW ENFORCE OPERATIONS	0	1,000	40,000	40,000
TOTAL OPERATING EXPENSES	0	1,000	40,000	40,000
470-470-165-90912 OTHER CAPITAL PURCHASES	0	0	32,000	0
TOTAL CAPITAL	0	0	32,000	0
470-470-165-95100 CONTINGENCY	0	0	1,468	1,470
TOTAL CONTINGENCY	0	0	1,468	1,470
RICO EXPENSE	0	1,000	73,468	41,470
FUND NET REVENUE OVER EXPENSE	0	1,001	0	0



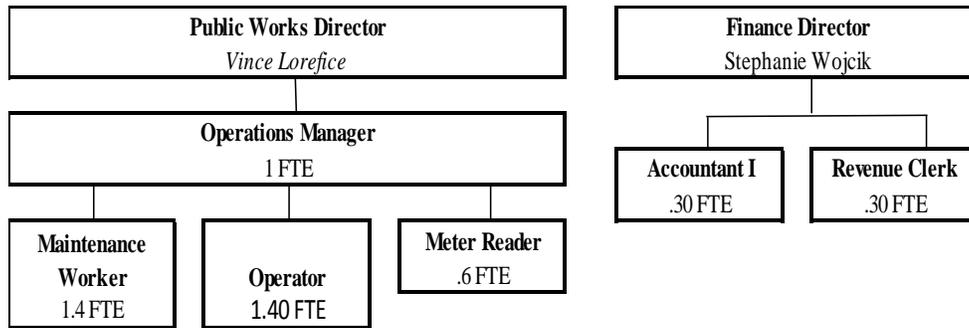
WATER 1 UTILITY FUND

BUDGET UNIT DESCRIPTION

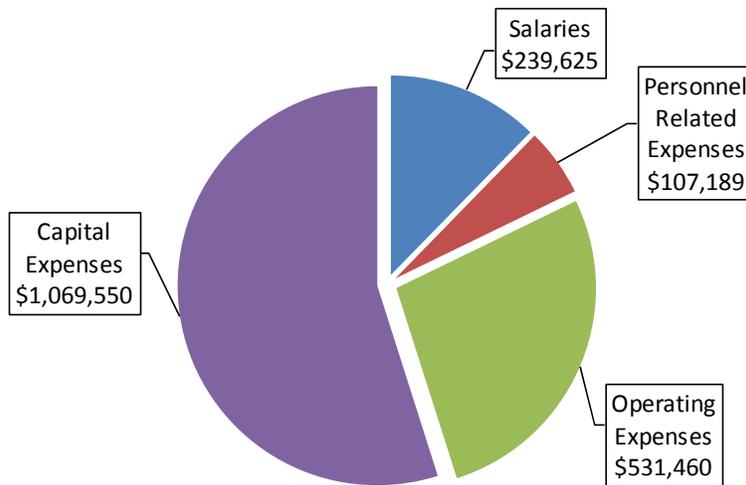
This water budget unit accounts for one of the most basic and essential services of the town. Wickenburg is fortunate to have a reliable and long-term source of ground water. This water division is responsible for water production (wells) and storage (tanks), maintenance and repair of existing water lines, installation of new services, reservoir operations, meter readings, and wellhead protection.

Goals & Objectives							
Goal	Objective	Outcome Indicator(s)					
		FY 2012-13 Actual	FY 2013-14 Actual	FY 2014-15 Actual	FY 2015-16 Estimated	FY 2016-17 Projected	
(1)	Provide A Safe Work Environment With Highly Trained And Highly Competent Staff	Offer regular safety educational opportunities to staff, including formal training sessions and informal team meetings to review safety protocols.	Number of safety incidents reported				
			n/a	1	0	1	0
			Number of training hours completed by staff				
			n/a	68	130	130	130
(2)	Update Wickenburg's Aging Water Infrastructure By Identifying Areas In Need Of Rehabilitation Or Replacement And Securing Appropriate Funding	Seek and apply for grants and alternative funding streams to pay for critical gaps in the potable water system, and implement an Overall Condition Index (OCI) through our Asset Management System.	Amount of grants and/or alternative funding sources secured				
			\$33,000	\$292,471	\$800,327	\$0	\$580,250
			Assets inventoried and assessed an OCI rating				
			n/a	85%	85%	85%	90%
(3)	Look For Opportunities To Effectively Collect And Monitor Water Uses	Implement current technologies that can automatically or more efficiently capture meter reads on a monthly basis.	Revenue increases due to more accurate billing of customer water use				
			n/a	0%	0%	6%	9%
			Reduction in staff time reading meters				
			n/a	0%	0%	10%	15%

PERSONNEL



SUMMARY



CAPITAL EXPENSES

90908

Utility Vehicle - \$12,000	
----------------------------	--

90910

Water Tank Mixer - \$55,000	SCADA Upgrade - \$150,000
-----------------------------	---------------------------

90912

Washington St CDBG - \$642,550	Barnett Well Site Improvements - \$110,000
Mariposa Waterline - \$45,000	VM & Mariposa Wells Electronic Upgrades - \$55,000

WATER 1 UTILITY FUND

		2013-14	2014-15	2015-16	2016-17
		ACTUAL	ACTUAL	PROJECTED	BUDGET
WATER 1 UTILITY REVENUE					
500-101-500-42504	COUNTY GRANTS	211,492	276,063	685,673	580,250
500-101-500-43725	CONTRIBUTION FUND EQUITY	0	0	1,036,293	545,899
500-101-500-43736	RESERVE - CAPITAL	0	0	44,100	50,400
500-101-500-46459	INTEREST INCOME	1,479	1,328	2,084	2,084
500-101-500-46460	LGIP LOSS	1,713	1,036	0	0
500-101-500-46550	WATER CONNECT FEES	5,430	4,945	5,010	5,010
500-101-500-46552	WATER SALES	940,888	893,182	946,977	946,977
500-101-500-46553	WATER SALES TAX EXEMPT	7,230	8,973	6,296	6,296
500-101-500-46565	WATER INSTALLATION	2,287	7,742	13,439	8,000
500-101-500-46567	BACKFLOW	0	5,850	5,970	5,970
500-101-500-46573	TAP FEE	0	750	5,100	5,100
500-101-500-46620	CONTRACTED SERVICES	0	161,080	120,000	5,000
500-101-500-48875	MISCELLANEOUS REVENUES	1,165	13,854	6,569	3,000
500-101-500-48878	WATER TOWER USE	61,539	52,106	61,968	61,968
500-101-500-48881	SALES & USE TAX CREDIT	0	1	0	0
500-101-500-49910	TRANSFER IN	6,845	0	0	0
WATER 1 UTILITY REVENUE		1,240,069	1,426,911	2,939,479	2,225,954

WATER 1 UTILITY FUND

		2013-14 ACTUAL	2014-15 ACTUAL	2015-16 PROJECTED	2016-17 BUDGET
WATER 1 UTILITY EXPENSE					
500-500-500-50100	SALARIES & WAGES FULL-TIME	129,941	149,965	195,843	225,277
500-500-500-50108	SALARIES & WAGES ON CALL	7,988	8,713	9,166	9,166
500-500-500-50125	COMP TIME - USED	499	229	1,723	0
500-500-500-50140	SICK TIME	3,899	5,689	7,674	0
500-500-500-50150	OVERTIME	4,950	4,678	5,182	5,182
	TOTAL SALARIES	147,276	169,274	219,588	239,625
500-500-500-50210	FICA EXPENSE	10,249	11,919	16,798	18,331
500-500-500-50212	INDUSTRIAL INSURANCE	3,729	5,504	11,378	12,416
500-500-500-50221	STATE RETIREMENT EXP	16,216	15,833	25,187	27,509
500-500-500-50232	HEALTH INSURANCE	30,772	34,134	49,203	45,323
500-500-500-50233	DENTAL INSURANCE	2,425	2,373	3,459	3,180
500-500-500-50234	LIFE INSURANCE	268	296	429	430
	TOTAL OTHER PERSONNEL COSTS	63,660	70,060	106,454	107,189
500-500-500-60020	CONTRACTED SERVICES REIMB	0	55,118	60,328	5,000
500-500-500-60104	CLOTHING ALLOWANCE	2,412	841	1,200	2,150
500-500-500-60105	LAUNDRY & CLEANING	277	0	0	0
500-500-500-60109	MISC LABS & CDL PHYSICALS	0	289	420	600
500-500-500-60112	TRAINING & TRAVEL	852	754	1,800	2,725
500-500-500-60114	MEMBERSHIP & DUES	1,405	1,240	1,335	1,320
500-500-500-60118	LICENSES & PERMITS	3,350	3,185	3,450	4,000
500-500-500-60302	DATA PROCESSING & IT MAINT	375	1,351	0	0
500-500-500-60304	ENGINEERING & ARCHITECT	892	173	5,000	5,000
500-500-500-60305	OTHER CONTRACT SERVICES	2,884	21,775	18,000	33,545
500-500-500-60306	BACKFLOW PROGRAM	0	0	200	200
500-500-500-60308	OTHER PROFESSIONAL SERVICES	4,266	391	4,000	3,425
500-500-500-60310	ADMIN CHARGE - GF	112,217	198,965	132,331	136,024
500-500-500-60317	ADMIN CHARGE - PW & CIP	94,339	77,665	67,208	24,289
500-500-500-60406	BOOKS, PUBLICATIONS & MAPS	41	677	1,000	1,000
500-500-500-60599	INTERNET, WEBSITE & EMAIL	0	429	500	500
500-500-500-60600	SVC TO MAINT BUILDINGS	6	0	300	300
500-500-500-60601	SVC TO MAINT AUTO	4,656	3,002	6,000	7,850
500-500-500-60604	SVC TO MAINT OTHER EQUIPMENT	1,683	1,309	5,000	5,000
500-500-500-60605	SVC TO MAINT STREETS	0	0	9,308	5,000
500-500-500-60607	MAINT SHOP CHARGES	14,667	26,828	16,367	15,913
500-500-500-60609	MATERIALS	19,089	13,031	20,000	20,000
500-500-500-60610	METERS	5,026	5,754	9,250	5,000
500-500-500-60612	INSURANCE/DAMAGE CLAIMS	0	0	1,533	0
500-500-500-60613	SVC TO MAINT COLL/DIST SYSTEMS	20,020	18,712	27,750	56,500
500-500-500-60615	SVC TO MAINT FIRE HYDRANTS	1,160	280	2,000	2,000
500-500-500-60616	INSURANCE LIABILITY	38,540	38,644	40,511	43,570
500-500-500-60618	UTILITIES EXPENSE	116,083	106,491	104,198	104,198
500-500-500-60622	RENTALS-LEASES-LOANS	2,451	5,182	3,500	3,500
500-500-500-60639	OFFICE SUPPLIES	0	164	1,000	1,000
500-500-500-60640	POSTAGE	4,963	6,188	4,501	4,501
500-500-500-60646	CHEMICALS	9,102	9,217	14,000	15,500
500-500-500-60648	GAS, OIL & LUBRICANTS	6,359	9,471	10,000	10,000
500-500-500-60654	SMALL TOOLS	1,417	3,969	2,000	3,400
500-500-500-60656	SAFETY	3,102	1,067	1,000	1,350
500-500-500-69999	MINOR CAPITAL	2,918	0	1,000	6,300
500-500-500-70700	WRITE-OFF @ 10 YR +	146	453	800	800
	TOTAL OPERATING EXPENSES	474,697	612,613	576,790	531,460

WATER 1 UTILITY FUND

	2013-14 ACTUAL	2014-15 ACTUAL	2015-16 PROJECTED	2016-17 BUDGET
500-500-500-90908 VEHICLES CAPITAL OUTLAY	65,312	23,806	0	12,000
500-500-500-90910 METERS & EQUIPMENT	0	5,092	713,646	205,000
500-500-500-90912 OTHER CAPITAL PURCHASES	1,080,720	477,284	726,702	852,550
500-500-500-90944 ASSETS TRANSFERRED	6,845	0	0	0
500-500-500-90998 ASSET ACQUISITION	1,152,877-	544,587-	0	0
500-500-500-90999 DEPRECIATION EXPENSE	255,267	300,013	0	0
TOTAL CAPITAL	255,267	261,609	1,440,348	1,069,550
500-500-500-95100 CONTINGENCY	0	0	545,899	221,430
500-500-500-95150 CAPITAL RESERVE	0	0	50,400	56,700
TOTAL CONTINGENCY	0	0	596,299	278,130
 WATER 1 UTILITY EXPENSE	 940,900	 1,113,555	 2,939,479	 2,225,954
 FUND NET REVENUE OVER EXPENSE	 299,169	 313,356	 0	 0

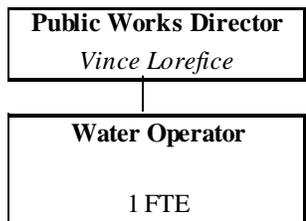
WATER 2 (WR) UTILITY FUND

BUDGET UNIT DESCRIPTION

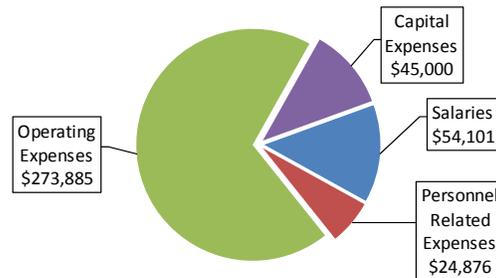
The Water 2 (WR) budget unit accounts for one of the most basic and essential services of the town in the Wickenburg Ranch area. This water division is responsible for water production (wells) and storage (tanks), maintenance and repair of existing water lines, installation of new services, reservoir operations, meter readings, and wellhead protection.

Goals & Objectives							
Goal	Objective	Outcome Indicator(s)					
		FY 2012-13 Actual	FY 2013-14 Actual	FY 2014-15 Actual	FY 2015-16 Estimated	FY 2016-17 Projected	
(1)	Provide A Safe Work Environment With Highly Trained And Highly Competent Staff	Offer regular safety educational opportunities to staff, including formal training sessions and informal team meetings to review safety protocols.	Number of safety incidents reported				
			Department created in FY 2016-17	Department created in FY 2016-17	Department created in FY 2016-17	Department created in FY 2016-17	0
			Number of training hours completed by staff				
			Department created in FY 2016-17	Department created in FY 2016-17	Department created in FY 2016-17	Department created in FY 2016-17	41
(2)	Collect The Existing Wickenburg Ranch Water Infrastructure Data That Can Be Used In Proactively Managing This New System	Input all data of the water system into the asset management system, and implement an Overall Condition Index (OCI) through our asset management system.	Successful input of data into the asset management data base				
			Department created in FY 2016-17	Department created in FY 2016-17	Department created in FY 2016-17	Department created in FY 2016-17	95%
			Assets inventoried and assessed an OCI rating				
			Department created in FY 2016-17	Department created in FY 2016-17	Department created in FY 2016-17	Department created in FY 2016-17	95%
(3)	Look For Opportunities To Effectively Collect And Monitor Water Uses	Implement current technologies that can automatically or more efficiently capture meter reads on a monthly basis.	Revenue increases due to more accurate billing of customer water use				
			Department created in FY 2016-17	Department created in FY 2016-17	Department created in FY 2016-17	Department created in FY 2016-17	100%
			Reduction in staff time reading meters				
			Department created in FY 2016-17	Department created in FY 2016-17	Department created in FY 2016-17	Department created in FY 2016-17	100%

PERSONNEL



SUMMARY



CAPITAL EXPENSES

90908

Service Truck - \$45,000

WATER 2 (WR) UTILITY FUND

	2013-14 ACTUAL	2014-15 ACTUAL	2015-16 PROJECTED	2016-17 BUDGET
WATER 2 (WR) UTILITY REVENUE				
501-101-500-46552 WATER SALES	0	0	0	20,000
501-101-500-48875 MISCELLANEOUS REVENUES	0	0	0	377,862
	<hr/>	<hr/>	<hr/>	<hr/>
WATER 2 (WR) UTILITY REVENUE	0	0	0	397,862

WATER 2 (WR) UTILITY FUND

		2013-14 ACTUAL	2014-15 ACTUAL	2015-16 PROJECTED	2016-17 BUDGET
WATER 2 (WR) UTILITY EXPENSE					
501-501-500-50100	SALARIES & WAGES FULL-TIME	0	0	0	54,101
	TOTAL SALARIES	0	0	0	54,101
501-501-500-50210	FICA EXPENSE	0	0	0	4,139
501-501-500-50212	INDUSTRIAL INSURANCE	0	0	0	2,803
501-501-500-50221	STATE RETIREMENT EXP	0	0	0	6,211
501-501-500-50232	HEALTH INSURANCE	0	0	0	10,972
501-501-500-50233	DENTAL INSURANCE	0	0	0	674
501-501-500-50234	LIFE INSURANCE	0	0	0	77
	TOTAL OTHER PERSONNEL COSTS	0	0	0	24,876
501-501-500-60104	CLOTHING ALLOWANCE	0	0	0	1,990
501-501-500-60109	MISC LABS & CDL PHYSICALS	0	0	0	420
501-501-500-60112	TRAINING & TRAVEL	0	0	0	2,650
501-501-500-60114	MEMBERSHIP & DUES	0	0	0	1,320
501-501-500-60118	LICENSES & PERMITS	0	0	0	4,000
501-501-500-60302	DATA PROCESSING & IT MAINT	0	0	0	375
501-501-500-60304	ENGINEERING & ARCHITECT	0	0	0	5,000
501-501-500-60305	OTHER CONTRACT SERVICES	0	0	0	18,545
501-501-500-60306	BACKFLOW PROGRAM	0	0	0	250
501-501-500-60308	OTHER PROFESSIONAL SERVICES	0	0	0	3,425
501-501-500-60310	ADMIN CHARGE - GF	0	0	0	45,238
501-501-500-60317	ADMIN CHARGE - PW & CIP	0	0	0	24,289
501-501-500-60406	BOOKS, PUBLICATIONS & MAPS	0	0	0	1,000
501-501-500-60600	SVC TO MAINT BUILDINGS	0	0	0	2,000
501-501-500-60601	SVC TO MAINT AUTO	0	0	0	2,000
501-501-500-60604	SVC TO MAINT OTHER EQUIPMENT	0	0	0	5,000
501-501-500-60605	SVC TO MAINT STREETS	0	0	0	1,000
501-501-500-60607	MAINT SHOP CHARGES	0	0	0	15,913
501-501-500-60609	MATERIALS	0	0	0	5,000
501-501-500-60610	METERS	0	0	0	2,000
501-501-500-60613	SVC TO MAINT COLL/DIST SYSTEMS	0	0	0	56,500
501-501-500-60615	SVC TO MAINT FIRE HYDRANTS	0	0	0	2,000
501-501-500-60616	INSURANCE LIABILITY	0	0	0	20,000
501-501-500-60618	UTILITIES EXPENSE	0	0	0	30,000
501-501-500-60620	TELEPHONE	0	0	0	670
501-501-500-60622	RENTALS-LEASES-LOANS	0	0	0	500
501-501-500-60639	OFFICE SUPPLIES	0	0	0	200
501-501-500-60640	POSTAGE	0	0	0	250
501-501-500-60644	JANITORIAL SUPPLIES	0	0	0	250
501-501-500-60646	CHEMICALS	0	0	0	15,500
501-501-500-60648	GAS, OIL & LUBRICANTS	0	0	0	3,000
501-501-500-60654	SMALL TOOLS	0	0	0	1,900
501-501-500-60656	SAFETY	0	0	0	700
501-501-500-69999	MINOR CAPITAL	0	0	0	1,000
	TOTAL OPERATING EXPENSES	0	0	0	273,885
501-501-500-90908	VEHICLES CAPITAL OUTLAY	0	0	0	45,000
	TOTAL CAPITAL	0	0	0	45,000
	WATER 2 (WR) UTILITY EXPENSE	0	0	0	397,862
	FUND NET REVENUE OVER EXPENSE	0	0	0	0

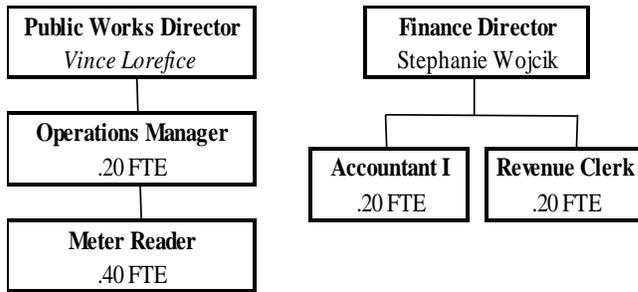
ELECTRIC UTILITY FUND

BUDGET UNIT DESCRIPTION

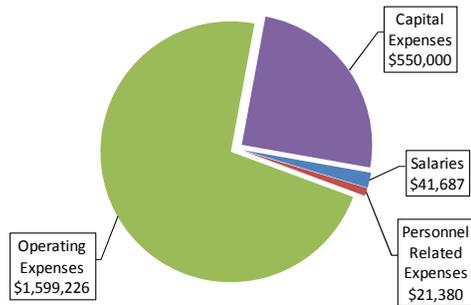
The Electric budget accounts for the costs associated with operating and maintaining the Town's electric transmission and distribution system. The Electric Utility is responsible for maintenance and repair of existing electric lines, installation of new services and new residences.

