



Town of Wickenburg Arizona



Fiscal Year 2013-14 Final Budget



Town of Wickenburg,

Arizona

Annual Budget

Fiscal Year 2013-14

Mayor – John Cook

Vice Mayor – Scott Stewart

Council Members:

Chris Band

Kelly Blunt

Sam Crissman

Royce Kardinal

Ruben Madrid

Town Manager – Joshua H. Wright

Finance Director - Stephanie Wojcik

Chief of Police – Pete Wingert

Community Development & Neighborhood Services Director - Steve Boyle

Fire Chief - Ed Temerowski

Parks, Recreation & Facilities Director – Robert Carmona

Public Works Director – Vincent Lorefice

Town Magistrate – Charles Adornetto

Town Clerk – Vacant

Enhancing the quality of life in our community through a responsive government.

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FISCAL YEAR 2013-14 BUDGET
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GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**Town of Wickenburg
Arizona**

For the Fiscal Year Beginning

July 1, 2012

Christopher P. Morill

President

Jeffrey R. Egan

Executive Director

The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to the Town of Wickenburg, Arizona for its annual budget for the fiscal year beginning July 1, 2012. In order to receive this award a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communications device.

This award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA again for the fiscal year beginning July 1, 2013 to determine its eligibility for another award.



Town of Wickenburg

155 N. Tegner, Suite A

Wickenburg, Arizona 85390

(928) 684-5451 FAX (602) 506-1580

Honorable Mayor and Town Council:

I am honored to present you with the Town of Wickenburg's Fiscal Year 2013-2014 annual budget. This document reflects months of effort on the part of councilmembers and staff working together to invest our financial resources appropriately and ensure Wickenburg's bright future. I am grateful to the Town's employees, our management team, and the Finance Department in particular for their commitment to delivering a balanced budget that exhibits the principles of accountability and transparency.

The total adopted budget of \$29,128,205 reflects a 6.2% increase in expenditure authority, much of which is attributable to modest improvements in our revenue streams as well as the attraction of a number of large grants, particularly at the Wickenburg Municipal Airport. Despite this small increase, the Council deserves tremendous credit for its decision to approve a conservative budget that focuses on maintaining core services and building physical and social infrastructure that will set Wickenburg apart from other cities recovering from the Great Recession.

Budget Process

The Town's budget development process began in December 2012 at the Council's annual strategic planning session, where the Wickenburg Strategic Plan was updated to reflect current trends in our community. At that time, the Council reviewed progress on key goals while reaffirming the five priority areas around which our organization focuses its time and resources: Economic Development, Downtown, Public Safety, Youth & Families, and Natural Resources & Recreation.

The Council additionally maintained its priority on investing in "people, places, and projects," reflecting our commitment to providing top-notch resources for our employees, clean and well-cared-for public facilities, and smart initiatives that will enhance customer service and quality of life.

The annual budget was developed in a transparent fashion that provided community stakeholders with multiple opportunities to participate. The Community Budget Forum – a new program this year – was the first of these public meetings, which also included two budget study sessions in April, adoption of the tentative budget in May, and adoption of the final budget in June.

Factors Affecting the Budget

While the sagging national and local economies of the last five years continue to impact the Town's budget, the general outlook is improving. This trend is evidenced by modest projected upticks in our local transaction privilege tax (TPT) and state-shared revenues, which continue to track ahead of estimates.

The Town's primary property tax rate, which was increased by the Town Council last year to provide a much-needed cash infusion to our police and fire departments, continues to be dedicated exclusively to public safety while generating approximately \$250,000. This revenue stream will need to be closely monitored in future fiscal years as construction activity steadily returns to Wickenburg and property valuations increase from their current low levels, which are tied to the precipitous drops that occurred during the Great Recession.

From an expenditure perspective, costs continue to rise in several key areas beyond the Town's control, most notably the provision of health insurance benefits for employees. Once again in FY 2013-2014, the Council elected to cover 100% of employee benefit costs and 70% of dependent care costs, a model that will need to be carefully analyzed as the provisions of the Federal Affordable Care Act are better understood.

Spending Overview

The Town is primed to complete several exciting projects in FY 2013-2014 that will improve our ability to deliver outstanding customer service. Many of these projects lie in areas not always seen by residents – including roads, water, wastewater, and electricity – but which are critical for the viability of our town. The Town's trend of identifying and replacing outdated infrastructure, some of which dates from the earliest years of the community, will continue as we reinvent ourselves as a modern city that values its rich tradition.

Many of the projects in our five-year Capital Improvement Program (CIP) stem from years of deferred maintenance as the Town battled declining revenues. One step at a time, we are working to change that business model and ensure preventative maintenance occurs and future costs are kept in check. The Town's public buildings, parks, information technology systems, and heavy equipment will particularly benefit from this new approach in FY 2013-2014.

Finally, the Council has taken a bold position on the importance of Wickenburg's classic downtown, prioritizing it in the Wickenburg Strategic Plan and ensuring that fiscal resources are committed to its success. Of particular interest in FY 2013-2014 will be the first of two years of improvements to the downtown streetscape, including refreshed curb, gutter, paint, and fixtures; the expected start of construction on the long-awaited Pedestrian Bridge project; and the initiation of conceptual planning for future downtown arts and cultural facilities in partnership with the Del E. Webb Center for the Performing Arts and the Desert Caballeros Western Museum.

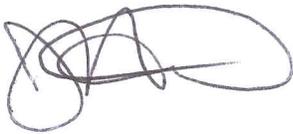
Summary

Wickenburg is in an outstanding position to capitalize on the rebounding economy and position itself as a true leader in Arizona and the American Southwest. The Council's visionary decisions to prioritize public safety, our downtown community core, and recreational opportunities for youth are particularly admirable and will pay dividends in the long run.

Past and present leadership have also ensured the Town's financial stability, resulting in very low debt, a healthy general fund, and a renewed focus on efficiency that is becoming part of our corporate culture. We are doing well as a community and getting stronger each day.

The Town of Wickenburg team and I are thankful for the Council's support of the FY 2013-2014 annual budget. It is an important tool that will enable us to serve the public with integrity and professionalism.

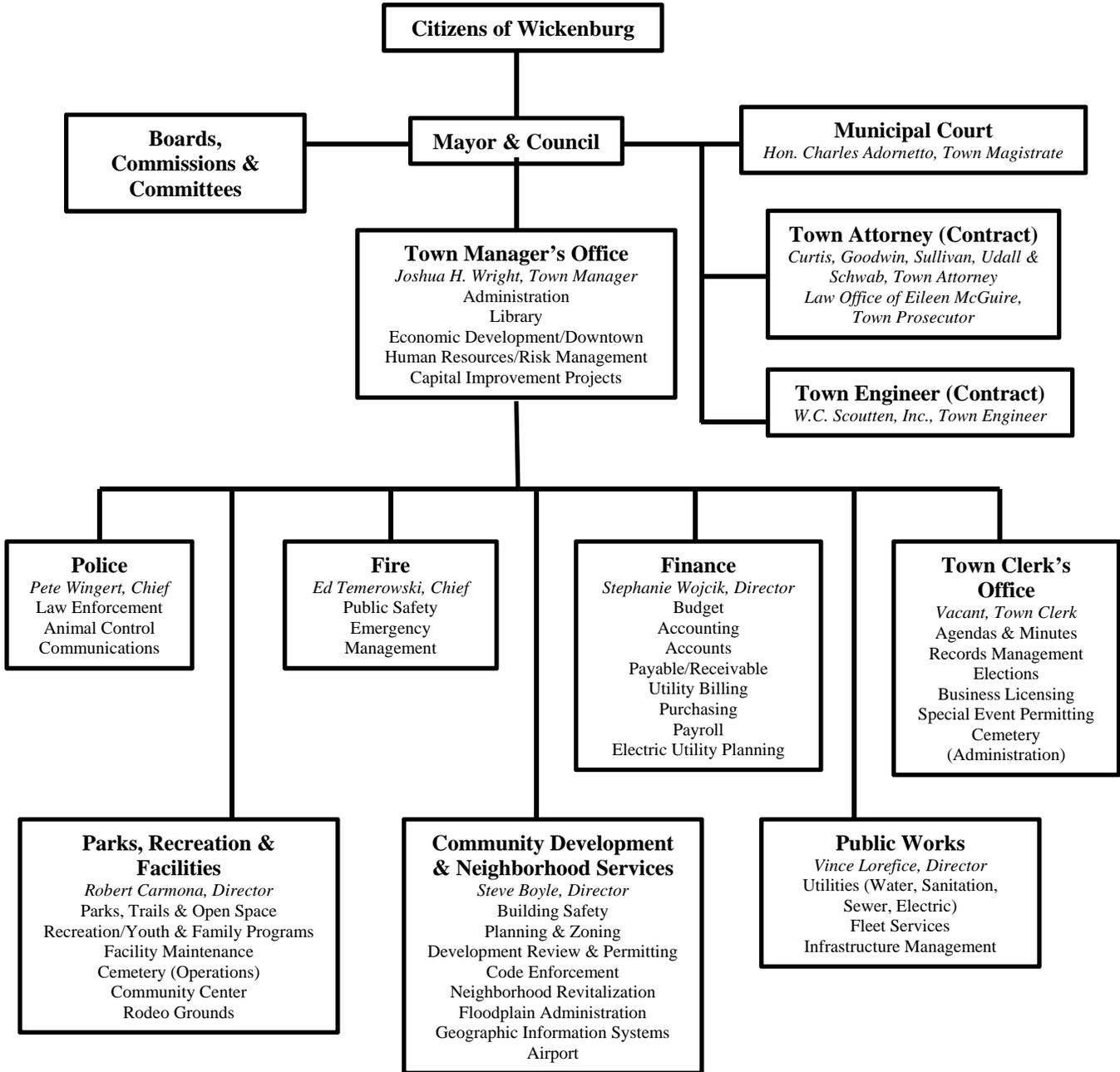
Sincerely,

A handwritten signature in dark ink, appearing to read 'Joshua H. Wright', with a stylized, overlapping loop structure.

Joshua H. Wright
Town Manager

ORGANIZATIONAL CHART

The following organizational chart illustrates the overall structure of the town government.



TOWN LEADERS

JOHN H. COOK - MAYOR

John H. Cook was first elected to the Wickenburg Town Council in June 2004 for a four-year term. He was reelected to a second term in 2008 and selected as Vice-Mayor on December 1, 2008. He was elected Mayor starting December 3, 2012. He was born in Jonesboro, Louisiana, and has lived in Wickenburg since 1973, where he worked for Arizona Public Service. He retired in May 2008 after more than 30 years with the company.

Mayor Cook is married to Donna and loves to hunt and fish in this beautiful state when he can find the time. His daughter Karen, her husband Jim Bardin, and their son David live in Wickenburg along with two grandsons. He loves to BBQ and does many benefits for various needs in Wickenburg.



SCOTT STEWART – VICE-MAYOR



Scott Stewart has been a resident of Wickenburg since his family moved here in 1988. He is a 1990 graduate of Wickenburg High School, after which he joined the United States Air Force as a medic, treating battle casualties from Operation Desert Storm and the conflicts in Bosnia, Kosovo and Somalia. He was honorably discharged in 1995 and currently works as a registered nurse at Wickenburg Community Hospital.

Vice Mayor Stewart is a graduate of the University of Southern Colorado (now Colorado State University at Pueblo) and is presently pursuing his master's degree in nursing.

He enjoys skydiving and horseback riding in his free time.

CHRIS BAND - COUNCILMEMBER

Chris Band has been a resident of Wickenburg since 2002 and has served on the Town Council since 2006. He is a graduate of the University of Pittsburgh and presently works in the field of risk management.

Councilmember Band is married with a son and a daughter. He enjoys spending time with family and believes that the quality of Wickenburg’s educational system is a critical part of its future.



KELLY BLUNT – COUNCILMEMBER



Kelly Blunt was first elected to the Council as mayor in 2008 and reelected as a councilmember in 2012.

Councilmember Blunt was born two weeks after his parents moved to Wickenburg in 1972. He is a graduate of Wickenburg High School and previously worked for the Town’s Public Works Department and as a volunteer firefighter. He is presently employed as a construction technician with Southwest Gas.

Councilmember Blunt is proud to follow in his family’s footsteps as a public servant. His father, Skip, served as the Town’s building inspector for 24 years and as a volunteer firefighter for more than 20 years. He currently sits on the Planning & Zoning Commission.

Councilmember Blunt is married to Debbie and has two daughters, Sierra and Savannah. He enjoys hunting, fishing and camping with his family.

SAM CRISSMAN - COUNCILMEMBER

Councilmember Sam Crissman was born in western Pennsylvania and moved to Wickenburg as a child. He is a proud graduate of Wickenburg High School and served in the United States Air Force, where he was honorably discharged in 1978.

Since 1986, Councilmember Crissman has been a licensed contractor, building hundreds of homes in the Wickenburg area. He is a frequent volunteer for various causes in the community and is a longtime member of the Wickenburg Elks Lodge. He holds lifetime memberships in the National Rifle Association and Rocky Mountain Elk Foundation.

Councilmember Crissman is married with three children and enjoys hunting and fishing.



ROYCE KARDINAL - COUNCILMEMBER



Royce has a lifelong love for her hometown. As a third generation Wickenburg resident, she has devoted herself to bettering her community in almost every way possible. She spent most of her career in the hospitality industry operating hotels and restaurants, then capped off her working days as executive director of the Desert Caballeros Western Museum.

She graduated from Wickenburg High School and Woodbury University. She and her late husband Glenn raised their three daughters in Wickenburg.

Active in the community she served in leadership roles with many local organizations, and is always a visionary, but never forgets Wickenburg’s rich past.

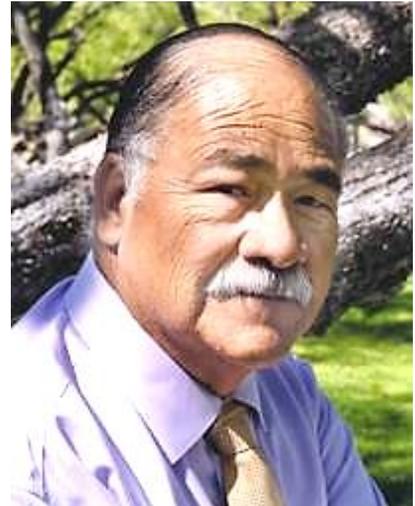
She believes strongly in protecting our Western lifestyle while focusing on future opportunities for growth and economic security.

RUBEN MADRID - COUNCILMEMBER

Councilmember Ruben Madrid grew up in Phoenix and began his career with an ambulance company as an emergency medical technician before coming to Wickenburg in 1981. Following 25 years with the Town’s police department, he retired in 2006 as a sergeant.

Councilmember Madrid is a longtime volunteer who was active in the police reserves and the Cops Who Care charity.

Currently, he works for the Wickenburg Unified School District as the head of security at Wickenburg High School.



MISSION, VISION & BELIEFS

Mission Statement

The mission of the Town of Wickenburg is to provide excellent customer service and a clean, safe and vibrant western community for the benefit of all residents, businesses, and visitors.

Vision & Beliefs

Wickenburg will be known as the best western town in Arizona, and one of America's best places to live, raise a family, do business, and enjoy an outdoor lifestyle.

Priority Areas

- ✿ Economic Development
- ✿ Downtown
- ✿ Public Safety
- ✿ Youth & Families
- ✿ Natural Resources & Recreation

STRATEGIC PLAN

It is the goal of council and staff to ensure that this strategic plan is implemented through sound planning with a clear and open process.

Economic Development

GOAL - Make Wickenburg a destination for business.

Objective #1: Make it easy, from regulatory and resource perspectives, for businesses to locate and open in Wickenburg.

Initiatives:

- Adopt new codes and initiatives that are conducive to commerce, seek ways to streamline existing regulations, and regularly revisit programs to ensure they are meeting businesses' needs.
- Inventory and market available buildings and land in which businesses may locate.
- Focus future investment in the Forepaugh Industrial Rail Park on needed infrastructure and ensure that progress is communicated to citizens.

Objective #2: Formalize and strengthen partnerships between all economic development organizations that serve the Wickenburg area.

Initiatives:

- Ensure that funding agreements with outside economic development and marketing organizations are tied to measureable results.
- Produce an annual economic development "report card" to the community with content from all economic development agencies serving Wickenburg.
- Leverage the presence of outstanding healthcare, arts and cultural facilities as a base industry and economic development tool.

Objective #3: Promote sustainable growth of the community while maintaining its high aesthetic value.

Initiatives:

- Pursue annexations along major highway corridors and in areas that add value and future economic potential to the Town.
- Develop promotional materials outlining the benefits of annexation for distribution to property owners located near the Town's existing corporate limits.
- Partner with Maricopa County and property owners to enhance the aesthetics of all entry points into Wickenburg and reduce the number of blighted properties.

Downtown

GOAL - Create a unique sense of place, energy and excitement in downtown Wickenburg.

Objective #1: Continue investment in downtown infrastructure, planning and aesthetic elements.

Initiatives:

- Recognize the uniqueness of existing structures in the downtown area and create special programs and regulations, if necessary, to make it easier for businesses to occupy them.

- Continue to maintain and invest in downtown streetscape elements and encourage downtown merchants to do the same for their respective properties.
- Complete the Pedestrian Bridge project and ensure that it becomes a major gathering place for community celebrations.
- Develop and maintain appropriate signage to attract visitors to and guide them through the downtown area.
- Research, plan and implement parking improvements downtown that maximize the use of space and allow visitors easy access to points of interest.
- Maintain a safe downtown atmosphere through lighting, drainage, traffic control, and other improvements as appropriate.

Objective #2: Use events to draw residents and visitors into downtown.

Initiatives:

- Work with local, regional and statewide organizations to create a constant stream of events in the downtown area.
- Encourage transportation-related activities (e.g. motorcycle rides, equestrian events, car shows and rallies, etc.) to include downtown Wickenburg in their routes.
- Identify ways to connect events in other parts of Wickenburg, such as at the Wickenburg Municipal Airport and the Everett Bowman Rodeo Grounds, to the downtown area.

Public Safety

GOAL - Establish Wickenburg as a safe, family-friendly community by consistently providing one of the best public safety systems in Arizona.

Objective #1: Make public safety funding a priority through creative means.

Initiatives:

- Maintain adequate funding year-over-year to provide the best possible training, equipment and resources for Wickenburg public safety employees.
- Develop long-range capital replacement programs for public safety vehicles, technology, and other critical assets.
- Monitor efficiency and effectiveness of current animal control solution while seeking opportunities to expand local partnerships.

Objective #2: Encourage employee development and use of new technologies and equipment to aid public safety effectiveness and response.

Initiatives:

- Provide sufficient staffing levels to allow participation in regional and statewide task forces, trainings and other opportunities that will showcase Wickenburg as a public safety leader.
- Develop the underlying information technology infrastructure necessary to implement technological advancements in public safety.

Objective #3: Aggressively deal with Wickenburg's existing and potential future public safety problems, including school safety and narcotics.

Initiatives:

- Improve relationships between the Town and other public safety agencies and organizations throughout Arizona that can assist with resources.
- Initiate a neighborhood services function to encourage citizens to "self-police" local areas through volunteerism, neighborhood watch and other programs,

helping eliminate blighted areas and reducing the burden on the Town's law enforcement and code enforcement services.

- Pursue cooperative programs and funding opportunities with the Wickenburg Unified School District to promote a safe, drug-free educational atmosphere.
- Regularly revisit existing narcotics laws to ensure their currency and effectiveness in addressing drug-related criminal activity.

Youth & Families

GOAL - Create a friendly atmosphere that encourages families and youth to locate in the community.

Objective #1: Develop viable youth and families programs and services managed by the Town.

Initiatives:

- Engage citizens in determining the types of programs that are desired by Wickenburg youth and families.
- Allocate resources for the development of affordable, Town-operated youth and family programming.

Objective #2: Ensure that private development meets the Town's goal of becoming a destination for youth and families.

Initiatives:

- Work with developers and homebuilders to expand the availability of workforce-level housing as new subdivisions are constructed.
- As appropriate, require that new development include amenities for youth and families, including parks, playgrounds, schools and paths.

Objective #3: Formalize and strengthen partnerships to provide a full spectrum of youth and family programs and services.

Initiatives:

- Engage outside agencies and governments (e.g. Wickenburg Unified School District, YMCA, Maricopa County, Yavapai County) to partner with the Town in offering programs and services to youth.
- Bring existing resources from the Phoenix Metropolitan / Valley of the Sun area to Wickenburg to serve the community's youth and families.
- Market existing community programs to ensure that families are aware of services already available to them.

Objective #4: Leverage creative partnerships to ensure Wickenburg remains a destination for its high-quality education system.

Initiatives:

- Support the Wickenburg Unified School District in maintaining a community-wide atmosphere of educational excellence.
- Engage higher education institutions (e.g. trade and technical schools, community college districts, etc.) to establish a presence in Wickenburg in fields that match the community's economic development needs.

Natural Resources & Recreation

GOAL - Establish outdoor recreation and natural resource preservation as hallmarks of the community.

Objective #1: Make natural resources and recreation a priority in allocation of Town resources.

Initiatives:

- Begin planning and development of a Town-maintained trail system.
- Ensure that natural resource areas around Wickenburg remain open for public use, up to and including acquisition of property by the Town.
- Prioritize bicycle (and all non-motorized vehicle) connectivity throughout the community.

Objective #2: Leverage public and private partnerships to develop and appropriately manage natural and recreational assets.

Initiatives:

- Partner with other governmental and nonprofit entities, including Maricopa County, Yavapai County, the Arizona State Land Department, The Nature Conservancy and the Bureau of Land Management, to develop management plans for outdoor recreation and natural resources areas within and around Wickenburg.
- As appropriate, require that new development include natural resource and recreation amenities or dedications, including trails, paths, parks, and open space.

Objective #3: Establish natural resources and recreational activities as a core area in Wickenburg's tourism development plans and activities.

Initiatives:

- Market Wickenburg's proximity to the Phoenix Metropolitan Area / Valley of the Sun as an advantage for outdoor enthusiasts.
- Leverage Wickenburg's history and future role as a mining town in attracting jobs, tourism and recreational activities.
- Work with local and statewide tourism partners to attract more visitors to the Wickenburg area.
- Use social and electronic media to promote the Town as a recreation destination.

FINANCIAL STRUCTURE

Financial reports consist of the following format:

Fund - The financial operations of the town are organized into funds which are defined as a fiscal accounting entity with a self-balancing set of accounts recording cash and other financial resources, together with all related liabilities and residual equities, or balances, and changes therein, which are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions, or limitations.

Department - The General Fund is the only fund with multiple departments. The departments are associated with specific service responsibilities. The various General Fund departments are Finance, General Services, Town Manager, Town Clerk, Town Court, Town Attorney, Building Maintenance, Community Center, Swimming Pool, Library, Parks, Recreation & Facilities Maintenance, Community Development & Neighborhood Services, Police and Fire.

Object - Refers to the specific, detailed expenditure classification. It relates to specific types of items purchased or services obtained. Examples of objects or expenditure include salaries, supplies, contracted services, capital purchases, etc.

The Town's financial operations and fund structure conforms to generally accepted accounting principles. The town's fund structure is comprised of the following funds, all of which contain several individual budgets.

General Fund

The General Fund is used to account for the vast majority of town operations needed to carry out the basic governmental activities of the town. It includes basic services such as General Administration, Finance, Judicial Services, Police, Fire, Community Development & Neighborhood Services, Building Inspection, Parks & Rec & Facility Maintenance, Library Services, and Economic Development functions. The majority of revenues come from state shared revenues, local sales tax, property taxes, intergovernmental revenue, administrative charges, fines and forfeitures, licenses and permits, and miscellaneous revenues.

Special Revenue Funds

Special Revenues are used to account for the proceeds of specific revenue sources other than special assessments, expendable trusts, or major capital projects. These funds are usually restricted by statute, code, or an ordinance to finance a particular function or activity. Special Revenue Funds are supported through either taxes, grants or other restricted revenue sources.

Enterprise Funds

Enterprise Funds are used to account for operations that are financed and operated in a manner similar to private business enterprises. The intent of the governing body is that the costs of providing goods or services to the general public on a continuing basis are to be financed or recovered primarily through user rates, fees, and charges, which are periodically reviewed to adequately cover necessary expenditures. Enterprise Funds account for the Town's Water, Electric, Wastewater, Sanitation, and Aviation services.

Internal Service Funds

Internal Service Funds are used to account for the financing of goods or services provided by one department to other departments on a cost-reimbursement basis. Internal Service Funds account for the insurance and vehicle maintenance functions of the Town. Internal Service Funds are supported through billings to other departments based on the sale of goods and the services provided.

Capital Project Funds

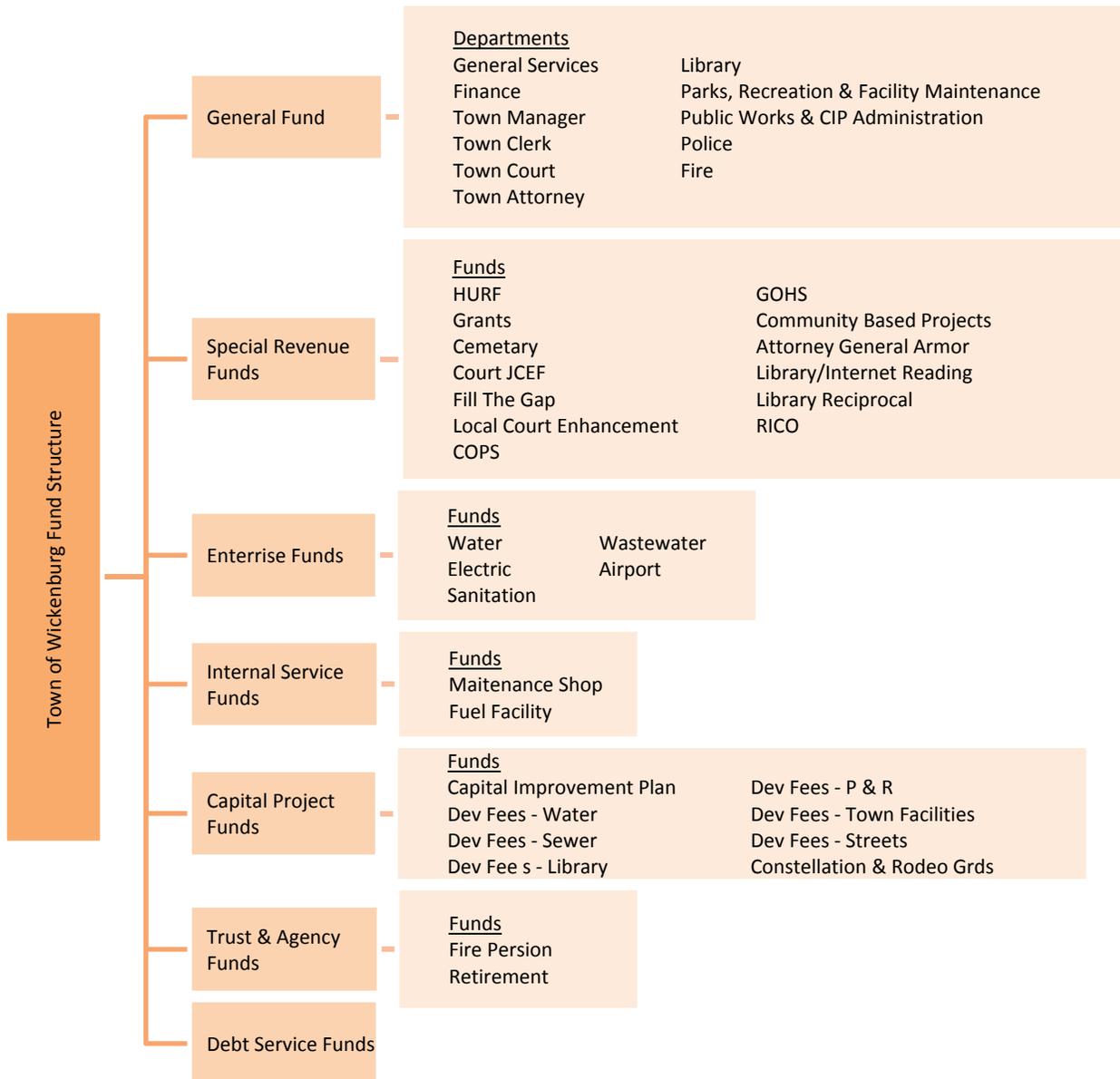
Capital Project Funds are used to account for financial resources to be used for the acquisition or construction of major capital facilities, and other infrastructure, other than those financed by proprietary funds. Transfers from the Electric Utility Fund, Development Fees, and outside funding support Capital Project Funds.

Trust and Agency Funds

Trust and Agency Funds are used to account for assets held by a governmental unit in a trustee capacity or as an agent for individuals, private organizations, and other governmental units. They include Expendable Trust Funds, Nonexpendable Trust Funds, Pension Trust Funds and Agency Funds. Revenues come from transfers, interest, and state insurance pensions.

Debt Service Funds

Debt Service Funds are used to account for the long-term payment of principle and interest on borrowed funds. These Funds are supported by the enterprise funds and through taxes.



BUDGET PROCESS

Overview

The Town of Wickenburg budget serves three purposes.

- For the Town Council, it serves as a policy tool and as an expression of goals and objectives.
- Management uses the budget as an operating guide and a control mechanism.
- For the citizens of the town, it presents as picture of town operations and intentions for the fiscal year.

As the budget year proceeds, Department Heads have primary responsibility for monitoring the status of expenditures against their budget. This responsibility includes informing the Finance Department of any significant departures from the plans anticipated in the budget.