Goals & Objectives						
Goal	Objective	Outcome Indicator(s)				
		FY 2012-13 Actual	FY 2013-14 Actual	FY 2014-15 Actual	FY 2015-16 Estimated	FY 2016-17 Projected
(1) Analysis Of Entire Electrical System To Identify Future Projects And Investigate Alternative Funding Options	Work with industry experts to review the electrical infrastructure and develop a detailed replacement/upgrade program, and seek and apply for grants and other alternative funding streams	Percentage of a replacement/upgrade fund established with dedicated funding sources				
		25%	25%	1%	7%	19%
		Amount of grants and/or alternative funding sources secured				
		\$0	\$0	\$0	\$0	\$0
(2) Collect All Plans And Data For The Town's Electrical System	Work with APS to gather all plans/data for the Town's grid and overlay plans in the Maricopa Association of Governments (MAG) GIS database.	Percentage of electric system inventoried and mapped in GIS				
		0%	100%	100%	100%	100%

PERSONNEL



SUMMARY



CAPITAL EXPENSES

90912

Main Line Replacement - \$75,000	Oxbow/Kellis Upgrades- \$400,000
Pole Replacement - \$75,000	

ELECTRIC UTILITY FUND

	2013-14 ACTUAL	2014-15 ACTUAL	2015-16 PROJECTED	2016-17 BUDGET
ELECTRIC UTILITY REVENUE				
510-101-500-43725 CONTRIBUTION FUND EQUITY	0	0	1,116,634	756,406
510-101-500-43736 RESERVE - CAPITAL	0	0	669,500	676,000
510-101-500-46459 INTEREST INCOME	4,201	4,134	6,506	6,506
510-101-500-46460 LGIP LOSS	11,565	6,994	0	0
510-101-500-46556 FIELD COLLECTION CHARGES	810	50	0	0
510-101-500-46558 LATE PENALTY FEE	64,269	51,963	44,196	44,196
510-101-500-46560 ELECTRIC SALES	2,437,363	2,425,182	2,587,465	2,587,465
510-101-500-46561 ELECTRIC SALES TAX EXEMPT	786	2,224	0	0
510-101-500-46562 ELECTRIC CONNECT FEES	7,020	6,970	4,332	4,332
510-101-500-46563 ELECTRIC INSTALLATION	6,480	1,250-	11,432	2,000
510-101-500-46566 POWER SUPPLY ADJUSTOR	154,056	0	0	0
510-101-500-46568 ILLEGAL CONNECT	0	1,000	1,000	0
510-101-500-46569 METER RE-READ FEES	0	40	20	20
510-101-500-46572 BILL RE-PRINT FEES	0	9	0	0
510-101-500-48875 MISCELLANEOUS REVENUES	9,756	10,278	4,757	5,000
510-101-500-48876 OVERAGE/SHORTAGE	31	4	5	0
510-101-500-48880 SURPLUS OF TOWN PROPERTY	0	1,425	0	0
510-101-500-48881 SALES & USE TAX CREDIT	1,876	1,907	2,006	2,006
510-101-500-49920 TRANSFER OUT	775,000-	700,000-	1,130,000-	700,000-
ELECTRIC UTILITY REVENUE	1,923,212	1,810,930	3,317,853	3,383,931

ELECTRIC UTILITY FUND

		2013-14 ACTUAL	2014-15 ACTUAL	2015-16 PROJECTED	2016-17 BUDGET
ELECTRIC UTILITY EXPENSE					
510-510-500-50100	SALARIES & WAGES FULL-TIME	44,662	48,012	39,666	41,196
510-510-500-50125	COMP TIME - USED	114	220	98	0
510-510-500-50140	SICK TIME	2,167	1,630	1,190	0
510-510-500-50150	OVERTIME	706	216	491	491
	TOTAL SALARIES	47,650	50,078	41,445	41,687
510-510-500-50210	FICA EXPENSE	3,613	3,616	3,171	3,189
510-510-500-50212	INDUSTRIAL INSURANCE	1,455	1,507	1,106	1,112
510-510-500-50221	STATE RETIREMENT EXP	5,702	5,587	4,752	4,783
510-510-500-50232	HEALTH INSURANCE	8,205	11,494	9,178	11,343
510-510-500-50233	DENTAL INSURANCE	715	821	577	876
510-510-500-50234	LIFE INSURANCE	113	99	74	77
	TOTAL OTHER PERSONNEL COSTS	19,804	23,124	18,858	21,380
510-510-500-60020	CONTRACTED SERVICES REIMB	0	0	9,031	10,000
510-510-500-60104	CLOTHING ALLOWANCE	532	83	160	215
510-510-500-60105	LAUNDRY & CLEANING	122	0	0	0
510-510-500-60112	TRAINING & TRAVEL	12	0	500	1,000
510-510-500-60114	MEMBERSHIP & DUES	3,000	3,400	3,600	3,600
510-510-500-60200	CREDIT & ONLINE FEE'S	11,039	12,967	12,774	12,774
510-510-500-60308	OTHER PROFESSIONAL SERVICES	55,835	51,827	64,000	64,000
510-510-500-60310	ADMIN CHARGE - GF	277,413	240,910	294,777	239,302
510-510-500-60317	ADMIN CHARGE - PW & CIP	37,735	31,066	40,325	24,289
510-510-500-60422	APS MAINTENANCE	57,599	62,085	50,000	100,000
510-510-500-60577	TREE TRIMMING	47,407	0	4,300	50,000
510-510-500-60601	SVC TO MAINT AUTO	1,314	317	2,000	2,000
510-510-500-60604	SVC TO MAINT OTHER EQUIPMENT	470	0	500	500
510-510-500-60607	MAINT SHOP CHARGES	9,778	17,886	8,183	15,913
510-510-500-60609	MATERIALS	160	231	500	500
510-510-500-60610	METERS	0	0	1,000	5,000
510-510-500-60612	INSURANCE/DAMAGE CLAIMS	0	0	1,533	0
510-510-500-60616	INSURANCE LIABILITY	33,491	34,891	35,788	38,047
510-510-500-60620	TELEPHONE	0	10	22	22
510-510-500-60639	OFFICE SUPPLIES	0	0	207	200
510-510-500-60640	POSTAGE	4,800	6,104	4,320	4,320
510-510-500-60648	GAS, OIL & LUBRICANTS	4,753	3,055	3,000	4,000
510-510-500-60654	SMALL TOOLS	87	0	150	150
510-510-500-60656	SAFETY	275	158	250	170
510-510-500-69999	MINOR CAPITAL	535	0	0	0
510-510-500-70700	WRITE-OFF @ 10 YR +	7,722	4,790	2,459	2,459
510-510-500-70704	PURCH RESALE ELECTRIC	166,699	154,385	300,000	300,000
510-510-500-70705	PURCH WHSLE WAP ELECTRIC	587,114	598,410	544,140	544,140
510-510-500-70706	PURCH WHSLE APA ELECTRIC	77,902	113,784	84,442	84,442
510-510-500-70708	BUREAU OF RECLAMATION PD M&O	74,051	89,238	92,183	92,183
	TOTAL OPERATING EXPENSES	1,459,848	1,425,597	1,560,144	1,599,226

ELECTRIC UTILITY FUND

	2013-14 ACTUAL	2014-15 ACTUAL	2015-16 PROJECTED	2016-17 BUDGET
510-510-500-90912 OTHER CAPITAL PURCHASES	239,498	78,775	265,000	550,000
510-510-500-90998 ASSET ACQUISITION	239,498-	78,775-	0	0
510-510-500-90999 DEPRECIATION EXPENSE	76,839	82,446	0	0
TOTAL CAPITAL	76,839	82,446	265,000	550,000
510-510-500-95100 CONTINGENCY	0	0	756,406	489,138
510-510-500-95150 CAPITAL RESERVE	0	0	676,000	682,500
TOTAL CONTINGENCY	0	0	1,432,406	1,171,638
 ELECTRIC UTILITY EXPENSE	 1,604,141	 1,581,245	 3,317,853	 3,383,931
 FUND NET REVENUE OVER EXPENSE	 319,071	 229,685	 0	 0

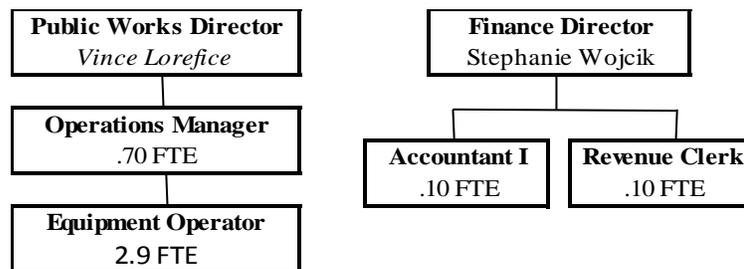
SANITATION UTILITY FUND

BUDGET UNIT DESCRIPTION

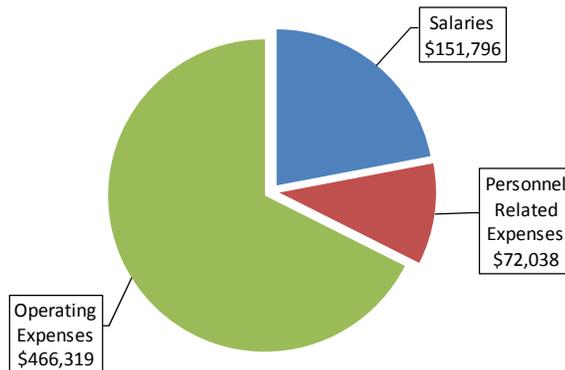
The Sanitation budget unit accounts for the costs of collection and disposing of solid waste. It operates two automated curbside trucks, one rear loader, and one brush truck within the town limits. Pickup is provided biweekly for residential customers and from one to five times per week for commercial customers. During fiscal year 2001-02, the town implemented a recycling program.

Goals & Objectives						
Goal	Objective	Outcome Indicator(s)				
		FY 2012-13 Actual	FY 2013-14 Actual	FY 2014-15 Actual	FY 2015-16 Estimated	FY 2016-17 Projected
(1) Reduce Waste And Generate Cost Savings For The Town	Increase public education efforts to encourage residents to divert recyclables from trash.	Tonnage collected/diverted from landfill because of recycling				
		632	697	616	612	630
(2) Ensure That Town Codes, Policies And Procedures Reflect The Addition Of Recycling To The Sanitation Service	Work with the Town Clerk's Office to rewrite the Sanitation Code to include recycling and other updated practices in the management of solid waste.	Percentage of Town Code update completed				
		0%	100%	100%	100%	100%
(3) Plan To Review All Aspects Of The Current Operations And Look For Opportunities To Streamline	Achieve proper routing and maximize employee efficiency through use of technologies.	Percentage of Sanitation Fund services that operate within budget and cover all costs associated with that specific service				
		90%	90%	100%	100%	100%

PERSONNEL



SUMMARY



SANITATION UTILITY FUND

	2013-14 ACTUAL	2014-15 ACTUAL	2015-16 PROJECTED	2016-17 BUDGET
SANITATION UTILITY REVENUE				
520-101-500-43725 CONTRIBUTION FUND EQUITY	0	0	653,379	328,924
520-101-500-43736 RESERVE - CAPITAL	0	0	92,000	184,000
520-101-500-46459 INTEREST INCOME	979	927	1,256	1,256
520-101-500-46460 LGIP LOSS	25	240	0	0
520-101-500-46548 CAN CLEANING/EXCHANGE FEES	0	160	138	138
520-101-500-46549 CAN SUSPENSION FEES	0	2,520	624	624
520-101-500-46554 CAN DELIVERY FEES	12,430	5,060	7,920	7,920
520-101-500-46582 REFUSE COLLECTIONS	888,817	778,649	739,137	739,137
520-101-500-46585 GREENWASTE	904	1,379	636	636
520-101-500-46586 RECYCLING	19,670	17,215	14,540	14,540
520-101-500-48875 MISCELLANEOUS REVENUES	0	164,875	917	0
520-101-500-48880 SURPLUS OF TOWN PROPERTY	0	14,648	0	0
520-101-500-49920 TRANSFER OUT	0	100,000-	300,000-	100,000-
	922,825	885,673	1,210,547	1,177,175

SANITATION UTILITY FUND

		2013-14 ACTUAL	2014-15 ACTUAL	2015-16 PROJECTED	2016-17 BUDGET
SANITATION UTILITY EXPENSE					
520-520-500-50100	SALARIES & WAGES FULL-TIME	170,081	126,177	139,390	145,376
520-520-500-50107	SALARIES & WAGES TEMP	0	7,725	0	0
520-520-500-50125	COMP TIME - USED	124	0	0	0
520-520-500-50140	SICK TIME	2,640	1,671	4,685	0
520-520-500-50150	OVERTIME	4,718	4,020	6,420	6,420
	TOTAL SALARIES	177,563	139,593	150,495	151,796
520-520-500-50210	FICA EXPENSE	13,011	10,308	11,513	11,612
520-520-500-50212	INDUSTRIAL INSURANCE	7,082	12,483	18,540	18,700
520-520-500-50221	STATE RETIREMENT EXP	19,127	18,381	17,260	17,426
520-520-500-50232	HEALTH INSURANCE	31,806	21,697	22,815	22,380
520-520-500-50233	DENTAL INSURANCE	2,322	1,584	1,628	1,628
520-520-500-50234	LIFE INSURANCE	420	291	292	292
	TOTAL OTHER PERSONNEL COSTS	73,768	64,745	72,048	72,038
520-520-500-60104	CLOTHING ALLOWANCE	2,806	683	1,100	1,500
520-520-500-60105	LAUNDRY & CLEANING	332	0	0	0
520-520-500-60109	MISC LABS & CDL PHYSICALS	0	144	250	350
520-520-500-60112	TRAINING & TRAVEL	0	0	500	350
520-520-500-60114	MEMBERSHIP & DUES	245	250	400	400
520-520-500-60118	LICENSES & PERMITS	600	480	480	480
520-520-500-60308	OTHER PROFESSIONAL SERVICES	423	164	500	1,300
520-520-500-60310	ADMIN CHARGE - GF	130,498	74,382	147,875	117,941
520-520-500-60317	ADMIN CHARGE - PW & CIP	37,735	31,066	40,325	24,289
520-520-500-60406	BOOKS, PUBLICATIONS & MAPS	0	250	0	0
520-520-500-60601	SVC TO MAINT AUTO	41,861	23,550	30,000	33,000
520-520-500-60604	SVC TO MAINT OTHER EQUIPMENT	33	45	0	0
520-520-500-60607	MAINT SHOP CHARGES	48,891	89,427	32,734	63,652
520-520-500-60609	MATERIALS	612	457	500	500
520-520-500-60616	INSURANCE LIABILITY	4,776	4,217	4,831	4,379
520-520-500-60619	RECYCLING	15,860	19,912	17,000	19,000
520-520-500-60620	TELEPHONE	0	127	0	0
520-520-500-60621	TIPPING FEES	133,615	110,352	120,000	125,000
520-520-500-60625	CLEAN UP PROJECT	1,153	2,204	3,000	3,000
520-520-500-60640	POSTAGE	4,800	6,104	4,320	4,320
520-520-500-60648	GAS, OIL & LUBRICANTS	50,934	43,469	30,000	40,000
520-520-500-60654	SMALL TOOLS	248	231	200	300
520-520-500-60656	SAFETY	1,068	476	960	960
520-520-500-69999	MINOR CAPITAL	37,731	25,629	35,000	25,000
520-520-500-70700	WRITE-OFF @ 10 YR +	619	733	598	598
	TOTAL OPERATING EXPENSES	514,840	434,353	470,573	466,319
520-520-500-90908	VEHICLES CAPITAL OUTLAY	90,167	520,118	0	0
520-520-500-90912	OTHER CAPITAL PURCHASES	0	0	4,507	0
520-520-500-90998	ASSET ACQUISITION	90,167-	508,165-	0	0
520-520-500-90999	DEPRECIATION EXPENSE	48,792	81,818	0	0
	TOTAL CAPITAL	48,792	93,771	4,507	0

SANITATION UTILITY FUND

	2013-14 ACTUAL	2014-15 ACTUAL	2015-16 PROJECTED	2016-17 BUDGET
520-520-500-95100 CONTINGENCY	0	0	328,924	211,022
520-520-500-95150 CAPITAL RESERVE	0	0	184,000	276,000
TOTAL CONTINGENCY	0	0	512,924	487,022
SANITATION UTILITY EXPENSE	814,962	732,461	1,210,547	1,177,175
FUND NET REVENUE OVER EXPENSE	107,863	153,212	0	0

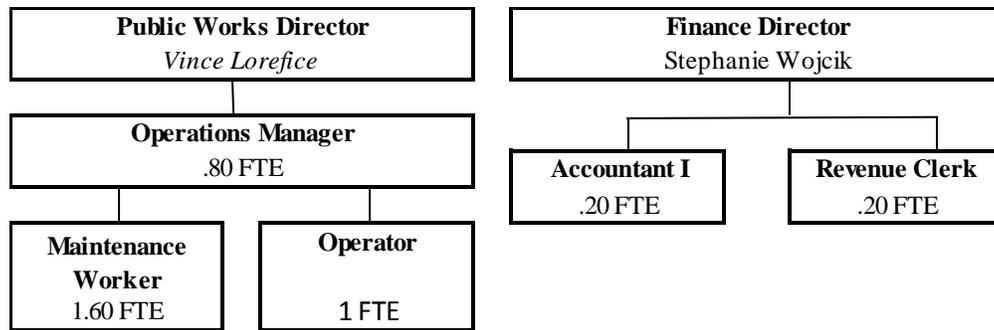
WASTEWATER 1 UTILITY FUND

BUDGET UNIT DESCRIPTION

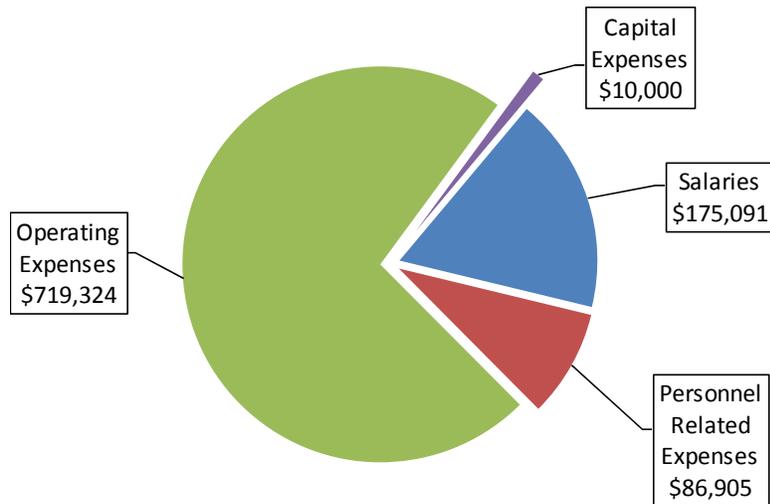
The Wastewater budget unit accounts for the costs associated with the treatment of the Town's wastewater and the costs associated with providing and maintaining a wastewater collection system to ensure the health and welfare of the community. An upgrade and expansion of the Wastewater Treatment Collection System was started in 2003 and completed in 2012.

Goals & Objectives							
Goal	Objective	Outcome Indicator(s)					
		FY 2012-13 Actual	FY 2013-14 Actual	FY 2014-15 Actual	FY 2015-16 Estimated	FY 2016-17 Projected	
(1)	Update Wickenburg's Aging Wastewater Infrastructure By Identifying Areas In Need Of Rehabilitation Or Replacement And Securing Appropriate Funding	Develop a wastewater user fund that covers all costs associated with operating this utility, and seek grants and alternative funding streams to pay for critical gaps in the wastewater system.	Percentage of projects identified for replacement or rehabilitation				
			n/a	14%	28%	75%	80%
			Percentage of user fees that cover operational expenses				
			48%	48%	57%	65%	51%
			Amount of grants and/or alternative funding sources secured				
			\$151,863	\$0	\$0	\$145,000	\$0
(2)	Provide A Safe Work Environment With Highly Trained And Highly Competent Staff	Offer regular safety educational opportunities to staff, including formal training sessions and informal team meetings to review safety protocols.	Number of safety incidents reported				
			n/a	0	0	0	0
			Number of training hours completed by staff				
			25	40	68	123	123
(3)	Maximize the beneficial use of effluent from Wastewater Treatment Plant	Develop a water resources guide that regulates the use of effluent wastewater, and look for ways to optimize the use of reclaimed water.	Percentage of effluent re-used for beneficial purposes				
			0%	0%	0%	0%	0%

PERSONNEL



SUMMARY



CAPITAL EXPENSES

90912

Safety Railing - \$10,000	
---------------------------	--

95158

Directorworks Relocation - \$1750,000	Clarifier Upgrades - \$40,000
Pump Assembly - \$20,500	Electric Upgrades \$50,000

WASTEWATER 1 UTILITY FUND

		2013-14	2014-15	2015-16	2016-17
		ACTUAL	ACTUAL	PROJECTED	BUDGET
WASTEWATER1 UTILITY REVENUE					
530-101-500-42504	COUNTY GRANTS	35,000	0	145,000	0
530-101-500-43725	CONTRIBUTION FUND EQUITY	0	0	3,461	13,930
530-101-500-43736	RESERVE - CAPITAL	0	0	101,500	116,500
530-101-500-43738	WIFA & USDA RESERVE	0	0	573,376	658,397
530-101-500-46459	INTEREST INCOME	453	551	1,067	1,067
530-101-500-46460	LGIP LOSS	858	129	0	0
530-101-500-46564	SEWER INSTALLATION	0	1,063	0	0
530-101-500-46570	SEWER BASE FEE	285,091	306,763	302,561	302,561
530-101-500-46571	SEWER USAGE FEE	591,118	574,302	630,560	630,560
530-101-500-46573	TAP FEE	0	175	0	0
530-101-500-46601	DUMP STATION - COMM CTR	1,720	1,430	948	948
530-101-500-46603	DIRECT HAUL DUMPING	21,294	31,058	77,669	77,669
530-101-500-46620	CONTRACTED SERVICES	0	176,942	163,330	5,000
530-101-500-48875	MISCELLANEOUS REVENUES	0	6,949	8,051	8,051
530-101-500-48880	SURPLUS OF TOWN PROPERTY	0	14,980	0	0
530-101-500-49910	TRANSFER IN	161,655	0	0	0
WASTEWATER1 UTILITY REVENUE		1,097,190	1,114,341	2,007,523	1,814,683

WASTEWATER 1 UTILITY FUND

		2013-14 ACTUAL	2014-15 ACTUAL	2015-16 PROJECTED	2016-17 BUDGET
WASTEWATER 1 UTILITY EXPENSE					
530-530-500-50100	SALARIES & WAGES FULL-TIME	78,758	101,339	157,023	157,349
530-530-500-50108	SALARIES & WAGES ON CALL	7,787	8,713	8,936	8,936
530-530-500-50125	COMP TIME - USED	302	774	1,501	0
530-530-500-50140	SICK TIME	2,395	2,892	3,716	0
530-530-500-50150	OVERTIME	3,201	4,141	8,806	8,806
	TOTAL SALARIES	92,444	117,859	179,982	175,091
530-530-500-50210	FICA EXPENSE	6,045	9,173	13,769	13,394
530-530-500-50212	INDUSTRIAL INSURANCE	5,013	5,656	14,377	13,986
530-530-500-50221	STATE RETIREMENT EXP	10,321	10,562	20,643	20,100
530-530-500-50232	HEALTH INSURANCE	15,904	23,378	37,746	36,268
530-530-500-50233	DENTAL INSURANCE	1,396	1,566	2,283	2,865
530-530-500-50234	LIFE INSURANCE	144	204	270	292
	TOTAL OTHER PERSONNEL COSTS	38,824	50,539	89,088	86,905
530-530-500-60020	CONTRACTED SERVICES REIMB	0	70,980	84,793	5,000
530-530-500-60104	CLOTHING ALLOWANCE	1,332	688	1,200	1,600
530-530-500-60105	LAUNDRY & CLEANING	199	0	0	0
530-530-500-60109	MISC LABS & CDL PHYSICALS	89	398	550	500
530-530-500-60112	TRAINING & TRAVEL	1,498	1,184	1,000	1,360
530-530-500-60118	LICENSES & PERMITS	2,600	2,680	11,670	23,360
530-530-500-60302	DATA PROCESSING & IT MAINT	640	386	0	0
530-530-500-60304	ENGINEERING & ARCHITECT	4,423	0	0	0
530-530-500-60305	OTHER CONTRACT SERVICES	12,847	17,651	20,000	36,245
530-530-500-60306	BACKFLOW PROGRAM	0	0	100	100
530-530-500-60308	OTHER PROFESSIONAL SERVICES	3,460	1,825	770	610
530-530-500-60310	ADMIN CHARGE - GF	108,696	128,878	118,345	117,806
530-530-500-60317	ADMIN CHARGE - PW & CIP	94,339	77,665	67,208	24,289
530-530-500-60406	BOOKS, PUBLICATIONS & MAPS	465	0	500	500
530-530-500-60599	INTERNET, WEBSITE & EMAIL	936	507	500	500
530-530-500-60600	SVC TO MAINT BUILDINGS	491	578	600	600
530-530-500-60601	SVC TO MAINT AUTO	2,808	1,689	4,000	2,000
530-530-500-60604	SVC TO MAINT OTHER EQUIPMENT	2,593	16,694	18,500	19,950
530-530-500-60607	MAINT SHOP CHARGES	4,889	8,943	8,183	15,913
530-530-500-60609	MATERIALS	2,380	3,682	5,000	6,000
530-530-500-60613	SVC TO MAINT COLL/DIST SYSTEMS	34,678	26,426	24,000	25,000
530-530-500-60616	INSURANCE LIABILITY	43,441	43,223	46,302	50,425
530-530-500-60617	FLOOD INSURANCE	2,168	2,354	2,848	3,100
530-530-500-60618	UTILITIES EXPENSE	127,379	131,326	90,220	90,220
530-530-500-60620	TELEPHONE	1,676	1,288	887	887
530-530-500-60621	TIPPING FEES	2,931	5,449	7,500	10,000
530-530-500-60622	RENTALS-LEASES-LOANS	80	0	0	500
530-530-500-60629	LAB SUPPLIES	1,337	110	1,200	1,200
530-530-500-60639	OFFICE SUPPLIES	2,053	1,202	1,200	1,200
530-530-500-60640	POSTAGE	4,840	6,120	4,320	4,320
530-530-500-60644	JANITORIAL SUPPLIES	110	194	400	400
530-530-500-60646	CHEMICALS	5,534	5,911	6,000	6,000
530-530-500-60648	GAS, OIL & LUBRICANTS	5,963	5,183	7,000	7,000
530-530-500-60654	SMALL TOOLS	1,323	2,149	2,000	2,100
530-530-500-60656	SAFETY	1,199	1,680	1,800	2,525
530-530-500-69999	MINOR CAPITAL	2,052	1,671	1,900	6,800
530-530-500-70700	WRITE-OFF @ 10 YR +	451	729	775	775
	TOTAL OPERATING EXPENSES	481,899	569,441	541,271	468,785

WASTEWATER 1 UTILITY FUND

		2013-14 ACTUAL	2014-15 ACTUAL	2015-16 PROJECTED	2016-17 BUDGET
530-530-500-80810	EXPANSION PRINCIPAL	0	0	176,253	181,971
530-530-500-80812	EXPANSION INTEREST	83,317	80,353	74,368	68,568
TOTAL DEBT SERVICES		83,318	80,353	250,621	250,539
530-530-500-90908	VEHICLES CAPITAL OUTLAY	0	103,768	0	0
530-530-500-90912	OTHER CAPITAL PURCHASES	0	0	145,000	10,000
530-530-500-90944	ASSETS TRANSFERRED	161,655	0	0	0
530-530-500-90998	ASSET ACQUISITION	205,365	176,907	0	0
530-530-500-90999	DEPRECIATION EXPENSE	344,292	358,421	0	0
TOTAL CAPITAL		300,582	285,281	145,000	10,000
530-530-500-95100	CONTINGENCY	12,920	0	111,685	132,116
530-530-500-95150	CAPITAL RESERVE	0	0	116,500	32,850
530-530-500-95158	WIFA & USDA RESERVE	30,789	26,914	573,376	658,397
TOTAL CONTINGENCY		43,710	26,914	801,561	823,363
WASTEWATER 1 UTILITY EXPENSE		1,040,776	1,130,387	2,007,523	1,814,683
FUND NET REVENUE OVER EXPENSE		56,414	16,046-	0	0

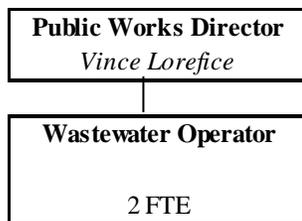
WASTEWATER 2 (WR) UTILITY FUND

BUDGET UNIT DESCRIPTION

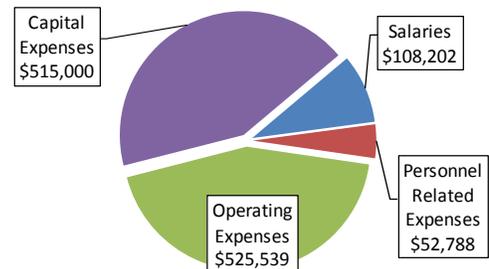
The Wastewater 2 (WR) budget unit accounts for the costs associated with the treatment of the Town's wastewater and the costs associated with providing and maintaining a wastewater collection system in the Wickenburg Ranch area, to ensure the health and welfare of the community.

Goals & Objectives						
Goal	Objective	Outcome Indicator(s)				
		FY 2012-13 Actual	FY 2013-14 Actual	FY 2014-15 Actual	FY 2015-16 Estimated	FY 2016-17 Projected
(1) Collect The Existing Wickenburg Ranch Wastewater Infrastructure Data That Can Be Used In Proactively Managing This New System	Input all data of the water system into the asset management system, and implement an Overall Condition Index (OCI) through our asset management system.	Percentage input of data into the asset management database				
		Department created in FY 2016-17	Department created in FY 2016-17	Department created in FY 2016-17	Department created in FY 2016-17	100%
		Percentage of assets inventoried and replacement program established using the OCI index				
		Department created in FY 2016-17	Department created in FY 2016-17	Department created in FY 2016-17	Department created in FY 2016-17	100%
(2) Provide A Safe Work Environment With Highly Trained And Highly Competent Staff	Offer regular safety educational opportunities to staff, including formal training sessions and informal team meetings to review safety protocols.	Number of safety incidents reported				
		Department created in FY 2016-17	Department created in FY 2016-17	Department created in FY 2016-17	Department created in FY 2016-17	0
		Number of training hours completed by staff				
		Department created in FY 2016-17	Department created in FY 2016-17	Department created in FY 2016-17	Department created in FY 2016-17	30
(3) Establish A Long-Range Water Guideline that Maximizes All Resources	Develop a water resources guide that regulates the use of effluent wastewater, and look for ways to optimize the use of reclaimed water.	Percentage of effluent reused for beneficial purposes				
		Department created in FY 2016-17	Department created in FY 2016-17	Department created in FY 2016-17	Department created in FY 2016-17	100%

PERSONNEL



SUMMARY



CAPITAL EXPENSES

90908

Service Truck - \$45,000	Backhoe - \$120,000
HydroVac Truck - \$350,000	

WASTEWATER 2 (WR) UTILITY FUND

	2013-14 ACTUAL	2014-15 ACTUAL	2015-16 PROJECTED	2016-17 BUDGET
WASTEWATER 2 (WR) UTILITY REV				
531-101-500-46570 SEWER BASE FEE	0	0	0	37,000
531-101-500-48875 MISCELLANEOUS REVENUES	0	0	0	1,164,529
WASTEWATER 2 (WR) UTILITY REV	0	0	0	1,201,529

WASTEWATER 2 (WR) UTILITY FUND

		2013-14 ACTUAL	2014-15 ACTUAL	2015-16 PROJECTED	2016-17 BUDGET
WASTEWATER 2 (WR) UTILITY EXP					
531-531-500-50100	SALARIES & WAGES FULL-TIME	0	0	0	108,202
	TOTAL SALARIES	0	0	0	108,202
531-531-500-50210	FICA EXPENSE	0	0	0	8,277
531-531-500-50212	INDUSTRIAL INSURANCE	0	0	0	8,643
531-531-500-50221	STATE RETIREMENT EXP	0	0	0	12,421
531-531-500-50232	HEALTH INSURANCE	0	0	0	21,944
531-531-500-50233	DENTAL INSURANCE	0	0	0	1,349
531-531-500-50234	LIFE INSURANCE	0	0	0	154
	TOTAL OTHER PERSONNEL COSTS	0	0	0	52,788
531-531-500-60104	CLOTHING ALLOWANCE	0	0	0	2,050
531-531-500-60109	MISC LABS & CDL PHYSICALS	0	0	0	800
531-531-500-60112	TRAINING & TRAVEL	0	0	0	1,860
531-531-500-60118	LICENSES & PERMITS	0	0	0	5,360
531-531-500-60302	DATA PROCESSING & IT MAINT	0	0	0	375
531-531-500-60304	ENGINEERING & ARCHITECT	0	0	0	5,000
531-531-500-60305	OTHER CONTRACT SERVICES	0	0	0	164,245
531-531-500-60308	OTHER PROFESSIONAL SERVICES	0	0	0	1,500
531-531-500-60310	ADMIN CHARGE - GF	0	0	0	91,177
531-531-500-60317	ADMIN CHARGE - PW & CIP	0	0	0	24,289
531-531-500-60406	BOOKS, PUBLICATIONS & MAPS	0	0	0	800
531-531-500-60599	INTERNET, WEBSITE & EMAIL	0	0	0	840
531-531-500-60600	SVC TO MAINT BUILDINGS	0	0	0	750
531-531-500-60601	SVC TO MAINT AUTO	0	0	0	4,000
531-531-500-60602	SVC TO MAINT OFFICE EQUIPMENT	0	0	0	250
531-531-500-60604	SVC TO MAINT OTHER EQUIPMENT	0	0	0	19,950
531-531-500-60607	MAINT SHOP CHARGES	0	0	0	15,913
531-531-500-60609	MATERIALS	0	0	0	10,000
531-531-500-60613	SVC TO MAINT COLL/DIST SYSTEMS	0	0	0	35,000
531-531-500-60616	INSURANCE LIABILITY	0	0	0	23,000
531-531-500-60618	UTILITIES EXPENSE	0	0	0	75,000
531-531-500-60620	TELEPHONE	0	0	0	670
531-531-500-60621	TIPPING FEES	0	0	0	10,000
531-531-500-60622	RENTALS-LEASES-LOANS	0	0	0	4,500
531-531-500-60629	LAB SUPPLIES	0	0	0	1,400
531-531-500-60639	OFFICE SUPPLIES	0	0	0	1,200
531-531-500-60640	POSTAGE	0	0	0	250
531-531-500-60644	JANITORIAL SUPPLIES	0	0	0	400
531-531-500-60646	CHEMICALS	0	0	0	6,000
531-531-500-60648	GAS, OIL & LUBRICANTS	0	0	0	6,000
531-531-500-60654	SMALL TOOLS	0	0	0	4,600
531-531-500-60656	SAFETY	0	0	0	2,460
531-531-500-69999	MINOR CAPITAL	0	0	0	5,900
	TOTAL OPERATING EXPENSES	0	0	0	525,539
531-531-500-90908	VEHICLES CAPITAL OUTLAY	0	0	0	515,000
	TOTAL CAPITAL	0	0	0	515,000
	WASTEWATER 2 (WR) UTILITY EXP	0	0	0	1,201,529
	FUND NET REVENUE OVER EXPENSE	0	0	0	0

AIRPORT FUND

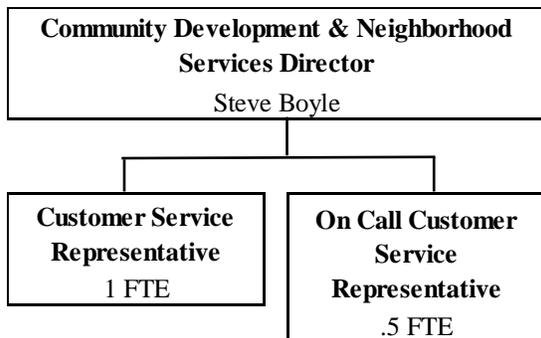
BUDGET UNIT DESCRIPTION

The Airport budget accounts for the costs associated with providing and maintaining a municipal airport. The Airport sells 100LL and JetA fuel 24/7 through a self-service system, and also offers JetA by truck. Over the years thanks to several FAA and ADOT grants, many improvements have been made to the airport.

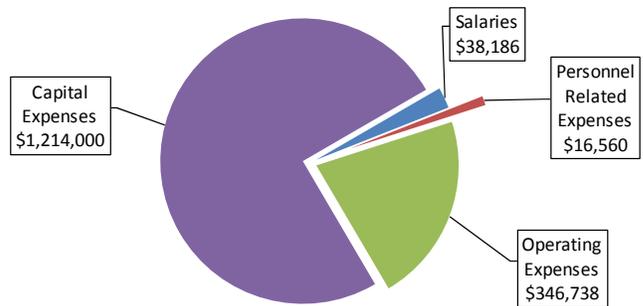
Mission: Operate and develop a safe and modern aircraft facility to serve Wickenburg and the surrounding area that serves as a cornerstone of local economic development efforts.