The Finance Department has overall responsibility for monitoring the status of all budget units. This is accomplished primarily through analysis of computerized budget performance reports, which compare appropriation amounts on a line-item basis with actual expenditures throughout the year. These reports aid staff in controlling costs and act as any early warning system for the Finance Department. Upon reviewing these reports on a monthly basis, any variances from expected performance are discussed with the appropriate Department Head.

Budget Basis vs. Accounting Basis

The town's financial records are in accordance with Generally Accepted Accounting Principles (GAAP) for governmental entities. Governmental funds such as the General Fund, Special Revenue, Capital Projects, and Debt Service Funds are prepared on the modified accrual basis. Under the modified accrual method, revenues are recognized when they are earned, in other words when they are measurable and available. While expenditures are recognized when they are incurred, with the exception of un-matured interest on long-term debt, compensated absences, claims and judgments, which are recognized when the obligation is expected to be liquidated. The enterprise type funds are kept on an accrual basis of accounting just as in the private sector.

The Comprehensive Annual Financial Report (CAFR) is also prepared in accordance with GAAP. The budget conforms to some exceptions: Encumbrances are treated as expenditures at fiscal year-end; depreciation is not budgeted in Enterprise Funds; inventories are not considered as part of the spendable fund balance.

The town's budget records are prepared on a modified accrual basis. Briefly, this means that obligations of the Town (for example outstanding purchase orders) are budgeted as expenses, but revenues are recognized only when they are actually received. This is consistent with GAAP except for the following:

- Encumbrances are recorded as expenditures (budget basis) as opposed to a reservation of fund balance (GAAP basis).
- Compensated absences are recorded as expenditures when paid (budget basis) as opposed to a liability that is expected to be liquidated from available financial resources as earned and accrued by employees (GAAP basis).
- Sales tax revenue is recorded on the basis of cash collected (budget basis) as opposed to the accrual basis (GAAP basis) whereby amounts are recorded to the period the revenue was earned.
- Capital outlays for Enterprise Funds are recorded as expenses (budget basis) as opposed to fixed assets (GAAP basis). Depreciation is not budgeted; depreciation expenses are recorded on a GAAP basis.
- Principal payments on long-term debt are recorded as expenses (budget basis) as opposed to a reduction of a liability (GAAP basis).

- Proprietary funds such as the Town's Enterprise Funds (water, electric, sanitation, wastewater, and airport), Internal Service and Permanent Trust funds are budgeted and reported on a full accrual basis of accounting. Under the full accrual basis, expenses are recorded at the time liabilities are incurred and revenues are recognized when they are obligated to the Town (for example, water user fees are recognized as revenue when bills are produced, not when the cash is received). All operating and capital expenditures (except depreciation) are identified in the budgeting process because of the need for appropriation authority.

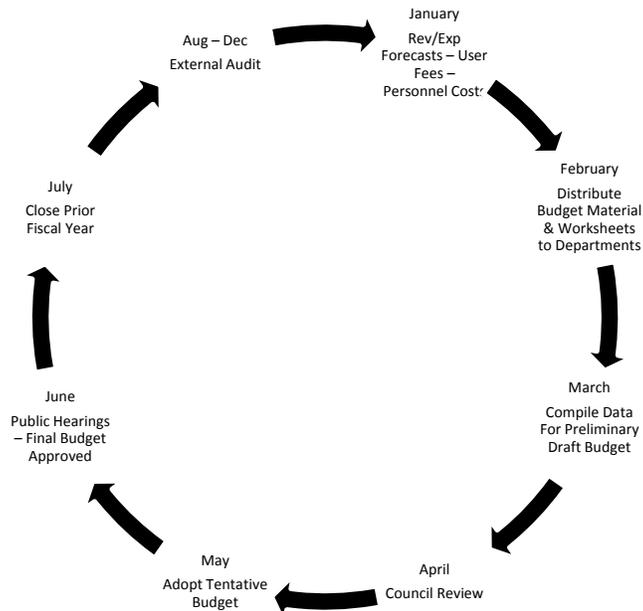
Budget Procedure

- The budget process begins in December of each year with a Council Strategic Planning worksession. At this time the Council identifies critical priorities for the upcoming fiscal year.
- In January the Management Team has a retreat to discuss the Council's goals and set objectives for the next fiscal year. During this month the Finance Department will send out budget guidelines and worksheets to all Department Heads so they can begin assessing the needs of their departments, and the CIP Committee will meet to begin prioritizing projects or needed equipment recommended by the Management Team. At this time the Finance Department also begins preparing revenue forecasts, which are continuously updated through June.
- During February Department Heads then return their completed worksheets to the Finance Department. For financial control, a line item budget is used by Department Heads and supported with written justification.
- During March the Finance Director will begin compiling the Department Head requests. These requests are analyzed in relation to projected revenue forecasts to determine the adequacy of financial resources. Upon completion a draft budget is submitted to the Town Manager for review. The Town Manager and Finance Director hold budget meetings with the Department Heads responsible for each budget unit to discuss their requests and make necessary adjustments in order to ensure needed services are provided and the budget is balanced. At the conclusion of these meetings, a tentative budget is prepared and submitted to the Town Council.
- During April a Budget Work Session is held with the Town Council at which time the Town Manager, Finance Director and Department Heads explain the budget recommendations and underlying justification for their requests. At this time the council may request adjustments to the budget before a resolution adopting the Tentative Budget is prepared.
- During May the Tentative Budget is fine-tuned based on actual revenues and expenses, and adopted by Council.
- During June the Tentative Budget is advertised and public hearings are held.
- During July the Town Council adopts the tentative budget. Adopting the Tentative Budget sets the expenditure limitation for the fiscal year. After adoption, the tentative budget and public hearing notices are required to be published in the local newspaper twice. The public hearings on the budget, property tax levy and Truth In Taxation are held. At this time council may once again adjust the budget and convene a special meeting to vote on Truth In Taxation and adopt the final budget.
- The property tax levy is adopted by the third Monday in August.

The Budget Amendment Policy can be found under the section *Financial Policies*.

BUDGET CALENDAR

December 22, 2012	Council Strategic Planning
January 8, 2013	Management Team Retreat
January 22, 2013	1 st Capital Improvement Program Committee Meeting
January 25, 2013	Provide Budget Guidelines And Worksheets To Department Heads
February 25, 2013	Department Operating Requests Returned To Finance Director
March 4, 2013	Present The Preliminary Budget To The Town Manager For Review
March 6-20, 2013	Town Manager, And Finance Director Review Of The Entire Budget Meeting Individually With Each Department Head
March 27, 2013	2 nd Capital Improvement Program Committee Meeting
April 22, 2013	Present The Draft Budget To The Town Council
April 23, 2013	Citizens Budget Forum
April 22 & 29, 2013	Budget Work Session With The Town Council
May 20, 2013	Adopt Tentative Budget
June 5 & 12, 2013	Publish Tentative Budget & Public Hearing Notices
June 17, 2013	Hold Public Hearing To Adopt Final Budget, Property Tax Levy & Truth In Taxation - Convene Special Meeting To Vote On Truth In Taxation & To Adopt The Final Budget
July 1, 2013	Adopt Tax Levy



FINANCIAL POLICIES & GOALS

The following Financial Policies of the town help to meet the goals of the Town Council and insure that the town has a balanced budget at all times. These policies also assist in the overall fiscal planning and management. These policies ensure that the town remains in a solid financial condition, can respond to changes in the economy and adheres to the guidelines set by the Government Finance Officers' Association.

Accounting and Financial Reporting Policy

- 1) Whenever possible, Generally Accepted Accounting Principles (GAAP) will be followed.
- 2) The town will use fund accounting and account groups for budget reporting. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions related to certain government functions or activities.
- 3) All governmental fund types, expendable trust funds and agency funds will use the modified accrual basis of accounting.
- 4) Proprietary fund types, pension trust funds and non-expendable trust funds, will use the accrual basis of accounting.
- 5) General Fund internal support and administrative costs will be allocated to the Enterprise Funds and the Highway Users Fund based on the total budget of those departments providing the service.
- 6) The Town will ensure the conduct of a timely and effective annual budget in compliance with all local, state and federal laws.
- 7) The Town will maintain a policy of full and open public disclosure of all financial activity.

Asset Policy

Capital assets should be valued at cost including all ancillary charges necessary to place the asset in its intended location and condition for use. All land is always capitalized; however other assets are defined as items having an individual cost of \$1,000 or greater, with an estimated useful life in excess of one year.

- 1) Depreciation on all assets is provided on a straight-line basis over the following estimated useful lives:
 - a. Land or Building Improvements 10-40 years
 - b. Utility Components & Other Infrastructure 5-40 years
 - c. Furniture & Equipment 3-10 years
 - d. Vehicles 4-20 years
- 2) If land is purchased, the capitalized value is to include the purchase price plus costs such as legal fees, and filling fees.
- 3) Building costs include both acquisition and capital improvement costs. Capital improvements include structures (e.g., office buildings, storage quarters, and other facilities) and all other property permanently attached to, the structure (e.g., loading docks, patio areas, and garages).
- 4) Furniture, fixtures, software, or other equipment are capitalized at the actual cost for or estimated cost of the asset.
- 5) Donated Assets are entered based on the fair market value at the time of acquisition plus all appropriate ancillary costs, or the estimated cost when records to determine the fair market value are not available. If land is acquired by gift, the capitalized value is to reflect its appraised or fair market value at the time of acquisition.

Budget Policy

The town defines a balanced budget as one in which revenues along with beginning fund balances, less required reserves and contingencies are equal to or exceed expenditures approved by council. Additionally budget policy requirements are that:

- 1) A budget calendar will be prepared annually.
- 2) A comprehensive annual budget will be prepared for all funds.
- 3) The budget will be presented in a manner to be easily understood by the Town's citizens and public officials.
- 4) Ongoing operating costs will be supported by ongoing stable revenue sources.
- 5) The Town Council will hold budgetary work sessions, which will be open to the public, and the Tentative Budget will be available for public inspection at the Town's Public Library.
- 6) A Public hearing will be held for public input as required by state statute.
- 7) The Town will maintain budgetary control throughout the fiscal year for each appropriated budget unit.
- 8) Reports comparing actual revenues and expenditures to budgeted amounts will be prepared monthly.
- 9) An annual audit will be performed by an independent public accounting firm.

Budget Amendment Policy

During the fiscal year, each individual budgetary unit is monitored continually by the Town Manager, Finance Director, and responsible Department Head. While the town may not exceed the total expenditure appropriation originally authorized by Council, it may amend the appropriations through transfers.

- 1) Transfers from capital item lines (9#### accts) require Town Council approval prior to incurring the expense.
- 2) Transfers other than from capital item lines, up to \$5,000 within the same fund require approval by the Town Manager prior to incurring the expense.
- 3) Transfers over \$5,000 within or between funds require approval by the Town Council prior to incurring the expense.
- 4) Expenditures not included in the budget may be made through the use of contingency funds at the sole specific discretion of the Town Council.

Debt Management Policy

A debt policy addresses the level of indebtedness the town can expect to incur without jeopardizing its existing financial position so the town has developed the following policy:

- 1) Debt financing will first be reviewed by the appropriate department head and then by the Finance Director, with review by the Finance and Audit Committee as needed.
- 2) The Town will consider short-term borrowing or lease purchasing before incurring long-term debt.
- 3) The Town will limit long-term debt to major capital improvements, which cannot be financed from current revenues.
- 4) The Town will repay long-term debt within a period not to exceed the useful life of the improvement.
- 5) The Town will not issue debt in excess of the legal debt margin of twenty-six (26) percent of the Town's assessed valuation.
- 6) Enterprise Funds should finance their own bond sales where appropriate.
- 7) Debt issuance will be pooled together when feasible to minimize costs.

Expenditure Limitation Policy

Expenditure limitations are the annual budget appropriations a municipal government is imposed by the State of Arizona. Should the State imposed limitation not allow for the sufficient needs of the town the law give four options to solve the problem:

- 1) A local home rule (alternative expenditure limitation)
- 2) A permanent base adjustment
- 3) One-time override
- 4) A capital projects accumulation fund

Most recently the voters of the Town of Wickenburg approved a permanent base adjustment of \$4,794,034 in March of 2006.

Expenditures Policy

- 1) Ongoing operating costs will be supported through stable revenue sources.
- 2) Current minor capital projects or short-term equipment expenditures, which benefit current residences, will be financed from current revenues.
- 3) Enterprise funds will be self-sufficient to cover costs incurred including the costs of operations, capital outlay, debt service, depreciation and interdepartmental charges for services where practical and appropriate.
- 4) Monthly reports will be distributed to the Town Manager and departments for management of the budget.

Five-Year Capital Improvement Policy

The Capital Improvement Program is designed to meet the current and future needs of equipment, vehicles and infrastructure.

- 1) Whenever possible, additions to, or replacement of, vehicles and other large equipment will be saved for annually through a reserve within the appropriate fund.
- 2) Proposed capital improvements will be prioritized based on the Councils Strategic Plan.
- 3) Financing of capital expenditures will be first from grants, second from the appropriate fund, third from a transfer from the Electric Utility and fourth through outside financing.
- 4) The Council will review the five-year plan annually, but only approve the first year.
- 5) Compliance with debt and fund balance requirements will be maintained for each year of the program.

Investment Policy

The Investment Policy shall govern the investment activities of the town satisfying state statute requirements as follows:

- 1) Daily operating cash shall be maintained with a local bank through a request for proposal (RFP) issued at least every five years.
- 2) Except for cash in restricted funds, excess operating cash will be consolidated to maximize investment earnings with the Local Government Investment Pool
- 3) Investment income will be allocated appropriately to the fund providing the cash.
- 4) Investments shall be made with safety, liquidity and yield in mind.

Property Taxes & Bonded Debt Limit Policy

Arizona's property tax provides for two separate tax systems:

- 1) One is a primary property tax which is levied to pay current operation and maintenance expenses.
- 2) The other is a secondary property tax levy, which is restricted to the payment of debt service on long-term debt obligations.

Reserve Policy

Reserve are required to cover unanticipated expenditures and revenue shortfalls. The town's policy is that:

- 1) A contingency allowance is appropriated to provide for emergencies, mid-year community service requests, and unanticipated expenditures.
- 2) A contingency will be established for all applicable funds and the equity of all other funds will be maintained to meet the objectives of the fund.
- 3) A General Fund Reserve/Contingency will be maintained in an amount not less than ten (10) percent of the annual general fund revenues.
- 4) \$100,000 will be budgeted under General Services each year to indemnify the Town for unanticipated insurance claims.
- 5) Expenditures may be made from contingencies only upon approval by the Town Council.

Revenues Policy

All non-restricted revenues will be deposited in the General Fund and appropriated by the budget process:

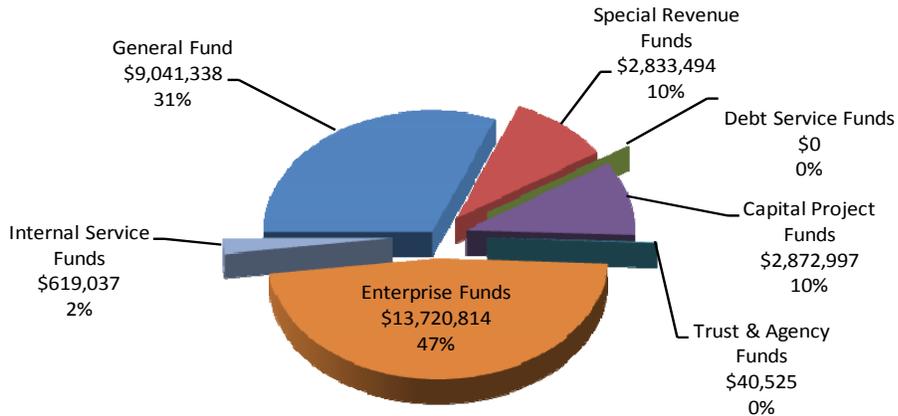
- 1) The Town will seek to maintain a diversified and stable revenue base.
- 2) The Town will estimate revenue in a realistic and conservative manner using various methods throughout the budget process including consultant information and estimates from the state.
- 3) The Town will aggressively pursue federal and state grant funding.
- 4) The Town will review user fees and development fees annually.



TOTAL BUDGET SUMMARY

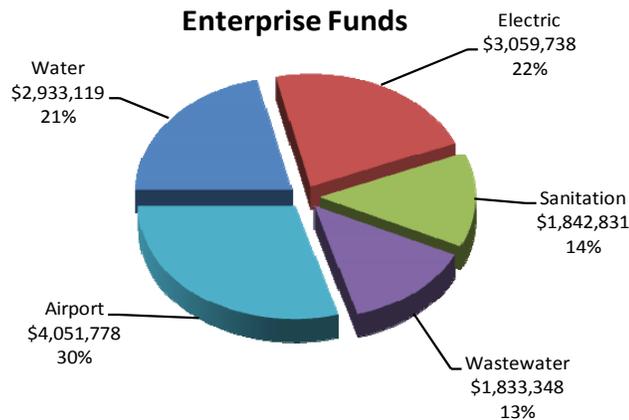
The 2013-14 Budget of \$29,128,205 includes funding for operations, maintenance, and capital expenditures. Of the seven major fund types, \$9,041,338 is for the General Fund, \$2,833,494 is for Special Revenue Funds, the Debt Service Fund remains at zero, Capital Project Funds are \$2,872,997, Trust and Agency Funds are \$40,525, the Enterprises Funds are \$13,720,814 and Internal Service Funds account for \$619,037.

Fund Comparisons To Total Budget



	Beginning Fund Balance	Estimated Revenues	Transfers In(Out)	Estimated Expenditures	Estimated Ending Fund Balance	Increase/(Decrease)
General Fund	\$2,022,091	\$7,030,639	(\$11,392)	\$7,266,043	\$1,775,295	(\$246,796)
Special Revenue Funds	\$548,572	\$2,293,530	(\$8,608)	\$696,867	\$2,136,627	\$1,588,055
Debt Service Funds					\$0	\$0
Capital Project Funds	\$2,225,292	\$32,705	\$615,000	\$2,463,537	\$409,460	(\$1,815,832)
Trust & Agency Funds	\$11,292	\$9,233	\$20,000	\$19,200	\$21,325	\$10,033
Enterprise Funds	\$4,200,982	\$10,134,832	(\$615,000)	\$11,105,973	\$2,614,841	(\$1,586,141)
Internal Service Funds	\$164,317	\$454,720		\$527,573	\$91,464	(\$72,853)
	\$9,172,546	\$19,955,659	\$0	\$22,079,193	\$7,049,012	(\$2,123,534)

The Enterprise Funds, which account for about 47% of the budget, is the largest fund type. It is comprised of \$2,933,119 for the Water Utility, \$3,059,738 for the Electric Utility, \$1,833,348 for the Wastewater Utility, \$1,842,831 for the Sanitation Utility and \$4,051,778 for the Airport Fund.

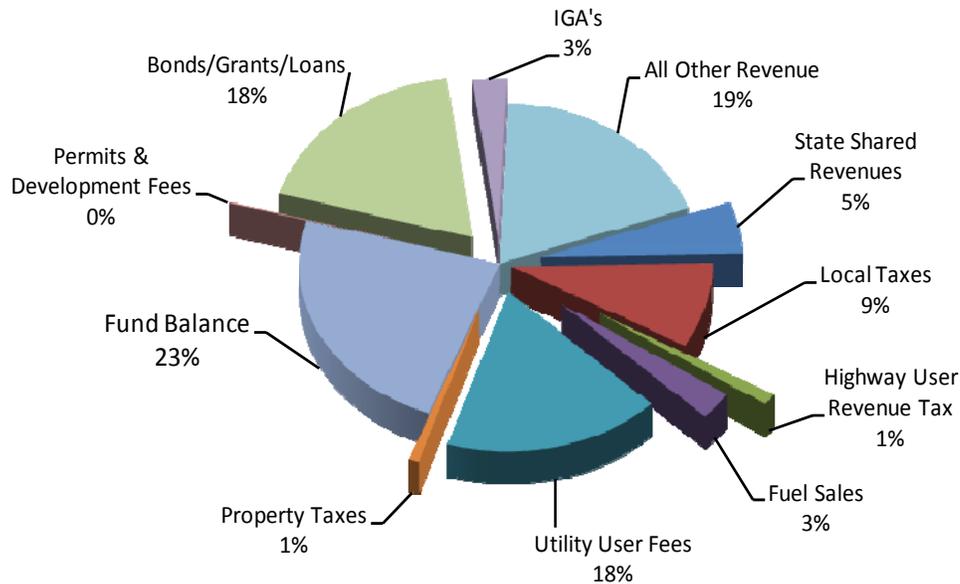


Revenues

Revenue resources include beginning fund balances, taxes, bonds, grants, loans, fund transfers, permits and user fees. Revenue estimates are based on assumptions about the local economy, population changes, activity levels, prior year trend information, and the continuation of current state shared revenue practices. The degree of forecast accuracy varies by the revenue source.

Revenues from taxes are those used to provide core governmental services such as police, fire, library, a public pool, parks, etc. Revenues from user fees are used to provide a service directly tied to that fee such as electricity, water, sanitation, etc. Total funding sources for the fiscal year budget comes from several sources as follows:

Revenue From All Sources



The following chart shows how projected revenues for FY 2013-14 compare with FY 2012-13:

	FY	FY	%
All Revenues	2012-13	2013-14	Change
State Shared Revenues	\$1,392,927	\$1,561,797	12.1%
Local Taxes	\$2,500,000	\$2,600,000	4.0%
Highway User Revenue Tax	\$358,094	\$358,933	0.2%
Fuel Sales	\$702,227	\$844,200	20.2%
Utility User Fees	\$5,384,208	\$5,260,378	-2.3%
Property Taxes	\$250,000	\$250,000	0.0%
Fund Balance	\$6,963,341	\$7,049,012	1.2%
Permits & Development Fees	\$36,012	\$46,660	29.6%
Bonds/Grants/Loans	\$3,765,412	\$5,542,243	47.2%
IGA's	\$744,203	\$829,154	11.4%
All Other Revenue	\$5,310,744	\$5,614,982	5.7%
Total	\$27,407,168	\$29,128,205	6.3%

State Shared Revenues include state income and sales tax, because of a slight improvement in the economy we are seeing a 12% increase over the prior year. Highway User Revenue Tax is collected from gas sold and is distributed from the state based on population; these revenues are restricted for transportation purposes. The category of Bonds/Grants/Loans is increased due to anticipated grants mostly for the Airport during the fiscal year.

2013-14 Transfers In & Out

There are four funding transfers planned during the fiscal year as follows:

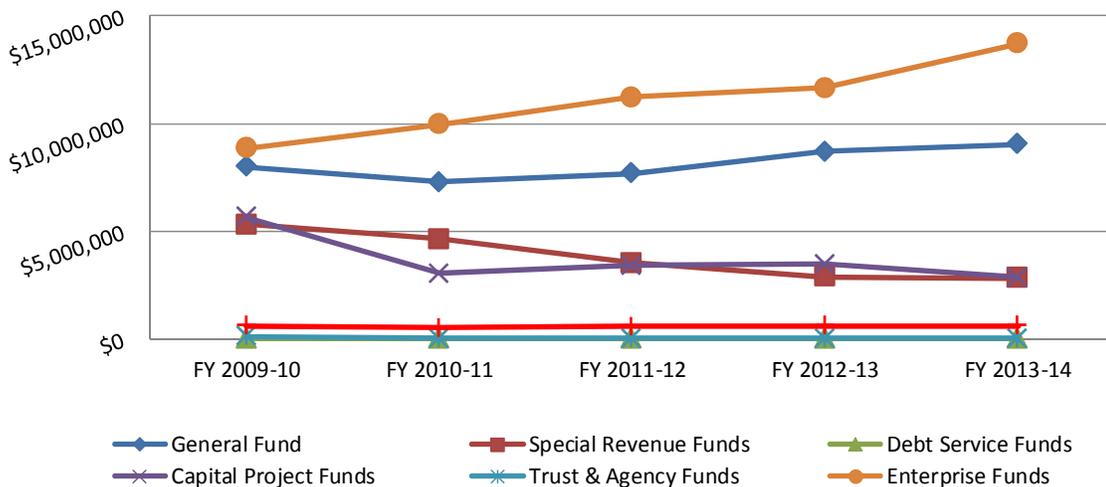
FROM	TO	AMOUNT
100 General Fund	850 Retirement Fund	\$20,000
445 Library Internet	100 General Fund	\$3,587
450 Library Reciprocal	100 General Fund	\$5,021
510 Electric	700 Capital Improvements	\$775,000
700 Capital Improvements	580 Airport Fund	\$160,000

Expenditures

The following summary presents a picture of the total budgeted expenditures by fund type for Fiscal Year 2013-14 compared with prior fiscal year budgets. Actual expenditures and detailed information can be found under each budget unit later in this document.

This year the General Fund budget has increased about 3.7% due mainly to moving Public Works administrative costs into the General Fund. The Special Revenue Funds have decreased approximately 2.6% as fewer grants and other restricted revenues are anticipated. With less funding available for new Capital Improvement Projects we are seeing a decrease of about 17.7% in this category. The 66% increase in the Trust & Agency Funds is the result of a new Governmental Accounting Standard Boards requirement to fund post-employment benefits. The 17.8% increase in the Enterprise Funds is attributed to several large capital improvement projects including one funded through a Community Development Block Grant, and the replacement of two sanitation trucks. The Internal Service Funds are anticipated to have a decrease of .5% due to moving Public Works administrative costs into the General Fund. The final section of Debt Services remains flat as the Town continues not to have any secondary property tax debt.

5 Yr Budget Comparison By Fund Types



5 Yr Fund Comparison Of Total Budget

	FY 2009-10	FY 2010-11	FY 2011-12	FY 2012-13	FY 2013-14
General Fund	\$8,002,108	\$7,304,482	\$7,692,607	\$8,717,746	\$9,041,338
Special Revenue Funds	\$5,333,815	\$4,641,975	\$3,548,680	\$2,908,361	\$2,833,494
Debt Service Funds	\$0	\$0	\$0	\$0	\$0
Capital Project Funds	\$5,670,068	\$3,044,016	\$3,419,581	\$3,491,414	\$2,872,997
Trust & Agency Funds	\$126,342	\$22,317	\$25,572	\$24,400	\$40,525
Enterprise Funds	\$8,865,657	\$9,973,216	\$11,217,537	\$11,642,730	\$13,720,814
Internal Service Funds	\$604,910	\$521,326	\$591,920	\$622,517	\$619,037
Totals	\$28,602,900	\$25,507,332	\$26,495,897	\$27,407,168	\$29,128,205

Reserves

During fiscal year 2001-02, the town initiated a proactive funding approach by establishing the following capital reserves to prepare for future major capital expenditures thereby avoiding a negative impact on services provided by the operating budget.

ITEM	RESERVE PLAN	2009-10	2010-11	2011-12	2012-13	2013-14
Fire Truck	(\$300,000 - 5 yrs @ \$50,000)	\$200,000	\$250,000	\$300,000	\$350,000	\$350,000
Town Hall AC's	(\$4,000 until at \$20,000)		\$4,000	\$4,000	\$8,000	\$12,000
	TOTAL FUND 100-95150	\$200,000	\$254,000	\$304,000	\$358,000	\$362,000
Street Sweeper	(\$228,000 - 12 yrs @ \$19,000)				\$19,000	\$38,000
Water Truck	(\$120,000 - 20 yrs @ \$6,000)		\$6,000	\$12,000	\$18,000	\$24,000
938F Loader¹	(\$191,400 - 11 yrs @ \$17,400)		\$17,400	\$34,800	\$52,200	\$69,600
Dump Truck	(\$90,000 - 12 yrs @ \$7,500)	\$15,000	\$22,500	\$30,000	\$37,500	\$45,000
	TOTAL FUND 300-95150	\$15,000	\$45,900	\$76,800	\$126,700	\$176,600
Backhoe	(\$75,600 - 12 yrs @ \$6,300)	\$12,600	\$18,900	\$25,200	\$31,500	\$37,800
Paint Tank	(\$40,000 - 4 yrs @ \$10,000)	\$10,000	\$20,000	\$30,000	\$40,000	\$40,000
	TOTAL FUND 500-95150	\$22,600	\$38,900	\$55,200	\$71,500	\$77,800
Emergency Infrastructure	(flat \$650,000 annually)	\$650,000	\$650,000	\$650,000	\$650,000	\$650,000
Boom Truck	(\$91,000 - 14 yrs @ \$6,500)				\$6,500	\$13,000
	TOTAL FUND 510-95150	\$650,000	\$650,000	\$650,000	\$656,500	\$663,000
Flat Rack Dump Truck	(\$75,600 - 12 yrs @ \$6,300)	\$50,400	\$56,700	\$63,000	\$0	\$6,300
3500 2 Yd Dump Truck	(\$54,000 - 15 yrs @ \$3,600)	\$36,000	\$39,600	\$43,200	\$0	\$3,600
Side Loader	(\$429,000 - 6 yrs @ \$71,500)				\$0	\$71,500
Rear Loader	(\$180,000 - 9 yrs @ \$20,000)	\$20,000	\$40,000	\$60,000	\$80,000	\$100,000
	TOTAL FUND 520-95150	\$106,400	\$136,300	\$166,200	\$80,000	\$181,400
Backhoe	(\$75,600 - 12 yrs @ \$6,300)	\$50,400	\$56,700	\$63,000	\$69,300	\$75,600
Sewer Flusher	(\$99,000 - 15 yrs @ \$6,600)	\$59,400	\$66,000	\$72,600	\$79,200	\$85,800
	TOTAL FUND 530-95150	\$109,800	\$122,700	\$135,600	\$148,500	\$161,400
¹ Original funding used instead for sweeper						

Capital Equipment And Projects

The town has taken a "pay as you go" approach in meeting the Capital Equipment requirements of the Community. Whenever possible the town tries to set-up a reserve for anticipated major equipment purchases (shown in the previous chart) so funding is available when needed rather than having to obtain financing. Major projects in the Enterprise Funds are always being studied to determine need and funding strategies. Funding whenever possible comes directly from the related Enterprise Fund with the Capital Improvement Fund assisting with many Enterprise Fund improvements and upgrades. We believe this approach will not affect the ability of the town to continue to provide the appropriate level of service, and will enhance the Town's current and future operating budget.

Self-Insurance

The Risk Management Program is designed to reduce or eliminate liability and property loss exposure to the town. As a member of the Arizona Municipal Risk Retention Pool, the Town is insured for property and liability coverage as follows:

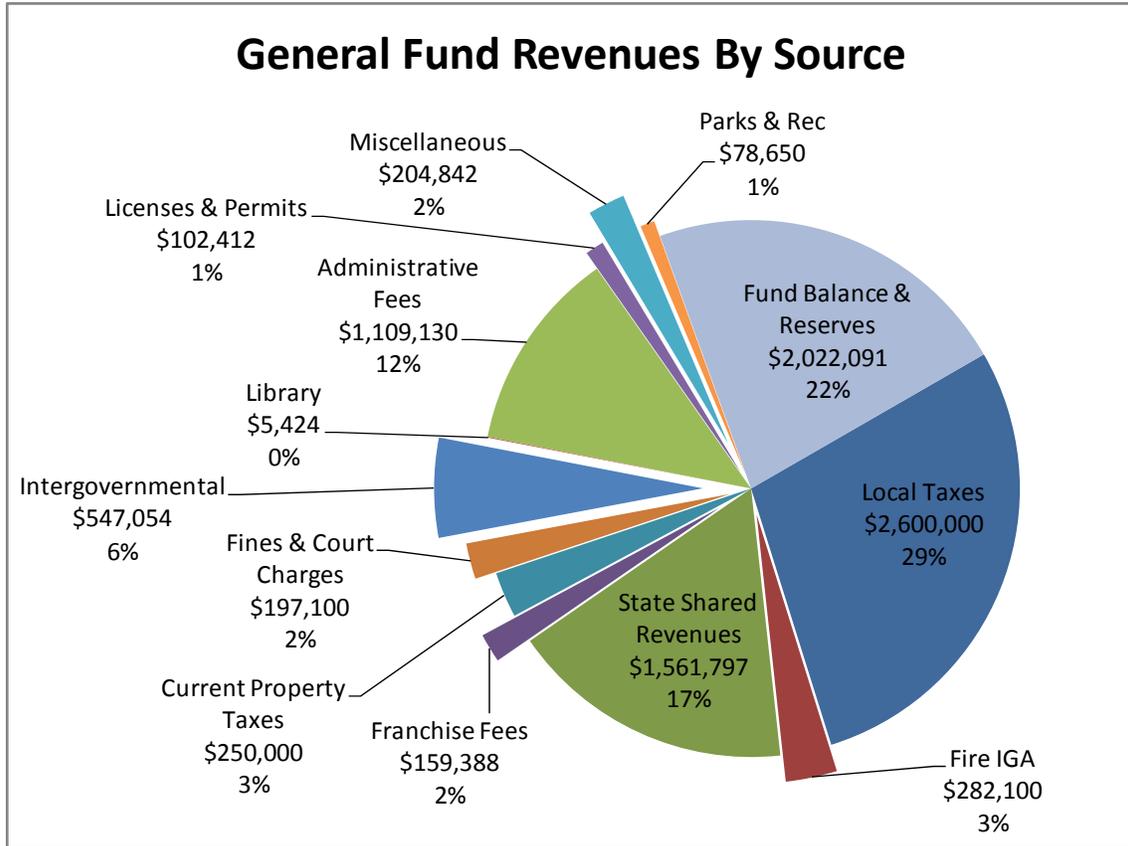
INSURANCE COVERAGE SUMMARY:			
Comprehensive Liability:			
General Liability	\$2,000,000	\$25,000	Deductible
Auto Liability	\$2,000,000	\$25,000	Deductible
Law Enforcement	\$2,000,000	\$25,000	Deductible
Error & Omission Liability	\$2,000,000	\$25,000	Deductible
Property:			
Blanket Building & Contents	\$ 21,621,600	\$5,000	Deductible
Contractors Equipment	\$ 852,388	\$1,000	Deductible
Miscellaneous Equipment	\$ 295,042	\$1,000	Deductible
Bonds:			
Public Employee & Treasurer	\$200,000	0	Deductible
Aviation:			
General Liability, Product/Complete Operations	\$10,000,000	\$10,000,000	Per Occurrence
Non-Owned Aircraft Liability	\$10,000,000		
Excess Liability:	\$10,000,000		

GENERAL FUND SUMMARY

The General Fund includes: Finance, General Services, Town Manager, Town Clerk, Town Court, Town Attorney, Parks, Recreation & Facilities Maintenance, Library, Community Development & Neighborhood Services, Police and Fire.

Revenue By Source

New revenues projected in this year's General Fund budget come mainly from local sales tax, state shared revenues, and administrative fees.

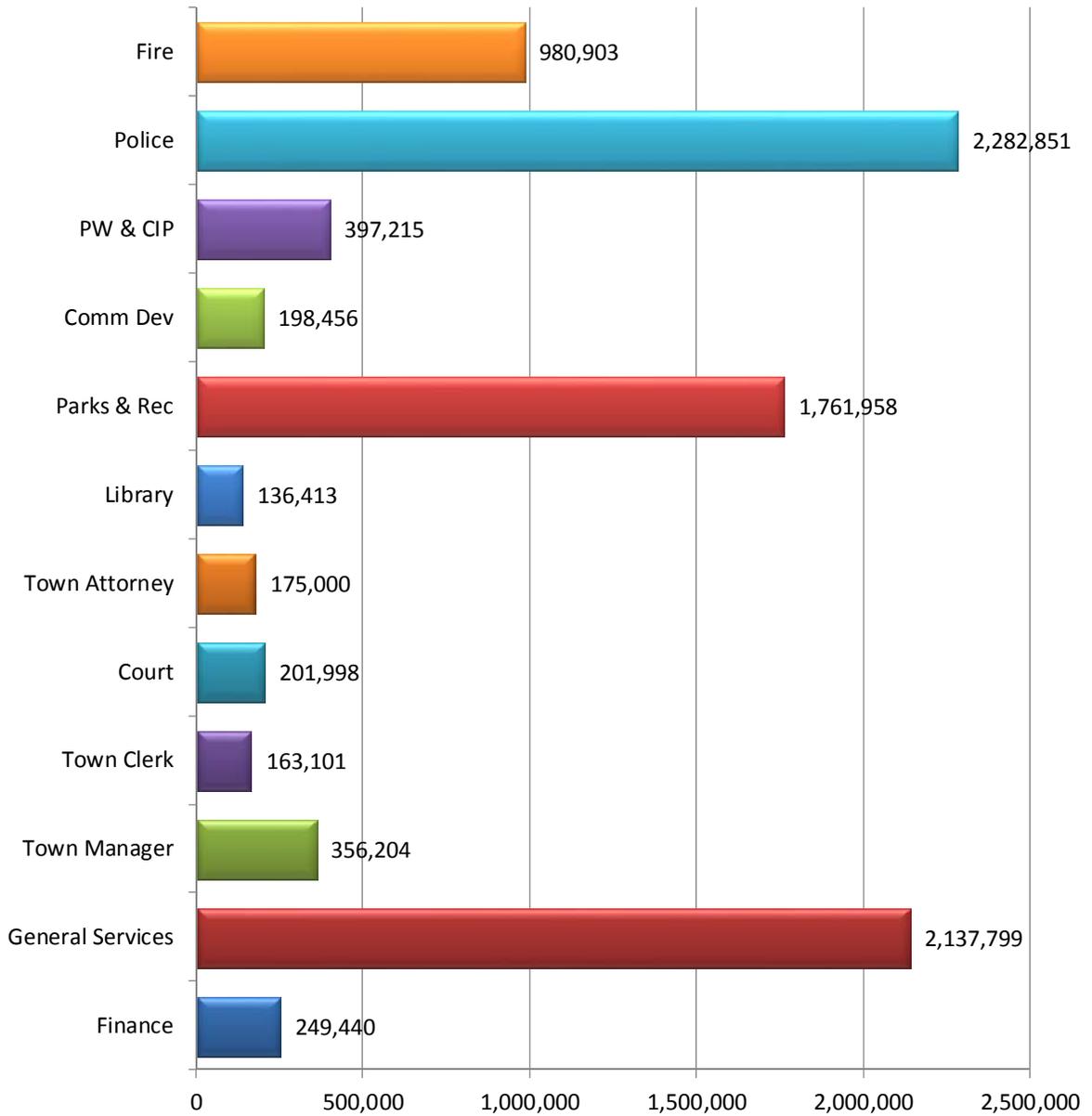


This year's General Fund revenues are projected to include \$2,022,091 from fund balance, \$2,600,000 in local taxes, \$1,561,797 in state shared revenues, \$159,388 from franchise fees, \$250,000 from property taxes, \$547,054 in Intergovernmental Agreements, \$5,424 from various library fees, \$1,109,130 from administrative fees which are charges to other funds for various administrative functions, \$197,100 from fines and court charges, \$102,412 from various licenses and permits, \$78,650 from Parks and Recreation fees, and \$204,842 in miscellaneous revenues.

Expenditures By Department

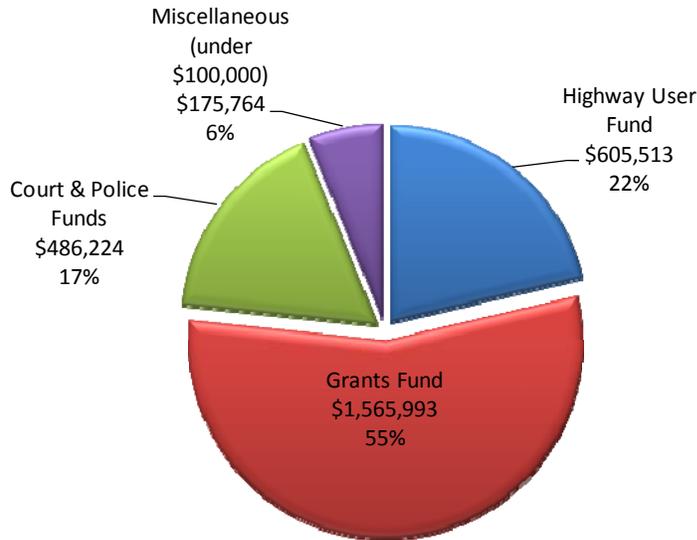
Budgeted expenditures for the various General Fund Departments total \$9,041,338 including transfers. This total is spread across several departments with 36% being assigned to Public Safety for Police and Fire. Expenditures for all departments consist of personnel services, materials and supplies, contracted services, new and replacement equipment and contingency/reserves as follows:

General Fund Departments



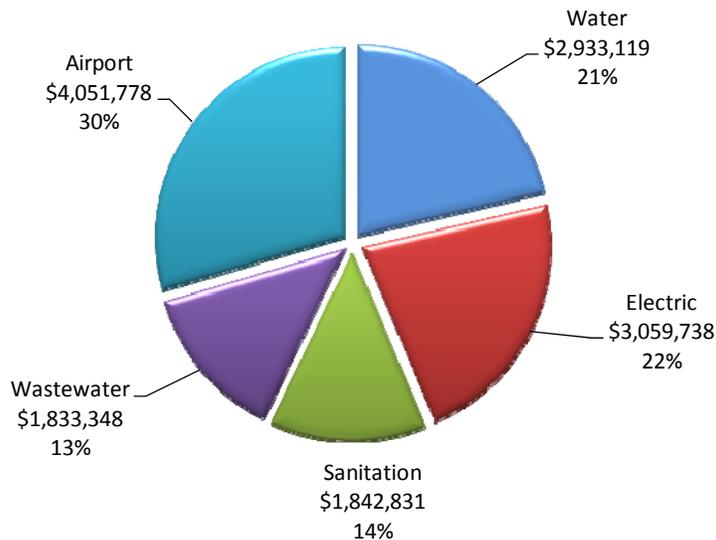
SPECIAL REVENUE FUNDS SUMMARY

A Summary of the Special Revenue Funds, which total \$2,833,494, is shown below. The Grants Fund which is not actually a guaranteed source of revenue, but rather a hopeful fund is projected as being the largest. It is the Town's hope that throughout the year grant opportunities will develop that were unknown at the time this budget was prepared. Second to that would be the Highway User Revenue Fund (HURF).



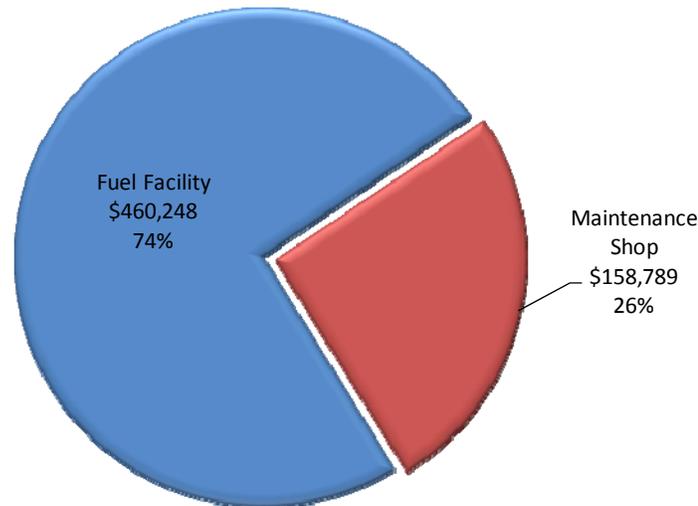
ENTERPRISE FUNDS SUMMARY

Water, Electric, Sanitation, Wastewater, and the Airport are fully self-supporting from user rates and various fees. The Enterprise Funds shown below total \$13,720,814 with the Airport Fund being the largest due to several large capital improvement projects. Thanks to our low cost federal power the Electric Fund is our main and often only source of revenue for the Capital Improvement Fund and is our second largest Enterprise Fund for this fiscal year.



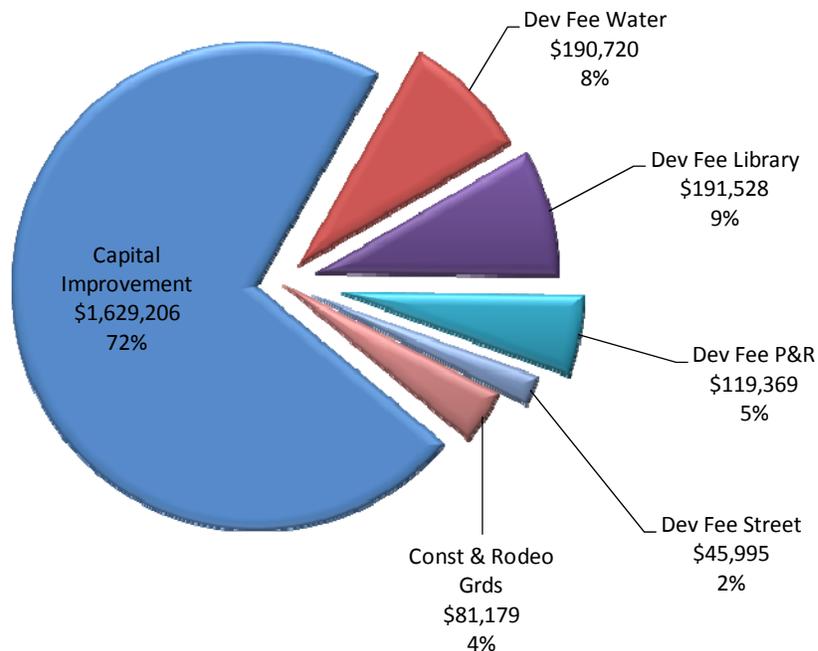
INTERNAL SERVICE FUNDS SUMMARY

The Internal Service Funds include the Maintenance Shop, which maintains all Town vehicles and other equipment for the various funds and departments; and the Fuel Facility, which provides fuel for all Town, School, and Maricopa County vehicles.



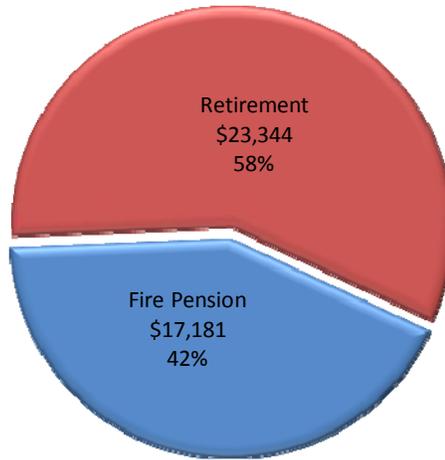
CAPITAL IMPROVEMENT FUNDS SUMMARY

The main Capital Improvement Fund derives the majority of its funding from the Electric Utility. Over the years, this funding source has provided major capital projects that tremendously benefit the town.



TRUST AND AGENCY FUNDS SUMMARY

The Trust and Agency Funds consist of \$40,525. These funds are managed by the town to benefit the retired Town Employees.



Conclusion

These summaries are intended to provide a general overview of the Fiscal Year 2013-14 budget. Throughout the remainder of the budget, you will find more detailed information to assist you in understanding the town's finances. Additional information including goals and objectives to meet the Council's Strategic Plan, budget highlights, and the detail budget of each unit are also included. Following the detail for all of the budget units is an appendix section containing further information including schedules, statistics, employee data, and a glossary of governmental acronyms and terminology.

In addition to this document, the town also publishes several other documents that may be of interest in understanding town operations all of which are available on our website at ci.wickenburg.az.us. These include the Comprehensive Annual Financial Report available from the Finance Department, the General Plan available from the Community Development & Neighborhood Services Department, and the Town Code available from the Town Clerk's Office, all of which should be helpful to anyone desiring a further understanding of our town government.

Capital Improvement Plan

The Capital Improvement Plan (CIP) is the Town’s plan for growth, upgrades and replacement of infrastructure and other capital expenditures. With limited financial resources, the Town faces a challenge in meeting its capital needs. Having a five-year plan aids in investigating possible sources for financing. Improvements and modifications to the CIP plan will continue to be made in future years as the Town expands and develops this process. The current plan is an aggregation of the costs between now and Fiscal Year 2017-18. While the current plan does not fund all community needs, it does fund the high priority items and will help reduce operating costs in the current and future fiscal years.

The CIP will be updated annually as part of the Town’s regular budget process. The purpose is to show what projects are already on line, what projects are being funded in the current year, and what projects will need funding in future years. By coordinating this plan with the operating budget and Council’s Strategic Plan, this information will help decision-makers improve services for greater efficiency and assess financing requirements in the context of long-range fiscal needs and constraints.

Choosing among the various CIP needs is a difficult process as the Town must decide how to provide results at an affordable level while also balancing competing community needs. To do this, the Town has formed a Capital Planning & Oversight Committee to decide priorities based on legal mandates, health and safety issues, environmental issues, budget impacts (increased or decreased revenues and/or expenses), economic development impacts, and relationship to other projects.

Since this is a constantly changing plan, projects included here do not necessarily mean a guarantee for funding or that priorities will not change over any of the five years included in the current plan.

Summary By Department For Fiscal Year 2013-2014

The following table is a summary by department of items funded in this year’s budget. The largest projects are improvements to the airport runway and water infrastructure.

Airport	\$3,745,000
Electric	\$373,803
General Fund - Administration	\$75,000
General Fund – General Services	\$395,000
Parks, Rec & Facilities Maintenance	\$847,982
General Fund - Police	\$230,000
HURF (Streets)	\$7,000
Sanitation	\$534,270
Town Shop	\$14,000
Wastewater	\$631,505
Water	\$2,315,391
TOTAL	\$9,168,951

For further information pertaining to any CIP item on the following itemized chart, please contact the respective Department Director.

5 Yr - Capital Improvement Plan

Airport

Dept Submitted	CIP Identifier #	Council Goal #	GL Account	Project/Equipment Name	Previously Expended	FY 2012-13	FY 2013-14	FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18	Total
580	2011-580-17	1 - Economic Development	700-90908	Airport Fuel Tank System		\$5,000	\$395,000					\$400,000
580	2012-580-17	1 - Economic Development	580-90911	Mid-Field Aircraft Apron			\$3,200,000					\$3,200,000
580	2012-580-18	1 - Economic Development	580-90916	Hangar Development			\$150,000					\$150,000
580	2013-580-60	3 - Public Safety		Hangar Drainage Correction				\$40,000				\$40,000
580	2013-580-61	1 - Economic Development		Convert Airport Lighting to LED						\$265,000		\$265,000
580	2013-580-62	3 - Public Safety		Terminal Roof Replacement				\$12,000				\$12,000
Airport Totals:					\$0	\$5,000	\$3,745,000	\$52,000	\$0	\$265,000	\$0	\$4,067,000

Electric

Dept Submitted	CIP Identifier #	Council Goal #	GL Account	Project/Equipment Name	Previously Expended	FY 2012-13	FY 2013-14	FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18	Total
510	2013-510-57	n/a		System Improvements - Oxbow Dr						\$200,000	\$400,000	\$600,000
510	2012-510-15	n/a	510-90912	Savage/Frontier St Electric Upgrades		\$26,197	\$373,803					\$400,000
510	2013-510-59	n/a		System Improvements - Frontier to Howard Ct				\$200,000	\$200,000			\$400,000
Electric Totals:					\$0	\$26,197	\$373,803	\$200,000	\$200,000	\$200,000	\$400,000	\$1,400,000

General Fund - Administration

Dept Submitted	CIP Identifier #	Council Goal #	GL Account	Project/Equipment Name	Previously Expended	FY 2012-13	FY 2013-14	FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18	Total
160	2012-160-32	n/a	160-90908	PW Director Vehicle			\$30,000					\$30,000
105	2013-105-01	n/a		Rate Study				\$50,000				\$50,000
121	2013-121-14	1 - Economic Development		Agenda-Minute Maker With Microphone System				\$35,000				\$35,000
160	2013-160-63	n/a	160-90930	Shop Software			\$45,000					\$45,000
General Fund - Administration Totals:					\$0	\$0	\$75,000	\$85,000	\$0	\$0	\$0	\$160,000

General Fund - General Services

Dept Submitted	CIP Identifier #	Council Goal #	GL Account	Project/Equipment Name	Previously Expended	FY 2012-13	FY 2013-14	FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18	Total
110	2013-110-02	1 - Economic Development		Website Redesign				\$15,000				\$15,000
116	2013-116-04	2 - Downtown		Social Services Complex Concept Plan and Feasibility Study				\$50,000				\$50,000
116	2013-116-05	2 - Downtown	700-90960	South Tegner District/Arts & Cultural Facilities Concept Plan and Feasibility Study			\$50,000					\$50,000
116	2013-116-06	n/a	700-90925	General Fund Vehicle Replacement Program			\$75,000	\$75,000	\$75,000	\$75,000	\$75,000	\$375,000
110	2013-110-03	n/a		Classification & Compensation Study				\$75,000				\$75,000
116	2013-116-07	2 - Downtown	700-90948	Downtown Streetscape Improvements			\$150,000	\$120,000				\$270,000
116	2013-116-09	n/a		Furniture Replacement Project				\$50,000				\$50,000

5 Yr - Capital Improvement Plan

General Fund - General Services (con't)

Dept Submitted	CIP Identifier #	Council Goal #	GL Account	Project/Equipment Name	Previously Expended	FY 2012-13	FY 2013-14	FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18	Total
116	2013-116-10	n/a	700-90904	Telecommunications System Upgrade			\$120,000					\$120,000
116	2013-116-11	1 - Economic Development		Garth Brown Industrial Park Street Improvements				\$4,000				\$4,000
116	2013-116-12	n/a		Palo Verde Drive - Saguaro Drive to Los Altos Drive				\$4,000				\$4,000
General Fund - General Services Totals:					\$0	\$0	\$395,000	\$393,000	\$75,000	\$75,000	\$75,000	\$1,013,000

General Fund - Parks, Recreation & Facilities Maintenance

Dept Submitted	CIP Identifier #	Council Goal #	GL Account	Project/Equipment Name	Previously Expended	FY 2012-13	FY 2013-14	FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18	Total
150	2010-150-01	2 - Downtown	150-90909	Pedestrian Bridge Project	\$15,353	\$56,097	\$546,482					\$617,932
150	2012-150-31	5 - Natural Resources & Recreation		Picnic Table Replacements				\$40,000				\$40,000
150	2012-150-33	2 - Downtown		Community Center Parking Lot Resurfacing				\$15,000				\$15,000
150	2012-150-46	5 - Natural Resources & Recreation		Gator				\$10,000				\$10,000
150	2012-150-47	5 - Natural Resources & Recreation		Tractor				\$65,000				\$65,000
150	2012-150-48	4 - Youth & Families		Tennis Courts Fence				\$18,600				\$18,600
150	2012-150-52	5 - Natural Resources & Recreation		Sunset Park Paving				\$74,000				\$74,000
150	2012-150-54	4 - Youth & Families		Bocce Ball Court						\$3,000		\$3,000
150	2013-150-16	5 - Natural Resources & Recreation		Sunset Park Improvements				\$50,000	\$50,000	\$50,000	\$50,000	\$200,000
150	2013-150-21	4 - Youth & Families	700-90952	Outdoor Recreation Program Equipment			\$12,500					\$12,500
150	2013-150-22	n/a		Community Center Table Replacement					\$8,000			\$8,000
150	2013-150-23	3 - Public Safety	150-90912	Pool Safety Improvements			\$4,000	\$2,500				\$6,500
150	2013-150-26	5 - Natural Resources & Recreation		Mutt Mitt Stations				\$7,500				\$7,500
150	2013-150-27	5 - Natural Resources & Recreation		Mulcher Vacuum				\$8,500				\$8,500
150	2013-150-30	5 - Natural Resources & Recreation		Sunset Multi-Use Path Amenities				\$3,000				\$3,000
150	2013-150-32	n/a		Community Center Facility Improvements				\$37,500				\$37,500
150	2013-150-33	5 - Natural Resources & Recreation	700-90958	RecTrac Software			\$20,000					\$20,000
150	2013-150-34	2 - Downtown		Library Upgrades				\$45,000				\$45,000
150	2013-150-35	2 - Downtown	700-90943	TH Facility Improvements			\$130,000	\$30,000				\$160,000
150	2013-150-40	2 - Downtown	700-90954	Parks and Facility Signage			\$20,000	\$10,000				\$30,000
150	2013-150-70	5 - Natural Resources & Recreation	726-90962	Equestrian Park			\$15,000					\$15,000

5 Yr - Capital Improvement Plan

General Fund - Parks, Recreation & Facilities Maintenance (con't)

Dept Submitted	CIP Identifier #	Council Goal #	GL Account	Project/Equipment Name	Previously Expended	FY 2012-13	FY 2013-14	FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18	Total	
150	2013-150-68	5 - Natural Resources & Recreation	150-90904	Kerkes St Trailhead		\$10,000	\$100,000					\$110,000	
150	2013-150-44	5 - Natural Resources & Recreation		Coffinger Recreation Room Repairs				\$5,000	\$20,000			\$25,000	
General Fund - Parks, Recreation & Facilities Maintenance Totals:						\$15,353	\$66,097	\$847,982	\$421,600	\$78,000	\$53,000	\$50,000	\$1,532,032

General Fund - Police

Dept Submitted	CIP Identifier #	Council Goal #	GL Account	Project/Equipment Name	Previously Expended	FY 2012-13	FY 2013-14	FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18	Total	
165	2012-165-08	3 - Public Safety	700-90928	Patrol Vehicle Replacement Program		\$186,000	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$686,000	
165	2012-165-09	3 - Public Safety	700-90956	Digital Radio Infrastructure Upgrade		\$83,000	\$100,000					\$183,000	
165	2012-165-36	3 - Public Safety		License Plate Reader				\$12,000				\$12,000	
165	2012-165-49	3 - Public Safety	470-90912	Mobile Data Buildout			\$30,000	\$6,000	\$6,000			\$42,000	
165	2012-165-50	3 - Public Safety		Evidence Room Expansion				\$16,000				\$16,000	
165	2013-165-46	3 - Public Safety		Security Camera Computer Replacement				\$3,500				\$3,500	
165	2013-165-47	3 - Public Safety		Police Interview Room				\$10,000				\$10,000	
General Fund - Police Totals:						\$0	\$269,000	\$230,000	\$147,500	\$106,000	\$100,000	\$100,000	\$952,500

HURF

Dept Submitted	CIP Identifier #	Council Goal #	GL Account	Project/Equipment Name	Previously Expended	FY 2012-13	FY 2013-14	FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18	Total	
300	2013-300-48	n/a		Pavement Preservation N Tegner Between Sols Wash & Brailiar				\$25,000	\$150,000	\$150,000		\$325,000	
300	2013-116-13	n/a	730-90802	Vulture Mine Rd US 60 & 93			\$7,000					\$7,000	
300	2013-300-49	n/a		Palo Verde Retaining Wall				\$20,000	\$100,000	\$100,000		\$220,000	
300	2013-300-50	n/a		Jackson & Madison Retaining Wall				\$15,000	\$125,000			\$140,000	
300	2013-300-51	n/a		Los Altos Retaining Wall				\$100,000				\$100,000	
HURF Totals:						\$0	\$0	\$7,000	\$160,000	\$375,000	\$250,000	\$0	\$792,000