Goals & Objectives							
Goal	Objective	Outcome Indicator(s)					
		FY 2012-13 Actual	FY 2013-14 Actual	FY 2014-15 Actual	FY 2015-16 Estimated	FY 2016-17 Projected	
(1)	Transform The Airport Into An Economic Engine By Making It A Self-Sufficient Enterprise Fund	Carefully monitor fuel price accordingly to generate revenue to handle expenses and future projects.	Gallons of Jet A sold				
			not available	60,901	43,452	39,974	41,000
			Gallons of 100 LL sold				
			not available	27,120	31,988	32,924	34,000
(2)	Maintain A Consistent Atmosphere Of Excellent Customer Service	Offer fully-staffed, clean aviation facilities with modern amenities.	Average annual number of hours staffed				
			2,080	2,080	2,080	2,080	2,080
			Maintenance hours per week spent on weed and debris removal in the aircraft area				
			2	15	15	15	15

PERSONNEL



SUMMARY



CAPITAL EXPENSES

90932	90912
Apron Design - \$1,206,000	Terminal Roof Replacement - \$8,000

AIRPORT FUND

	2013-14 ACTUAL	2014-15 ACTUAL	2015-16 PROJECTED	2016-17 BUDGET
AIRPORT REVENUE				
580-101-580-42502 FEDERAL GRANTS	51,101	85,008	2,786,939	1,098,184
580-101-580-42503 ADOT GRANT	975	4,264	161,264	53,908
580-101-580-43725 CONTRIBUTION FUND EQUITY	0	0	120,840	61,460
580-101-580-46459 INTEREST INCOME	171	153	50	50
580-101-580-46525 AIRPORT FUEL SALES	465,312	371,897	314,572	314,572
580-101-580-46526 SUNDRIES	134	30	7	7
580-101-580-46528 LANDING FEES	3,406	5,930	5,118	5,118
580-101-580-46529 RENT AIRPORT	21,895	22,156	26,800	26,800
580-101-580-46530 TIEDOWNS	3,773	3,239	2,260	2,260
580-101-580-46531 CALL-OUTS	0	3,650	2,790	2,790
580-101-580-48875 MISCELLANEOUS REVENUES	2,400	1,640	0	0
580-101-580-48878 TOWER USE	16,761	16,894	16,761	16,761
580-101-580-48880 SURPLUS OF TOWN PROPERTY	0	5,588	0	0
580-101-580-48882 INSURANCE/DAMAGE REIMBURSEMENT	0	8,600	0	0
580-101-580-49910 TRANSFER IN	539,637	111,016	180,000	60,000
580-101-580-49920 TRANSFER OUT	115,945-	0	0	0
AIRPORT REVENUE	989,620	640,065	3,617,401	1,641,910

AIRPORT FUND

		2013-14 ACTUAL	2014-15 ACTUAL	2015-16 PROJECTED	2016-17 BUDGET
AIRPORT EXPENSE					
580-580-580-50100	SALARIES & WAGES FULL-TIME	31,303	31,375	32,093	32,678
580-580-580-50110	SALARIES & WAGES PART-TIME	4,650	2,625	2,025	5,508
	TOTAL SALARIES	35,953	34,000	34,118	38,186
580-580-580-50210	FICA EXPENSE	2,628	2,519	2,610	2,921
580-580-580-50212	INDUSTRIAL INSURANCE	0	1,277	2,807	3,141
580-580-580-50221	STATE RETIREMENT EXP	3,428	2,971	3,914	4,385
580-580-580-50232	HEALTH INSURANCE	5,517	5,529	10,321	5,639
580-580-580-50233	DENTAL INSURANCE	397	397	674	397
580-580-580-50234	LIFE INSURANCE	78	77	77	77
	TOTAL OTHER PERSONNEL COSTS	12,047	12,770	20,403	16,560
580-580-580-60104	CLOTHING ALLOWANCE	61	0	200	200
580-580-580-60112	TRAINING & TRAVEL	0	125	450	550
580-580-580-60114	MEMBERSHIP & DUES	152	197	190	190
580-580-580-60200	CREDIT & ONLINE FEE'S	12,902	10,415	8,369	8,369
580-580-580-60305	OTHER CONTRACT SERVICES	13,551	7,538	9,750	10,000
580-580-580-60309	SUNDRIES	72	0	0	0
580-580-580-60310	ADMIN CHARGE - GF	102,951	117,541	134,885	81,227
580-580-580-60317	ADMIN CHARGE - PW & CIP	37,735	31,066	0	0
580-580-580-60401	MARKETING	0	0	7,000	7,500
580-580-580-60599	INTERNET, WEBSITE & EMAIL	2,515	3,428	3,018	3,018
580-580-580-60600	SVC TO MAINT BUILDINGS	1,033	241	500	500
580-580-580-60601	SVC TO MAINT AUTO	266	373	1,000	1,000
580-580-580-60602	SVC TO MAINT OFFICE EQUIPMENT	0	0	100	100
580-580-580-60603	SVC TO MAINT COMM EQUIPMENT	5,507	231	200	200
580-580-580-60604	SVC TO MAINT FUEL SYSTEM	3,614	1,422	1,800	1,800
580-580-580-60606	GROUND MAINTENANCE	621	1,112	500	1,150
580-580-580-60612	INSURANCE/DAMAGE CLAIMS	0	8,600	0	0
580-580-580-60616	INSURANCE LIABILITY	11,231	11,471	11,868	12,083
580-580-580-60618	UTILITIES EXPENSE	11,443	10,816	11,641	11,641
580-580-580-60620	TELEPHONE	2,271	2,544	1,621	1,621
580-580-580-60639	OFFICE SUPPLIES	297	419	100	400
580-580-580-60644	JANITORIAL SUPPLIES	229	84	150	150
580-580-580-60648	GAS, OIL & LUBRICANTS	1,021	1,166	600	1,200
580-580-580-60654	SMALL TOOLS	0	0	900	950
580-580-580-69999	MINOR CAPITAL	0	0	0	4,950
580-580-580-70716	PURCH OF RESALE FUEL	332,020	241,720	197,939	197,939
580-580-580-70717	PURCH OF RESALE FUEL - ASSET	4,571-	11,463	23,283-	0
	TOTAL OPERATING EXPENSES	534,921	461,972	369,498	346,738

AIRPORT FUND

	2013-14 ACTUAL	2014-15 ACTUAL	2015-16 PROJECTED	2016-17 BUDGET
580-580-580-90908 VEHICLES CAPITAL OUTLAY	0	0	40,000	0
580-580-580-90911 APRON DESIGN #20- 2015	46,327	6,077	0	0
580-580-580-90912 OTHER CAPITAL PURCHASES	0	0	0	8,000
580-580-580-90915 PAVEMENT PRESERVATION #21	1,391	14,179	0	0
580-580-580-90927 MID-FIELD APRON #22 PHASE 1	0	70,474	2,762,470	0
580-580-580-90929 MID-FIELD APRON #23 PHASE 2	0	0	329,452	0
580-580-580-90932 MID-FIELD APRON #XX PHASE 3	0	0	0	1,206,000
580-580-580-90944 ASSETS TRANSFERRED	263,613	111,016	0	0
580-580-580-90998 ASSET ACQUISITION	311,331-	200,921-	0	0
580-580-580-90999 DEPRECIATION EXPENSE	503,398	502,203	0	0
TOTAL CAPITAL	503,398	503,029	3,131,922	1,214,000
580-580-580-95100 CONTINGENCY	0	0	61,460	26,426
TOTAL CONTINGENCY	0	0	61,460	26,426
 AIRPORT EXPENSE	 1,086,320	 1,011,771	 3,617,401	 1,641,910
FUND NET REVENUE OVER EXPENSE	96,700-	371,706-	0	0

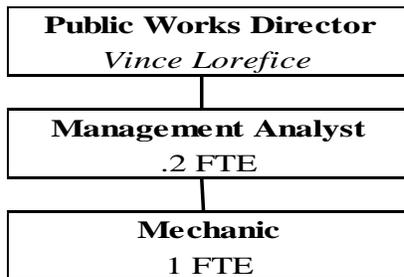
MAINTENANCE SHOP FUND

BUDGET UNIT DESCRIPTION

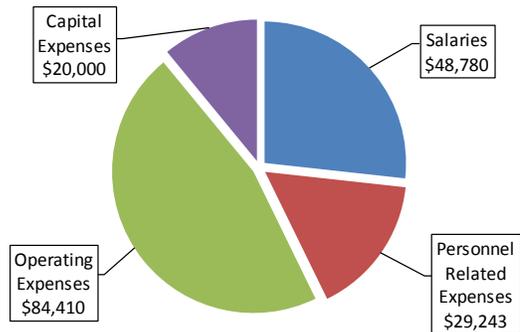
The Maintenance Shop budget accounts for the costs of maintaining town vehicles for all town departments. The shop focuses on increasing the amount of time vehicles are kept on the road and decreasing the amount of time in the shop. Charges are assessed against departments, which have vehicles repaired.

Goals & Objectives							
Goal	Objective	Outcome Indicator(s)					
		FY 2012-13 Actual	FY 2013-14 Actual	FY 2014-15 Actual	FY 2015-16 Estimated	FY 2016-17 Projected	
(1)	Maintain A High Standard Of Service In Maintaining All Vehicles And Equipment	Use existing resources, new technology, and exemplary record keeping in providing outstanding internal customer service and efficiency.	Number of vehicles/equipment served by Shop				
			n/a	308	321	280	290
			Average number of hours to return vehicle/equipment to service after admission to Shop				
			n/a	n/a	32	30	30
(2)	Establish A Fleet Management Program For All Motorized Assets	Develop a central fleet management division, establish a fleet replacement fund, and establish fleet replacement guidelines.	Units being replaced on or slightly before the end of their useful life of service				
			n/a	9	8	3	8
(3)	Establish A Method To Provide Detailed Cost Analysis Of All Vehicles & Equipment	Track all vehicle work orders through the asset management program.	Number of work orders input into the asset management database				
			Goal created in FY 2015-16	Goal created in FY 2015-16	Goal created in FY 2015-16	100%	100%

PERSONNEL



SUMMARY



CAPITAL EXPENSES

90905

Building Renovations - \$20,000	
---------------------------------	--

MAINTENANCE SHOP FUND

		2013-14	2014-15	2015-16	2016-17
		ACTUAL	ACTUAL	PROJECTED	BUDGET
MAINTENANCE SHOP REVENUE					
600-101-600-43729	BUDGETED FUND BALANCE	0	0	71,230	13,402
600-101-600-46459	INTEREST INCOME	32	23	66	66
600-101-600-46460	LGIP LOSS	53	32	0	0
600-101-600-46611	GENERAL FUND CHARGES	10,273	9,791	9,834	9,834
600-101-600-46612	ENTERPRISE FUND CHARGES	97,783	178,855	81,834	159,131
600-101-600-48875	MISCELLANEOUS REVENUES	1,608	0	520	0
600-101-600-49910	TRANSFER IN	0	14,942	0	0
	MAINTENANCE SHOP REVENUE	109,749	203,643	163,484	182,433

MAINTENANCE SHOP FUND

		2013-14 ACTUAL	2014-15 ACTUAL	2015-16 PROJECTED	2016-17 BUDGET
MAINTENANCE SHOP EXPENSE					
600-600-600-50100	SALARIES & WAGES FULL-TIME	43,471	44,151	46,736	48,780
600-600-600-50140	SICK TIME	1,191	1,368	1,561	0
600-600-600-50150	OVERTIME	691	131	0	0
	TOTAL SALARIES	45,354	45,649	48,297	48,780
600-600-600-50210	FICA EXPENSE	3,025	3,176	3,695	3,732
600-600-600-50212	INDUSTRIAL INSURANCE	953	1,569	2,446	2,470
600-600-600-50221	STATE RETIREMENT EXP	4,874	4,778	5,540	5,600
600-600-600-50232	HEALTH INSURANCE	13,530	15,148	15,935	16,274
600-600-600-50233	DENTAL INSURANCE	769	754	754	1,075
600-600-600-50234	LIFE INSURANCE	81	92	92	92
	TOTAL OTHER PERSONNEL COSTS	23,232	25,517	28,462	29,243
600-600-600-60104	CLOTHING ALLOWANCE	574	187	400	280
600-600-600-60105	LAUNDRY & CLEANING	78	0	0	0
600-600-600-60112	TRAINING & TRAVEL	0	0	500	900
600-600-600-60114	MEMBERSHIP & DUES	0	0	375	375
600-600-600-60302	DATA PROCESSING & IT MAINT	663	0	0	0
600-600-600-60308	OTHER PROFESSIONAL SERVICES	0	90	1,000	1,400
600-600-600-60406	BOOKS, PUBLICATIONS & MAPS	0	0	200	200
600-600-600-60597	AUTO PARTS	5,590	7,025	7,000	7,000
600-600-600-60599	INTERNET, WEBSITE & EMAIL	1,996	2,177	1,960	2,300
600-600-600-60600	SVC TO MAINT BUILDINGS	8,884	2,531	7,000	2,500
600-600-600-60601	SVC TO MAINT AUTO	1,154	179	919	1,000
600-600-600-60602	SVC TO MAINT OFFICE EQUIPMENT	0	0	250	250
600-600-600-60604	SVC TO MAINT OTHER EQUIPMENT	2,080	1,422	2,900	2,500
600-600-600-60616	INSURANCE LIABILITY	27,875	27,826	29,255	31,407
600-600-600-60618	UTILITIES EXPENSE	10,075	9,507	10,590	10,590
600-600-600-60620	TELEPHONE	975	910	283	283
600-600-600-60639	OFFICE SUPPLIES	186	182	500	500
600-600-600-60644	JANITORIAL SUPPLIES	567	519	600	600
600-600-600-60646	CHEMICALS	0	0	250	250
600-600-600-60648	GAS, OIL & LUBRICANTS	2,911	5,992	4,000	6,000
600-600-600-60654	SMALL TOOLS	2,039	2,729	4,000	3,000
600-600-600-60656	SAFETY	486	188	225	275
600-600-600-69999	MINOR CAPITAL	2,703	0	0	12,800
	TOTAL OPERATING EXPENSES	68,835	61,464	72,207	84,410
600-600-600-90905	BUILDING IMPROVEMENTS	0	0	0	20,000
600-600-600-90912	OTHER CAPITAL PURCHASES	11,262	7,792	1,116	0
600-600-600-90944	ASSETS TRANSFERRED	0	14,942	0	0
600-600-600-90998	ASSET ACQUISITION	11,034-	22,201-	0	0
600-600-600-90999	DEPRECIATION EXPENSE	13,787	13,696	0	0
	TOTAL CAPITAL	14,014	14,229	1,116	20,000
600-600-600-95100	CONTINGENCY	0	0	13,402	0
	TOTAL CONTINGENCY	0	0	13,402	0
	MAINTENANCE SHOP EXPENSE	151,436	146,859	163,484	182,433
	FUND NET REVENUE OVER EXPENSE	41,687-	56,784	0	0

FUEL FACILITY FUND

BUDGET UNIT DESCRIPTION

The Fuel Facility budget unit accounts for the costs of providing fuel to town, county, and school vehicles. Charges are assessed against departments based on actual fuel costs with a 5% Administrative Fee added to outside organizations.

PERSONNEL

The fuel facility is staffed by Public Works with no salaries charged directly to this fund.

FUEL FACILITY FUND

		2013-14 ACTUAL	2014-15 ACTUAL	2015-16 PROJECTED	2016-17 BUDGET
FUEL FACILITY REVENUE					
620-101-300-43729	BUDGETED FUND BALANCE	0	0	167,731	164,650
620-101-300-46459	INTEREST INCOME	119	146	322	322
620-101-300-46460	LGIP LOSS	281	170	0	0
620-101-300-46602	ADMIN FEE	8,632	7,071	4,445	4,445
620-101-300-46604	COUNTY FUEL FAC SALES	31,268	21,875	21,566	21,566
620-101-300-46606	FUEL FACILITY SALES	171,508	148,725	103,003	103,003
620-101-300-46608	SCHOOL FUEL FAC SALES	136,225	105,995	62,682	62,682
620-101-300-46613	RESPITE/TRANSIT FUEL FAC SALES	5,148	2,553	4,656	4,656
620-101-300-46615	TAX REBATE	4,443	5,103	2,869	2,869
	FUEL FACILITY REVENUE	357,625	291,637	367,274	364,193
FUEL FACILITY EXPENSE					
620-620-300-60604	SVC TO MAINT OTHER EQUIPMENT	7,126	3,642	5,000	5,000
620-620-300-70716	PURCH RESALE OTHER FUELS	317,516	270,408	201,924	201,924
620-620-300-70717	PURCH OF RESALE FUEL - ASSET	32,201	1,940	4,300-	0
	TOTAL OPERATING EXPENSES	356,843	275,990	202,624	206,924
620-620-300-90999	DEPRECIATION EXPENSE	12,828	12,828	0	0
	TOTAL CAPITAL	12,828	12,828	0	0
620-620-300-95100	CONTINGENCY	0	0	164,650	157,269
	TOTAL CONTINGENCY	0	0	164,650	157,269
	FUEL FACILITY EXPENSE	369,671	288,818	367,274	364,193
	FUND NET REVENUE OVER EXPENSE	12,047-	2,819	0	0



CAPITAL IMPROVEMENT FUND

BUDGET UNIT DESCRIPTION

The Capital Improvement budget unit was created to address the challenges of maintaining and improving infrastructure needs. Each year the town invests significant time and resources to construct, maintain and improve infrastructure. Additionally one-time acquisitions of equipment may be included in this budget. The primary source of revenue for this fund is the transfer of excess revenues over expenditures from the Electric Utility Fund.

CAPITAL EXPENSES

90925	
Rodeo Ground Water Truck - \$30,000	
90943	
Sunset Park Handicap Parking - \$10,000	
90948	
Washington St Improvements Near RR - \$150,000	US60 Artwork - \$25,000
761 Train Improvements - \$60,000	
90950	
Riverwalk Pedestrian Bridge - \$75,000	
90951	
Road Grader - \$150,000	
90952	
Coffinger Park Playground Equipment - \$75,000	
90954	
Monument Signs - \$40,000	
90956	
Mobile Data Buildout - \$85,000	Police & Fire Radio Infrastructure - \$35,000
90957	
Aircleta & VM Intersection/Crosswalk - \$40,000	Tegner ADA Ramp - \$50,000
90964	
Mariposa Dr Drainage - \$136,990	Kerkes/School Drainage - \$1,545,967

CAPITAL IMPROVEMENT FUND

		2013-14 ACTUAL	2014-15 ACTUAL	2015-16 PROJECTED	2016-17 BUDGET
CAPITAL IMPROVEMENT REVENUE					
700-101-700-42503	STATE GRANTS	0	0	260,000	740,000
700-101-700-42504	COUNTY GRANTS	0	0	206,980	0
700-101-700-43729	BUDGETED FUND BALANCE	0	0	1,159,966	109,381
700-101-700-44800	INTERGOVERNMENTAL GRANTS	0	0	109,261	640,739
700-101-700-46400	CONTRIBUTIONS REC'D	0	0	11,515	0
700-101-700-48875	MISCELLANEOUS REVENUES	0	11,000	0	0
700-101-700-49910	TRANSFER IN	775,000	700,000	1,130,000	1,150,000
700-101-700-49920	TRANSFER OUT	592,192-	125,959-	180,000-	60,000-
	CAPITAL IMPROVEMENT REVENUE	182,808	585,041	2,697,722	2,580,120

CAPITAL IMPROVEMENT FUND

	2013-14 ACTUAL	2014-15 ACTUAL	2015-16 PROJECTED	2016-17 BUDGET
CAPITAL IMPROVEMENT EXPENSE				
700-700-700-60317 ADMIN CHARGE - PW & CIP	75,471	62,132	53,767	27,759
TOTAL OPERATING EXPENSES	75,471	62,132	53,767	27,759
700-700-700-90904 IT & COMMUNICATION UPGRADE	11,036	121,893	104,393	0
700-700-700-90908 FUEL TANKS	263,692	111,016	0	0
700-700-700-90916 COUNTRY CLUB ROAD	0	78,432	0	0
700-700-700-90921 SAVAGE SEWER & ROAD	115,945	0	0	0
700-700-700-90923 LIBRARY BLDG IMPROVEMENTS	0	94,917	0	0
700-700-700-90924 RETAINING WALLS	0	4,293	0	0
700-700-700-90925 NON PUB SFTY VEHICLES	73,143	9,846	65,000	30,000
700-700-700-90928 PUBLIC SAFETY VEHICLES	97,825	36,725	0	0
700-700-700-90931 WEAVER & AZTEC LIFT STATIONS	45,710	0	0	0
700-700-700-90941 WESTSIDE SEWER	0	0	42,970	0
700-700-700-90943 FACILITY IMPROVEMENTS	109,469	7,788	133,150	10,000
700-700-700-90944 ASSETS TRANSFERRED	432,192-	125,959-	0	0
700-700-700-90948 DOWNTOWN IMPROVEMENTS	137,019	62,061	375,000	235,000
700-700-700-90950 WISHING WELL PARK	0	17,301	0	75,000
700-700-700-90951 MISC EQUIPMENT	0	14,942	0	150,000
700-700-700-90952 OUTDOOR RECREATION PROGRAMS	12,500	29,533	47,315	75,000
700-700-700-90953 MONTE VISTA WELL	6,845	0	0	0
700-700-700-90954 SIGNAGE	20,807	0	0	40,000
700-700-700-90955 COUNCIL CHAMBER UPGRADES	0	28,929	0	0
700-700-700-90956 PUB SFTY EQUIP & RADIO SYSTEM	99,720	0	98,633	120,000
700-700-700-90957 STREETS-SIDEWALKS-CURBS	0	0	767,172	90,000
700-700-700-90958 PARKS SOFTWARE	11,591	0	0	0
700-700-700-90959 PW & CS OFFICE BLDG	0	3,227	0	0
700-700-700-90960 TEGNER ARTS & CULTURAL DISTRIC	49,810	0	0	0
700-700-700-90963 WREDP - FORPAUGH	0	0	275,000	0
700-700-700-90964 DRAINAGE	0	0	311,012	1,682,957
TOTAL CAPITAL	622,919	494,945	2,219,645	2,507,957
700-700-700-95100 CONTINGENCY	0	0	424,310	44,404
TOTAL CONTINGENCY	0	0	424,310	44,404
CAPITAL IMPROVEMENT EXPENSE	698,390	557,077	2,697,722	2,580,120
FUND NET REVENUE OVER EXPENSE	515,582-	27,964	0	0

DEVELOPMENT FEE - WATER

BUDGET UNIT DESCRIPTION

This budget unit is one of several derived from fees currently referred to as Development Fees though previously known as Impact Fees. Revenues are generated each time there is any type of new construction. As growth occurs these funds are used to expand the applicable service. Development fees cannot be used for maintenance and operations, or for personnel expenses.