Sanitation

Dept Submitted	CIP Identifier #	Council Goal #	GL Account	Project/Equipment Name	Previously Expended	FY 2012-13	FY 2013-14	FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18	Total	
520	2012-520-23	n/a	520-90908	2 Yd Dump Truck			\$39,000					\$39,000	
520	2012-520-24	n/a	520-90908	Flat Rack Dump Truck			\$69,000					\$69,000	
520	2012-520-25	n/a	520-90908	Side Loader Garbage Trucks (2)			\$426,270					\$426,270	
Sanitation Totals:						\$0	\$0	\$534,270	\$0	\$0	\$0	\$0	\$534,270

5 Yr - Capital Improvement Plan

Town Shop

Dept Submitted	CIP Identifier #	Council Goal #	GL Account	Project/Equipment Name	Previously Expended	FY 2012-13	FY 2013-14	FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18	Total	
600	2013-600-64	n/a	600-90912	Pressurer Washer, Grease Guns & Other Equipment			\$9,000	\$14,400				\$23,400	
600	2013-600-65	n/a		Light Plant				\$12,000				\$12,000	
600	2013-600-67	n/a	600-90912	Storage Container			\$5,000					\$5,000	
Town Shop Totals:						\$0	\$0	\$14,000	\$26,400	\$0	\$0	\$0	\$40,400

Wastewater

Dept Submitted	CIP Identifier #	Council Goal #	GL Account	Project/Equipment Name	Previously Expended	FY 2012-13	FY 2013-14	FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18	Total	
530	2009-530-03	n/a	700-90941	Westside Sewer	\$375,936		\$373,005					\$748,941	
530	2011-530-03	n/a	530-90912	My Fathers Retirement Ranch Sewer		\$10,000		\$150,000				\$160,000	
530	2011-530-04	n/a	530-90912	Weaver Street Sewer		\$10,000		\$100,000				\$110,000	
530	2011-530-14	n/a	700-90947	Solar Farm				\$200,000	\$100,000	\$100,000	\$100,000	\$500,000	
530	2010-530-04	n/a	700-90921	Savage St Sewer Upgrades	\$116,435	\$75,000	\$241,000					\$432,435	
530	2012-530-38	n/a	530-90912	Lab Convection Oven			\$2,500					\$2,500	
530	2012-530-43	n/a	530-90912	UV System Flow Pacing			\$15,000					\$15,000	
Wastewater Totals:						\$492,371	\$95,000	\$631,505	\$450,000	\$100,000	\$100,000	\$100,000	\$1,968,876

Water

Dept Submitted	CIP Identifier #	Council Goal #	GL Account	Project/Equipment Name	Previously Expended	FY 2012-13	FY 2013-14	FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18	Total
500	2009-500-02	n/a	700-90953 & 720-90901	Monte Vista Well	\$181,035	\$53,792	\$545,022					\$779,849
500	2012-500-13	n/a	500-90912	Airport Booster Station		\$41,195	\$364,325					\$405,520
500	2010-500-02	n/a	500-90912	Kellis & Coney Orosco Water Tank		\$19,890	\$358,108					\$377,998
500	2012-500-14	n/a	500-90912	Country Club Waterline		\$71,865	\$528,136					\$600,001
500	2012-500-41	n/a	500-90912	Constellation Rd Waterline			\$10,000	\$280,000				\$290,000
500	2012-500-42	n/a		Vulture Mine Well					\$500,000			\$500,000
500	2012-500-51	n/a		Black Mtn Water Tank					\$500,000			\$500,000
500	2012-500-53	n/a		Vulture Mine Transfer Station Upgrades					\$250,000			\$250,000
500	2013-500-52	n/a	500-90912	Barnette Waterline Project (CDBG Application)		\$22,490	\$300,000					\$322,490
500	2013-500-69	n/a	500-90908	Evacuator			\$75,000					\$75,000
500	2013-500-53	n/a	500-90908	Meter Reader Pickup Truck			\$25,000					\$25,000

5 Yr - Capital Improvement Plan

Water (con't)

Dept Submitted	CIP Identifier #	Council Goal #	GL Account	Project/Equipment Name	Previously Expended	FY 2012-13	FY 2013-14	FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18	Total
500	2013-500-54	n/a		Cassandro Waterline				\$35,000				\$35,000
500	2013-500-55	n/a	500-90912	Sols Wash Well Site Rehab			\$100,000					\$100,000
500	2013-500-56	n/a	500-90912	Portable Generator			\$9,800					\$9,800
Water Totals:					\$181,035	\$209,232	\$2,315,391	\$315,000	\$1,250,000	\$0	\$0	\$4,270,658
*CIP TOTALS					\$688,759	\$670,526	\$9,168,951	\$2,250,500	\$2,184,000	\$1,043,000	\$725,000	\$16,730,736

*CIP TOTALS for FY 2014-15 through 2017-18 are subject to change based on available funding such as revenues from user fees, grants, debt service, partnerships, etc.

GENERAL FUND REVENUE

BUDGET UNIT DESCRIPTION

General Fund revenues fall into one of several categories including fund balance/reserves, taxes, intergovernmental, community services, rents, franchise fees, administrative fees and miscellaneous revenues.

ADMINISTRATIVE CHARGES

The General Fund assists several other funds with administrative functions such as processing utility bills and accepting payments. Some of the costs involved with these administrative duties are passed on to those funds as follows:

Actual Expenses 2 Yrs Prior	DEPARTMENT	%	ANNUAL FY	MONTHLY
\$726,138	500 WATER FUND	15.33%	\$112,216.69	\$9,351.39
\$1,795,102	510 ELECTRIC FUND ¹	37.91%	\$277,413.40	\$23,117.78
\$844,433	520 SANITATION	17.83%	\$130,497.89	\$10,874.82
\$703,358	530 WASTEWATER FUND ²	14.85%	\$108,696.29	\$9,058.02
<u>\$666,178</u>	580 AIRPORT FUND	<u>14.07%</u>	<u>\$102,950.53</u>	<u>\$8,579.21</u>
\$4,735,209		100.00%	\$731,774.80	\$60,981.23

¹ less Transfer Out 49920

² less Expansion Principal 80810 and Interest 80812

GENERAL FUND

		2010-11 ACTUAL	2011-12 ACTUAL	2012-13 PROJECTED	2013-14 BUDGET
GENERAL FUND REVENUE					
100-101-000-42503	STATE GRANTS	0	0	10,000	90,000
100-101-000-43729	BUDGETED FUND BALANCE	0	0	1,690,771	1,282,287
100-101-000-43735	RESERVE	0	0	350,000	350,000
100-101-000-43736	RESERVE - CAPITAL	0	0	358,000	362,000
100-101-000-43737	RESERVE SICK A	0	0	27,804	27,804
100-101-000-44110	PRIMARY PROP TAX	9,297	9,369	190,000	250,000
100-101-000-44120	PRIOR PERIOD TAX	460	569	1,100	60,000
100-101-000-44210	LOCAL SALES TAX	2,624,811	2,614,747	2,600,000	2,600,000
100-101-000-44418	AUTO LIEU TAX	199,200	213,782	197,717	212,098
100-101-000-44420	STATE SALES TAX/TPT	466,798	497,207	510,269	549,811
100-101-000-44422	STATE INCOME TAX/URS	591,491	537,042	649,967	709,888
100-101-000-44800	INTERGOVERNMENTAL GRANTS	0	14,468	51,470	547,054
100-101-000-45490	COMMUNITY CENTER RENT	39,888	46,481	47,978	47,978
100-101-000-45491	SWIM POOL ADMISSION	8,620	10,666	10,666	10,666
100-101-000-45494	PARK FEES	2,839	9,085	2,406	2,406
100-101-000-45495	SELF-FUNDED REC PROGRAM	4,602	1,705	3,689	17,600
100-101-000-46400	CONTRIBUTIONS REC'D	10,000	0	10,000	0
100-101-000-46432	CABLE AGREEMENT	13,755	30,119	25,542	25,542
100-101-000-46434	POLE ATTACHMENT	7,970	7,970	7,970	7,970
100-101-000-46436	SOUTHWEST GAS FRANCHISE	46,874	44,498	20,724	20,724
100-101-000-46438	APS FRANCHISE	103,352	107,213	105,152	105,152
100-101-000-46441	LIQUOR LICENSE FEES	3,300	3,150	2,800	2,800
100-101-000-46444	OCCUPATIONAL FEES	47,586	46,445	43,000	43,000
100-101-000-46445	OTHER LICENSE & PERMIT FEES	27,650	12,083	9,952	9,952
100-101-000-46459	INTEREST INCOME	6,539	6,664	8,343	8,343
100-101-000-46460	LGIP LOSS	0	1,764	10,735	0
100-101-000-46463	TOWN RENTALS	31,370	20,924	600	600
100-101-000-46464	TOWN HALL RENT	2,989	1,109	0	0
100-101-000-46470	LIBRARY - MISC REVENUES	63,449	121,891	35,200	3,000
100-101-000-46471	LIBRARY - COPIES	2,057	2,321	2,424	2,424
100-101-000-46473	LIBRARY - MATERIALS SOLD	1,413	1,003	428	0
100-101-000-46480	TAX AUDITOR	26,353	65,083	62,392	50,000
100-101-000-46481	ZONING & SUBDIVISION FEES	1,173	7,235	2,754	2,754
100-101-000-46483	BLDG PERMIT & PLAN REVIEW FEES	47,513	24,834	43,906	43,906
100-101-000-47463	FIRE DEPT - IGA	245,444	239,557	269,238	282,100
100-101-000-47465	FINES & COURT CHARGES	222,763	162,460	175,912	175,912
100-101-000-47467	POLICE MISC FEES	10,094	14,297	12,461	12,461
100-101-000-47469	ADMIN CHARGE - GF	638,777	587,505	765,300	731,775
100-101-000-47471	ADMIN CHARGE - PW & CIP	0	0	0	377,355
100-101-000-47510	RESTITUTION	3,426	5,936	8,727	8,727
100-101-000-48820	RIVER EXCAVATION	0	174	0	0
100-101-000-48875	MISCELLANEOUS REVENUES	16,412	44,342	9,500	9,500
100-101-000-48877	WORKERS COMP SUPPLEMENTAL	1,808	6,015	0	0
100-101-000-48880	SURPLUS OF TOWN PROPERTY	198	8,370	9,500	3,000
100-101-000-48882	INSURANCE REIMBURSEMENTS	0	0	6,141	6,141
100-101-000-49910	TRANSFER IN	154,468	821,741	43,458	8,608
100-101-000-49920	TRANSFER OUT	18,285	4,200	51,000	20,000
100-101-000-49999	CAPITAL LEASE PROCEEDS	175,169	0	0	0
GENERAL FUND REVENUE		5,841,623	6,345,624	8,342,996	9,041,338

FINANCE DEPARTMENT

BUDGET UNIT DESCRIPTION

The Finance Department budget unit accounts for the overall financial administration of the Town. Services provided by the Finance Department include: accounts payable, accounts receivable, financial reporting, budgeting, data processing, investment, debt administration, utility billing, purchasing, and payroll. All of which provide quality service to meet the needs of the citizens, staff and elected officials in a timely and accurate fashion. During fiscal year 2004-05, the council adopted Appendix IV of the sales tax code and contracted with a sales tax auditor to provide compliance audits and education.

SUMMARY



GOALS

Goal 1: To respond to all finance and utility billing related questions in a timely manner.

Objective: To provide a timely response to all inquiries.

Outcome Indicator: Average number of days to respond to inquiries.

Goal 2: Improve transparency in financial records.

Objective: To produce a transparent financial documents for all readers showing expected and actual revenues and expenditures.

Outcome Indicator:

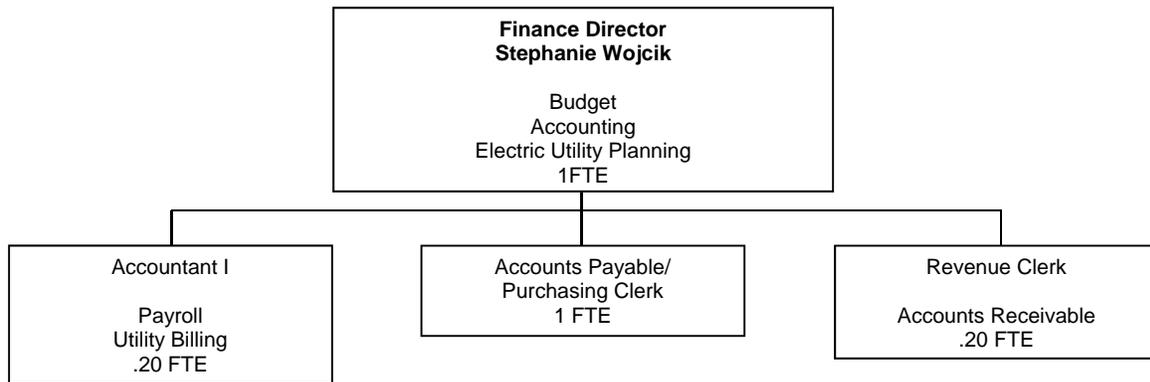
- Receipt of Distinguished Budget Presentation Award from the Government Finance Officers Association (GFOA).
- Receipt of Certificate of Achievement for Excellence in Financial Reporting from the GFOA.

Goal 3: To increase the number of utility auto pay customers.

Objective: Achieve a reduction in the number of payments requiring manual input.

Outcome Indicator: Percentage increase in utility auto pay customers.

PERSONNEL



GENERAL FUND

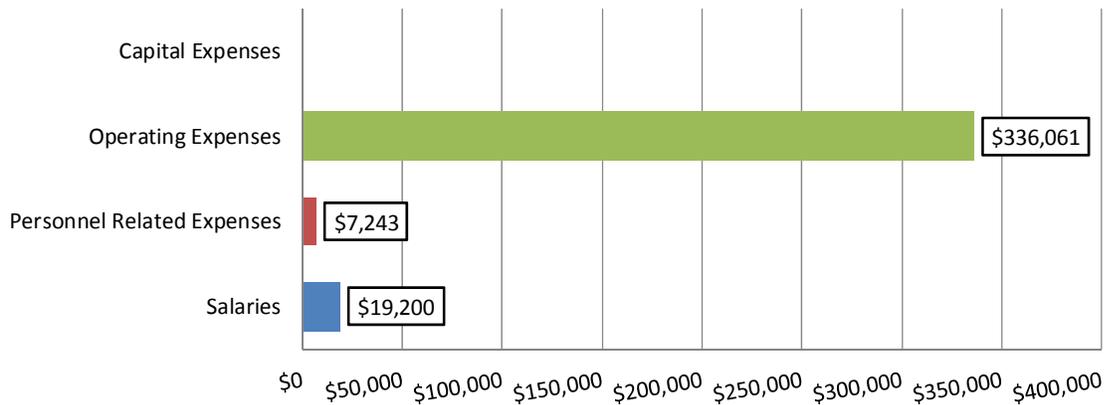
	2010-11 ACTUAL	2011-12 ACTUAL	2012-13 PROJECTED	2013-14 BUDGET
FINANCE EXPENSE				
100-105-105-50100 SALARIES & WAGES FULL-TIME	115,559	117,954	116,768	119,660
100-105-105-50125 COMP TIME - USED	0	111	68	0
100-105-105-50140 SICK TIME	2,632	1,899	3,223	0
100-105-105-50150 OVERTIME	0	11	0	0
100-105-105-50170 SALARIES & WAGES - MISC	392	720	0	0
TOTAL SALARIES	118,583	120,696	120,059	119,660
100-105-105-50210 FICA EXPENSE	8,619	9,678	9,185	9,154
100-105-105-50212 INDUSTRIAL INSURANCE	97	119	92	92
100-105-105-50221 STATE RETIREMENT EXP	11,433	13,019	13,375	13,807
100-105-105-50232 HEALTH INSURANCE	27,700	22,285	19,715	20,235
100-105-105-50233 DENTAL INSURANCE	1,442	1,715	1,380	1,257
100-105-105-50234 LIFE INSURANCE	324	300	300	300
TOTAL OTHER PERSONNEL COSTS	49,615	47,116	44,047	44,845
100-105-105-60112 TRAINING & TRAVEL	35	1,700	2,670	1,245
100-105-105-60114 MEMBERSHIP & DUES	610	688	1,090	1,090
100-105-105-60300 AUDITING	57,000	55,325	60,000	60,000
100-105-105-60302 DATA PROCESSING & IT MAINT	12,919	9,802	10,000	14,000
100-105-105-60403 PRINTING, BINDING & PHOTO	188	0	400	400
100-105-105-60406 BOOKS, PUBLICATIONS & MAPS	50	254	200	200
100-105-105-60639 OFFICE SUPPLIES	6,084	6,802	7,500	7,500
100-105-105-60648 GAS, OIL & LUBRICANTS	0	0	40	0
100-105-105-69999 MINOR CAPITAL	397	0	500	500
TOTAL OPERATING EXPENSES	77,283	74,571	82,400	84,935
100-105-105-90930 COMPUTER	4,715	0	0	0
TOTAL CAPITAL	4,715	0	0	0
FINANCE EXPENSE	250,195	242,382	246,506	249,440

GENERAL SERVICES

BUDGET UNIT DESCRIPTION

This department covers expenses by the Town Council along with miscellaneous expenses not associated with other departments. Responsibilities of the Town Council include providing leadership to staff, formulating public policy which is consistent with the desires of the community, enacting the policies governing the operation of the town, enactment of ordinances and resolutions, adoption of the annual operating budget, levying taxes, and appointment of members to citizen advisory boards and commissions.

SUMMARY



GOALS

Goal 1: Integrate the Wickenburg Strategic Work Plan into the annual budget development process.

Objective: Ensure that appropriate financial resources are committed to the achievement of community goals.

Outcome Indicator: Number of Strategic Work Plan goals, objectives and action steps met through budget development process.

Goal 2: Pursue recognition as having one of the best public safety systems in Arizona.

Objective: Budget appropriate resources to fund critical public safety programs, including aggressive narcotics abatement, patrol, and public education and outreach.

Outcome Indicator:

- Percentage increase in public safety spending.
- National public safety standard rankings, such as National Fire Protection Association (NFPA) and Insurance Services Office (ISO).

Goal 3: Pursue strategic annexations that add to the quality, character and economic viability of Wickenburg.

Objective:

- Complete logical annexations of existing area resources, Town facilities and county islands.

- Negotiate potential new annexation targets that may contribute to Wickenburg's sensible growth and economic stability.

Outcome Indicator:

- Total new square miles or acreage of annexation completed.
- Value of newly annexed areas, such as growth potential, job base, or assessed valuation.

PERSONNEL

The only salaries accounted for under General Services are those of the Mayor, Vice Mayor, and five Councilmember's.

GENERAL FUND

	2010-11 ACTUAL	2011-12 ACTUAL	2012-13 PROJECTED	2013-14 BUDGET
GENERAL SERVICES EXPENSE				
100-110-110-50115 SALARIES & WAGES COUNCIL	19,200	19,323	19,200	19,200
TOTAL SALARIES	19,200	19,323	19,200	19,200
100-110-110-50210 FICA EXPENSE	1,469	1,469	1,469	1,469
100-110-110-50211 UNEMPLOYMENT/TAXES	20,182	6,477	5,725	5,725
100-110-110-50212 INDUSTRIAL INSURANCE	55	60	49	49
100-110-110-50222 EARLY RETIREMENT	25,382	0	0	0
TOTAL OTHER PERSONNEL COSTS	47,088	8,006	7,243	7,243
100-110-110-60103 EMPLOYEE DEVELOPMENT	0	0	14,500	19,800
100-110-110-60107 PERSONNEL	3,172	9,494	10,000	10,000
100-110-110-60112 TRAINING & TRAVEL	172	115	4,540	7,000
100-110-110-60114 MEMBERSHIP & DUES	5,384	7,117	8,682	12,579
100-110-110-60304 ENGINEERING & ARCHITECT	3,265	956	4,000	0
100-110-110-60305 OTHER CONTRACT SERVICES	8,023	4,149	8,500	10,000
100-110-110-60307 PRISONER HOUSING	38,839	27,834	50,000	50,000
100-110-110-60311 JUDICIAL - PUBLIC DEFENDER	6,345	4,230	12,000	12,000
100-110-110-60401 MARKETING	0	0	1,000	0
100-110-110-60601 SVC TO MAINT AUTO	0	0	0	1,000
100-110-110-60602 SVC TO MAINT OFFICE EQUIPMENT	7,276	1,144	4,660	4,800
100-110-110-60603 SVC TO MAINT COMM EQUIPMENT	2,345	225	2,000	2,000
100-110-110-60612 INSURANCE CLAIMS	4,158	18,753	30,000	80,000
100-110-110-60616 INSURANCE LIABILITY	36,471	37,595	69,370	80,012
100-110-110-60620 TELEPHONE	8,061	8,373	8,170	8,170
100-110-110-60622 RENTALS-LEASES-LOANS	5,238	5,089	4,185	3,500
100-110-110-60624 PAPER SHREDDING	1,084	1,140	1,000	1,000
100-110-110-60639 OFFICE SUPPLIES	1,545	775	3,515	1,500
100-110-110-60640 POSTAGE	4,934	4,944	5,500	5,500
100-110-110-60648 GAS, OIL & LUBRICANTS	118	870	1,000	1,000
100-110-110-60675 CONTRIBUTIONS EXPENDED	24,654	24,421	18,500	26,200
TOTAL OPERATING EXPENSES	161,084	157,223	261,122	336,061
100-110-110-90912 OTHER CAPITAL PURCHASES	51,170	3,682	0	0
TOTAL CAPITAL	51,170	3,682	0	0
100-110-110-95100 CONTINGENCY	9,289	24,777	1,286,287	1,035,491
100-110-110-95150 CAPITAL RESERVE	0	0	358,000	362,000
100-110-110-95151 RESERVE	0	0	350,000	350,000
100-110-110-95155 RESERVE SICK A	0	0	27,804	27,804
TOTAL CONTINGENCY	9,289	24,777	2,022,091	1,775,295
GENERAL SERVICES EXPENSE	287,831	213,012	2,309,656	2,137,799

TOWN MANAGER DEPARTMENT

BUDGET UNIT DESCRIPTION

Appointed by the Town Council, the Town Manager is the Chief Executive Officer of the Town and is responsible for all municipal operations; the planning, implementation, and review of all policies, procedures and programs; and provides direction to all other departments. Additionally the Town Manager serves as the Personnel Director; facilitates the Economic Development Advisory Committee, and the Library Board of Trustees; and also represents the town at various meetings across the state including the Maricopa Association of Governments.

SUMMARY



GOALS

Goal 1: Invest additional resources in employee training, development, appreciation and wellness to create a positive, customer service-oriented workplace.
Improve the health, morale and education of the Town's workforce.

Objective: Invest additional resources in employee training, development, appreciation and wellness to create a positive, customer service-oriented workplace.

Outcome Indicator: Dollars invested in employee programs, education and wellness.

Goal 2: Improve the Town's professional appearance, maintenance of those resources, and use of modern technology.

Objective: Invest additional resources in facility maintenance, information technology and equipment repair and replacement, as necessary, and develop appropriate schedules for future maintenance.

Outcome Indicator: Dollars invested in maintenance and replacement of Town equipment and facilities.

Goal 3: Determine innovative ways to increase revenue and reduce costs for all Town programs and services.

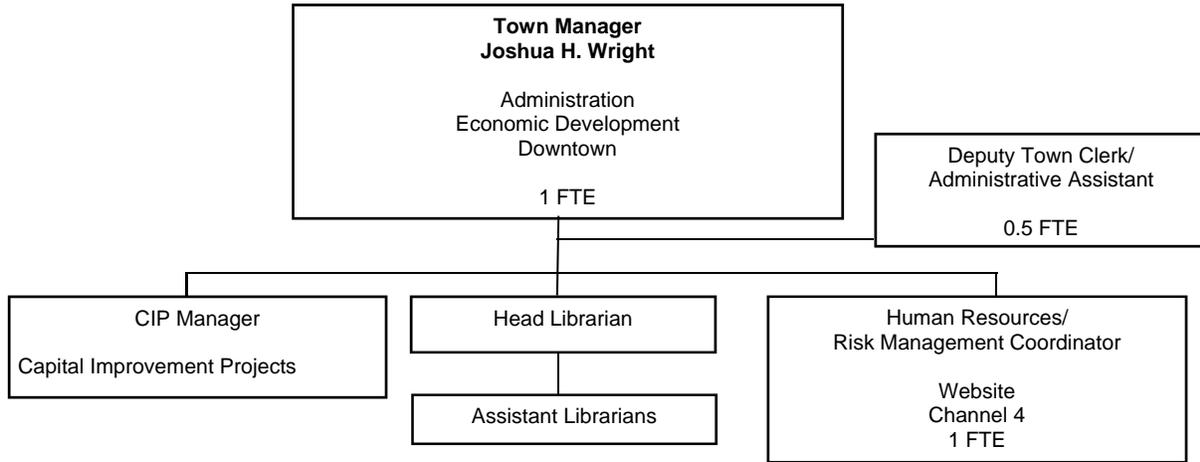
Objective: Perform cost and revenue analyses to determine where revenue can be generated and costs controlled through improved purchasing and expenditure practices.

Outcome Indicator:

- Dollars saved by reexamining procurement practices, rebidding services and instituting improved financial controls.

- Additional revenue generated by promoting cost recovery through fees for services.

PERSONNEL



GENERAL FUND

		2010-11 ACTUAL	2011-12 ACTUAL	2012-13 PROJECTED	2013-14 BUDGET
TOWN MANAGER EXPENSE					
100-116-110-50100	SALARIES & WAGES FULL-TIME	153,277	136,915	157,532	164,840
100-116-110-50125	COMP TIME - USED	1,274	918	358	0
100-116-110-50140	SICK TIME	3,409	344	1,638	0
100-116-110-50170	SALARIES & WAGES - MISC	0	300	0	0
	TOTAL SALARIES	157,960	138,478	159,528	164,840
100-116-110-50210	FICA EXPENSE	11,681	10,492	12,204	12,610
100-116-110-50212	INDUSTRIAL INSURANCE	449	406	407	421
100-116-110-50221	STATE RETIREMENT EXP	15,489	14,121	17,770	19,022
100-116-110-50232	HEALTH INSURANCE	25,781	14,377	24,711	25,819
100-116-110-50233	DENTAL INSURANCE	1,722	1,060	1,807	1,840
100-116-110-50234	LIFE INSURANCE	252	157	301	307
	TOTAL OTHER PERSONNEL COSTS	55,373	40,613	57,200	60,019
100-116-110-60112	TRAINING & TRAVEL	865	1,743	7,635	6,785
100-116-110-60114	MEMBERSHIP & DUES	6,803	4,565	7,879	2,660
100-116-110-60302	DATA PROCESSING & IT MAINT	520	1,087	600	1,000
100-116-110-60308	OTHER PROFESSIONAL SERVICES	0	8,000	16,600	10,000
100-116-110-60401	MARKETING	15	228	1,015	0
100-116-110-60405	BED TAX	61,509	41,000	52,000	88,000
100-116-110-60406	BOOKS, PUBLICATIONS & MAPS	0	0	900	2,000
100-116-110-60599	INTERNET, WEBSITE & EMAIL	3,334	3,185	43,000	17,200
100-116-110-60601	SVC TO MAINT AUTO	637	415	1,000	1,000
100-116-110-60620	TELEPHONE	419	136	0	0
100-116-110-60639	OFFICE SUPPLIES	600	834	2,000	1,500
100-116-110-60648	GAS, OIL & LUBRICANTS	911	892	1,200	1,200
	TOTAL OPERATING EXPENSES	75,613	62,085	133,829	131,345
100-116-110-90912	OTHER CAPITAL PURCHASES	2,910	0	0	0
100-116-110-90934	OFFICE EQUIPMENT	0	0	2,400	0
	TOTAL CAPITAL	2,910	0	2,400	0
	TOWN MANAGER EXPENSE	291,856	241,176	352,957	356,204

TOWN CLERK DEPARTMENT

BUDGET UNIT DESCRIPTION

This department acts in an administrative capacity for the Town Council processing, maintaining and protecting the official records of the Town, conducting elections, providing courteous and timely customer service to the Council, staff and the public. The Town Clerk is the main link between citizens and our municipal government.

SUMMARY



GOALS

Goal 1: Improve transparency and public access to information.

Objective: Respond to public records requests quickly and efficiently.

Outcome Indicator:

- Number of public records requests processed.
- Average number of days required to respond to a public records request.

Goal 2: Make Wickenburg a welcoming destination for businesses.

Objective:

- Update Town Code to relax or reduce areas of overly strict regulations.
- Process business permit and liquor license applications quickly and efficiently.

Outcome Indicator:

- Number of business permit and liquor license applications processed.
- Average number of days required to issue a business permit.
- Percentage of annual business permits renewed.

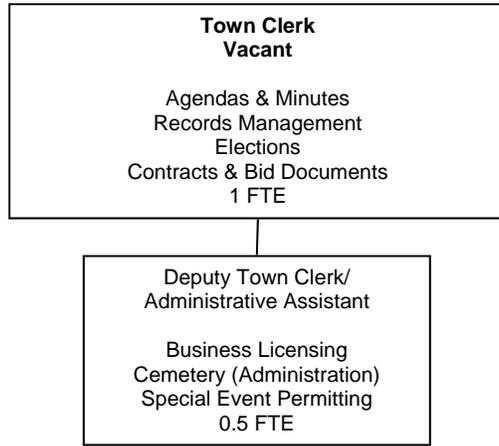
Goal 3: Increase staff education, knowledge and professionalism.

Objective:

- Obtain municipal clerk education/training whenever the opportunity presents itself.
- Network with other city and town clerks in order to share knowledge and best practices.

Outcome Indicator: Number of training seminars/educational opportunities attended by staff.

PERSONNEL



GENERAL FUND

		2010-11 ACTUAL	2011-12 ACTUAL	2012-13 PROJECTED	2013-14 BUDGET
TOWN CLERK EXPENSE					
100-121-110-50100	SALARIES & WAGES FULL-TIME	104,179	109,159	103,836	105,243
100-121-110-50125	COMP TIME - USED	0	38	0	0
100-121-110-50140	SICK TIME	3,774	3,563	4,592	0
100-121-110-50150	OVERTIME	665	0	0	0
100-121-110-50170	SALARIES & WAGES - MISC	875	600	0	0
	TOTAL SALARIES	109,493	113,360	108,428	105,243
100-121-110-50210	FICA EXPENSE	7,990	8,724	8,295	8,051
100-121-110-50212	INDUSTRIAL INSURANCE	299	356	315	306
100-121-110-50221	STATE RETIREMENT EXP	10,593	12,761	12,079	12,145
100-121-110-50232	HEALTH INSURANCE	26,593	21,001	15,061	12,937
100-121-110-50233	DENTAL INSURANCE	1,749	1,531	1,173	873
100-121-110-50234	LIFE INSURANCE	291	269	236	230
	TOTAL OTHER PERSONNEL COSTS	47,516	44,642	37,159	34,542
100-121-110-60112	TRAINING & TRAVEL	0	0	415	1,200
100-121-110-60114	MEMBERSHIP & DUES	160	305	235	180
100-121-110-60302	DATA PROCESSING & IT MAINT	0	128	150	300
100-121-110-60305	OTHER CONTRACT SERVICES	0	0	4,800	5,136
100-121-110-60400	ADVERTISING	6,139	8,063	3,000	4,000
100-121-110-60404	RECORDING	5,255	5,401	1,000	1,000
100-121-110-60639	OFFICE SUPPLIES	1,851	1,140	2,410	1,500
100-121-110-60670	ELECTIONS	3,912	473	9,190	10,000
100-121-110-69999	MINOR CAPITAL	959	0	1,063	0
	TOTAL OPERATING EXPENSES	18,276	15,508	22,263	23,316
100-121-110-90934	OFFICE EQUIPMENT	0	20,168	0	0
	TOTAL CAPITAL	0	20,168	0	0
	TOWN CLERK EXPENSE	175,285	193,678	167,850	163,101

TOWN COURT

BUDGET UNIT DESCRIPTION

The Town Court budget unit accounts for costs associated with the judicial branch of town government. The Judge of the Town Court hears cases involving violations of town ordinances, civil and criminal traffic cases, and misdemeanor cases, that occur within the town limits. The court also issues orders of protection and injunctions against harassment.

Our mission is to administer justice under the law, equally, impartially, and efficiently in a safe professional environment with dignity and respect for all, to promote public safety, trust and confidence.

SUMMARY



GOALS

Goal 1: To Enhance Public Safety Measures

Objective: To use sentencing powers to create conditions that would encourage lawful behavior and reduce re-offending.

Outcome Indicator:

- # of re-orders that need to be issued
- # of cases in compliance with their orders
- # of order to show cause issued

Goal 2: Ensure the timely and accurate disposition of cases filed.

Objective: To process 100% of work completed within 4 days at least 85% of the time.

Outcome Indicator:

- Number of cases filed to cases adjudicated
- Amount of work left at the end of the week

Goal 3: To Increase the scope of the court, and public understanding of court functions for the benefit of all residents, businesses and visitors.

Objective:

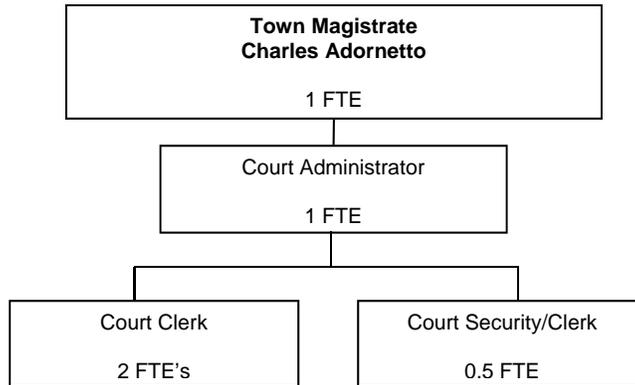
- To Increase educational outreach to the public.
- To increase engagement with local and nearby schools.

- To add to the services offered by the court.

Outcome Indicator:

- # of public events attended by court staff
- # of engagements with schools
- # of informational pamphlets issued
- # of marriage licenses issued and wedding ceremonies performed

PERSONNEL



GENERAL FUND

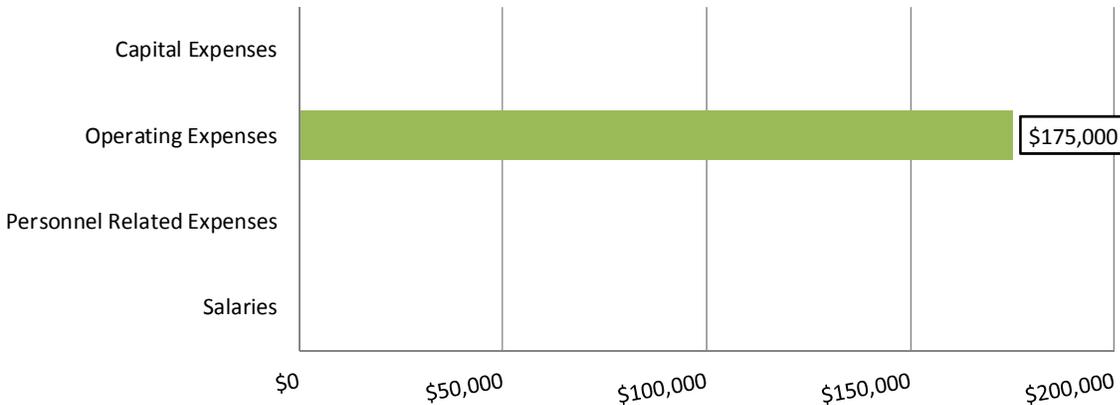
	2010-11 ACTUAL	2011-12 ACTUAL	2012-13 PROJECTED	2013-14 BUDGET
TOWN COURT EXPENSE				
100-125-125-50100 SALARIES & WAGES FULL-TIME	80,110	65,080	84,746	88,428
100-125-125-50110 SALARIES & WAGES PART-TIME	6,967	20,585	5,851	12,809
100-125-125-50120 SALARIES & WAGES JUDGE	21,615	22,533	22,115	25,500
100-125-125-50140 SICK TIME	3,416	1,871	3,355	0
100-125-125-50150 OVERTIME	26	96	0	0
100-125-125-50170 SALARIES & WAGES - MISC	0	600	0	0
TOTAL SALARIES	112,133	110,764	116,067	126,737
100-125-125-50210 FICA EXPENSE	8,397	8,059	8,879	9,695
100-125-125-50212 INDUSTRIAL INSURANCE	240	257	290	317
100-125-125-50221 STATE RETIREMENT EXP	7,868	8,763	12,930	14,625
100-125-125-50232 HEALTH INSURANCE	19,589	20,474	24,078	24,713
100-125-125-50233 DENTAL INSURANCE	1,200	1,529	1,717	1,717
100-125-125-50234 LIFE INSURANCE	237	211	230	230
TOTAL OTHER PERSONNEL COSTS	37,531	39,294	48,124	51,297
100-125-125-60112 TRAINING & TRAVEL	1,134	1,332	1,965	1,965
100-125-125-60114 MEMBERSHIP & DUES	0	1	645	645
100-125-125-60200 CREDIT & ONLINE FEE'S	3,388	1,305	1,386	1,386
100-125-125-60303 CONTRACTED SERVICES	1,863	2,787	6,000	6,000
100-125-125-60306 JURY TRIALS	0	0	1,500	2,000
100-125-125-60313 SECURITY	201	13	100	100
100-125-125-60406 BOOKS, PUBLICATIONS & MAPS	0	0	165	165
100-125-125-60602 SVC TO MAINT OFFICE EQUIPMENT	135	386	1,400	1,400
100-125-125-60620 TELEPHONE	912	1,094	803	803
100-125-125-60622 RENTALS-LEASES-LOANS	6,000	6,000	6,000	6,000
100-125-125-60639 OFFICE SUPPLIES	3,463	2,873	3,500	3,500
100-125-125-69999 MINOR CAPITAL	0	0	353	0
TOTAL OPERATING EXPENSES	17,094	15,792	23,817	23,964
TOWN COURT EXPENSE	166,759	165,850	188,008	201,998

TOWN ATTORNEY

BUDGET UNIT DESCRIPTION

During the first meeting of the newly elected Council Members in July 1998, the council voted to discontinue the practice of having an in-house attorney. The Town of Wickenburg now utilizes the services of two outside law firms rather than having an in house attorney. One firm is contracted to handle all criminal law matters, and the other for all civil legal matters.

SUMMARY



GOALS

Goal 1: To process criminal prosecutions in an effective efficient manner.

Objective:

- Work effectively with the Wickenburg criminal justice system, including the Magistrate Court and Police Department, to process cases.

Outcome Indicator:

- Number of cases handled by Town Prosecutor's Office.

Goal 2: To provide legal advice to the mayor, council, town manager and department staff concerning legal matters that arise with respect to town governmental services and operations.

Objective:

- To perform legal research and issue legal opinions, and to review or prepare contracts deeds resolutions, ordinances, and other municipal documents relating to governmental agreements, services, and operations of the Town.

Outcome Indicator:

- Number of issues handled by Town Attorney's Office at the direction of Town Council or staff.

PERSONNEL

Since the Town Attorney's Department is serviced by two outside law firms, there is no internal staff.

GENERAL FUND

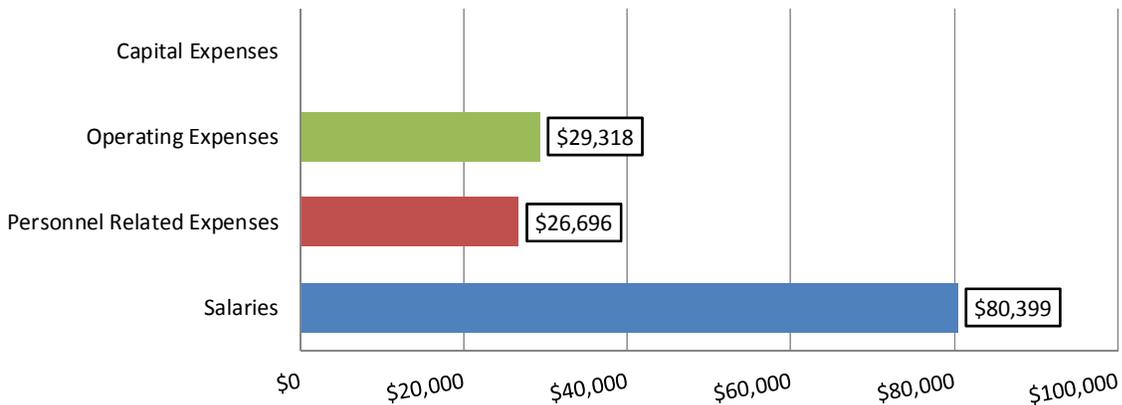
	2010-11 ACTUAL	2011-12 ACTUAL	2012-13 PROJECTED	2013-14 BUDGET
TOWN ATTORNEY EXPENSE				
100-130-125-60314 CONTRACT ATTORNEY - COURT	50,791	51,127	65,000	65,000
100-130-125-60315 CONTRACT ATTORNEY - GENERAL	97,168	129,575	110,000	110,000
TOTAL OPERATING EXPENSES	147,959	180,702	175,000	175,000
TOWN ATTORNEY EXPENSE	147,959	180,702	175,000	175,000

LIBRARY

BUDGET UNIT DESCRIPTION

The Library budget unit accounts for the costs associated with operating and maintaining the Town's Public Library, which was transferred to the Town on August 25, 1987. The library encourages lifelong learning through a wide assortment of published material. The library's mission is the dissemination of information and knowledge for the individual plus the facilitation of small groups that seek to collaborate together. It is designed to foster education, entertainment, and creativity for life-long learning.

SUMMARY



GOALS

Goal 1: Evaluate customer satisfaction with library services.

Objective:

- Regularly survey library users to determine level of satisfaction with specific services.
- Develop comment cards and use technology, where possible, in conducting survey research.

Outcome Indicator:

- Satisfaction levels with services as reported in survey results.

Goal 2: Enhance and diversify library programming to reflect interests of persons of all ages.

Objective:

- Increase awareness of and participation in library programs and events.

Outcome Indicator:

- Total number of events planned and executed.
- Number of events targeted toward Youth & Families priority area.

Goal 3: Expand the library's electronic media presence to attract new patrons and participants in library programming.

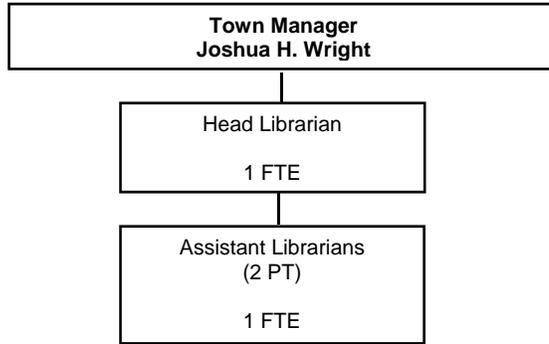
Objective:

- Increase awareness of and participation in library programs and events using technology.

Outcome Indicator:

- Number of social media posts made by library staff.
- Percentage increase in number of followers/fans on social media sites.

PERSONNEL



GENERAL FUND

	2010-11 ACTUAL	2011-12 ACTUAL	2012-13 PROJECTED	2013-14 BUDGET
LIBRARY EXPENSE				
100-145-145-50100 SALARIES & WAGES FULL-TIME	82,985	139,253	108,369	79,995
100-145-145-50107 SALARIES & WAGES TEMP	2,248	0	0	0
100-145-145-50110 SALARIES & WAGES PART-TIME	0	0	6,151	0
100-145-145-50125 COMP TIME - USED	322	27	66	0
100-145-145-50140 SICK TIME	5,331	2,366	4,608	0
100-145-145-50150 OVERTIME	549	0	404	404
100-145-145-50170 SALARIES & WAGES - MISC	0	1,200	0	0
TOTAL SALARIES	91,435	142,846	119,598	80,399
100-145-145-50210 FICA EXPENSE	6,861	11,075	9,149	6,151
100-145-145-50212 INDUSTRIAL INSURANCE	462	412	339	228
100-145-145-50221 STATE RETIREMENT EXP	8,642	15,771	13,324	9,278
100-145-145-50232 HEALTH INSURANCE	21,064	29,344	18,065	10,173
100-145-145-50233 DENTAL INSURANCE	1,058	1,865	1,170	674
100-145-145-50234 LIFE INSURANCE	250	422	288	192
100-145-145-50235 VISION INSURANCE	10-	0	0	0
TOTAL OTHER PERSONNEL COSTS	38,326	58,890	42,335	26,696
100-145-145-60107 VOLUNTEER COSTS	0	0	150	500
100-145-145-60112 TRAINING & TRAVEL	35	568	780	620
100-145-145-60114 MEMBERSHIP & DUES	0	500	710	680
100-145-145-60302 DATA PROCESSING & IT MAINT	159	1,235	188	2,413
100-145-145-60599 INTERNET, WEBSITE & EMAIL	0	0	0	1,300
100-145-145-60602 SVC TO MAINT OFFICE EQUIPMENT	0	0	812	812
100-145-145-60618 UTILITIES EXPENSE	14,984	15,657	15,449	15,449
100-145-145-60620 TELEPHONE	2,002	1,321	744	744
100-145-145-60623 LIBRARY BLDG MAINTENANCE	3,344	2,396	2,500	2,500
100-145-145-60637 REC PROGRAM SUPPLIES	0	0	650	500
100-145-145-60639 OFFICE SUPPLIES	1,013	1,052	1,660	2,000
100-145-145-60644 JANITORIAL SUPPLIES	1,251	1,296	1,800	1,800
TOTAL OPERATING EXPENSES	22,786	24,024	25,443	29,318
100-145-145-90905 BUILDING IMPROVEMENTS	0	0	10,746	0
TOTAL CAPITAL	0	0	10,746	0
LIBRARY EXPENSE	152,547	225,761	198,122	136,413

PARKS, RECREATION & FACILITIES MAINTENANCE DEPARTMENT

BUDGET UNIT DESCRIPTION

The Parks, Recreation & Facilities Maintenance Department is responsible for the maintenance and physical appearance of all public buildings, facilities, parks, and grounds, within the town. This Department also offers a variety of recreational activities providing a fun, safe and enjoyable experience for persons of all ages.

SUMMARY



GOALS

Goal 1: Improve and maintain the appearance of Wickenburg.

Objective:

- Maintain town parks and streetscapes in their present or better condition, and keep up with increased maintenance due to more events.

Outcome Indicator:

- Number of hours and projects completed annually on park maintenance and improvement.

Goal 2: Create an atmosphere that engages youth, families and people of all ages in activities.

Objective:

- Continued development of high quality Parks and Recreation programming and community events.
- Improve user experiences at the Wickenburg Pool and Town Parks through customer service.

Outcome Indicator:

- Year-over-year revenue change in park rental fees.
- Year-over-year revenue change in recreation program revenues.

Goal 3: Partner with businesses and non-profits in the Wickenburg Community for recreation opportunities and programming.

Objective:

- Develop relationships in the community to work together on future sponsorships, programming and special events.

- Examine how Parks and Recreation can work with these agencies to benefit everybody in the community.

Outcome Indicator:

- Number of sponsorships and partnerships with the department.

Goal 4: Promote an energy-efficient organization that will result in savings to the Town.

Objective:

- Decrease energy consumption at public buildings through the use of best practices and innovative new technologies.

Outcome Indicator:

- Annual percentage reduction in cost of utilities.

Goal 5: Pursue full cost-recovery in the rental of Town facilities for private functions.

Objective:

- Analyze the associated costs of operating facilities to properly charge for rentals and set up fees.

Outcome Indicator:

- Proposing an appropriate fee structure in the next fiscal year.

Goal 6: Make the Wickenburg Community Center a relevant and central part of Wickenburg's downtown.

Objective:

- Work with the Wickenburg community to complete a Community Center business and master plan that suits the needs of the community.

Outcome Indicator:

- Number of community interactions and discussions held on the future of the Community Center.

Goal 7: Leverage Wickenburg's natural environment to create amenities for hiking, equestrian and motorized vehicle use.

Objective:

- Use the General Plan 2025 to guide construction of new trail systems throughout the community.

Outcome Indicator:

- Miles of trails constructed.

Goal 8: Partner with agencies to create and maintain access to trails in Wickenburg.

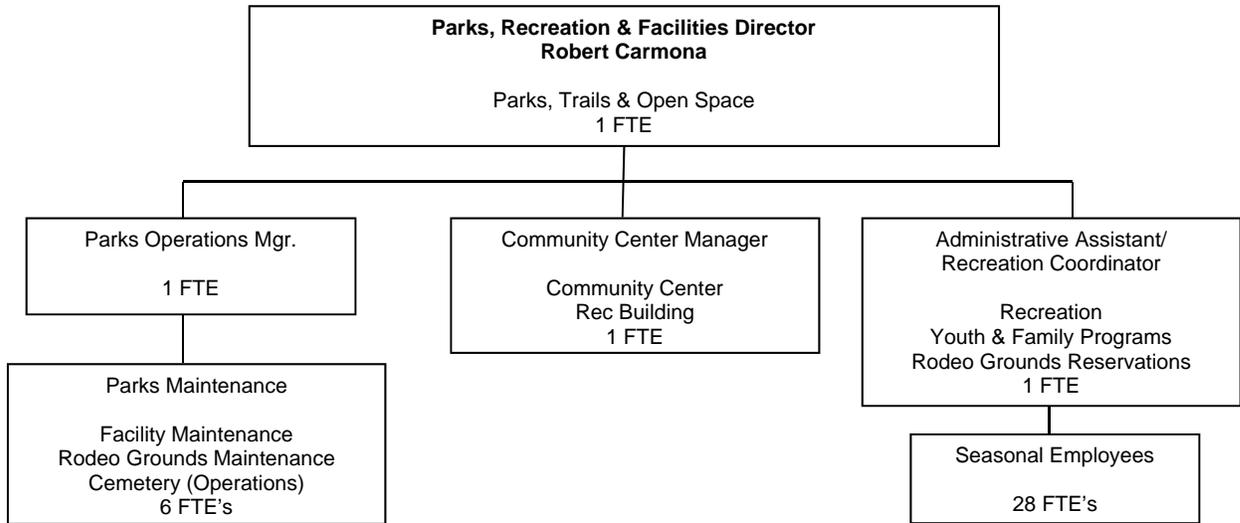
Objective:

- Partner with the Bureau of Land Management, and other federal agencies to provide access to trails.
- Provide trail maps for the community through online resources and printouts. Continue working with agencies to secure access to Box Canyon.

Outcome Indicator:

- Number of combined projects between Wickenburg and other State and Federal agencies.

PERSONNEL



CAPITAL EXPENSES

90904	90909
Kerkes St Trailhead - \$100,000	ADOT Pedestrian Bridge Grant - \$546,482
90912	
Pool safety Improvements - \$4,000	

GENERAL FUND

		2010-11 ACTUAL	2011-12 ACTUAL	2012-13 PROJECTED	2013-14 BUDGET
PARKS & REC & FACILITY EXPENSE					
100-150-150-50100	SALARIES & WAGES FULL-TIME	397,292	326,681	378,845	406,159
100-150-150-50105	SALARIES & WAGES SEASONAL	56,262	63,715	62,581	76,603
100-150-150-50106	SELF-FUNDED REC PROGRAM	414	368	3,000	3,060
100-150-150-50125	COMP TIME - USED	2,412	4,783	2,570	0
100-150-150-50140	SICK TIME	13,755	15,126	17,725	0
100-150-150-50150	OVERTIME	2,233	2,831	1,373	1,373
100-150-150-50170	SALARIES & WAGES - MISC	476	2,805	0	0
	TOTAL SALARIES	472,843	416,308	466,094	487,195
100-150-150-50210	FICA EXPENSE	34,948	33,050	35,656	37,270
100-150-150-50212	INDUSTRIAL INSURANCE	20,230	17,879	17,228	18,008
100-150-150-50221	STATE RETIREMENT EXP	40,771	39,365	51,924	56,223
100-150-150-50232	HEALTH INSURANCE	93,255	75,131	77,953	80,442
100-150-150-50233	DENTAL INSURANCE	6,670	6,121	6,259	6,291
100-150-150-50234	LIFE INSURANCE	995	736	867	883
	TOTAL OTHER PERSONNEL COSTS	196,869	172,283	189,887	199,117
100-150-150-60104	CLOTHING ALLOWANCE	0	0	4,200	6,750
100-150-150-60105	LAUNDRY & CLEANING	5,584	5,865	7,025	1,000
100-150-150-60112	TRAINING & TRAVEL	3,223	4,154	4,600	5,140
100-150-150-60114	MEMBERSHIP & DUES	275	200	985	795
100-150-150-60118	LICENSES & PERMITS	230	300	1,800	1,700
100-150-150-60302	DATA PROCESSING & IT MAINT	1,359	679	500	1,000
100-150-150-60304	ENGINEERING & ARCHITECT	0	293	4,000	4,000
100-150-150-60305	OTHER CONTRACT SERVICES	38,384	38,563	36,492	41,200
100-150-150-60400	ADVERTISING	1,139	1,019	2,000	3,400
100-150-150-60403	PRINTING, BINDING & PHOTO	0	0	2,000	700
100-150-150-60406	BOOKS, PUBLICATIONS & MAPS	60	127	800	1,300
100-150-150-60599	INTERNET, WEBSITE & EMAIL	0	0	0	1,300
100-150-150-60600	SVC TO MAINT BUILDINGS	24,119	21,028	25,500	25,000
100-150-150-60601	SVC TO MAINT AUTO	2,790	5,785	8,000	8,000
100-150-150-60604	SVC TO MAINT OTHER EQUIPMENT	7,008	9,724	10,900	10,900
100-150-150-60606	GROUPS MAINTENANCE	8,944	16,823	34,500	38,700
100-150-150-60610	CAP BLDG MAINTENANCE	555	478	500	500
100-150-150-60611	RESPIRE BLDG MAINTENANCE	170	1,006	500	500
100-150-150-60617	FLOOD INSURANCE	6,029	6,391	0	0
100-150-150-60618	UTILITIES EXPENSE	181,841	200,071	190,111	190,111
100-150-150-60620	TELEPHONE	9,623	8,600	5,258	5,258
100-150-150-60630	DEVORE STATUTES	4,100	185-	13,590	10,000
100-150-150-60637	REC PROGRAM SUPPLIES	1,710	1,712	6,600	9,200
100-150-150-60638	DAMAGE REPLACEMENTS	668	863	5,000	5,000
100-150-150-60639	OFFICE SUPPLIES	2,556	2,552	3,000	3,000
100-150-150-60644	JANITORIAL SUPPLIES	9,163	10,194	11,300	13,000
100-150-150-60646	CHEMICALS	10,131	10,083	12,100	10,000
100-150-150-60648	GAS, OIL & LUBRICANTS	17,259	16,665	17,000	17,000
100-150-150-60654	SMALL TOOLS	984	1,248	1,150	2,000
100-150-150-60656	SAFETY	4,489	2,676	2,605	3,250
100-150-150-69999	MINOR CAPITAL	1,158	2,536	13,820	5,460
	TOTAL OPERATING EXPENSES	343,554	369,450	425,836	425,164

GENERAL FUND

	2010-11 ACTUAL	2011-12 ACTUAL	2012-13 PROJECTED	2013-14 BUDGET
100-150-150-90904 GROUND IMPROVEMENTS	25,000	0	53,500	100,000
100-150-150-90905 BUILDING IMPROVEMENTS	0	0	53,500	0
100-150-150-90909 PEDESTRIAN BRIDGE	30,123	15,343	56,097	546,482
100-150-150-90912 OTHER CAPITAL PURCHASES	11,997	0	24,400	4,000
100-150-150-90930 COMPUTER	0	4,702	0	0
TOTAL CAPITAL	67,120	20,045	187,497	650,482
PARKS & REC & FACILITY EXPENSE	1,080,385	978,085	1,269,314	1,761,958

COMMUNITY DEVELOPMENT & NEIGHBORHOOD SERVICES DEPARTMENT

BUDGET UNIT DESCRIPTION

This department is charged with providing superior customer service to the general public, using innovative problem solving skills in protecting the community’s historic, environmental, economic, and physical resources. This is accomplished by maintaining effective working relationships with developers to promote orderly physical growth with a balance of compatible land uses in accordance with the town code and general plan. The department also promotes neighborhood beautification projects which enhance aesthetics, improve property values and heighten neighborhood awareness.

To enhance the quality of life for the citizens of Wickenburg by providing a Department which encourages quality growth and the stabilization of neighborhoods through focused efforts of planning and permitting. We work towards improving the natural and manmade environment, its economic base and neighborhoods. We strive to engage in active code enforcement and encourage citizen involvement with neighborhood service projects.

SUMMARY



GOALS

Goal 1: Facilitate economic development through the efficient processing of permits, plans and inspections.

Objective:

- Use existing staff resources to improve the Towns responsiveness to application for development services.

Outcome Indicator:

- Average number of days to complete plan review process.
- Percentage of instances in which an inspection was completed within 24 hours of receiving request.

Goal 2: Integrate neighborhood services function with other departments to proactively address areas in need of revitalization.

Objective:

- Coordinate neighborhood service projects with Police and Public Works which will improve blighted areas of the town.

Outcome Indicator:

- Number of neighborhood reinvestment events held.
- Number of houses or lots cleaned by service projects.
- Amount of grant dollars received or number of sponsors utilized for the projects

Goal 3: Create strong, clean and safe neighborhoods and a healthy environment for the citizens of the Town.

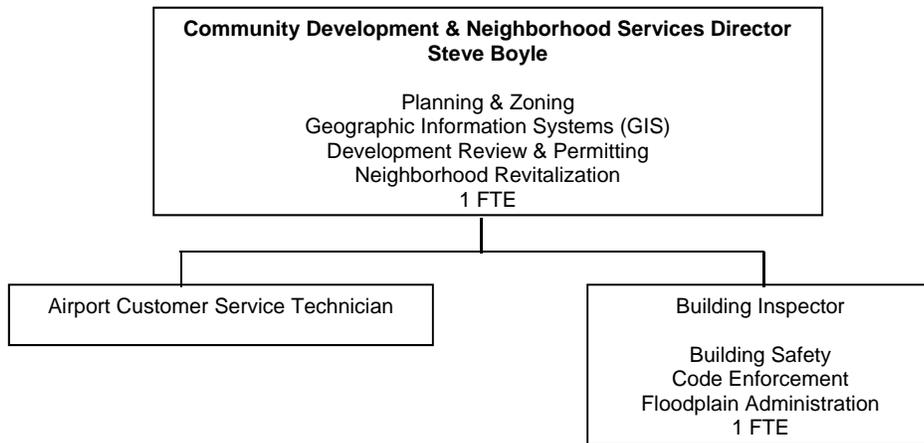
Objective:

- Respond promptly to code enforcement complaints.