CAPITAL EXPENSES

90903

Kellis Waterline - \$45,000	
-----------------------------	--

DEV FEE WATER FUND

		2013-14 ACTUAL	2014-15 ACTUAL	2015-16 PROJECTED	2016-17 BUDGET
DEV FEE WATER REVENUE					
720-101-700-43729	BUDGETED FUND BALANCE	0	0	191,431	166,797
720-101-700-46459	INTEREST INCOME	185	193	366	366
720-101-700-46460	LGIP LOSS	233	141	0	0
	DEV FEE WATER REVENUE	418	334	191,797	167,163
DEV FEE WATER EXPENSE					
720-720-700-60801	STUDY	0	0	25,000	25,000
	TOTAL OPERATING EXPENSES	0	0	25,000	25,000
720-720-700-90903	WATERLINES	0	0	0	45,000
	TOTAL CAPITAL	0	0	0	45,000
720-720-700-95100	CONTINGENCY	0	0	166,797	97,163
	TOTAL CONTINGENCY	0	0	166,797	97,163
	DEV FEE WATER EXPENSE	0	0	191,797	167,163
	FUND NET REVENUE OVER EXPENSE	418	334	0	0

DEVELOPMENT FEE - LIBRARY

BUDGET UNIT DESCRIPTION

This budget unit is one of several derived from fees currently referred to as Development Fees though previously known as Impact Fees. Revenues are generated each time there is any type of new construction. As growth occurs these funds are used to expand the applicable service. Development fees cannot be used for maintenance and operations, or for personnel expenses.

DEV FEE LIBRARY FUND

		2013-14 ACTUAL	2014-15 ACTUAL	2015-16 PROJECTED	2016-17 BUDGET
DEV FEE LIBRARY REVENUE					
	724-101-700-43729 BUDGETED FUND BALANCE	0	0	52,801	0
	724-101-700-46459 INTEREST INCOME	185	158	84	0
	724-101-700-46460 LGIP LOSS	126	76	0	0
	DEV FEE LIBRARY REVENUE	311	234	52,885	0
 DEV FEE LIBRARY EXPENSE					
	724-724-700-90905 BUILDING IMPROVEMENTS	0	28,029	4,758	0
	724-724-700-90934 OFFICE EQUIPMENT	0	110,922	48,127	0
	TOTAL CAPITAL	0	138,952	52,885	0
	DEV FEE LIBRARY EXPENSE	0	138,952	52,885	0
	FUND NET REVENUE OVER EXPENSE	311	138,718-	0	0

DEVELOPMENT FEE – P & R

BUDGET UNIT DESCRIPTION

This budget unit is one of several derived from fees currently referred to as Development Fees though previously known as Impact Fees. Revenues are generated each time there is any type of new construction. As growth occurs these funds are used to expand the applicable service. Development fees cannot be used for maintenance and operations, or for personnel expenses.

CAPITAL EXPENSES

90901

Sunset Park Aquatic Playground - \$250,000	
--	--

DEV FEE P&R FUND

		2013-14 ACTUAL	2014-15 ACTUAL	2015-16 PROJECTED	2016-17 BUDGET
DEV FEE P&R REVENUE					
726-101-700-43729	BUDGETED FUND BALANCE	0	0	120,825	157,405
726-101-700-46400	CONTRIBUTIONS REC'D	0	0	58,984	92,314
726-101-700-46459	INTEREST INCOME	116	122	281	281
726-101-700-46460	LGIP LOSS	343	207	0	0
	DEV FEE P&R REVENUE	459	329	180,090	250,000
DEV FEE P&R EXPENSE					
726-726-700-90901	SUNSET PARK	0	0	22,685	250,000
	TOTAL CAPITAL	0	0	22,685	250,000
726-726-700-95100	CONTINGENCY	0	0	157,405	0
	TOTAL CONTINGENCY	0	0	157,405	0
	DEV FEE P&R EXPENSE	0	0	180,090	250,000
	FUND NET REVENUE OVER EXPENSE	459	329	0	0

DEVELOPMENT FEE – STREET

BUDGET UNIT DESCRIPTION

This budget unit is one of several derived from fees currently referred to as Development Fees though previously known as Impact Fees. Revenues are generated each time there is any type of new construction. As growth occurs these funds are used to expand the applicable service. Development fees cannot be used for maintenance and operations, or for personnel expenses.

DEV FEE STREETS FUND

		2013-14 ACTUAL	2014-15 ACTUAL	2015-16 PROJECTED	2016-17 BUDGET
DEV FEE STREETS REVENUE					
730-101-700-43729	BUDGETED FUND BALANCE	0	0	4,624	4,632
730-101-700-46459	INTEREST INCOME	38	14	8	8
	DEV FEE STREETS REVENUE	38	14	4,632	4,640
DEV FEE STREETS EXPENSE					
730-730-700-90802	VULTURE MINE RD US 60 & 89	23,345	18,012	0	0
	TOTAL CAPITAL	23,345	18,012	0	0
730-730-700-95100	CONTINGENCY	0	0	4,632	4,640
	TOTAL CONTINGENCY	0	0	4,632	4,640
	DEV FEE STREETS EXPENSE	23,345	18,012	4,632	4,640
	FUND NET REVENUE OVER EXPENSE	23,308-	17,997-	0	0

CONSTELLATION RODEO GROUNDS

BUDGET UNIT DESCRIPTION

This budget unit was initially established to account for park improvements from camp fees as required by BLM (provider of the land). It has since grown to include revenue generated from the use of the rodeo grounds.

PERSONNEL

This Department is staffed by the Parks, Recreation & Facilities Maintenance Department.

Goals & Objectives						
Goal	Objective	Outcome Indicator(s)				
		FY 2012-13 Actual	FY 2013-14 Actual	FY 2014-15 Actual	FY 2015-16 Estimated	FY 2016-17 Projected
(1) Maintain A High-Quality Facility That Attracts World-Class Rodeo Events To Wickenburg	Explore new marketing opportunities to draw more and better events to the rodeo grounds, and continue working with the community to complete a Constellation Rodeo Grounds business and master plan.	# of annual events				
		70	72	62	65	70
		# of staff hours				
		n/a	n/a	400	440	500

CONSTELLATION & RODEO GRD FUND

	2013-14 ACTUAL	2014-15 ACTUAL	2015-16 PROJECTED	2016-17 BUDGET
CONSTELLATION & RODEO GRD REV				
750-101-750-43729 BUDGETED FUND BALANCE	0	0	42,168	23,674
750-101-750-45496 RODEO FEES	14,965	11,583	16,548	16,548
750-101-750-45497 RV CAMPING FEES @ CONST	6,966	8,450	8,896	8,896
750-101-750-46459 INTEREST INCOME	40	43	86	86
750-101-750-46460 LGIP LOSS	85	52	0	0
CONSTELLATION & RODEO GRD REV	22,057	20,127	67,698	49,204
CONSTELLATION & RODEO GRD EXP				
750-750-750-60304 ENGINEERING & ARCHITECT	2,500	0	0	0
750-750-750-60400 ADVERTISING	1,536	1,249	1,000	1,000
750-750-750-60600 SVC TO MAINT BUILDINGS	19,299	2,062	2,000	2,000
750-750-750-60604 SVC TO MAINT OTHER EQUIPMENT	1,106	1,008	900	2,000
750-750-750-60606 GROUNDS MAINTENANCE	0	9,320	11,100	10,000
750-750-750-60618 UTILITIES EXPENSE	6,182	3,207	3,024	3,024
750-750-750-60639 OFFICE SUPPLIES	0	0	0	500
750-750-750-60644 JANITORIAL SUPPLIES	783	888	1,000	1,000
TOTAL OPERATING EXPENSES	31,406	17,734	19,024	19,524
750-750-750-90908 VEHICLES CAPITAL OUTLAY	0	0	25,000	0
TOTAL CAPITAL	0	0	25,000	0
750-750-750-95100 CONTINGENCY	0	0	23,674	29,680
TOTAL CONTINGENCY	0	0	23,674	29,680
CONSTELLATION & RODEO GRD EXP	31,406	17,734	67,698	49,204
FUND NET REVENUE OVER EXPENSE	9,349-	2,393	0	0



FIRE PENSION FUND

BUDGET UNIT DESCRIPTION

This fund was established to temporarily hold/collect resources on behalf of a third party, who are the volunteer firefighters that have completed one year of service. Revenues are derived from the State Fire Insurance. As the Town moved toward a fulltime, Fire Department this fund began to diminish and was closed in June 2013.

FIRE PENSION FUND

	2013-14 ACTUAL	2014-15 ACTUAL	2015-16 PROJECTED	2016-17 BUDGET
FIRE PENSION REVENUE				
800-101-170-46452 INSURANCE REBATE	7,330	0	0	0
800-101-170-46459 INTEREST INCOME	4	0	0	0
FIRE PENSION REVENUE	7,334	0	0	0
FIRE PENSION EXPENSE				
800-800-170-70725 PENSION EXPENSE	17,929	0	0	0
TOTAL OPERATING EXPENSES	17,929	0	0	0
FIRE PENSION EXPENSE	17,929	0	0	0
FUND NET REVENUE OVER EXPENSE	10,595-	0	0	0

RETIREMENT FUND

BUDGET UNIT DESCRIPTION

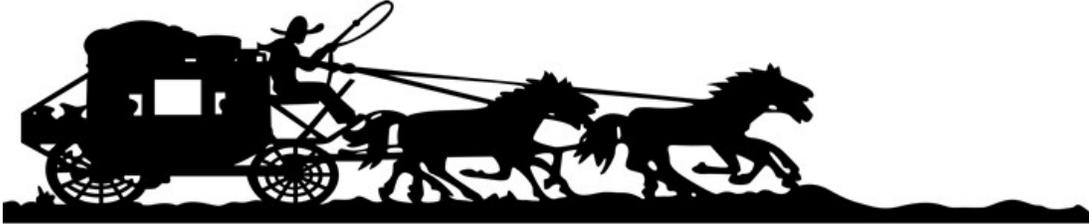
The Retirement budget unit accounts for the Town's contribution of the insurance expense of retired employees with at least 25 years of service. The budget unit is financed through transfers from the General Fund.

RETIREMENT FUND

	2013-14 ACTUAL	2014-15 ACTUAL	2015-16 PROJECTED	2016-17 BUDGET
RETIREMENT REVENUE				
850-101-850-43729 BUDGETED FUND BALANCE	0	0	34,987	54,035
850-101-850-43737 RESERVE SICK A	0	0	0	0
850-101-850-46459 INTEREST INCOME	9	25	88	88
850-101-850-48882 INSURANCE/DAMAGE REIMBURSEMENT	2,600	2,200	2,400	2,400
850-101-850-49910 TRANSFER IN	20,000	30,000	30,000	80,000
850-101-850-49920 TRANSFER OUT	0	0	0	0
RETIREMENT REVENUE	22,609	32,225	67,475	136,523
RETIREMENT EXPENSE				
850-850-850-50100 SALARIES & WAGES FULL-TIME	0	0	0	0
TOTAL SALARIES	0	0	0	0
850-850-850-50210 FICA EXPENSE	0	0	0	0
850-850-850-50220 PUBLIC SAFETY RETIREMENT EXP	0	0	0	0
850-850-850-50221 STATE RETIREMENT EXP	0	0	0	0
850-850-850-50232 HEALTH INSURANCE	8,417	12,850	13,440	13,440
TOTAL OTHER PERSONNEL COSTS	8,417	12,850	13,440	13,440
850-850-850-95100 CONTINGENCY	0	0	54,035	123,083
TOTAL CONTINGENCY	0	0	54,035	123,083
RETIREMENT EXPENSE	8,417	12,850	67,475	136,523
FUND NET REVENUE OVER EXPENSE	14,193	19,375	0	0

Debt Service Funds

Currently None



Town of Wickenburg



TOWN OF WICKENBURG

TABLE OF CONTENTS

Fiscal Year 2017

Schedule A—Summary Schedule of Estimated Revenues and Expenditures/Expenses

Schedule B—Tax Levy and Tax Rate Information

Schedule C—Revenues Other Than Property Taxes

Schedule D—Other Financing Sources/<Uses> and Interfund Transfers

Schedule E—Expenditures/Expenses by Fund

Schedule F—Expenditures/Expenses by Department (as applicable)

Schedule G—Full-Time Employees and Personnel Compensation

TOWN OF WICKENBURG
Tax Levy and Tax Rate Information
Fiscal Year 2017

	2016	2017
1. Maximum allowable primary property tax levy. A.R.S. §42-17051(A)	\$ 513,285	\$ 531,091
2. Amount received from primary property taxation in the current year in excess of the sum of that year's maximum allowable primary property tax levy. A.R.S. §42-17102(A)(18)	\$	
3. Property tax levy amounts		
A. Primary property taxes	\$ 322,500	\$ 336,290
B. Secondary property taxes		
C. Total property tax levy amounts	\$ 322,500	\$ 336,290
4. Property taxes collected*		
A. Primary property taxes		
(1) Current year's levy	\$ 322,485	
(2) Prior years' levies	20,000	
(3) Total primary property taxes	\$ 342,485	
B. Secondary property taxes		
(1) Current year's levy	\$	
(2) Prior years' levies		
(3) Total secondary property taxes	\$	
C. Total property taxes collected	\$ 342,485	
5. Property tax rates		
A. City/Town tax rate		
(1) Primary property tax rate	0.5270	0.5270
(2) Secondary property tax rate		
(3) Total city/town tax rate	0.5270	0.5270
B. Special assessment district tax rates		
Secondary property tax rates - As of the date the proposed budget was prepared, the city/town was operating _____ special assessment districts for which secondary property taxes are levied. For information pertaining to these special assessment districts and their tax rates, please contact the city/town.		

* Includes actual property taxes collected as of the date the proposed budget was prepared, plus estimated property tax collections for the remainder of the fiscal year.

TOWN OF WICKENBURG
Revenues Other Than Property Taxes
Fiscal Year 2017

SOURCE OF REVENUES	ESTIMATED REVENUES 2016	ACTUAL REVENUES* 2016	ESTIMATED REVENUES 2017
GENERAL FUND			
Local taxes			
Sales Tax	\$ 3,065,000	\$ 3,565,000	\$ 3,565,000
Licenses and permits			
Occupational & Liquor Permits	45,000	45,500	45,500
Misc License	9,000	13,392	9,648
Building Permit Fees	200,000	356,066	356,066
Zoning & Subdivision Fees	5,000	7,824	4,000
Intergovernmental			
State Grants			
Auto Lieu	251,486	251,486	264,730
State Sales	588,917	596,112	641,315
State Income	766,104	766,104	833,571
Intergovernmental Grants		108,500	42,000
Law Enforcement	10,022	8,599	8,599
Charges for services			
Administrative Fees	1,097,047	1,097,047	1,002,209
Parks & Recreation	19,676	16,587	16,587
Library	5,990	2,086	2,086
Fire IGA	413,599	537,091	515,595
Miscellaneous Service Fees	540	95,009	95,009
Fines and forfeits			
Court	146,930	172,675	172,675
Interest on investments			
LGIP	4,921	12,924	12,924
In-lieu property taxes			
Cable Agreement	25,170	27,626	27,626
Pole Attachment	7,970	7,970	7,970
Southwest Gas	22,653	22,638	22,638
APS	113,313	122,262	122,262
Contributions			
Voluntary Contributions	75,000	41,350	32,000
Miscellaneous			
Rentals	63,848	59,825	59,825
Surplus Property	1,000	10,749	1,000
Miscellaneous	25,154	34,507	25,000
Total General Fund	\$ 6,963,340	\$ 7,978,929	\$ 7,885,835

* Includes actual revenues recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated revenues for the remainder of the fiscal year.

TOWN OF WICKENBURG
Revenues Other Than Property Taxes
Fiscal Year 2017

SOURCE OF REVENUES	ESTIMATED REVENUES 2016	ACTUAL REVENUES* 2016	ESTIMATED REVENUES 2017
SPECIAL REVENUE FUNDS			
Highway User Revenue Fund	\$ 397,332	\$ 403,458	\$ 412,357
Vulture Mine Rd Tax Fund			252,338
Bed Tax Fund	76,008	106,709	106,709
Local Transportation Assistance Fund II	46,537	46,537	46,537
Grants	2,978,532	2,050,000	3,000,000
Cemetery	9,137	11,772	11,772
Court J.C.E.F.	2,319	2,947	2,947
Fill the Gap	2,043	1,380	1,380
Local Court Enhancement	315	534	534
Cops	205,000	100,000	200,000
GOHS	25,000	10,000	10,000
Community Based Projects	5,005	582	505
Public Safety Equipment	3,000	2,970	2,970
Attorney General Armor	5,000	5,000	5,000
Library Internet/Reading	250		
Library Reciprocal Fund		100,000	
RICO	100,001	72,002	40,002
Total Special Revenue Funds	\$ 3,855,479	\$ 2,913,891	\$ 4,093,051

* Includes actual revenues recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated revenues for the remainder of the fiscal year.

DEBT SERVICE FUNDS

	\$ _____	\$ _____	\$ _____
Total Debt Service Funds	\$ _____	\$ _____	\$ _____

CAPITAL PROJECTS FUNDS

Capital Improvement	\$ 230,000	\$ 587,756	\$ 1,380,739
Dev Fee Water	166	366	366
Dev Fee Library	20	84	
Dev Fee P&R	5	59,265	92,595
Dev Fee Street	14	8	8
Constellation & Rodeo	23,980	25,530	25,530
Total Capital Projects Funds	\$ 254,185	\$ 673,009	\$ 1,499,238

* Includes actual revenues recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated revenues for the remainder of the fiscal year.