Outcome Indicator:

- Number of code enforcement complaints received and resolved.
- Average number of days to notify property owner of violation(s).

PERSONNEL



GENERAL FUND

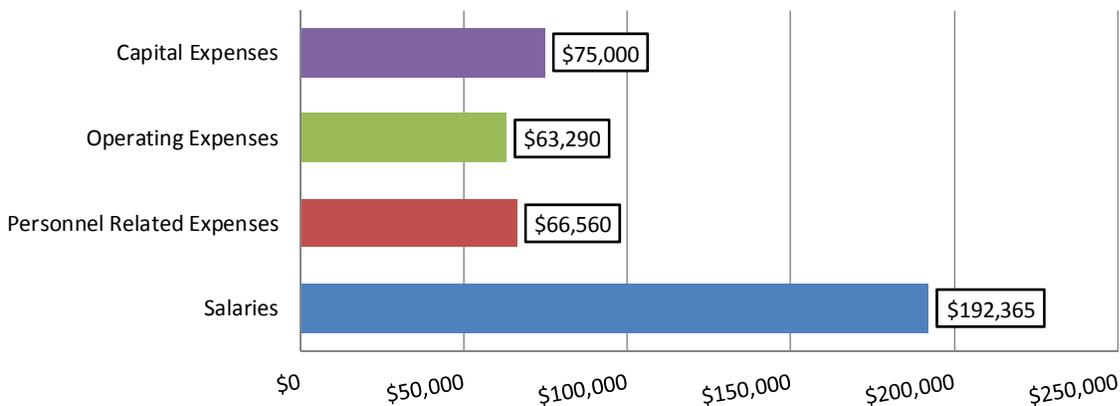
		2010-11 ACTUAL	2011-12 ACTUAL	2012-13 PROJECTED	2013-14 BUDGET
COMMUNITY DEVELOPMENT EXPENSE					
100-155-155-50100	SALARIES & WAGES FULL-TIME	99,683	106,022	113,555	112,784
100-155-155-50140	SICK TIME	4,619	1,486	901	0
100-155-155-50170	SALARIES & WAGES - MISC	875	600	0	0
	TOTAL SALARIES	105,176	108,108	114,456	112,784
100-155-155-50210	FICA EXPENSE	7,936	8,274	8,756	8,628
100-155-155-50212	INDUSTRIAL INSURANCE	2,012	2,422	2,555	2,518
100-155-155-50221	STATE RETIREMENT EXP	10,314	12,000	12,750	13,015
100-155-155-50232	HEALTH INSURANCE	22,125	18,562	18,620	19,571
100-155-155-50233	DENTAL INSURANCE	1,489	1,393	1,359	1,393
100-155-155-50234	LIFE INSURANCE	291	251	258	269
	TOTAL OTHER PERSONNEL COSTS	44,167	42,902	44,298	45,394
100-155-155-60104	CLOTHING ALLOWANCE	0	181	100	100
100-155-155-60112	TRAINING & TRAVEL	403	530	1,000	1,000
100-155-155-60114	MEMBERSHIP & DUES	297	322	332	340
100-155-155-60302	DATA PROCESSING & IT MAINT	374	960	500	500
100-155-155-60305	OTHER CONTRACT SERVICES	3,872	1,296	800	22,500
100-155-155-60403	PRINTING, BINDING & PHOTO	123	60	100	100
100-155-155-60406	BOOKS, PUBLICATIONS & MAPS	1,211	614	54	1,200
100-155-155-60601	SVC TO MAINT AUTO	746	229	200	300
100-155-155-60602	SVC TO MAINT OFFICE EQUIPMENT	0	0	0	200
100-155-155-60620	TELEPHONE	453	988	888	888
100-155-155-60625	CLEAN UP PROJECT	0	0	1,121	1,000
100-155-155-60626	GENERAL PLAN	19,500	0	0	0
100-155-155-60627	GIS	128	0	4,500	10,000
100-155-155-60639	OFFICE SUPPLIES	297	759	1,225	1,200
100-155-155-60648	GAS, OIL & LUBRICANTS	1,274	1,257	900	900
100-155-155-60654	SMALL TOOLS	202	0	50	50
100-155-155-69999	MINOR CAPITAL	0	0	118	0
	TOTAL OPERATING EXPENSES	28,878	7,196	11,888	40,278
100-155-155-90908	VEHICLES CAPITAL OUTLAY	0	13,674	0	0
	TOTAL CAPITAL	0	13,674	0	0
	COMMUNITY DEVELOPMENT EXPENSE	178,221	171,880	170,642	198,456

PUBLIC WORKS & CAPITAL IMPROVEMENT ADMINISTRATION

BUDGET UNIT DESCRIPTION

This department is charged with providing administrative services to the Water, Electric, Sanitation, and Wastewater Utility Funds; the Towns Maintenance Shop & fuel Facility, and capital improvement projects for all departments.

SUMMARY



GOALS

Goal 1: Ability to track all assets through a life cycle analysis to determine work orders and repair orders across all divisions of Public Works.

Objective:

- Implement an Asset Management System (AMS) to fully account for all assets and work orders across the department.
- Develop reports out of the AMS system that can assist with the proactive repairs across the Public Works Department.

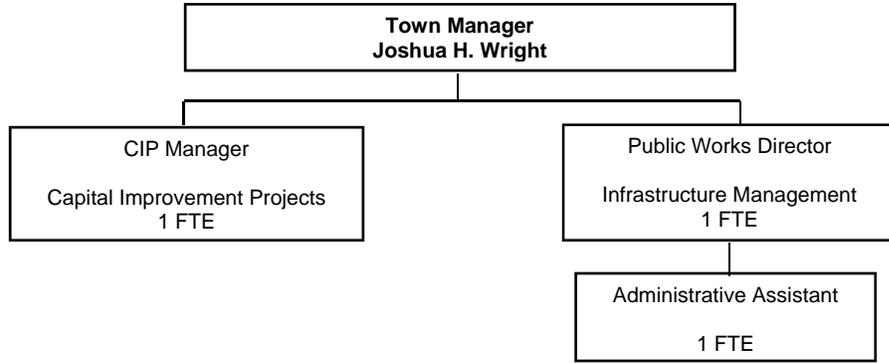
Outcome Indicator: Implementation and operations of an AMS system.

Goal 2: Develop a Public Works organizational chart that represents positions needed in order to successfully implement a culture of proactive management within the Public Works Department.

Objective: Plan for future positions needed and re-evaluate positions that were removed during the economic downturn. Establish position titles that represent actual work performed by each member of the Public Works team to be used in a classification/compensation study.

Outcome Indicator: Organizational chart that represents best business practices for a Public Work Department.

PERSONNEL



CAPITAL EXPENSES

90908	90930
PW Director Vehicle - \$30,000	Shop Software - \$45,000

GENERAL FUND

		2010-11 ACTUAL	2011-12 ACTUAL	2012-13 PROJECTED	2013-14 BUDGET
PUBLIC WORKS & CIP ADMIN EXP					
100-160-160-50100	SALARIES & WAGES FULL-TIME	0	0	0	192,365
	TOTAL SALARIES	0	0	0	192,365
100-160-160-50210	FICA EXPENSE	0	0	0	14,716
100-160-160-50212	INDUSTRIAL INSURANCE	0	0	0	2,410
100-160-160-50221	STATE RETIREMENT EXP	0	0	0	22,198
100-160-160-50232	HEALTH INSURANCE	0	0	0	25,100
100-160-160-50233	DENTAL INSURANCE	0	0	0	1,790
100-160-160-50234	LIFE INSURANCE	0	0	0	346
	TOTAL OTHER PERSONNEL COSTS	0	0	0	66,560
100-160-160-60104	CLOTHING ALLOWANCE	0	0	0	250
100-160-160-60112	TRAINING & TRAVEL	0	0	0	5,190
100-160-160-60114	MEMBERSHIP & DUES	0	0	0	400
100-160-160-60302	DATA PROCESSING & IT MAINT	0	0	0	4,000
100-160-160-60308	OTHER PROFESSIONAL SERVICES	0	0	0	10,000
100-160-160-60599	INTERNET, WEBSITE & EMAIL	0	0	0	6,100
100-160-160-60600	SVC TO MAINT BUILDINGS	0	0	0	2,500
100-160-160-60601	SVC TO MAINT AUTO	0	0	0	2,150
100-160-160-60602	SVC TO MAINT OFFICE EQUIPMENT	0	0	0	1,000
100-160-160-60609	MATERIALS	0	0	0	2,000
100-160-160-60618	UTILITIES EXPENSE	0	0	0	8,000
100-160-160-60620	TELEPHONE	0	0	0	9,000
100-160-160-60639	OFFICE SUPPLIES	0	0	0	8,000
100-160-160-60640	POSTAGE	0	0	0	500
100-160-160-60648	GAS, OIL & LUBRICANTS	0	0	0	3,000
100-160-160-60654	SMALL TOOLS	0	0	0	700
100-160-160-60656	SAFETY	0	0	0	300
100-160-160-69999	MINOR CAPITAL	0	0	0	200
	TOTAL OPERATING EXPENSES	0	0	0	63,290
100-160-160-90908	VEHICLES CAPITAL OUTLAY	0	0	0	30,000
100-160-160-90930	COMPUTER	0	0	0	45,000
	TOTAL CAPITAL	0	0	0	75,000
	PUBLIC WORKS & CIP ADMIN EXP	0	0	0	397,215

POLICE DEPARTMENT

BUDGET UNIT DESCRIPTION

The Police Department budget unit accounts for costs associated with providing peace, order and safety to the community through the enforcement of laws and ordinances. This department is also responsible for animal control and dispatch services.

Mission Statement: The mission of the Wickenburg Police Department is to partner with our community in order to enhance a peaceful and valued quality of life wherein the public feels safe and secure from crime, social disorder, and circumstances which compromise their safety and well-being.

Vision Statement: The Wickenburg Police Department will be the model of an innovative, community-oriented police department; a recognized leader in law enforcement in the state of Arizona.

We are committed to professional excellence in the delivery of comprehensive law enforcement services. Our core responsibility is to prevent and reduce crime. All department members have an obligation, a duty, to pursue those who commit crimes.

We recognize the value of all our employees and partners, from professional staff and sworn members, to the many citizens who come forth to volunteer, assisting us in fulfilling our mission. We remain committed to the further enhancement of these partnerships. We will continually strive to develop the skills of our members, and to efficiently and effectively manage our resources to deliver the highest level of service to the public.

Value Statement: We shall strive for a public perception that views police as trusted leaders in the community. Central to this mission are the values that guide our work. Our decisions will help us to contribute to the quality of life in the Town of Wickenburg. Our values and integrity are qualities of worth and as such they are nonnegotiable.

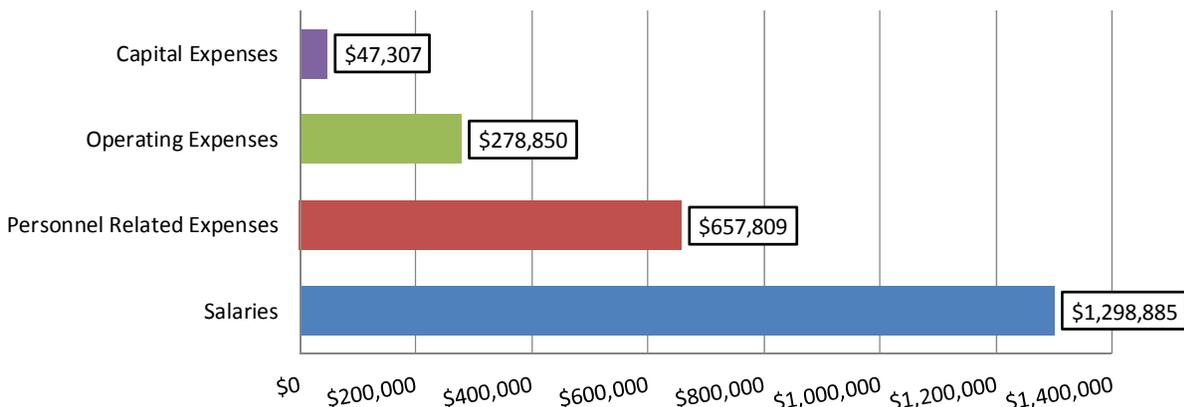
Our Values include:

Pride - Self-respect that contributes to departmental success.

Service - Commitment to prompt, professional and courteous service, unbiased and effective in response to community concerns.

Valor - Strength of mind or spirit that enables a person to encounter danger with firmness; courage in defense of a noble cause.

SUMMARY



GOALS

Goal 1: Build relationships between the community and the Police Department to further trust and understanding.

Objective:

- Participate in community outreach events that reinforce the mission statement of the Wickenburg Police Department.
- Increase officer presence at other community events to positively interact with community.
- Conduct proactive patrols to reduce crime and increase citizen accessibility to officers.

Outcome Indicator:

- Number of community outreach events in which the Department participates.
- Number of proactive patrols completed.

Goal 2: Reduce the number of vehicle accidents in Wickenburg.

Objective:

- Conduct bi-weekly collision reduction details directed at reducing collisions within the Town Of Wickenburg.
- Reduce speeds by increasing neighborhood speed patrols directed by citizen input. Conduct frequent traffic control in neighborhoods based on citizen input.

Outcome Indicator:

- Number of vehicle accidents.
- Number of hours of neighborhood speed patrols conducted.

Goal 3: Reduce drug activity in the community.

Objective:

- With the community's assistance, identify and disrupt drug trafficking in the Wickenburg area.
- Participate in drug talks to educate the community.

Outcome Indicator:

- Number of drug arrests.
- Number of community educational drug talks conducted.

Goal 4: To encourage employee development through training to staff members; to network with other agencies resulting in personnel being open to creative ways of solving crime.

Objective:

- To provide continuing training to each civilian staff member in the department.
- To provide continuing training to each officer in the department.

Outcome Indicator:

- Hours of training provided to each staff member.

Goal 5: Modernize equipment used to solve and/or deter crime in Wickenburg.

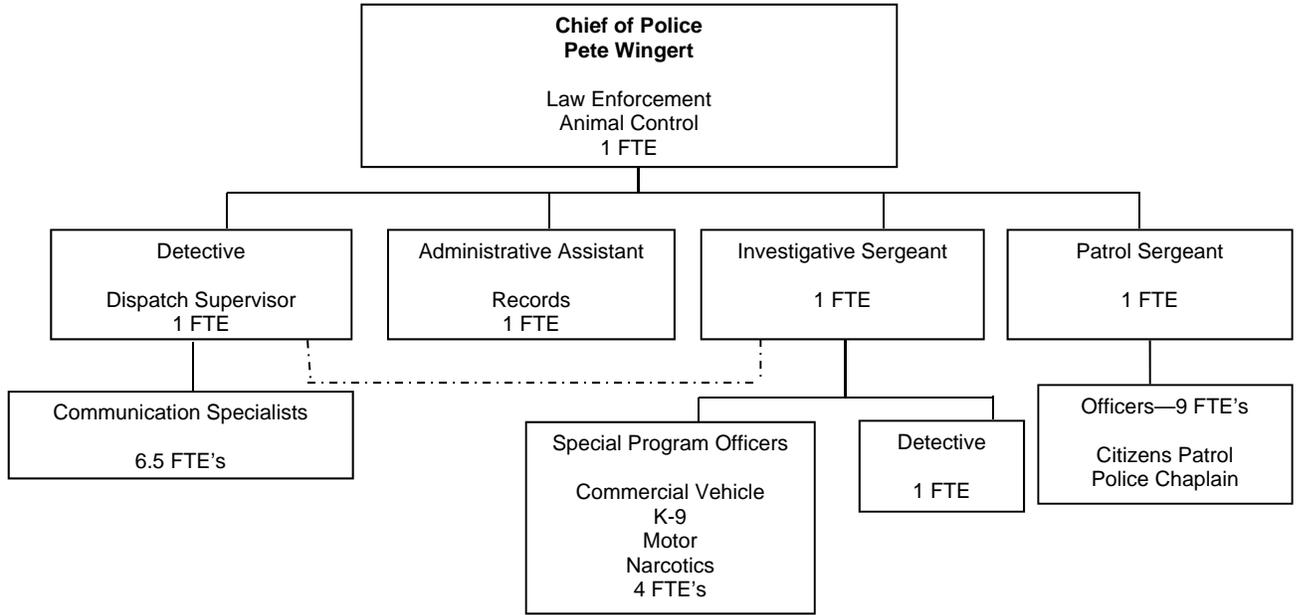
Objective:

- Identify and submit grants to improve the equipment used in the police department.

Outcome Indicator:

- Number and dollar amount of successful grant submissions.

PERSONNEL



GENERAL FUND

		2010-11 ACTUAL	2011-12 ACTUAL	2012-13 PROJECTED	2013-14 BUDGET
POLICE EXPENSE					
100-165-165-50100	SALARIES & WAGES FULL-TIME	108,259	162,934	110,656	115,436
100-165-165-50103	SALARIES & WAGES PUBLIC SAFETY	903,215	920,713	1,042,642	1,097,631
100-165-165-50110	SALARIES & WAGES PART-TIME	0	0	5,808	15,403
100-165-165-50125	COMP TIME - USED	2,465	1,344	2,474	0
100-165-165-50126	COMP TIME - USED PUBLIC SAFETY	11,625	13,443	13,867	0
100-165-165-50140	SICK TIME	45,162	33,587	3,768	0
100-165-165-50143	SICK TIME - PUBLIC SAFETY	0	0	22,698	0
100-165-165-50150	OVERTIME	18,938	19,989	10,415	10,415
100-165-165-50153	OVERTIME - PUBLIC SAFETY	66,162	48,497	99,524	60,000
100-165-165-50170	SALARIES & WAGES - MISC	11,635-	5,700	0	0
TOTAL SALARIES		1,144,190	1,206,207	1,311,852	1,298,885
100-165-165-50210	FICA EXPENSE	90,539	93,941	100,357	99,365
100-165-165-50212	INDUSTRIAL INSURANCE	45,628	49,988	50,829	50,326
100-165-165-50220	PUBLIC SAFETY RETIREMENT EXP	178,938	205,460	278,063	267,297
100-165-165-50221	STATE RETIREMENT EXP	17,622	12,151	14,830	16,301
100-165-165-50230	PSPRS CANCER INSURANCE	1,050	0	1,600	1,600
100-165-165-50232	HEALTH INSURANCE	160,250	166,464	193,286	206,061
100-165-165-50233	DENTAL INSURANCE	11,840	13,531	14,257	14,806
100-165-165-50234	LIFE INSURANCE	1,779	1,789	1,910	2,053
TOTAL OTHER PERSONNEL COSTS		507,645	543,324	655,132	657,809
100-165-165-60104	CLOTHING ALLOWANCE	20,793	31,069	23,800	23,400
100-165-165-60106	WEARING APPAREL	2,798	4,293	4,500	4,500
100-165-165-60112	TRAINING & TRAVEL	15,276	12,247	15,000	15,650
100-165-165-60114	MEMBERSHIP & DUES	720	1,080	1,440	1,475
100-165-165-60302	DATA PROCESSING & IT MAINT	2,484	1,519	500	11,500
100-165-165-60305	OTHER CONTRACT SERVICES	3,024	2,541	5,475	4,300
100-165-165-60308	TOWN CANINE	3,464	3,250	725	1,350
100-165-165-60312	ANIMAL CONTROL	0	0	11,092	10,000
100-165-165-60403	PRINTING, BINDING & PHOTO	1,251	1,513	1,200	1,650
100-165-165-60406	BOOKS, PUBLICATIONS & MAPS	984	1,550	1,500	1,500
100-165-165-60599	INTERNET, WEBSITE & EMAIL	0	0	0	8,200
100-165-165-60601	SVC TO MAINT AUTO	33,487	20,905	27,000	27,000
100-165-165-60602	SVC TO MAINT OFFICE EQUIPMENT	2,478	2,511	2,800	3,325
100-165-165-60603	SVC TO MAINT COMM EQUIPMENT	35,414	36,067	41,000	40,000
100-165-165-60604	SVC TO MAINT OTHER EQUIPMENT	884	787	2,500	2,250
100-165-165-60619	RADIO REPEATER	5,762	5,735	7,500	7,400
100-165-165-60620	TELEPHONE	7,003	7,458	5,510	5,510
100-165-165-60622	RENTALS-LEASES-LOANS	727	1,228	500	400
100-165-165-60628	AMMUNITION	3,396	4,689	5,050	5,600
100-165-165-60639	OFFICE SUPPLIES	7,644	8,718	8,200	6,400
100-165-165-60641	DISPOSABLE SUPPLIES	6,513	5,819	6,200	6,200
100-165-165-60648	GAS, OIL & LUBRICANTS	50,252	60,753	65,000	72,000
100-165-165-60654	SMALL TOOLS	1,257	2,193	1,500	1,740
100-165-165-60656	TRAFFIC CONTROL SUPPLIES	1,651	1,612	2,500	2,000
100-165-165-69999	MINOR CAPITAL	9,768	5,795	15,100	15,500
TOTAL OPERATING EXPENSES		217,031	223,331	255,592	278,850

GENERAL FUND

	2010-11 ACTUAL	2011-12 ACTUAL	2012-13 PROJECTED	2013-14 BUDGET
100-165-165-90908 VEHICLES CAPITAL OUTLAY	107,370	115,592	47,208	47,307
100-165-165-90912 OTHER CAPITAL PURCHASES	128,623	128,623	10,858	0
TOTAL CAPITAL	235,993	244,215	58,066	47,307
POLICE EXPENSE	2,104,859	2,217,078	2,280,642	2,282,851

FIRE DEPARTMENT

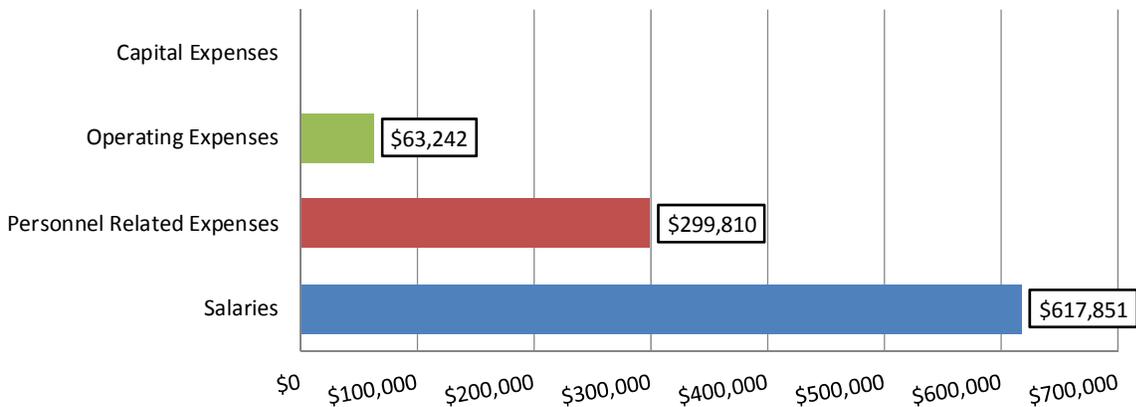
BUDGET UNIT DESCRIPTION

The Fire Department budget unit accounts for the costs associated with meeting the following mission: To minimize the loss of life, injury, and property loss by rendering basic emergency medical care, rescue services, fire code inspections, code enforcement, public fire safety/survival education, fire suppression, fire cause/arson investigation, hazardous materials mitigation, technical rescue, search and rescue and emergency operation management. We will provide these services at the highest national standards consistent with community needs and available public and private resources. Up until 2003 this department consisted of a paid Fire Chief and volunteers. In 2005 a paid on call firefighters program supplemented with volunteers was implemented. The department began hiring fulltime personnel to staff an engine company 24/7 in 2006.

Dedicated to the Safety and Protection of the People

“Providing Public Safety Excellence through Leadership, dedication, and training”

SUMMARY



GOALS

Goal 1: Improve the speed and efficiency of emergency response calls within the Town limits.

Objective:

- Provide quicker emergency response times for the first- due engine company, seeking an average of 5:45- 6:00 minutes, through technology and mapping improvements.

Outcome Indicator:

- Average response time for emergencies dispatched.

2011	2012	2013
6 min 38 sec	6 min 28 sec	6 min 30 sec

- Number of miles of additional service area mapped.
 - Mapping System in progression, West of Mariposa to Airport has been updated in our map books, and area roads have been traveled for area familiarization.

Goal 2: Improve the visibility and image of the Wickenburg Fire department through frequent contacts with the community.

Objective:

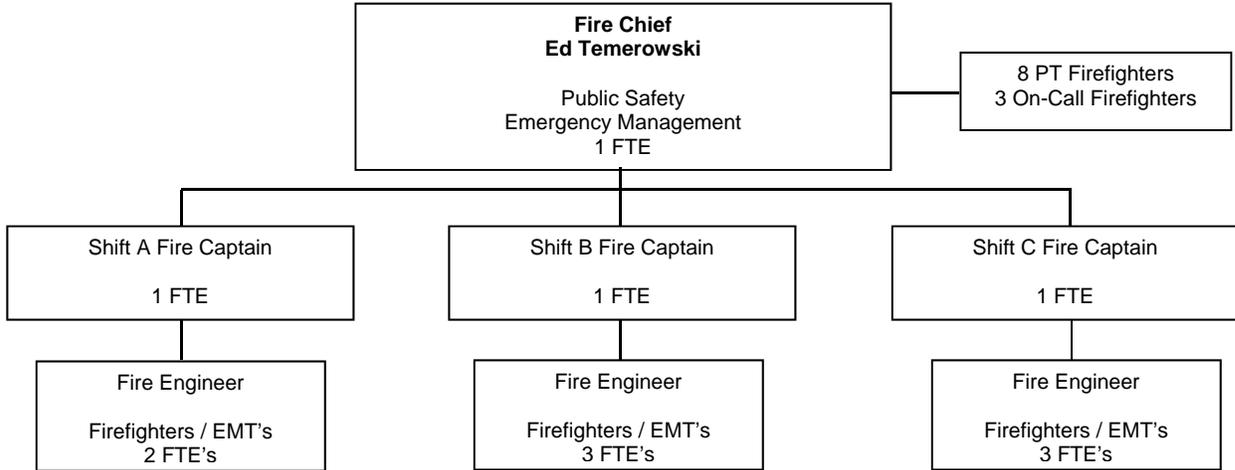
- Increase public outreach through educational training and public service events in schools and the community.

Outcome Indicator:

- Staff hours spent on outreach programs.

2011	2012	2013
No Data Available	60 hrs	71 hrs

PERSONNEL



GENERAL FUND

		2010-11 ACTUAL	2011-12 ACTUAL	2012-13 PROJECTED	2013-14 BUDGET
FIRE EXPENSE					
100-170-165-50103	SALARIES & WAGES PUBLIC SAFETY	369,252	367,285	406,006	419,109
100-170-165-50108	SALARIES & WAGES ON CALL	17	167	0	0
100-170-165-50110	SALARIES & WAGES PART-TIME	111,719	102,801	131,256	138,720
100-170-165-50140	SICK TIME	6,512	3,065	9,600	0
100-170-165-50153	OVERTIME - PUBLIC SAFETY	57,794	54,528	60,022	60,022
100-170-165-50170	SALARIES & WAGES - MISC	842	3,000	0	0
	TOTAL SALARIES	546,138	530,845	606,884	617,851
100-170-165-50210	FICA EXPENSE	39,653	39,542	46,427	47,266
100-170-165-50212	INDUSTRIAL INSURANCE	20,893	24,258	23,321	23,743
100-170-165-50220	PUBLIC SAFETY RETIREMENT EXP	43,699	45,407	78,531	79,702
100-170-165-50230	PSPRS CANCER INSURANCE	750	0	1,000	1,000
100-170-165-50232	HEALTH INSURANCE	126,810	119,316	129,534	137,553
100-170-165-50233	DENTAL INSURANCE	7,817	8,715	7,593	9,509
100-170-165-50234	LIFE INSURANCE	950	883	800	1,037
	TOTAL OTHER PERSONNEL COSTS	240,572	238,122	287,206	299,810
100-170-165-60106	WEARING APPAREL	98	1,756	2,000	2,200
100-170-165-60109	MISC LABS & CDL PHYSICALS	669	176	2,500	2,500
100-170-165-60112	TRAINING & TRAVEL	1,768	2,241	2,500	2,500
100-170-165-60114	MEMBERSHIP & DUES	0	0	400	675
100-170-165-60302	DATA PROCESSING & IT MAINT	113	640	250	250
100-170-165-60308	OTHER PROFESSIONAL SERVICES	328	328	328	1,000
100-170-165-60599	INTERNET, WEBSITE & EMAIL	280	340	0	3,500
100-170-165-60600	SVC TO MAINT BUILDINGS	1,357	1,496	2,900	2,000
100-170-165-60601	SVC TO MAINT AUTO	4,266	3,930	5,000	5,000
100-170-165-60603	SVC TO MAINT COMM EQUIPMENT	2,111	2,115	4,500	4,500
100-170-165-60604	SVC TO MAINT OTHER EQUIPMENT	1,781	4,002	4,600	4,900
100-170-165-60618	UTILITIES EXPENSE	13,819	13,269	14,344	14,344
100-170-165-60620	TELEPHONE	1,029	1,319	973	973
100-170-165-60639	OFFICE SUPPLIES	352	80	150	300
100-170-165-60648	GAS, OIL & LUBRICANTS	10,189	11,964	12,000	12,000
100-170-165-60654	SMALL TOOLS	421	466	500	500
100-170-165-69999	MINOR CAPITAL	9,262	5,733	5,500	6,100
	TOTAL OPERATING EXPENSES	47,843	49,855	58,445	63,242
100-170-165-90912	OTHER CAPITAL PURCHASES	0	0	31,764	0
	TOTAL CAPITAL	0	0	31,764	0
	FIRE EXPENSE	834,553	818,822	984,299	980,903
	FUND NET REVENUE OVER EXPENSE	171,173	697,196	0	0

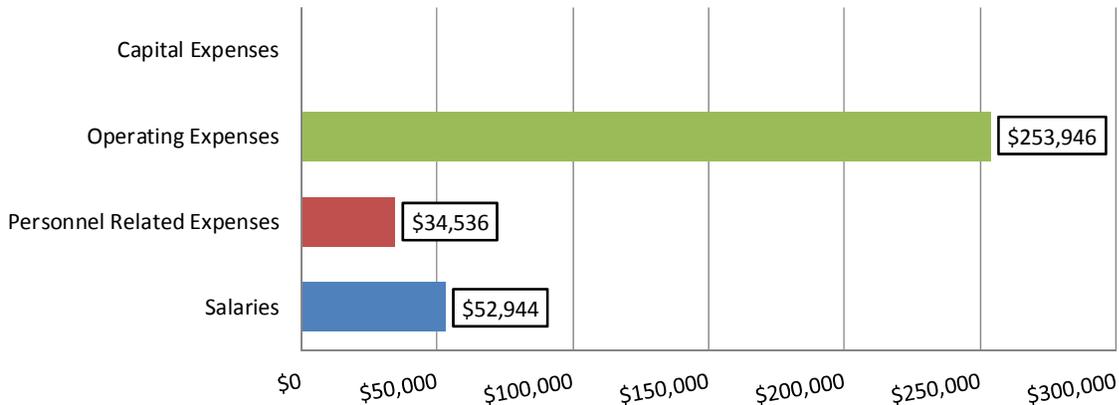


HURF

BUDGET UNIT DESCRIPTION

The Highway User Revenue Fund (HURF) budget unit accounts for the expenditure of the Town's share of state collected gas taxes, driver's license and vehicle registration fees; and lottery sales. These fees collected by the state are distributed amongst the Arizona Department of Transportation, the counties, and to cities and towns based on their population relative to the statewide population. These funds are restricted by the state constitution to be used solely for construction, reconstruction & maintenance of streets and alleys; traffic signs and signals; and street lightening.

SUMMARY



GOALS

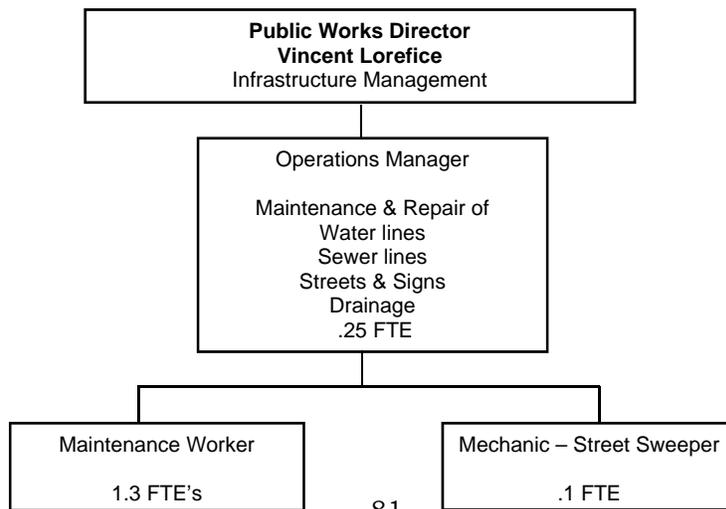
Goal 1: Provide safe and reliable streets and street related infrastructure for the residents of Wickenburg.

Objective: Utilizing an Asset Management System (AMS) staff will develop an inventory of all signs, street markings, street lighting, crosswalks and culverts that will be used in conjunction with a work order system that will provide a future systematic approach for scheduling maintenance in the most cost effective manner.

Outcome Indicator:

- Percentage of roads, drainage, signs, markings and street lighting inventoried.
- Work orders assigned to Street related repairs

PERSONNEL



H.U.R.F. FUND

		2010-11 ACTUAL	2011-12 ACTUAL	2012-13 PROJECTED	2013-14 BUDGET
H.U.R.F. REVENUE					
300-101-300-43729	BUDGETED FUND BALANCE	0	0	267,374	66,627
300-101-300-43736	RESERVE - CAPITAL	0	0	126,700	176,600
300-101-300-43737	RESERVE SICK A	0	0	2,866	2,866
300-101-300-44416	HURF - FUEL TAX	350,546	319,588	334,984	358,933
300-101-300-46400	CONTRIBUTIONS REC'D	835	0	0	0
300-101-300-46459	INTEREST INCOME	641	580	487	487
300-101-300-46460	LGIP LOSS	0	374	2,202	0
300-101-300-49910	TRANSFER IN	60,000	0	0	0
H.U.R.F. REVENUE		412,022	320,542	734,613	605,513

H.U.R.F. FUND

		2010-11 ACTUAL	2011-12 ACTUAL	2012-13 PROJECTED	2013-14 BUDGET
H.U.R.F. EXPENSE					
300-300-300-50100	SALARIES & WAGES FULL-TIME	72,132	64,180	59,979	50,532
300-300-300-50125	COMP TIME - USED	563	219	281	0
300-300-300-50140	SICK TIME	2,447	3,107	2,185	0
300-300-300-50150	OVERTIME	4,860	2,954	2,412	2,412
300-300-300-50170	SALARIES & WAGES - MISC	78	585	0	0
	TOTAL SALARIES	80,080	71,045	64,857	52,944
300-300-300-50210	FICA EXPENSE	5,916	5,455	4,962	4,050
300-300-300-50212	INDUSTRIAL INSURANCE	8,723	11,332	8,713	7,112
300-300-300-50221	STATE RETIREMENT EXP	7,816	7,909	7,225	6,110
300-300-300-50232	HEALTH INSURANCE	18,734	16,613	15,817	15,934
300-300-300-50233	DENTAL INSURANCE	1,327	997	971	1,203
300-300-300-50234	LIFE INSURANCE	203	161	127	127
	TOTAL OTHER PERSONNEL COSTS	42,719	42,467	37,815	34,536
300-300-300-60104	CLOTHING ALLOWANCE	0	0	600	650
300-300-300-60105	LAUNDRY & CLEANING	2,105	906	750	750
300-300-300-60109	MISC LABS & CDL PHYSICALS	0	0	0	130
300-300-300-60112	TRAINING & TRAVEL	0	153	132	132
300-300-300-60302	DATA PROCESSING & IT MAINT	228	0	0	0
300-300-300-60304	ENGINEERING & ARCHITECT	7,605	2,123	5,000	5,000
300-300-300-60308	OTHER PROFESSIONAL SERVICES	4	428	1,010	700
300-300-300-60310	ADMIN CHARGE - GF	38,349	57,235	0	0
300-300-300-60601	SVC TO MAINT AUTO	6,280	9,199	7,000	12,000
300-300-300-60604	SVC TO MAINT OTHER EQUIPMENT	1,820	3,662	11,000	2,800
300-300-300-60605	SVC TO MAINT STREETS	213,539	674	40,000	120,000
300-300-300-60607	MAINT SHOP CHARGES	30,520	26,852	34,914	19,557
300-300-300-60614	SIGNAGE & LIGHTING	18,090	16,378	20,000	20,000
300-300-300-60616	INSURANCE LIABILITY	9,364	9,364	9,772	8,578
300-300-300-60618	UTILITIES EXPENSE	32,920	36,944	37,364	37,364
300-300-300-60620	TELEPHONE	740	635	0	0
300-300-300-60622	RENTALS-LEASES-LOANS	0	0	500	500
300-300-300-60639	OFFICE SUPPLIES	10	0	0	0
300-300-300-60646	CHEMICALS	350	458	800	800
300-300-300-60648	GAS, OIL & LUBRICANTS	12,582	13,355	20,000	20,000
300-300-300-60654	SMALL TOOLS	725	628	900	1,185
300-300-300-60656	SAFETY	2,175	411	1,000	1,000
300-300-300-60675	CONTRIBUTIONS EXPENDED	2,405	0	0	0
300-300-300-69999	MINOR CAPITAL	1,363	5,226	2,800	2,800
	TOTAL OPERATING EXPENSES	381,173	184,632	193,542	253,946
300-300-300-90908	VEHICLES CAPITAL OUTLAY	0	0	192,306	0
300-300-300-90944	ASSETS TRANSFERRED	60,000	0	0	0
	TOTAL CAPITAL	60,000	0	192,306	0

H.U.R.F. FUND

	2010-11 ACTUAL	2011-12 ACTUAL	2012-13 PROJECTED	2013-14 BUDGET
300-300-300-95100 CONTINGENCY	0	0	116,527	84,621
300-300-300-95150 CAPITAL RESERVE	0	0	126,700	176,600
300-300-300-95155 RESERVE SICK A	0	0	2,866	2,866
TOTAL CONTINGENCY	0	0	246,093	264,087
H.U.R.F. EXPENSE	563,973	298,144	734,613	605,513
FUND NET REVENUE OVER EXPENSE	151,951-	22,398	0	0

GRANTS

BUDGET UNIT DESCRIPTION

Grants awarded to the Town are often required to be accounted for separately from other town activities. This fund accounts for unexpected miscellaneous grant proceeds received throughout the year.

GRANTS FUND

	2010-11 ACTUAL	2011-12 ACTUAL	2012-13 PROJECTED	2013-14 BUDGET
GRANTS REVENUE				
380-101-380-42507 MISC GRANTS	0	0	1,462,142	1,565,993
GRANTS REVENUE	0	0	1,462,142	1,565,993

GRANTS FUND

	2010-11 ACTUAL	2011-12 ACTUAL	2012-13 PROJECTED	2013-14 BUDGET
GRANTS EXPENSE				
380-380-380-95100 CONTINGENCY	0	0	1,462,142	1,565,993
TOTAL CONTINGENCY	0	0	1,462,142	1,565,993
GRANTS EXPENSE	0	0	1,462,142	1,565,993
FUND NET REVENUE OVER EXPENSE	0	0	0	0

CEMETERY FUND

BUDGET UNIT DESCRIPTION

The Cemetery budget unit accounts for funding capital improvements at the Town's Cemetery. The Town Clerk oversees the Cemetery.

CEMETERY FUND

		2010-11 ACTUAL	2011-12 ACTUAL	2012-13 PROJECTED	2013-14 BUDGET
CEMETERY REVENUE					
400-101-400-43729	BUDGETED FUND BALANCE	0	0	164,731	162,723
400-101-400-46459	INTEREST INCOME	248	240	286	287
400-101-400-46460	LGIP LOSS	0	66	390	0
400-101-400-46702	CEMETERY PLOTS	15,400	14,500	12,504	12,504
400-101-400-48875	MISCELLANEOUS REVENUES	0	40	0	0
	CEMETERY REVENUE	15,648	14,846	177,911	175,514

CEMETERY FUND

	2010-11 ACTUAL	2011-12 ACTUAL	2012-13 PROJECTED	2013-14 BUDGET
CEMETERY EXPENSE				
400-400-400-60606 GROUNDS MAINTENANCE	2,190	12	15,000	15,000
400-400-400-60618 UTILITIES EXPENSE	198	174	188	188
TOTAL OPERATING EXPENSES	2,388	186	15,188	15,188
400-400-400-95100 CONTINGENCY	0	1,427	162,723	160,326
TOTAL CONTINGENCY	0	1,427	162,723	160,326
CEMETERY EXPENSE	2,388	1,613	177,911	175,514
FUND NET REVENUE OVER EXPENSE	13,259	13,233	0	0

COURT J.C.E.F.

BUDGET UNIT DESCRIPTION

This Judicial Collection Enhancement Fund (JCEF) budget was authorized in 1989 by the Arizona Supreme Court. A portion of this time payment fee is kept by the local court imposing the fee to be used by the court to improve, maintain and enhance the ability to collect and manage monies assessed or received by the courts, to improve court automation and to improve case processing or the administration of justice. For amounts over an amount determined by the Supreme Court, the court shall submit a plan to the Supreme Court that must be approved by the Supreme Court before the court spends such monies. If the proposed project was described in the information technology strategic plan submitted by the court and approved by the Supreme Court, including the proposed budget for the project, the project may proceed without further approval of the Supreme Court. (see A.R.S 12-113 & 12-116).

COURT J.C.E.F. FUND

		2010-11 ACTUAL	2011-12 ACTUAL	2012-13 PROJECTED	2013-14 BUDGET
COURT J.C.E.F. REVENUE					
410-101-125-43729	BUDGETED FUND BALANCE	0	0	56,910	55,247
410-101-125-46459	INTEREST INCOME	92	83	98	97
410-101-125-46460	LGIP LOSS	0	41	243	0
410-101-125-47470	FINE & COURT REVENUES	3,759	3,639	2,996	2,996
	COURT J.C.E.F. REVENUE	3,851	3,763	60,247	58,340

COURT J.C.E.F. FUND

	2010-11 ACTUAL	2011-12 ACTUAL	2012-13 PROJECTED	2013-14 BUDGET
COURT J.C.E.F. EXPENSE				
410-410-125-90905 BUILDING IMPROVEMENTS	0	0	5,000	0
TOTAL CAPITAL	0	0	5,000	0
410-410-125-95100 CONTINGENCY	3,185	0	55,247	58,340
TOTAL CONTINGENCY	3,185	0	55,247	58,340
COURT J.C.E.F. EXPENSE	3,185	0	60,247	58,340
FUND NET REVENUE OVER EXPENSE	666	3,763	0	0

FILL THE GAP FUND

BUDGET UNIT DESCRIPTION

Funding from the State Supreme Court via the local Town Court consisting of a fine surcharge to upgrade the Town Court. The monies shall be used to improve, maintain and enhance the ability to collect and manage monies assessed or received by the court, to improve court automation and to improve case processing or the administration of justice. (Refer to ARS 41-2421(K)).

FILL THE GAP FUND

		2010-11 ACTUAL	2011-12 ACTUAL	2012-13 PROJECTED	2013-14 BUDGET
FILL THE GAP REVENUE					
411-101-125-43729	BUDGETED FUND BALANCE	0	0	28,570	31,226
411-101-125-46459	INTEREST INCOME	43	42	49	49
411-101-125-46460	LGIP LOSS	0	8	45	0
411-101-125-47470	FINE & COURT REVENUES	3,365	2,506	2,562	2,562
	FILL THE GAP REVENUE	3,408	2,555	31,226	33,837

FILL THE GAP FUND

	2010-11 ACTUAL	2011-12 ACTUAL	2012-13 PROJECTED	2013-14 BUDGET
FILL THE GAP EXPENSE				
411-411-125-95100 CONTINGENCY	0	0	31,226	33,837
TOTAL CONTINGENCY	0	0	31,226	33,837
FILL THE GAP EXPENSE	0	0	31,226	33,837
FUND NET REVENUE OVER EXPENSE	3,408	2,555	0	0

LOCAL COURT ENHANCEMENT FUND

BUDGET UNIT DESCRIPTION

This budget unit was approved by the Town Council to fund court programs, and to enhance the technological, operation, and security capabilities of the Municipal Court.

LOCAL COURT ENHANCEMENT FUND

		2010-11 ACTUAL	2011-12 ACTUAL	2012-13 PROJECTED	2013-14 BUDGET
LOCAL COURT ENHANCEMENT REV					
418-101-125-43729	BUDGETED FUND BALANCE	0	0	55,589	49,591
418-101-125-46459	INTEREST INCOME	97	83	84	83
418-101-125-46460	LGIP LOSS	0	6	37	0
418-101-125-47470	FINE & COURT REVENUES	1,056	684	670	670
418-101-125-49920	TRANSFER OUT	463-	0	0	0
	LOCAL COURT ENHANCEMENT REV	690	773	56,380	50,344

LOCAL COURT ENHANCEMENT FUND

	2010-11 ACTUAL	2011-12 ACTUAL	2012-13 PROJECTED	2013-14 BUDGET
LOCAL COURT ENHANCEMENT EXP				
418-418-125-60639 OFFICE SUPPLIES	1,763	560	0	0
TOTAL OPERATING EXPENSES	1,763	560	0	0
418-418-125-90934 OFFICE EQUIPMENT	0	0	6,789	0
TOTAL CAPITAL	0	0	6,789	0
418-418-125-95100 CONTINGENCY	0	0	49,591	50,344
TOTAL CONTINGENCY	0	0	49,591	50,344
LOCAL COURT ENHANCEMENT EXP	1,763	560	56,380	50,344
FUND NET REVENUE OVER EXPENSE	1,073-	213	0	0

COPS

BUDGET UNIT DESCRIPTION

This budget unit is for Federal grant funding assistance to provide additional public safety personnel and/or public safety equipment. (COPS Grants)

COPS FUND

	2010-11 ACTUAL	2011-12 ACTUAL	2012-13 PROJECTED	2013-14 BUDGET
COPS REVENUE				
421-101-165-42502 FEDERAL GRANTS	0	0	200,000	200,000
COPS REVENUE	0	0	200,000	200,000

COPS FUND

	2010-11 ACTUAL	2011-12 ACTUAL	2012-13 PROJECTED	2013-14 BUDGET
COPS EXPENSE				
421-421-165-50103 SALARIES & WAGES PUBLIC SAFETY	0	0	200,000	200,000
TOTAL SALARIES	0	0	200,000	200,000
COPS EXPENSE	0	0	200,000	200,000
FUND NET REVENUE OVER EXPENSE	0	0	0	0

GOHS

BUDGET UNIT DESCRIPTION

This budget unit is for grant purchases of vehicles and equipment through the Governor's Office of Highway Safety and for the staffing to target specific traffic related offenses (DUI, Seatbelt enforcement grants).

GOHS FUND

	2010-11 ACTUAL	2011-12 ACTUAL	2012-13 PROJECTED	2013-14 BUDGET
GOHS REVENUE				
428-101-165-42503 STATE GRANTS	5,289	3,001	10,000	25,000
GOHS REVENUE	5,289	3,001	10,000	25,000

GOHS FUND

		2010-11 ACTUAL	2011-12 ACTUAL	2012-13 PROJECTED	2013-14 BUDGET
GOHS EXPENSE					
428-428-165-50153	OVERTIME - PUBLIC SAFETY	4,216	2,479	2,184	10,000
	TOTAL SALARIES	4,216	2,479	2,184	10,000
428-428-165-50210	FICA EXPENSE	323	179	167	765
428-428-165-50220	PUBLIC SAFETY RETIREMENT EXP	750	343	461	2,000
	TOTAL OTHER PERSONNEL COSTS	1,073	522	628	2,765
428-428-165-69999	DEFENSIVE DRIVER EQUIPMENT	0	0	0	7,614
	TOTAL OPERATING EXPENSES	0	0	0	7,614
428-428-165-90912	OTHER CAPITAL PURCHASES	0	0	7,188	4,621
	TOTAL CAPITAL	0	0	7,188	4,621
	GOHS EXPENSE	5,289	3,001	10,000	25,000
	FUND NET REVENUE OVER EXPENSE	0	0	0	0

COMMUNITY BASED PROJECTS

BUDGET UNIT DESCRIPTION

This budget unit is sponsored by the Wickenburg Community to help support the youth of the community, and is funded through donations and donated services. The goal of this fund is to help promote strong character development, and healthy life choices, while also increasing a positive police interaction.

COMMUNITY BASED PROJECTS FUND

	2010-11 ACTUAL	2011-12 ACTUAL	2012-13 PROJECTED	2013-14 BUDGET
COMM BASED PROJECTS REVENUE				
430-101-165-43729 BUDGETED FUND BALANCE	0	0	3,222	3,231
430-101-165-46400 CONTRIBUTIONS REC'D	1,681	3,340	5,000	10,000
430-101-165-46459 INTEREST INCOME	1	4	9	9
	1,682	3,344	8,231	13,240
COMM BASED PROJECTS REVENUE				

COMMUNITY BASED PROJECTS FUND

		2010-11 ACTUAL	2011-12 ACTUAL	2012-13 PROJECTED	2013-14 BUDGET
COMM BASED PROJECTS EXPENSE					
430-430-165-69210	YOUTH BASED EVENTS-PROGRAMS	0	1,804	5,000	10,000
	TOTAL OPERATING EXPENSES	0	1,804	5,000	10,000
430-430-165-95100	CONTINGENCY	0	0	3,231	3,240
	TOTAL CONTINGENCY	0	0	3,231	3,240
	COMM BASED PROJECTS EXPENSE	0	1,804	8,231	13,240
	FUND NET REVENUE OVER EXPENSE	1,682	1,540	0	0

ATTORNEY GENERAL ARMOR

BUDGET UNIT DESCRIPTION

This budget unit provides State matching dollars to assist local law enforcement in providing body armor for local officers.

ATTORNEY GENERAL ARMOR FUND

	2010-11 ACTUAL	2011-12 ACTUAL	2012-13 PROJECTED	2013-14 BUDGET
ATTORNEY GENERAL ARMOR REVENUE				
433-101-165-42502 FEDERAL GRANTS	1,460	2,164	5,000	5,000
433-101-165-46459 INTEREST INCOME	3	0	0	0
ATTORNEY GENERAL ARMOR REVENUE	1,463	2,164	5,000	5,000

ATTORNEY GENERAL ARMOR FUND

	2010-11 ACTUAL	2011-12 ACTUAL	2012-13 PROJECTED	2013-14 BUDGET
ATTORNEY GENERAL ARMOR EXPENSE				
433-433-165-69999 MINOR CAPITAL	1,407	3,805	5,000	5,000
TOTAL OPERATING EXPENSES	1,407	3,805	5,000	5,000
ATTORNEY GENERAL ARMOR EXPENSE	1,407	3,805	5,000	5,000
FUND NET REVENUE OVER EXPENSE	56	1,641-	0	0

LIBRARY INTERNET/READING FUND

BUDGET UNIT DESCRIPTION

This budget unit tracks revenue received by the library from Internet use, and a summer reading program. The fund was created to fund the repair, maintenance and replacement of the public computers available for Internet usage. In May 2013 Council decided to transfer all revenue generated by this fund to the General Fund to assist with other operational costs of the library.

LIBRARY INTERNET/READING FUND

		2010-11 ACTUAL	2011-12 ACTUAL	2012-13 PROJECTED	2013-14 BUDGET
LIBRARY INTERNET/READING REV					
	445-101-145-43729 BUDGETED FUND BALANCE	0	0	27,273	0
	445-101-145-46400 CONTRIBUTIONS REC'D	225	300	250	250
	445-101-145-46459 INTEREST INCOME	49	41	47	47
	445-101-145-46472 INTERNET USE	4,401	3,576	3,540	3,540
	445-101-145-49920 TRANSFER OUT	0	0	29,829-	3,587-
	LIBRARY INTERNET/READING REV	4,675	3,917	1,281	250

LIBRARY INTERNET/READING FUND

	2010-11 ACTUAL	2011-12 ACTUAL	2012-13 PROJECTED	2013-14 BUDGET
LIBRARY INTERNET/READING EXP				
445-445-145-60115 READING PROGRAM	225	300	250	250
445-445-145-60302 DATA PROCESSING & IT MAINT	1,961	550	0	0
TOTAL OPERATING EXPENSES	2,186	850	250	250
445-445-145-90930 COMPUTER	0	4,761	1,031	0
TOTAL CAPITAL	0	4,761	1,031	0
LIBRARY INTERNET/READING EXP	2,186	5,611	1,281	250
FUND NET REVENUE OVER EXPENSE	2,489	1,694-	0	0

LIBRARY RICIPROCAL

BUDGET UNIT DESCRIPTION

County funding from property tax revenues to reciprocate the town for county resident's usage of the Town's Library. In May 2013 Council decided to transfer all revenue generated by this fund to the General Fund to assist with other operational costs of the library

LIBRARY RECIPROCAL FUND

		2010-11 ACTUAL	2011-12 ACTUAL	2012-13 PROJECTED	2013-14 BUDGET
LIBRARY RECIPROCAL REVENUE					
450-101-145-43729	BUDGETED FUND BALANCE	0	0	9,464	0
450-101-145-43730	COUNTY IGA	13,672	11,982	9,170	5,000
450-101-145-46459	INTEREST INCOME	35	19	20	20
450-101-145-46460	LGIP LOSS	0	106	622	0
450-101-145-49920	TRANSFER OUT	0	0	13,629-	5,020-
	LIBRARY RECIPROCAL REVENUE	13,707	12,107	5,647	0

LIBRARY RECIPROCAL FUND

	2010-11 ACTUAL	2011-12 ACTUAL	2012-13 PROJECTED	2013-14 BUDGET
LIBRARY RECIPROCAL EXPENSE				
450-450-145-90912 OTHER CAPITAL PURCHASES	18,193	16,754	5,647	0
TOTAL CAPITAL	18,193	16,754	5,647	0
LIBRARY RECIPROCAL EXPENSE	18,193	16,754	5,647	0
FUND NET REVENUE OVER EXPENSE	4,486-	4,647-	0	0

RICO

BUDGET UNIT DESCRIPTION

This budget unit administers the receipt and disbursements of RICO (Racketeering Influenced Corrupt Organizations) funds. Revenues are received from the seizure and forfeiture of property that is used in, or received as, a benefit of criminal activity.

Per Title 13, Chapter 39 of the Arizona Revised Statutes, the authority to seize property and restrictions for the use of these monies is provided at the direction of the Chief of Police, for the Police Department. Eligible expenditures are restricted to law enforcement activities directly related to investigation, enforcement and prevention.

CAPITAL EXPENSES

90912

Mobile Data Buildout - \$30,000	
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RICO (MARICOPA) FUND

		2010-11 ACTUAL	2011-12 ACTUAL	2012-13 PROJECTED	2013-14 BUDGET
RICO (MARICOPA) REVENUE					
470-101-165-42503	STATE GRANTS	0	0	44,157	0
470-101-165-42504	COUNTY GRANTS	0	2,000	100,000	100,000
470-101-165-43729	BUDGETED FUND BALANCE	0	0	1,322	460
470-101-165-46459	INTEREST INCOME	3	2	2	3
470-101-165-46460	LGIP LOSS	0	23	136	0
RICO (MARICOPA) REVENUE		3	2,025	145,617	100,463

RICO (MARICOPA) FUND

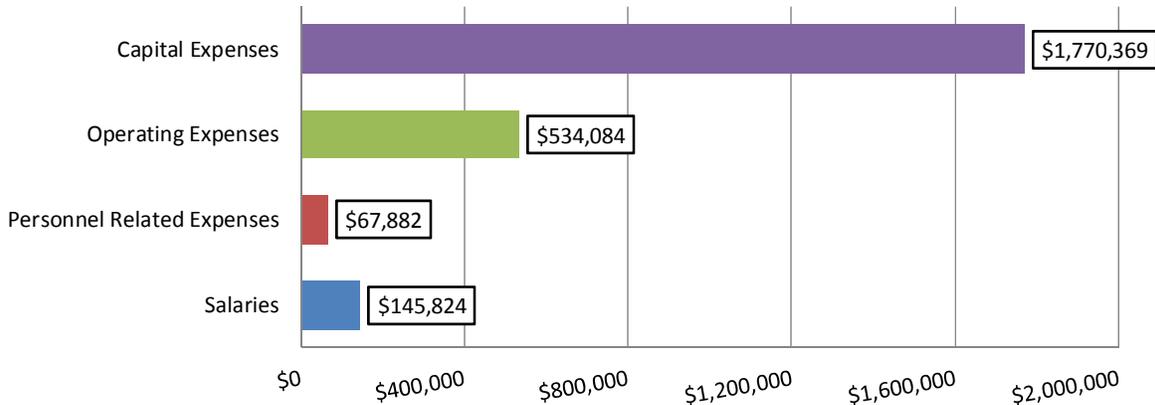
	2010-11 ACTUAL	2011-12 ACTUAL	2012-13 PROJECTED	2013-14 BUDGET
RICO (MARICOPA) EXPENSE				
470-470-165-60113 LAW ENFORCE OPERATIONS	0	1,197	100,000	70,000
470-470-165-60675 CONTRIBUTIONS EXPENDED	0	1,000	1,000	3
TOTAL OPERATING EXPENSES	0	2,197	101,000	70,003
470-470-165-90912 OTHER CAPITAL PURCHASES	0	0	44,157	30,000
TOTAL CAPITAL	0	0	44,157	30,000
470-470-165-95100 CONTINGENCY	0	0	460	460
TOTAL CONTINGENCY	0	0	460	460
 RICO (MARICOPA) EXPENSE	 0	 2,197	 145,617	 100,463
 FUND NET REVENUE OVER EXPENSE	 3	 172-	 0	 0

WATER UTILITY FUND

BUDGET UNIT DESCRIPTION

The Water budget unit accounts for one of the most basic and essential services of the town. Wickenburg is fortunate to have a reliable and long-term source of ground water. The Water division is responsible for water production (wells) and storage (tanks), maintenance and repair of existing water lines, installation of new services, reservoir operations and meter readings and wellhead protection.

SUMMARY



GOALS

Goal 1: Provide a safe work environment with highly trained and highly competent staff.

Objective: Offer regular safety educational opportunities to staff, including formal training sessions and informal team meetings to review safety protocols.

Outcome Indicator:

- Number of safety incidents reported.
- Number of training hours completed by staff.

Goal 2: Update Wickenburg's aging water infrastructure by identifying areas in need of rehabilitation or replacement and securing appropriate funding.