PERMANENT FUNDS

Retirement Fund	\$ 2,178	\$ 2,488	\$ 2,488
Total Permanent Funds	\$ 2,178	\$ 2,488	\$ 2,488

TOWN OF WICKENBURG
Revenues Other Than Property Taxes
Fiscal Year 2017

SOURCE OF REVENUES	ESTIMATED REVENUES 2016	ACTUAL REVENUES* 2016	ESTIMATED REVENUES 2017
ENTERPRISE FUNDS			
Water 1	\$ 1,804,621	\$ 1,859,086	\$ 1,629,655
Water 2 (WR)	390,168	397,862	397,862
Electric	2,526,624	2,661,719	2,651,525
Sanitation	845,852	765,168	764,251
Wastewater 1	1,816,704	1,902,563	1,684,254
Wastewater 2 (WR)	672,788	1,201,529	1,201,529
Airport	2,959,711	3,316,561	1,520,450
Total Enterprise Funds	\$ 11,016,468	\$ 10,505,097	\$ 9,849,526

* Includes actual revenues recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated revenues for the remainder of the fiscal year.

INTERNAL SERVICE FUNDS

Maintenance Shop	\$ 90,575	\$ 92,254	\$ 169,031
Fuel Facility	284,941	199,543	199,543
Total Internal Service Funds	\$ 375,516	\$ 291,797	\$ 368,574

TOTAL ALL FUNDS \$ 22,467,166 \$ 22,365,211 \$ 23,698,712

* Includes actual revenues recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated revenues for the remainder of the fiscal year.

TOWN OF WICKENBURG
Other Financing Sources/<Uses> and Interfund Transfers
Fiscal Year 2017

FUND	OTHER FINANCING 2017		INTERFUND TRANSFERS 2017	
	SOURCES	<USES>	IN	<OUT>
GENERAL FUND				
General Services	\$ _____	\$ _____	\$ _____	590,000
<hr/>				
Total General Fund	\$ _____	\$ _____	\$ _____	\$ 590,000
SPECIAL REVENUE FUNDS				
HURF	\$ _____	\$ _____	\$ 160,000	\$ _____
<hr/>				
Total Special Revenue Funds	\$ _____	\$ _____	\$ 160,000	\$ _____
DEBT SERVICE FUNDS				
	\$ _____	\$ _____	\$ _____	\$ _____
<hr/>				
Total Debt Service Funds	\$ _____	\$ _____	\$ _____	\$ _____
CAPITAL PROJECTS FUNDS				
Capital Improvements	\$ _____	\$ _____	\$ 1,150,000	60,000
<hr/>				
Total Capital Projects Funds	\$ _____	\$ _____	\$ 1,150,000	\$ 60,000
PERMANENT FUNDS				
Retirement Fund	\$ _____	\$ _____	\$ 80,000	\$ _____
<hr/>				
Total Permanent Funds	\$ _____	\$ _____	\$ 80,000	\$ _____
ENTERPRISE FUNDS				
Electric Fund	\$ _____	\$ _____	\$ _____	700,000
Sanitation Fund	\$ _____	\$ _____	\$ _____	100,000
Airport Fund	\$ _____	\$ _____	60,000	\$ _____
Total Enterprise Funds	\$ _____	\$ _____	\$ 60,000	\$ 800,000
INTERNAL SERVICE FUNDS				
Maintenance Shop	\$ _____	\$ _____	\$ _____	\$ _____
<hr/>				
Total Internal Service Funds	\$ _____	\$ _____	\$ _____	\$ _____
TOTAL ALL FUNDS	\$ _____	\$ _____	\$ 1,450,000	\$ 1,450,000

TOWN OF WICKENBURG
Expenditures/Expenses by Fund
Fiscal Year 2017

FUND/DEPARTMENT	ADOPTED BUDGETED EXPENDITURES/ EXPENSES 2016	EXPENDITURE/ EXPENSE ADJUSTMENTS APPROVED 2016	ACTUAL EXPENDITURES/ EXPENSES* 2016	BUDGETED EXPENDITURES/ EXPENSES 2017
GENERAL FUND				
Finance	\$ 398,016	\$	403,232	\$ 463,911
General Services	382,982	25,000	371,959	431,045
Town Manager	282,741		305,682	390,098
Town Clerk	149,549		157,177	162,065
Town Court	229,258		231,783	238,662
Town Attorney	195,200		180,000	180,000
Library	145,848	8,400	136,565	166,488
Parks, Rec & Facility Maint	1,289,541		1,358,999	1,341,015
Community Development	208,279	30,000	282,183	308,415
Public Works Admin	265,822	10,000	289,894	284,729
Police	2,601,353		2,600,576	2,744,146
Fire	1,268,496	12,500	1,543,529	1,490,905
Contingency/Reserves	1,689,204	(75,900)	2,974,053	2,398,187
Total General Fund	\$ 9,106,289	\$ 10,000	\$ 10,835,632	\$ 10,599,666
SPECIAL REVENUE FUNDS				
Highway User Revenue Fund	\$ 1,034,374	\$	1,094,985	\$ 955,718
Vulture Mine Rd Tax Fund				252,338
Bed Tax Fund	98,380		141,533	150,869
Local Transportation Assistance Fund II	46,537		64,470	64,470
Grants	2,978,532	(120,000)	2,050,000	3,000,000
Cemetery	190,850		199,438	206,053
Court J.C.E.F.	60,181		60,886	62,708
Fill the Gap	28,373		27,381	28,761
Local Court Enhancement	50,913		51,180	51,714
Cops	205,000		100,000	200,000
GOHS	25,000		10,000	10,000
Community Based Projects	10,210		4,932	3,214
Public Safety Equipment	14,461		14,570	7,540
Attorney General Armor	8,000		5,000	5,000
Library Internet/Reading	250			
Library Reciprocal Fund		100,000	100,000	
RICO	160,462		73,468	41,471
Total Special Revenue Funds	\$ 4,911,523	\$ (20,000)	\$ 3,997,843	\$ 5,039,856
DEBT SERVICE FUNDS				
Total Debt Service Funds	\$	\$	\$	\$
CAPITAL PROJECTS FUNDS				
Capital Improvement	\$ 2,323,156	\$ 707,315	\$ 2,697,722	\$ 2,580,120
Dev Fee Water	191,428		191,797	142,163
Dev Fee Library	46,700		52,885	
Dev Fee P&R	120,605	2,685	180,090	250,000
Dev Fee Street	12,410		4,632	4,641
Constellation & Rodeo	64,929		67,698	49,204
Total Capital Projects Funds	\$ 2,759,228	\$ 710,000	\$ 3,194,824	\$ 3,026,128
PERMANENT FUNDS				
Retirement	\$ 66,629	\$	\$ 67,475	\$ 136,522
Total Permanent Funds	\$ 66,629	\$	\$ 67,475	\$ 136,522

TOWN OF WICKENBURG
Expenditures/Expenses by Fund
Fiscal Year 2017

FUND/DEPARTMENT	ADOPTED BUDGETED EXPENDITURES/ EXPENSES 2016	EXPENDITURE/ EXPENSE ADJUSTMENTS APPROVED 2016	ACTUAL EXPENDITURES/ EXPENSES* 2016	BUDGETED EXPENDITURES/ EXPENSES 2017
ENTERPRISE FUNDS				
Water 1 Fund	\$ 2,332,609	\$	2,418,180	\$ 1,877,824
Water 1 Contingency/Reserves	940,915		521,299	273,130
Water 2 (WR) Fund	390,168			397,862
Water 2 (WR) Contingency/Reserves				
Electric Fund	2,756,400	(700,000)	1,885,447	2,212,294
Electric - Contingency/Reserves	885,127		1,432,406	1,171,638
Sanitation Fund	680,084		697,623	690,154
Sanitation - Contingency/Reserves	591,780		512,924	487,022
Wastewater 1 Fund	1,058,807		1,206,699	995,815
Wastewater 1 Contingency/Reserves	940,232		800,825	818,132
Wastewater 2 (WR) Fund	672,788			1,201,529
Wastewater 2 (WR) Contingency/Reserves				
Airport Fund	3,102,200		3,555,941	1,615,483
Airport - Contingency/Reserves	89,462		61,460	26,426
Total Enterprise Funds	\$ 14,440,572	\$ (700,000)	\$ 13,092,804	\$ 11,767,309
INTERNAL SERVICE FUNDS				
Maintenance Shop	\$ 152,724	\$	\$ 163,484	\$ 182,433
Fuel Facility	417,312		367,274	364,193
Total Internal Service Funds	\$ 570,036	\$	\$ 530,758	\$ 546,626
TOTAL ALL FUNDS	\$ 31,854,277	\$	\$ 31,719,336	\$ 31,116,107

* Includes actual expenditures/expenses recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated expenditures/expenses for the remainder of the fiscal year.

TOWN OF WICKENBURG
Expenditures/Expenses by Department
Fiscal Year 2017

DEPARTMENT/FUND	ADOPTED BUDGETED EXPENDITURES/ EXPENSES 2016	EXPENDITURE/ EXPENSE ADJUSTMENTS APPROVED 2016	ACTUAL EXPENDITURES/ EXPENSES* 2016	BUDGETED EXPENDITURES/ EXPENSES 2017
General Operations				
Finance	\$ 398,016	\$	403,232	\$ 463,911
General Services	2,072,186	(50,900)	3,346,012	2,829,232
Town Manager	282,741		305,682	390,098
Town Clerk	149,549		157,177	162,065
Town Attorney	195,200		180,000	180,000
Community Development	208,279	30,000	282,183	308,415
Department Total	\$ 3,305,971	\$ (20,900)	\$ 4,674,286	\$ 4,333,721
Parks & Rec & Facility				
Parks, Rec & Facility Maint	\$ 1,289,541	\$	1,358,999	\$ 1,341,015
Cemetery	190,850		199,438	206,053
Dev Fee P&R	120,605	2,685	180,090	250,000
Constellation & Rodeo	64,929		67,698	49,204
Department Total	\$ 1,665,925	\$ 2,685	\$ 1,806,225	\$ 1,846,272
Library				
Library	\$ 145,848	\$ 8,400	136,565	\$ 166,488
Library Internet/Reading	250			
Library Reciprocal Fund		100,000	100,000	
Dev Fee Library	46,700		52,885	
Department Total	\$ 192,798	\$ 108,400	\$ 289,450	\$ 166,488
Town Court				
Town Court	\$ 229,258	\$	231,783	\$ 238,662
Court J.C.E.F.	60,181		60,886	62,708
Fill the Gap	28,373		27,381	28,761
Local Court Enhancement	50,913		51,180	51,714
Department Total	\$ 368,725	\$	\$ 371,230	\$ 381,845
Police				
Police	\$ 2,601,353	\$	2,600,576	\$ 2,744,146
Cops	205,000		100,000	200,000
GOHS	25,000		10,000	10,000
Community Based Projects	10,210		4,932	3,214
Public Safety Equipment	14,461		14,570	7,540
Attorney General Armor	8,000		5,000	5,000
RICO	160,462		73,468	41,471
Department Total	\$ 3,024,486	\$	\$ 2,808,546	\$ 3,011,371
Fire				
Fire	\$ 1,268,496	\$ 12,500	1,543,529	1,490,905
Department Total	\$ 1,268,496	\$ 12,500	\$ 1,543,529	\$ 1,490,905

TOWN OF WICKENBURG
Expenditures/Expenses by Department
Fiscal Year 2017

DEPARTMENT/FUND	ADOPTED BUDGETED EXPENDITURES/ EXPENSES 2016	EXPENDITURE/ EXPENSE ADJUSTMENTS APPROVED 2016	ACTUAL EXPENDITURES/ EXPENSES* 2016	BUDGETED EXPENDITURES/ EXPENSES 2017
Public Works				
Public Works Admin	\$ 265,822	\$ 10,000	289,894	\$ 284,729
Highway User Revenue Fund	1,034,374		1,094,985	955,718
Vulture Mine Rd Tax Fund				252,338
Local Transportation Assistance Fund II	46,537		64,470	64,470
Grants Fund	2,978,532	(120,000)	2,050,000	3,000,000
Capital Improvement Fund	2,323,156	707,315	2,697,722	2,580,120
Dev Fee Water Fund	191,428		191,797	142,163
Dev Fee Street Fund	12,410		4,632	4,641
Water 1 Fund	3,273,524		2,939,479	2,150,954
Water 2 (WR) Fund	390,168			397,862
Electric Fund	3,641,527	(700,000)	3,317,853	3,383,932
Sanitation Fund	1,271,864		1,210,547	1,177,176
Wastewater 1 Fund	1,999,039		2,007,524	1,813,947
Wastewater 2 (WR) Fund	672,788			1,201,529
Maintenance Shop Fund	152,724		163,484	182,433
Fuel Facility Fund	417,312		367,274	364,193
Department Total	\$ 18,671,205	\$ (102,685)	\$ 16,399,661	\$ 17,956,205
Other				
Bed Tax Fund	\$ 98,380	\$	141,533	\$ 150,869
Airport Fund	3,191,662		3,617,401	1,641,909
Retirement Fund	66,629		67,475	136,522
Department Total	\$ 3,356,671	\$	\$ 3,826,409	\$ 1,929,300
Grand Total	\$ 31,854,277	\$	\$ 31,719,336	\$ 31,116,107

* Includes actual expenditures/expenses recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated expenditures/expenses for the remainder of the fiscal year.

TOWN OF WICKENBURG
Full-Time Employees and Personnel Compensation
Fiscal Year 2017

FUND	Full-Time Equivalent (FTE) 2017	Employee Salaries and Hourly Costs 2017	Retirement Costs 2017	Healthcare Costs 2017	Other Benefit Costs 2017	Total Estimated Personnel Compensation 2017
GENERAL FUND	119	4,034,196	692,497	783,608	541,151	\$ 6,051,452
SPECIAL REVENUE FUNDS						
Highway User Revenue Fund	2	117,272	13,464	24,455	29,714	\$ 184,905
Total Special Revenue Funds	2	\$ 117,272	\$ 13,464	\$ 24,455	\$ 29,714	\$ 184,905
ENTERPRISE FUNDS						
Water 1	6	239,625	27,509	48,933	30,747	\$ 346,814
Water 2 (WR)	1	54,101	6,211	11,723	6,942	78,977
Electric	1	41,687	4,784	12,296	4,301	63,068
Sanitation	4	151,796	17,427	24,300	30,312	223,835
Wastewater 1	4	175,091	20,100	43,920	27,380	266,491
Wastewater 2 (WR)	2	108,202	12,421	23,447	16,920	160,990
Airport	2	38,186	4,384	6,113	6,062	54,745
Total Enterprise Funds	19	\$ 808,688	\$ 92,836	\$ 170,732	\$ 122,664	\$ 1,194,920
INTERNAL SERVICE FUND						
Maintenance Shop	1	48,780	5,600	17,441	6,202	\$ 78,023
Total Internal Service Fund	1	\$ 48,780	\$ 5,600	\$ 17,441	\$ 6,202	\$ 78,023
TOTAL ALL FUNDS	142	\$ 5,008,936	\$ 804,397	\$ 996,236	\$ 699,731	\$ 7,509,300

RESOLUTION NO. 1931

A RESOLUTION OF THE MAYOR AND COMMON COUNCIL OF THE TOWN OF WICKENBURG, COUNTIES OF MARICOPA AND YAVAPAI, STATE OF ARIZONA, APPROVING AND ADOPTING THE FINAL BUDGET FOR FISCAL YEAR 2016-2017

WHEREAS, in accordance with the provisions of Title 42, Chapter 17, Articles 1-5, Arizona Revised Statutes (A.R.S.) and Amendments thereto, the Wickenburg Common Council did approve the Tentative Budget on May 16, 2016, thereby making an estimate of the different amounts required to meet the public expenditures for the ensuing year, an estimate of revenues from sources other than direct taxation, and the amount to be raised by taxation upon real and personal property within the Town of Wickenburg; and,

WHEREAS, in accordance with said chapter of said title, and following due public notice as required by law, publicized on June 8th and 15th, 2016 of said estimates for the Final Budget, and on June 1st and 8th per Truth In Taxation, the Common Council met on June 20, 2016 at which meeting any taxpayer was privileged to appear and be heard in favor of or against any of the proposed expenditures or tax levies, and,

WHEREAS, in accordance with said Chapter of said Title, the Common Council convened into a Special Meeting on June 20, 2016; and,

WHEREAS, it appears that the sums to be raised by taxation as specified therein, do not in the aggregate exceed that amount for primary property taxes as computed in A.R.S §42-17051 (A).

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Common Council of the Town of Wickenburg, Counties of Maricopa and Yavapai, State of Arizona, that the said estimates of revenue and expenditures shown on the accompanying schedules, as now increased, reduced, or changed, are hereby adopted as the Final Budget of the Town of Wickenburg for Fiscal Year 2016-2017 in the amount of \$31,116,107.

BE IT FURTHER RESOLVED, THAT NOTICE IS HEREBY GIVEN that the tax levies will be set at a Council Meeting of July 5, 2016, at 5:30 p.m., 155 North Tegner Street, Wickenburg, Arizona 85390.

APPROVED, PASSED, AND ADOPTED BY THE MAYOR AND COMMON COUNCIL OF THE TOWN OF WICKENBURG, ARIZONA, THIS 20th DAY OF JUNE, 2016.



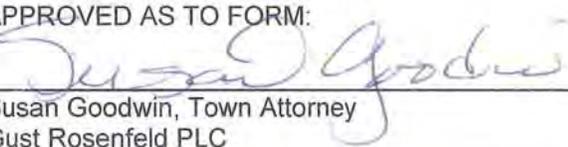
John Cook, Mayor

Date Signed: 6/20/16

ATTEST:


Gloria Leija, Town Clerk

Date Signed: 6/20/16

APPROVED AS TO FORM:


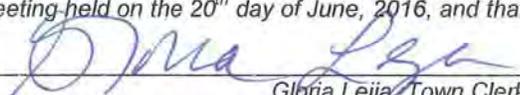
Susan Goodwin, Town Attorney
Gust Rosenfeld PLC

Date Signed: 6-20-16

Number of Councilmembers Present: 7
Number of Votes For: 7
Number of Votes Against: 0
Number of Abstentions: 0

CERTIFICATION

I HEREBY CERTIFY that the foregoing Resolution Number 1931 was duly passed and adopted by the Mayor and Common Council of the Town of Wickenburg, Arizona, at a Special Council Meeting held on the 20th day of June, 2016, and that a quorum was present at the meeting.



Gloria Leija, Town Clerk

PERSONNEL SALARY DISTRIBUTION

DEPARTMENT	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 ACTUAL	2015-16 ACTUAL	2016-17 Budgeted
<u>FINANCE</u>					
FINANCE DIRECTOR	1	1	1	1	1
INFORMATION TECHNOLOGY TECHNICIAN	0	0	1	1	1
ACCOUNTANT I	0.2	0.2	0.2	0.2	0.2
REVENUE CLERK	0.2	0.2	0.2	0.2	0.2
ACCOUNTS PAYABLE CLERK	1	1	1	1	1
MANAGEMENT ANALYST	0	0	0	0	1
FINANCE TOTAL (100-105)	2.4	2.4	3.4	3.4	4.4
<u>GENERAL SERVICES</u>					
MAYOR	1	1	1	1	1
COUNCIL MEMBER	6	6	6	6	6
GENERAL SERVICES TOTAL (100-110)	7	7	7	7	7
<u>MANAGER</u>					
TOWN MANAGER	1	1	1	1	1
ADMIN ASST - DEPUTY TOWN CLERK	0.5	0.5	0.5	0.5	0.5
HR & RISK MGMT COORDINATOR	1	1	1	1	1
ECONOMIC DEV MANAGER	0	0	0	0	1
TOWN MANAGER TOTAL (100-116)	2.5	2.5	2.5	2.5	3.5
<u>TOWN CLERK</u>					
TOWN CLERK	1	1	1	1	1
ADMIN ASST - DEPUTY TOWN CLERK	0.5	0.5	0.5	0.5	0.5
TOWN CLERK TOTAL (100-121)	1.5	1.5	1.5	1.5	1.5
<u>TOWN COURT</u>					
MAGISTRATE (contracted)	1	1	1	1	1
COURT ADMINISTRATOR	1	1	1	1	1
DEPUTY COURT CLERK	2	2	2	2	2
COURT SECURITY OFFICER - COURT CLERK	0.5	0.5	0.5	0.5	0.5
TOWN COURT TOTAL (100-125)	4.5	4.5	4.5	4.5	4.5
<u>LIBRARY</u>					
HEAD LIBRARIAN	1	0	0	0	0
ASSISTANT LIBRARIAN	0	0	0	1	1
LIBRARY ASSISTANT	1	2	2	1.5	1.5
LIBRARY TOTAL (100-145)	2	2	2	2.5	2.5

PERSONNEL SALARY DISTRIBUTION

DEPARTMENT	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 ACTUAL	2015-16 ACTUAL	2016-17 Budgeted
<u>PARKS, REC & FACILITIES MAINTENANCE</u>					
ADMIN ASSISTANT - REC COORDINATOR	1	0	0	0	0
NATURAL RESOURCES & REC MANAGER	0	1	1	1	1
ADMINISTRATIVE ASSISTANT	0	0	0	0	0.5
COMMUNITY CENTER MANAGER	1	1	1	1	1
PARKS, REC & FACILITIES DIRECTOR	1	1	1	1	1
CREW LEADER	1	0	0	0	0
PARKS OPERATIONS MGR	0	1	1	1	1
MAINTENANCE WORKER	6	7	7	7	7
POOL EMPLOYEES - SEASONAL	17	17	26	24	24
POOL MANAGER - SEASONAL	1	1	1	1	1
REC. INSTRUCTOR - SEASONAL	10	10	11	12	12
PARKS, REC & FACILITIES TOTAL (100-150)	38	39	49	48	48.5
<u>COMMUNITY DEVELOPMENT</u>					
COMMUNITY DEVELOPMENT DIRECTOR	1	1	1	1	1
BUILDING INSPECTOR	1	1	1	1	1
PLANNING & ZONING TOTAL (100-155)	2	2	2	2	2
<u>PUBLIC WORKS ADMINISTRATION</u>					
PUBLIC WORKS DIRECTOR	0	1	1	1	1
MANAGEMENT ANALYST	0	1	0.8	0.8	0.8
ADMINISTRATIVE ASSISTANT	0	0	0	0	0.5
CAPITAL IMPROVEMENT PROJECT MANAGER	0	1	0	0	0
PUBLIC WORKS ADMIN TOTAL (100-160)	0	3	1.8	1.8	2.3
<u>POLICE</u>					
POLICE CHIEF	1	1	1	1	1
COMMUNICATIONS SUPERVISOR	0	0	0	0	0
COMMUNICATION SPECIALIST	6.5	6	6	6	6
SERGEANT	2	0	0	0	0
CORPORAL	0	4	4	4	4
LIEUTENANT	0	1	1	1	1
DETECTIVE	2	2	2	2	2
NARCOTICS DETECTIVE	0	1	1	1	1
OFFICER	13	9	9	9	10
RECORDS COORDINATOR	0	1	1	1	1
ADMINISTRATIVE ASSISTANT	1	0	0	0	0
EVIDENCE TECHNICIAN	0	0	0	0	0.5
POLICE TOTAL (100-165)	25.5	25	25	25	26.5

PERSONNEL SALARY DISTRIBUTION

DEPARTMENT	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 ACTUAL	2015-16 ACTUAL	2016-17 Budgeted
<u>FIRE</u>					
FIRE CHIEF	1	1	1	1	1
FIRE CAPTAIN	3	3	3	3	3
FIRE ENGINEER	3	3	3	3	3
FIREFIGHTER (PT)	3.5	3.5	3.5	3.5	3.5
FIREFIGHTERS/EMT'S	5	5	6	6	6
FIRE TOTAL (100-170)	15.5	15.5	16.5	16.5	16.5
<u>HURF</u>					
PUBLIC WORKS DIRECTOR	0.1	0	0	0	0
CREW LEADER	0	0	0	1	1
PW OPERATIONS MGR	0.3	0.25	0.4	0.3	0.3
HEAVY EQUIPMENT OPERATOR	0	0.35	1	0	1
CAPITAL IMPROVEMENT PROJECT MANAGER	0.1	0	0	0	0
ADMINISTRATIVE ASSISTANT	0.1	0	0	0	0
MAINTENANCE WORKER	1.45	0.95	1.5	1.1	0.1
MECHANIC - STREET SWEEPER	0	0.1	0	0	0
HURF TOTAL (300)	2.05	1.65	2.9	2.4	2.4
<u>BED TAX</u>					
ECONOMIC DEVELOPMENT INTERN	0	0	0.5	0	0
BED TAX TOTAL (320)	0	0	0.5	0	0
<u>WATER 1 UTILITY</u>					
PUBLIC WORKS DIRECTOR	0.25	0	0	0	0
WATER OPERATOR	0	0	0	2	2
CREW LEADER	0	0	0	0	0
OPERATIONS MANAGER	1.4	0.4	1	1	1
CAPITAL IMPROVEMENT PROJECT MANAGER	0.25	0	0	0	0
HEAVY EQUIPMENT OPERATOR	0	0.5	1	0.7	0
MAINTENANCE WORKER	2.3	1.55	1.3	0.3	1.4
METER READER	0.6	0.6	0.6	0.6	0.6
ADMINISTRATIVE ASSISTANT	0.2	0	0	0	0
ACCOUNTANT I	0.2	0.2	0.2	0.3	0.3
REVENUE CLERK	0.2	0.2	0.2	0.3	0.3
WATER 1 TOTAL (500)	5.4	3.45	4.3	5.2	5.6
<u>WATER 2 (WR) UTILITY</u>					
OPERATOR	0	0	0	0	1
OPERATIONS MANAGER	0	0	0	0	0
ACCOUNTANT I	0	0	0	0	0
REVENUE CLERK	0	0	0	0	0
WATER 2 (WR) TOTAL (501)	0	0	0	0	1

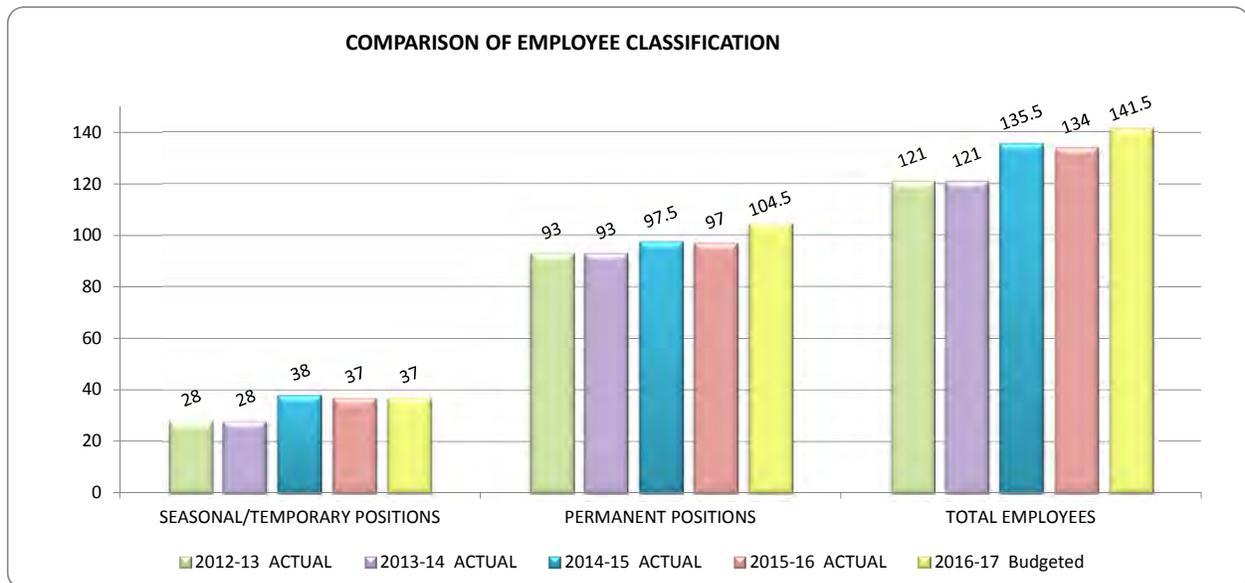
PERSONNEL SALARY DISTRIBUTION

DEPARTMENT	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 ACTUAL	2015-16 ACTUAL	2016-17 Budgeted
<u>ELECTRIC UTILITY</u>					
PUBLIC WORKS DIRECTOR	0.25	0	0	0	0
CREW LEADER	0	0	0	0	0
OPERATIONS MANAGER	0.25	0.05	0.2	0.2	0.2
CAPITAL IMPROVEMENT PROJECT MANAGER	0.25	0	0	0	0
MAINTENANCE WORKER	0.2	0.3	0	0	0
METER READER	0.4	0.4	0.4	0.4	0.4
ADMINISTRATIVE ASSISTANT	0.2	0	0	0	0
ACCOUNTANT I	0.4	0.4	0.4	0.2	0.2
REVENUE CLERK	0.4	0.4	0.4	0.2	0.2
ELECTRIC TOTAL (510)	2.35	1.55	1.4	1	1
<u>SANITATION UTILITY</u>					
PUBLIC WORKS DIRECTOR	0.25	0	0	0	0
CREW LEADER	0	0	0	0.9	0.9
OPERATIONS MANAGER	0.3	0.6	0.6	0.7	0.7
MAINTENANCE WORKER	0	0.35	0	0	0
CAPITAL IMPROVEMENT PROJECT MANAGER	0.25	0	0	0	0
SANITATION EQUIPMENT OPERATOR	4.3	4	3	2	2
ADMINISTRATIVE ASSISTANT	0.3	0	0	0	0
ACCOUNTANT I	0.1	0.1	0.1	0.1	0.1
REVENUE CLERK	0.1	0.1	0.1	0.1	0.1
SANITATION TOTAL (520)	5.6	5.15	3.8	3.8	3.8
<u>WASTEWATER 1 UTILITY</u>					
PUBLIC WORKS DIRECTOR	0.15	0	0	0	0
OPERATOR	0	0	0	1	1
CREW LEADER	0	0	0	0	0
OPERATIONS MANAGER	0.75	0.5	0.8	0.8	0.8
CAPITAL IMPROVEMENT PROJECT MANAGER	0.15	0	0	0	0
HEAVY EQUIPMENT	0	0.25	0	0	0
MAINTENANCE WORKER	0.75	1.25	3.7	2	1.6
ADMINISTRATIVE ASSISTANT	0.1	0	0	0	0
ACCOUNTANT I	0.1	0.1	0.1	0.2	0.2
REVENUE CLERK	0.1	0.1	0.1	0.2	0.2
WASTEWATER 1 TOTAL (530)	2.1	2.2	4.7	4.2	3.8
<u>WASTEWATER 2 (WR) UTILITY</u>					
OPERATOR	0	0	0	0	2
OPERATIONS MANAGER	0	0	0	0	0
ACCOUNTANT I	0	0	0	0	0
REVENUE CLERK	0	0	0	0	0
WASTEWATER 2 (WR) TOTAL (531)	0	0	0	0	2

PERSONNEL SALARY DISTRIBUTION

DEPARTMENT	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 ACTUAL	2015-16 ACTUAL	2016-17 Budgeted
AIRPORT					
CUSTOMER SERVICE REP	1	1	1	1	1
ON CALL CUSTOMER SERVICE REP	0.5	0.5	0.5	0.5	0.5
AIRPORT TOTAL (580)	1.5	1.5	1.5	1.5	1.5
MAINTENANCE SHOP					
PW OPERATIONS MGR	0	0.2	0	0	0
MANAGEMENT ANALYST	0	0	0.2	0.2	0.2
MECHANIC - STREET SWEEPER	1	0.9	1	1	1
ADMINISTRATIVE ASSISTANT	0.1	0	0	0	0
MAINTENANCE SHOP TOTAL (600)	1.1	1.1	1.2	1.2	1.2
SEASONAL/TEMPORARY POSITIONS	28	28	38	37	37
PERMANENT POSITIONS	93	93	97.5	97	104.5
TOTAL EMPLOYEES	121	121	135.5	134	141.5
OTHER FUND EMPLOYEES	20.1	16.6	20.3	19.3	22.3
GENERAL FUND EMPLOYEES	100.9	104.4	115.2	114.7	119.2

For Fiscal Year 2016-17 the increase of 7.5 employees is a result of adding 4.5 new positions (an Economic Development Manager, Management Analyst, Administrative Assistant, Police Officer, and a parttime Evidence Technician, and staff for the proposed Wickenburg Ranch Utility Companies. Various changes throughout the Enterprise Funds are a result of reorganizing other positions within Public Works.



Some Things To Do In Town

- ✓ Visit the Desert Caballeros Western Museum, a showcase for Western and Southwestern art, and discover Western exhibits and activities.
- ✓ Be inspired by a performance at the Del E. Webb Center for the Performing Arts.
- ✓ Walk the downtown area in search of rattlesnakes, gila monsters, tarantulas and road runners. There are also 6 large sculptures that have a historic narrative to them. Don't miss all the sculptures in the downtown.
- ✓ Tour the historic Vulture Mine and learn about the rich gold strike as well as Vulture City Ghost Town. Tours are usually on Saturday and time varies depending on the season. For reservations contact info@vultureminetours.com
- ✓ Hike to the top of Vulture Peak, and then stop by the Chamber of Commerce for a certificate.
- ✓ Our many outdoor activities can provide you relaxing fun on the golf course, hiking trails, jeep tours, horseback rides, ropings, and rodeos throughout the year.
- ✓ Take the Historical Walking Tour through downtown. Pick up a map at the Chamber of Commerce located in the old train depot next to the Old 761 Santa Fe Steam Locomotive on Frontier Street, 1 block west of Tegner Street.
- ✓ Capture the real West by staying at one of our local dude ranches.
- ✓ Check out the lush riparian area called the Hassayampa River Preserve, where water rises above ground, and hiking trails take you around the preserve area.
- ✓ Visit the Jail tree that once served as the town jail. This 200 year old mesquite tree is located at the corner of US-60 (Wickenburg Way) and Tegner Street. From 1863 to 1890 outlaws were chained to this tree.
- ✓ Tour Henry Wickenburg's Home and the Henry Wickenburg Pioneer Cemetery. Tours are available by appointment only by calling 928-684-5603.

MISCELLANEOUS STATISTICAL DATA

ESTABLISHED: 1863

INCORPORATION: JUNE 19, 1909

FORM OF GOVERNMENT: Council/Town Manager

POPULATION: 6,661

source: <https://population.az.gov/sites/default/files/documents/files/pop-estimates2015-04pla.pdf>

ELEVATION: 2,100 FEET

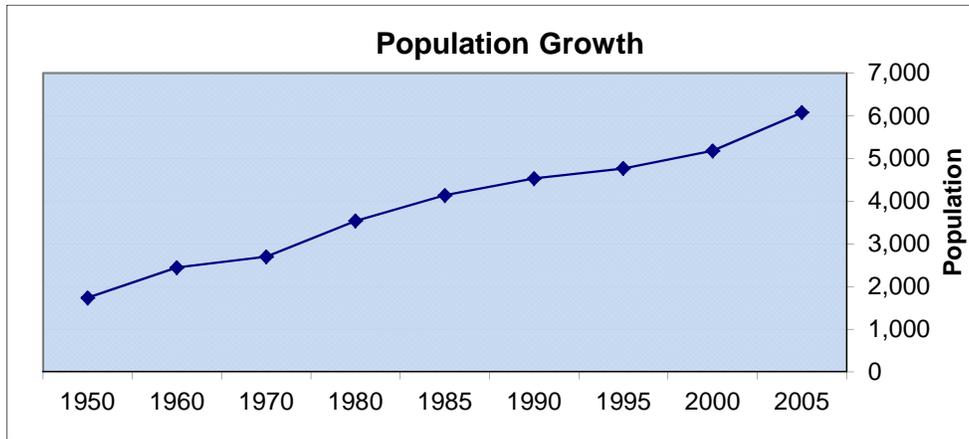
LAND AREA: approximately 24.2 square mile

NUMBER OF REGISTERED VOTERS: (Source: Town Clerks Office as of June 2016)

Maricopa County	3,916
Yavapai County	48
Total	<u>3,964</u>

U.S. CENSUS POPULATION:

	<u>Population</u>	<u>Growth</u>
2010	6,363	4.71%
2005	6,077	17.32%
2000	5,180	8.71%
1995	4,765	5.19%
1990	4,530	9.58%
1985	4,134	16.91%
1980	3,536	31.06%
1970	2,698	10.35%
1960	2,445	40.84%
1950	1,736	



POPULATION ESTIMATE: (Source: AZ Dept of Admin, July 2015)

Maricopa	6643
Yavapai	18
Total	<u>6,661</u>

LANGUAGES SPOKEN AT HOME: (Source: U.S. Census Bureau, Census 2010)

English Only	4,237	88.27%
Spanish	491	10.23%
Indo-European	41	0.85%
Asian & Pacific	<u>31</u>	<u>0.65%</u>
Totals	<u>4,800</u>	<u>100.00%</u>

MISCELLANEOUS STATISTICAL DATA

FIRE PROTECTION:

Number of Stations	1
Full Time Employees	13
Part Time Employees	7
Volunteers	0

POLICE PROTECTION:

Sworn Officers	17
Other Staff	7

AIRPORT:

Runway Length	6,100 ft.
Locally Based Aircraft	53
Tie Downs	48
Enclosed Hangars	60
Annual Takeoffs & Landings	35,000

AGE DISTRIBUTION: (Source: U.S. Census Bureau, Census 2010)

<u>Age</u>	<u>Population</u>	<u>% of Total</u>
0-4	283	4.40%
5-9	286	4.50%
10-14	337	5.30%
15-19	364	5.70%
20-24	321	5.00%
25-34	458	7.20%
35-44	525	8.20%
45-54	805	12.70%
55-59	424	6.70%
60-64	562	8.80%
65+	<u>1,998</u>	<u>31.50%</u>
Totals	<u>6,363</u>	<u>100.00%</u>

CLIMATE: (Source: <http://www.weather.com/weather/monthly/1/USAZ0261:1:US>)

On average, the warmest month is July, and the coolest month is December.
 The highest recorded temperature was 121°F in 1995.
 The lowest recorded temperature was 10°F in 1945.
 The maximum average precipitation occurs in August.

	Avg	Avg High	Avg Low
January	1.32	65	33
February	1.59	68	36
March	1.22	73	40
April	0.41	81	44
May	0.21	91	52
Jun	0.11	99	60
July	1.39	103	70
August	2.11	100	70
September	1.22	95	62
October	0.64	85	50
November	0.9	72	39
December	1.08	64	32

MISCELLANEOUS STATISTICAL DATA

PARKS & RECREATION:

Parks	9
Playgrounds	4
Park & Playground Acreage	465
Rodeo Arenas	1
Recreational/Community Centers	2
Tennis Courts	4
Ramada's	5
Ball Fields	5
Concession Stands	1
Swimming Pools	1
Library	1

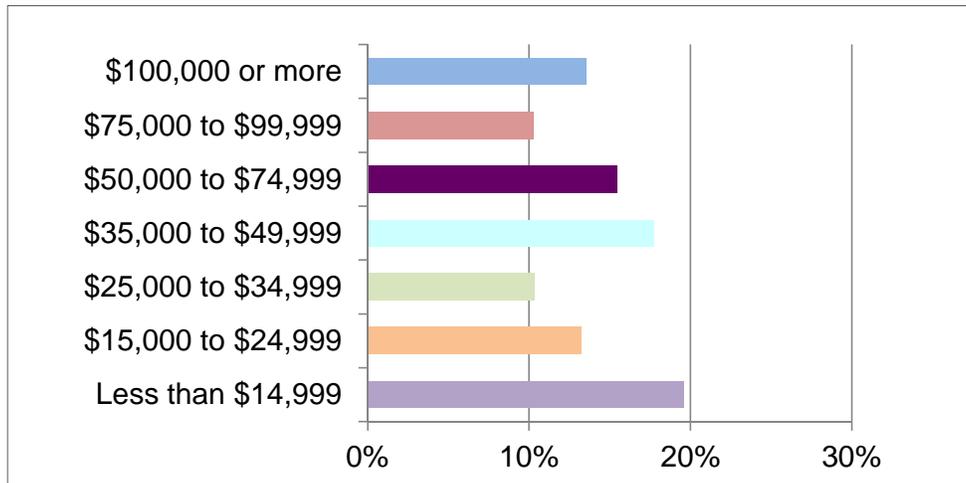
EDUCATION:

	Schools	Teachers	Students
Public Elementary	1	25	389
Public JR High	1	16	208
Public High	1	34	663
Private & Parochial	<u>2</u>	<u>15</u>	<u>141</u>
Total	5	90	1,401

HOUSEHOLD INCOME: (Source: U.S. Census Bureau, Census 2010)

Less than \$14,999	640	20%
\$15,000 to \$24,999	432	13%
\$25,000 to \$34,999	339	10%
\$35,000 to \$49,999	579	18%
\$50,000 to \$74,999	505	15%
\$75,000 to \$99,999	335	10%
\$100,000 or more	<u>442</u>	<u>14%</u>
Totals	<u>3,272</u>	<u>100%</u>

Median Household Income: \$40,574



HOUSING OCCUPANCY: (Source: U.S. Census Bureau, Census 2010)

Occupied Housing Units	2,909
Vacant Housing Units	<u>710</u>
Total Housing Units:	<u>3,619</u>

MISCELLANEOUS STATISTICAL DATA

HOUSING TENURE: (Source: U.S. Census Bureau, Census 2010)

Owner Occupied Housing Units	2,009
Renter Occupied Housing Units	<u>900</u>
Total Occupied Housing Units:	<u>2,909</u>

VALUE OF HOME: (Source: U.S. Census Bureau, Census 2010)

Less than \$50,000	26	2.59%
\$50,000 - \$99,999	223	22.21%
\$100,000 - \$149,999	252	25.10%
\$150,000 - 199,999	249	24.80%
\$200,000 - \$299,999	188	18.73%
\$300,000 - 499,999	59	5.88%
\$500,000 - \$999,999	0	0.00%
\$1,000,000 or more	<u>7</u>	<u>0.70%</u>
Totals	<u>1,004</u>	<u>100.00%</u>

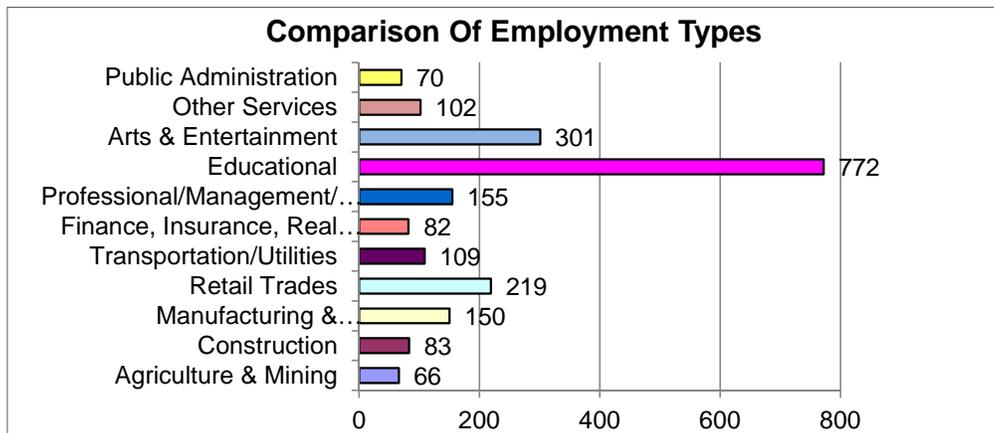
Median Value: \$150,000

MAJOR EMPLOYERS:

Employer	Enterprise Type
Wickenburg School District	School
The Meadows	Trauma & Addiction Treatment Center
Wickenburg Community Hospital	Hospital
Remuda Ranch	Eating Disorder Treatment Center
Rancho de Los Caballeros	Dude Ranch
Town of Wickenburg	Local Government

EMPLOYMENT TYPES: (Source: U.S. Census Bureau, Census 2010)

Agriculture & Mining	66	3%
Construction	83	4%
Manufacturing & Wholesale Trade	150	7%
Retail Trades	219	10%
Transportation/Utilities	109	5%
Finance, Insurance, Real Estate	82	4%
Professional/Management/Information	155	7%
Educational	772	37%
Arts & Entertainment	301	14%
Other Services	102	5%
Public Administration	<u>70</u>	<u>3%</u>
Totals	<u>2,109</u>	<u>100%</u>



GLOSSARY OF ACRONYMS & TERMS

This glossary is intended to assist the public in understanding the acronyms, and terms used throughout this document.

ACH	Automated Clearing House	GASB	Governmental Accounting Standards Board
ACMA	Arizona City Manager's Association	GFOA	Government Finance Officer's Association
ADEQ	Arizona Department of Environmental Quality	GIS	Geographic Information System
ADOT	Arizona Department of Transportation	GOHS	Governors Office of Highway Safety
ADWR	Arizona Department of Water Resources	HUD	Housing and Urban Development
AMMA	Arizona Municipal Management Association	HURF	Highway User Revenue Fund
AMWUA	Arizona Municipal Water Users Association	ICMA	International City Manager's Association
ASRS	Arizona State Retirement System	LGIP	Local Government Investment Pool
AWOS	Airport Weather Observation System	LTAF	Local Transportation Assistance Fund
BBB	Bed, Board & Booze	MAG	Maricopa Association of Governments
CAFR	Comprehensive Annual Financial Report	MPC	Municipal Properties Corporation
CDBG	Community Development Block Grant	OSHA	Occupational Safety & Health Association
CIP	Capital Improvement Program	RICO	Racketeering Influenced Criminal Organizations
COLA	Cost Of Living Allowance	PSPRS	Public Safety Personnel Retirement System
CPI	Consumer Price Index	SAR	Search & Rescue
DEQ	Department of Environmental Quality	TBD	To Be Determined
EEO	Equal Employment Opportunity	TPT	Transaction Privilege Tax
FAA	Federal Aviation Administration	TRT	Technical Rescue Team
FEMA	Federal Emergency Management Administration	WIFA	Water Infrastructure Financing Authority
FTE	Full Time Equivalent	WPD	Wickenburg Police Department
FY	Fiscal Year	WR	Wickenburg Ranch
GAAP	Generally Accepted Accounting Principles	WWTP	Wastewater Treatment Plant

ACCRUAL BASIS: A basis of accounting in which transactions are recognized at the time they are incurred, as opposed to when cash is received or spent.

ACTUAL VS. BUDGETED: The difference between what was projected in revenues or expenditures at the beginning of the fiscal year and what they really ended up being at the end of the fiscal year.

ADOPTED BUDGET: The spending limit set by the Town Council for the fiscal year.

ALLOCATION: A part of a lump sum appropriation, which is designated for expenditure for a special purpose or activity.

APPROPRIATION: An authorization made by the Town Council, which permits the Town to incur obligations and to make expenditures of resources.

ASSESSED VALUATION: A value that is established for real and personal property for use as a basis for levying property taxes. (NOTE: the County establishes Property values.)

ASSETS: Resources with present service capacity that

GLOSSARY OF ACRONYMS & TERMS

the government presently controls.

BALANCED BUDGET: A budget in which estimated revenues are equal to or greater than estimated expenditures.

BALANCE SHEET: A statement which presents the financial position of an entity by disclosing the cost of its assets, liabilities, and equities as of a specified date.

BASE BUDGET: The amount needed to maintain current service levels. Changes in demand or activity may create a need to raise or lower this amount.

BOND: A written promise to pay a sum of money on a specific date at a specified interest rate. The interest payments and the repayment of the principal are detailed in a Bond Ordinance. The most common types of bonds are general obligation, revenue bonds and special improvement district bonds. These are most frequently used for construction of large capital projects such as buildings, streets and sewers.

BUDGET: A plan of financial operation representing an estimate of proposed expenditures and the proposed means of financing them for a given period.

BUDGET ADJUSTMENT: A procedure to revise a budget appropriation either by Town council approval through the adoption of a Supplemental Appropriation Ordinance for any interdepartmental or inter-fund adjustments or by Town Manager authorization to adjust appropriations within a departmental budget.

BUDGET DOCUMENT: The instrument used by the budget-making authority to present a comprehensive financial program to the Town Council.

BUDGET MESSAGE: The opening section of the budget, which provides the Town council and the public with a general summary of the most important aspects of the budget, changes from the current and previous fiscal years, and recommendations regarding the financial policy for the coming period.

BUDGET BASIS: This refers to the form of accounting utilized throughout the budget process. These generally take one of four forms: GAAP, Cash, Modified Accrual or some type of statutory form. Budgets are adopted on a basis consistent with Generally Accepted Accounting Principles except that: (a) encumbrances are considered to be an expenditure chargeable to appropriations, (b) no depreciation is budgeted for enterprise funds, (c) investments in supply inventories and assets restricted for

self-insurance purposes are not considered to be appropriable, (d) revenues accruing to sinking funds are not appropriable, and (e) revenues accruing to sinking funds are budgeted, whereas disbursements from sinking funds are not budgeted. Unencumbered appropriations lapse at the close of the fiscal year.

CAPITAL EXPENDITURE: Funds spent for the acquisition of long-term assets and improvements.

CAPITAL IMPROVEMENT: Expenditures related to the acquisition, expansion, or rehabilitation of building, facilities, roadways, and infrastructure.

CAPITAL IMPROVEMENT PROGRAM: A plan for capital expenditures to provide long lasting physical improvements to be incurred over a fixed period of several future years.

CAPITAL IMPROVEMENTS PROGRAM BUDGET: A CIP Budget is a separate budget from the operating budget. Items in the CIP are usually construction or renovation projects designed to improve the value the government assets. Examples of capital improvement projects include new roads, sewer lines, building, recreational facilities and large scale remodeling.

CAPITAL OUTLAYS: Expenditures that result in the acquisition of or addition to fixed assets.

CAPITAL PROJECT FUNDS: A fund created to account for financial resources to be used for the acquisition, construction or renovation of major capital facilities (other than those financed by Enterprise/Proprietary Funds, Special Assessment Funds, and Trust Funds).

CASH BASIS: A basis of accounting in which transactions are recognized only when cash is increased or decreased.

COMMODITIES: Expendable items used for operations or capital activities.

CONTINGENCY: An amount set aside as a reserve for emergencies or unanticipated expenditures which must be approved by council prior to use.

DEBT SERVICE: The amount of interest and principal that a city/town must pay each year on net direct long-term debt plus the interest it must pay on direct short-term debt.

GLOSSARY OF ACRONYMS & TERMS

DEBT SERVICE FUND: A fund established to account for the accumulation of resources for and the payment of, general long-term debt principal and interest.

DEBT SERVICE REQUIREMENTS: The amounts of revenue, which must be provided for, a Debt Service Fund so that all principal and interest payments can be made in full on schedule.

DEFICIT: The excess of an entity's liabilities over its assets or the excess of expenditures over revenues during a single accounting period.

DEPARTMENT: A major administrative division of the Town, which indicates overall management responsibility for an operation or a group of related operations within a functional area.

DEPRECIATION: The amount attributable to wear and tear, deterioration, inadequacy or obsolescence of a capital asset.

ENCUMBRANCE: The legal commitment of appropriated funds to purchase an item or service. To encumber funds means to set aside or commit funds for a future expenditure.

ENTERPRISE (PROPRIETARY) FUND: Are designed to be self-sustaining through fees collected (like a private business). The rate schedules for these services are established to ensure that user revenues are adequate to meet all necessary expenditures.

ESTIMATED REVENUE: The amount of projected revenue to be collected during the fiscal year.

EXPENDITURE/EXPENSE: This term refers to the outflow of funds paid for an asset obtained or goods and services obtained.

EXPENDITURE LIMITATION: The state imposed limit of annual expenditures for all municipalities, which is set by the Economic Estimates Commission based on population growth and inflation. All municipalities have the option of Home Rule where the voters may approve a four-year expenditure limit based on revenues expected rather than using the state imposed limit.

FISCAL YEAR: The time period designated by the Town signifying the beginning and ending period for recording financial transactions. The Town of Wickenburg has specified July 1st to June 30th as its fiscal year.

FIXED ASSETS: Assets of long-term character, which are intended to continue to be held or used such as: land, building, machinery, furniture and other equipment.

FRANCHISE FEE: A fee paid by public service businesses for the special privilege to use Town streets, alleys, and property in providing their service to the citizens of the community. Services requiring franchise fees include electricity, telephone, natural gas, and cable television.

FULL-TIME EQUIVALENT: A part-time position converted to the decimal equivalent of a full-time position by using 2,080 hours as a full-time year.

FUND: A set of inter-related accounts to record revenues and expenditures associated with a specific purpose. Eight commonly used fund types in public accounting are General Fund, Special Revenue Funds, Debt Service Funds, Capital Project Funds, Enterprise Funds, Trust and Agency Funds, Internal Service Funds, and Special Assessment Funds.

FUND BALANCE: Fund balance is the excess of assets over liabilities and reserves and is therefore also known as surplus funds.

GENERAL FUND: The largest fund within the Town accounts for most of the financial resources of the government not specifically accounted for in other funds. General Fund revenues include primary property taxes, licenses and permits, local taxes, service charges and other locally generated types of revenue. This fund usually includes most of the basic operating services such as police protection, finance, data processing, courts, attorneys, parks and recreation, libraries, public works and general administration.

GENERAL GOVERNMENTAL REVENUE: The revenues of a government other than those derived from and retained in an enterprise fund.

GENERAL OBLIGATION BONDS: Bonds that finance a variety of public projects such as streets, building, and improvements. The repayment of these bonds is usually made from secondary property taxes and these bonds are backed by the "full faith and credit" of the issuing government.

GENERALLY ACCEPTED ACCOUNTING PRINCIPLES: Accounting standards which are revised periodically, to which both private and public organizations within the United States are expected to conform to.

GLOSSARY OF ACRONYMS & TERMS

GEOGRAPHIC INFORMATION SYSTEM: A system of software and hardware used to capture, store, manage, analyze, and map geographic information.

GOVERNMENT FINANCE OFFICERS ASSOCIATION: An organizations that enhances and promotes the professional management of governments for the public benefit by identifying and developing financial policies and practices and promoting them through education, training, and leadership.

GOVERNMENTAL FUND: Funds generally used to account for tax-supported activities. There are five different types of governmental funds: the general fund, special revenue funds, debt service funds, capital project funds, and permanent funds.

GRANT: A contribution by a government or other organization to support a particular function. Grants may be classified as either categorical or block depending upon the amount of discretion allowed the grantee.

IMPROVEMENT DISTRICTS: Improvement Districts are formed consisting of property owners desiring improvements, primarily street reconstruction, to their property. Bonds are issued to finance these improvements, which are repaid by assessments on affected property owners.

INFRASTRUCTURE: Things on which the continuance of a community depend such as airports, parks, public buildings, roads, sewer systems, waterlines, etc.

INTERFUND TRANSFER: Amounts transferred from one fund to another.

INTERNAL SERVICE FUND: Funds that provide services to various other town departments.

LEVY: To impose taxes for the support of government activities.

LIABILITIES: Present obligations to sacrifice resources or future resources that the government has little or no discretion to avoid.

LINE ITEM BUDGET: A budget that lists each expenditure category (salary, material, telephone service, travel, etc.) separately, along with the dollar amount budgeted for each specified category.

LONG TERM DEBT: A budget with a maturity of

more than one year after the date of issuance.

MODIFIED ACCRUAL BASIS: Under the modified accrual basis of accounting, recommended for use by governmental funds, revenues are recognized in the period in which they become available and measurable, and expenditures are recognized at the time a liability is incurred pursuant to appropriation authority.

OBJECTIVES: A statement of measurable outcomes, which contribute toward accomplishing departmental goals.

OPERATING BUDGET: The portion of the budget that pertains to daily operations that provides basic governmental services. The operating budget contains appropriations for such expenditures as personnel, supplies, utilities, materials, travel and fuel.

OPERATING TRANSFERS: Legally authorized transfers from a fund receiving revenue to the fund through which the resources are to be expended.

ORDINANCE: A formal legislative enactment by the governing body of a municipality, which may not be in conflict with any higher form of law such as a state statute or constitutional provision.

ORDINANCE: A formal legislative enactment by the governing body of a municipality, which may not be in conflict with any higher form of law such as a state statute or constitutional provision.

PERFORMANCE INDICATORS: Measurable means of evaluating the effectiveness of a cost center in accomplishing its defined objectives.

Policy: A plan, course of action, or guiding principle designed to set parameters for decisions and actions.

PROPERTY TAX: The amount levied by a municipality on the assessed value of all property within the town limits.

PROPERTY TAX LEVY: The amount that may be raised for the purpose specified in the tax levy ordinance.

PROPERTY TAX RATE: The amount of tax expressed as dollars per \$100 of assessed valuation.

PROPRIETARY (ENTERPRISE) FUND: Are designed to be self-sustaining through fees collected (like a private business). The rate schedules for these services are established to ensure that user revenues are adequate

GLOSSARY OF ACRONYMS & TERMS

to meet all necessary expenditures.

REAPPROPRIATION: An approved budget expenditure from a prior year, which did not occur and is budgeted again in the current year.

RESERVE: Funds that are not available for expenditures or are legally segregated for a specific use in accordance with governmental accounting and financial reporting standards.

RESOLUTION: A special or temporary order of a legislative body requiring less formality than an ordinance or statute.

RETAINED EARNINGS: An equity account reflecting the accumulated earnings of an enterprise or internal service fund.

REVENUE: Funds that the government receives as income. It includes such items as tax payments, fees from specific services; receipts from other governments, fines, forfeitures, grants, shared revenues and interest income.

REVENUE BONDS: Bonds usually sold for construction, a project that will produce revenue for the government. That revenue is pledged to pay the principal and interest of the bond.

RISK MANAGEMENT: An organized attempt to protect a government's assets against accidental loss in the most economical method.

SECONDARY PROPERTY TAX: An unlimited tax levy, which may be used only to retire the principle and interest or redemption charges on bond indebtedness.

SOURCE OF REVENUE: Revenues are classified according to their source or point of origin.

SPECIAL REVENUE FUND: Funds supported through grants or other sources, which specify their use.

TAX LEVY: The total amount to be raised by general property taxes.

TRANSFER: A transaction whereby one fund makes a contribution to another.

TRUST FUND: A fund that consists of resources received and held by the municipality as a trustee, to be used in accordance with the conditions of the trust.

TRUTH IN TAXATION: A mechanism to ensure public notice and awareness of the increase in property taxes that occurs as a result of an increase in the taxable value of existing property.

USER CHARGES/FEES: A fee for the use of public services.