Objective:

- Seek and apply for grants and alternative funding streams to pay for critical gaps in the potable water system.
- Implementing Overall Condition Index's (OCI) through an Asset Management System (AMS) all assets will be inventoried and rated on the remaining useful life.

Outcome Indicator:

- Amount of grants and/or alternative funding sources secured.
- Assets inventoried and replacement program established using the O.C.I. index.

Goal 3: Look for opportunities to effectively collect and monitor water uses.

Objective:

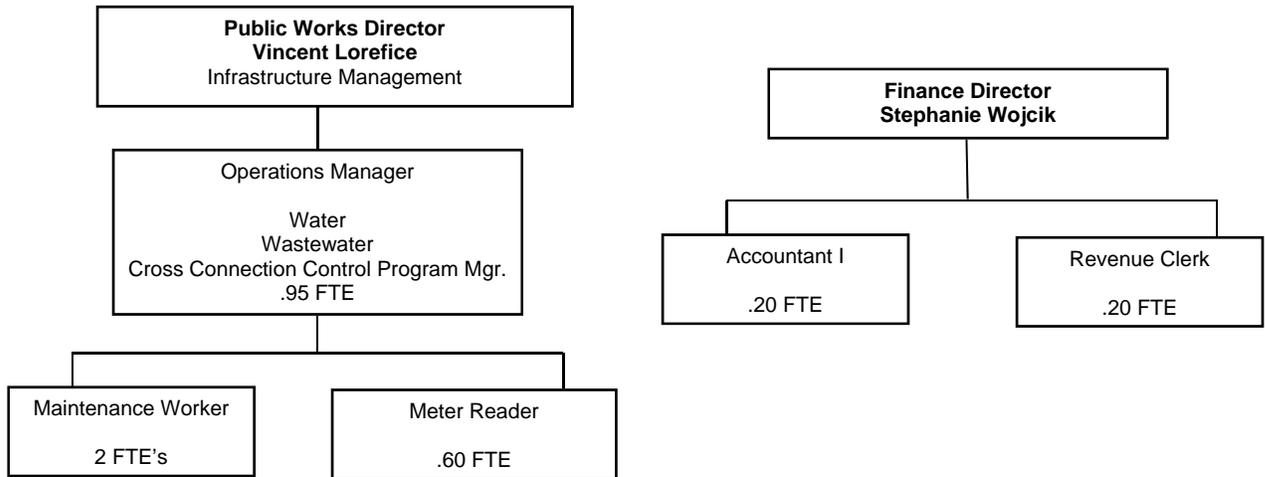
- Review current technologies that can automatically or more efficiently capture meter reads on a monthly basis.

- Increase accountability in water allocations through accurate meter calculations and improved data collection.

Outcome indicator:

- Revenue increases due to more accurate billing of customer water use.
- Reduction in staff time reading meters.

PERSONNEL



CAPITAL EXPENSES

90908

Evacuator - \$75,000	Meter Reader Pickup Truck - \$25,000
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90912

Kellis Water Tank - \$358,108	Constellation Rd - \$10,000
Airport Booster - \$364,325	Country Club Waterline - \$528,136
Barnette Waterline (CDBG) - \$300,000	Sols Wash Well Site Rehab - \$100,000
Portable Generator - \$800	

WATER UTILITY FUND

	2010-11 ACTUAL	2011-12 ACTUAL	2012-13 PROJECTED	2013-14 BUDGET
WATER UTILITY REVENUE				
500-101-500-42504 COUNTY GRANTS	501,853	72,788	33,000	290,000
500-101-500-43725 CONTRIBUTION FUND EQUITY	0	0	1,503,394	1,593,079
500-101-500-43736 RESERVE - CAPITAL	0	0	147,100	77,800
500-101-500-43737 RESERVE SICK A	0	0	3,634	3,634
500-101-500-46459 INTEREST INCOME	2,154	2,303	2,976	2,976
500-101-500-46460 LGIP LOSS	0	843	4,965	0
500-101-500-46550 WATER CONNECT FEES	5,420	5,225	5,190	5,190
500-101-500-46552 WATER SALES	912,713	997,155	887,532	887,532
500-101-500-46553 WATER SALES TAX EXEMPT	8,678	8,864	7,468	7,468
500-101-500-46565 WATER INSTALLATION	4,564	2,511	3,232	3,232
500-101-500-48875 MISCELLANEOUS REVENUES	569	18,541	240	240
500-101-500-48878 WATER TOWER USE	58,913	61,968	61,968	61,968
500-101-500-48881 SALES & USE TAX CREDIT	3	16	0	0
500-101-500-49910 TRANSFER IN	122,872	39,546	35,000	0
WATER UTILITY REVENUE	1,617,739	1,209,761	2,695,699	2,933,119

WATER UTILITY FUND

	2010-11 ACTUAL	2011-12 ACTUAL	2012-13 PROJECTED	2013-14 BUDGET
WATER UTILITY EXPENSE				
500-500-500-50100 SALARIES & WAGES FULL-TIME	160,429	178,396	182,928	133,679
500-500-500-50108 SALARIES & WAGES ON CALL	7,826	7,458	7,205	7,205
500-500-500-50125 COMP TIME - USED	1,043	926	547	0
500-500-500-50140 SICK TIME	4,821	7,118	6,488	0
500-500-500-50150 OVERTIME	6,337	5,001	4,940	4,940
500-500-500-50170 SALARIES & WAGES - MISC	78	1,545	0	0
TOTAL SALARIES	180,534	200,444	202,108	145,824
500-500-500-50210 FICA EXPENSE	13,060	14,860	15,461	11,156
500-500-500-50212 INDUSTRIAL INSURANCE	5,787	7,477	4,293	3,098
500-500-500-50221 STATE RETIREMENT EXP	18,050	21,486	22,517	16,828
500-500-500-50232 HEALTH INSURANCE	41,918	42,047	40,335	33,758
500-500-500-50233 DENTAL INSURANCE	2,932	3,313	2,696	2,739
500-500-500-50234 LIFE INSURANCE	396	424	349	303
TOTAL OTHER PERSONNEL COSTS	82,142	89,607	85,651	67,882

WATER UTILITY FUND

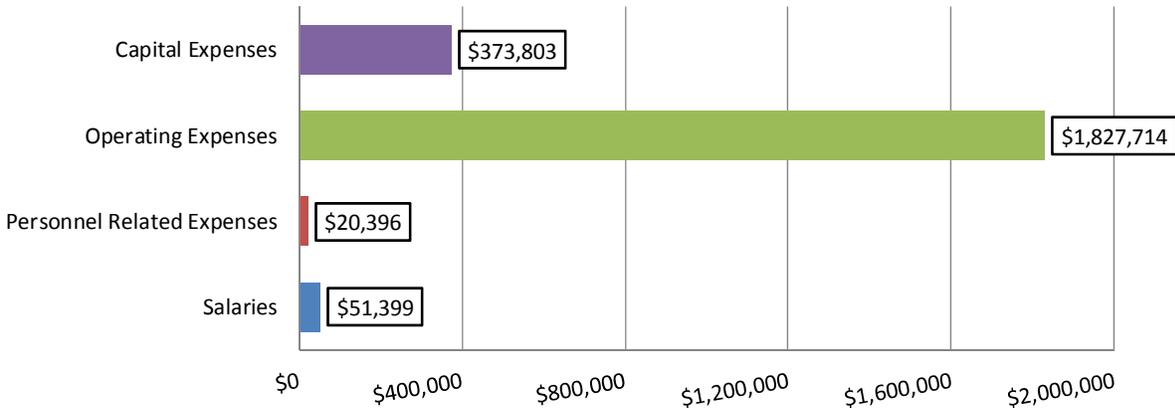
	2010-11 ACTUAL	2011-12 ACTUAL	2012-13 PROJECTED	2013-14 BUDGET
500-500-500-60104 CLOTHING ALLOWANCE	0	0	1,300	1,300
500-500-500-60105 LAUNDRY & CLEANING	2,631	2,424	2,000	2,000
500-500-500-60109 MISC LABS & CDL PHYSICALS	0	0	0	400
500-500-500-60112 TRAINING & TRAVEL	1,268	2,290	3,861	4,690
500-500-500-60114 MEMBERSHIP & DUES	5,123	3,763	1,824	1,500
500-500-500-60118 LICENSES & PERMITS	0	11,277	11,350	11,500
500-500-500-60302 DATA PROCESSING & IT MAINT	619	47	500	0
500-500-500-60304 ENGINEERING & ARCHITECT	950	4,956	5,000	5,000
500-500-500-60305 LAB TESTING	9,172	8,622	11,000	11,000
500-500-500-60306 BACKFLOW PROGRAM	1,191	187	2,000	2,000
500-500-500-60308 OTHER PROFESSIONAL SERVICES	1,507	1,173	5,000	4,400
500-500-500-60310 ADMIN CHARGE - GF	150,134	111,203	218,987	112,217
500-500-500-60317 ADMIN CHARGE - PW & CIP	0	0	0	94,339
500-500-500-60406 BOOKS, PUBLICATIONS & MAPS	0	332	500	1,900
500-500-500-60600 SVC TO MAINT BUILDINGS	409	135	2,000	0
500-500-500-60601 SVC TO MAINT AUTO	4,714	4,418	6,000	11,000
500-500-500-60604 SVC TO MAINT OTHER EQUIPMENT	4,663	4,646	8,000	3,000
500-500-500-60605 SVC TO MAINT FIRE HYDRANTS	4,566	2,128	4,500	4,500
500-500-500-60607 MAINT SHOP CHARGES	22,890	20,139	26,186	14,667
500-500-500-60609 MATERIALS	23,915	27,234	30,000	35,000
500-500-500-60610 METER CHANGE OUT	1,120	1,513	5,000	5,000
500-500-500-60613 SVC TO MAINT WELLS & TANKS	18,540	4,935	35,000	25,000
500-500-500-60616 INSURANCE LIABILITY	26,802	26,802	28,115	38,540
500-500-500-60618 UTILITIES EXPENSE	114,700	114,581	105,311	105,311
500-500-500-60620 TELEPHONE	2,772	2,437	1,771	0
500-500-500-60622 RENTALS-LEASES-LOANS	3,565	0	3,936	3,600
500-500-500-60639 OFFICE SUPPLIES	2,319	1,504	2,000	0
500-500-500-60640 POSTAGE	5,178	4,999	5,363	5,363
500-500-500-60646 CHEMICALS	7,273	8,718	8,500	8,500
500-500-500-60648 GAS, OIL & LUBRICANTS	11,521	14,326	12,000	14,000
500-500-500-60654 SMALL TOOLS	319	1,840	2,100	1,760
500-500-500-60656 SAFETY	1,160	574	3,750	3,100
500-500-500-69999 MINOR CAPITAL	1,526	3,123	8,125	1,800
500-500-500-70700 WRITE-OFF @ 10 YR +	791	1,394	1,697	1,697
TOTAL OPERATING EXPENSES	431,334	391,722	562,676	534,084
500-500-500-90908 VEHICLES CAPITAL OUTLAY	35,000	0	0	100,000
500-500-500-90912 OTHER CAPITAL PURCHASES	677,833	4,820	170,751	1,670,369
500-500-500-90944 ASSETS TRANSFERRED	122,872	39,546	0	0
500-500-500-90998 ASSET ACQUISITION	1,048,070-	70,841-	0	0
500-500-500-90999 DEPRECIATION EXPENSE	169,191	250,230	0	0
TOTAL CAPITAL	43,174-	223,754	170,751	1,770,369
500-500-500-95100 CONTINGENCY	24,081	26,475	1,523,779	333,526
500-500-500-95150 CAPITAL RESERVE	0	0	147,100	77,800
500-500-500-95155 RESERVE SICK A	0	0	3,634	3,634
TOTAL CONTINGENCY	24,081	26,475	1,674,513	414,960
WATER UTILITY EXPENSE	674,918	932,002	2,695,699	2,933,119
FUND NET REVENUE OVER EXPENSE	942,822	277,759	0	0

ELECTRIC UTILITY FUND

BUDGET UNIT DESCRIPTION

The Electric budget accounts for the costs associated with operating and maintaining the Town's electric transmission and distribution system. The Electric Utility is responsible for maintenance and repair of existing electric lines, installation of new services and new residences.

SUMMARY



GOALS

Goal 1: Analysis of the Town entire electrical grid system to identify any and all future maintenance and repair projects and investigate alternative funding options to pay for the projects derived from the analysis.

Objective:

- Work with industry experts to review the electrical infrastructure and develop a detailed replacement/upgrade program.
- Seek and apply for grants and other alternative funding streams to pay for upgrades to the Town's electrical system.

Outcome Indicator:

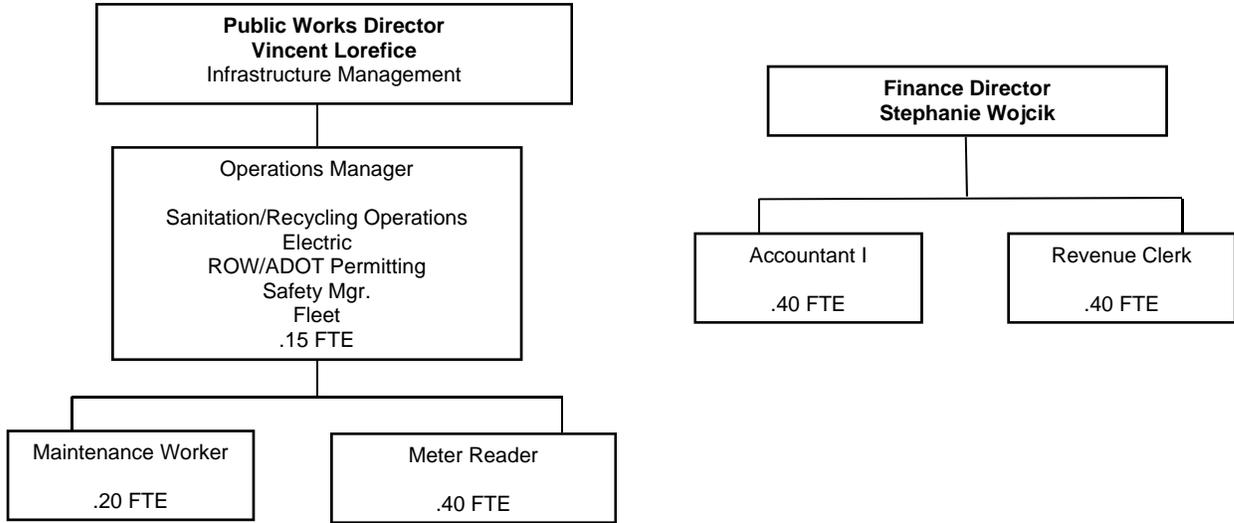
- Replacement/upgrade fund established with dedicated funding sources.
- Amount of grants and/or alternative funding sources secured.

Goal 2: Collect all plans and data for the Town's electrical grid and install the drawings into the GIS data base.

Objective: Work with APS and other electrical system partners to gather all plans/data for the Town's grid and overlay plans in the Maricopa Association of Governments (MAG) GIS database.

Outcome indicator: Successful mapping of the Town's electrical grid system

PERSONNEL



CAPITAL EXPENSES

90912

Savage/Frontier St Upgrades - \$373,803

ELECTRIC UTILITY FUND

	2010-11 ACTUAL	2011-12 ACTUAL	2012-13 PROJECTED	2013-14 BUDGET
ELECTRIC UTILITY REVENUE				
510-101-500-42504 COUNTY GRANTS	75,837	53,887	0	0
510-101-500-43725 CONTRIBUTION FUND EQUITY	0	0	1,104,533	474,828
510-101-500-43736 RESERVE - CAPITAL	0	0	656,500	663,000
510-101-500-43737 RESERVE SICK A	0	0	2,866	2,866
510-101-500-46459 INTEREST INCOME	5,844	6,652	6,820	6,820
510-101-500-46460 LGIP LOSS	0	5,690	33,515	0
510-101-500-46556 FIELD COLLECTION CHARGES	5,280	5,220	5,406	5,406
510-101-500-46558 LATE PENALTY FEE	29,316	47,156	55,318	55,318
510-101-500-46560 ELECTRIC SALES	2,437,083	2,539,117	2,400,000	2,400,000
510-101-500-46562 ELECTRIC CONNECT FEES	4,911	4,590	5,304	5,304
510-101-500-46563 ELECTRIC INSTALLATION	3,932	20,719	5,000	5,000
510-101-500-46566 POWER SUPPLY ADJUSTOR	266,662	218,061	205,378	205,378
510-101-500-48875 MISCELLANEOUS REVENUES	8,900	521,869	8,497	8,497
510-101-500-48876 OVERAGE/SHORTAGE	11-	14	0	0
510-101-500-48881 SALES & USE TAX CREDIT	2,221	2,273	2,321	2,321
510-101-500-49920 TRANSFER OUT	1,160,000-	813,674-	1,100,000-	775,000-
ELECTRIC UTILITY REVENUE	1,679,975	2,611,573	3,391,458	3,059,738

ELECTRIC UTILITY FUND

	2010-11 ACTUAL	2011-12 ACTUAL	2012-13 PROJECTED	2013-14 BUDGET
ELECTRIC UTILITY EXPENSE				
510-510-500-50100 SALARIES & WAGES FULL-TIME	47,065	77,672	81,706	50,883
510-510-500-50125 COMP TIME - USED	165	291	215	0
510-510-500-50140 SICK TIME	1,790	3,205	3,800	0
510-510-500-50150 OVERTIME	617	723	516	516
510-510-500-50170 SALARIES & WAGES - MISC	78	630	0	0
TOTAL SALARIES	49,716	82,521	86,237	51,399
510-510-500-50210 FICA EXPENSE	5,417	6,339	6,597	3,932
510-510-500-50212 INDUSTRIAL INSURANCE	4,148	5,877	1,849	1,102
510-510-500-50221 STATE RETIREMENT EXP	7,723	8,801	9,609	5,934
510-510-500-50232 HEALTH INSURANCE	15,712	11,387	11,994	8,569
510-510-500-50233 DENTAL INSURANCE	1,378	955	810	740
510-510-500-50234 LIFE INSURANCE	193	190	162	119
TOTAL OTHER PERSONNEL COSTS	34,571	33,549	31,021	20,396
510-510-500-60104 CLOTHING ALLOWANCE	0	0	275	315
510-510-500-60105 LAUNDRY & CLEANING	1,414	1,071	700	400
510-510-500-60112 TRAINING & TRAVEL	66	57	550	850
510-510-500-60114 MEMBERSHIP & DUES	3,040	3,000	3,040	3,040
510-510-500-60118 LICENSES & PERMITS	0	0	575	700
510-510-500-60200 CREDIT & ONLINE FEE'S	8,262	6,953	10,000	10,000
510-510-500-60302 DATA PROCESSING & IT MAINT	169	0	0	0
510-510-500-60308 OTHER PROFESSIONAL SERVICES	37,017	48,632	55,000	55,000
510-510-500-60310 ADMIN CHARGE - GF	281,799	205,136	284,692	277,413
510-510-500-60317 ADMIN CHARGE - PW & CIP	0	0	0	37,735
510-510-500-60422 APS MAINTENANCE	13,770	76,824	80,000	100,000
510-510-500-60577 TREE TRIMMING	32,653	0	0	40,000
510-510-500-60600 SVC TO MAINT BUILDINGS	67	41	0	0
510-510-500-60601 SVC TO MAINT AUTO	1,455	1,524	1,000	3,000
510-510-500-60604 SVC TO MAINT OTHER EQUIPMENT	2,171	3,561	4,000	1,000
510-510-500-60607 MAINT SHOP CHARGES	15,260	13,426	17,457	9,778
510-510-500-60609 MATERIALS	736	500	1,000	1,000
510-510-500-60616 INSURANCE LIABILITY	21,659	21,659	22,742	33,491
510-510-500-60620 TELEPHONE	771	635	606	0
510-510-500-60639 OFFICE SUPPLIES	1,689	1,488	1,550	0
510-510-500-60640 POSTAGE	4,818	4,904	5,068	5,068
510-510-500-60648 GAS, OIL & LUBRICANTS	2,623	3,328	5,000	5,500
510-510-500-60654 SMALL TOOLS	0	0	0	100
510-510-500-60656 SAFETY	72	0	350	500
510-510-500-69999 MINOR CAPITAL	1,550	1,526	5,000	5,000
510-510-500-70700 WRITE-OFF @ 10 YR +	3,752	2,225	2,824	2,824
510-510-500-70704 PURCH RESALE ELECTRIC	861,756	907,939	570,000	600,000
510-510-500-70705 PURCH WHSLE WAP ELECTRIC	55,859	57,292	480,000	450,000
510-510-500-70706 PURCH WHSLE APA ELECTRIC	50,948	91,404	90,000	90,000
510-510-500-70708 BUREAU OF RECLAMATION PD M&O	94,316	92,809	95,000	95,000
TOTAL OPERATING EXPENSES	1,497,694	1,545,934	1,736,429	1,827,714

ELECTRIC UTILITY FUND

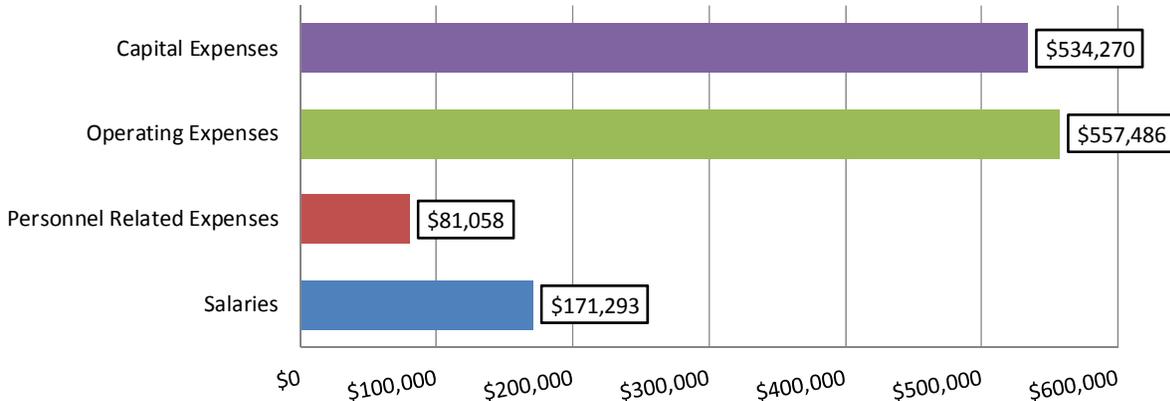
	2010-11 ACTUAL	2011-12 ACTUAL	2012-13 PROJECTED	2013-14 BUDGET
510-510-500-90908 VEHICLES CAPITAL OUTLAY	0	85,377	0	0
510-510-500-90912 OTHER CAPITAL PURCHASES	90,171	47,720	397,077	373,803
510-510-500-90998 ASSET ACQUISITION	88,968-	133,097-	0	0
510-510-500-90999 DEPRECIATION EXPENSE	53,676	56,647	0	0
TOTAL CAPITAL	54,879	56,647	397,077	373,803
510-510-500-95100 CONTINGENCY	0	0	481,328	120,560
510-510-500-95150 CAPITAL RESERVE	0	0	656,500	663,000
510-510-500-95155 RESERVE SICK A	0	0	2,866	2,866
TOTAL CONTINGENCY	0	0	1,140,694	786,426
 ELECTRIC UTILITY EXPENSE	 1,636,859	 1,718,651	 3,391,458	 3,059,738
 FUND NET REVENUE OVER EXPENSE	 43,116	 892,923	 0	 0

SANITATION UTILITY FUND

BUDGET UNIT DESCRIPTION

The Sanitation budget unit accounts for the costs of collection and disposing of solid waste. It operates two automated curbside trucks, one rear loader, and one brush truck within the town limits. Pickup is provided biweekly for residential customers and from one to five times per week for commercial customers. During fiscal year 2001-02 the town implemented a recycling program.

SUMMARY



GOALS

Goal 1: Promote the recycling program to reduce waste and generate cost savings for the Town.

Objective: Increase public education efforts to encourage residents to divert recyclables from trash.

Outcome Indicator: Amount of recycling tonnage collected/diverted from landfill.

Goal 2: Ensure that Town codes, policies and procedures reflect the addition of recycling to the sanitation service.

Objective: Work with the Town Clerk's Office to rewrite the Sanitation Code (within the Town Code) to include recycling and other updated practices in the management of solid waste.

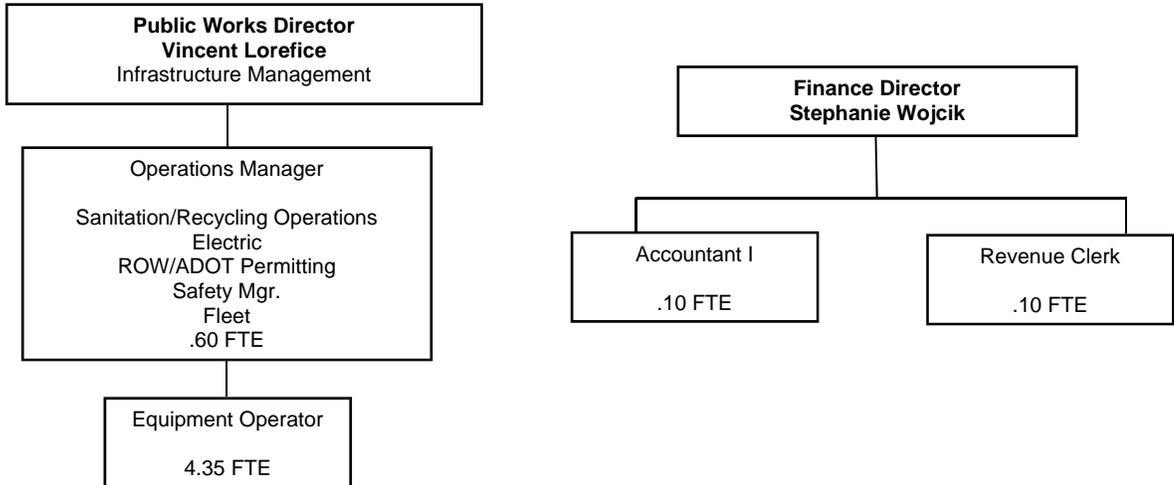
Outcome Indicator: Percentage of Town Code update completed.

Goal 3: Develop a Sanitation Business Plan to review all aspects of the current operations and look for opportunities to streamline operations.

Objective: Increase productivity through proper routing, maximize employee efficiency through use of technologies and ensure that future business decisions are sustainable with recent legislative laws.

Outcome Indicators: Sanitation fund that operates within budget and covers all cost associated with this service.

PERSONNEL



CAPITAL EXPENSES

90908

2 Yd Dump Truck - \$39,000	Flat Rack Dump Truck - \$69,000
Sideloader Trucks (2) - \$426,270	

SANITATION UTILITY FUND

	2010-11 ACTUAL	2011-12 ACTUAL	2012-13 PROJECTED	2013-14 BUDGET
SANITATION UTILITY REVENUE				
520-101-500-43725 CONTRIBUTION FUND EQUITY	0	0	692,861	720,635
520-101-500-43736 RESERVE - CAPITAL	0	0	80,000	181,400
520-101-500-43737 RESERVE SICK A	0	0	2,866	2,866
520-101-500-46459 INTEREST INCOME	1,062	1,086	1,447	1,447
520-101-500-46460 LGIP LOSS	0	195	1,151	0
520-101-500-46554 CAN FEES	10,310	11,825	10,062	10,062
520-101-500-46582 REFUSE COLLECTIONS	965,300	955,089	908,000	908,000
520-101-500-46585 GREENWASTE	1,506	1,059	1,236	1,236
520-101-500-46586 RECYCLING	11,456	18,138	16,000	16,000
520-101-500-48875 MISCELLANEOUS REVENUES	401	2,985	1,185	1,185
SANITATION UTILITY REVENUE	990,036	990,378	1,714,808	1,842,831

SANITATION UTILITY FUND

		2010-11 ACTUAL	2011-12 ACTUAL	2012-13 PROJECTED	2013-14 BUDGET
SANITATION UTILITY EXPENSE					
520-520-500-50100	SALARIES & WAGES FULL-TIME	165,341	165,617	180,301	168,682
520-520-500-50125	COMP TIME - USED	197	554	326	0
520-520-500-50140	SICK TIME	4,550	10,160	6,034	0
520-520-500-50150	OVERTIME	2,142	2,150	2,611	2,611
520-520-500-50170	SALARIES & WAGES - MISC	78	1,605	0	0
	TOTAL SALARIES	172,309	180,086	189,272	171,293
520-520-500-50210	FICA EXPENSE	12,710	13,933	14,479	13,104
520-520-500-50212	INDUSTRIAL INSURANCE	8,687	7,594	9,268	8,387
520-520-500-50221	STATE RETIREMENT EXP	16,633	19,922	21,085	19,767
520-520-500-50232	HEALTH INSURANCE	40,775	38,394	32,872	37,025
520-520-500-50233	DENTAL INSURANCE	3,024	3,078	1,876	2,379
520-520-500-50234	LIFE INSURANCE	452	440	331	396
	TOTAL OTHER PERSONNEL COSTS	82,281	83,360	79,911	81,058
520-520-500-60104	CLOTHING ALLOWANCE	0	0	1,250	1,300
520-520-500-60105	LAUNDRY & CLEANING	594	2,811	2,200	2,000
520-520-500-60109	MISC LABS & CDL PHYSICALS	0	0	0	100
520-520-500-60112	TRAINING & TRAVEL	75	147	0	2,860
520-520-500-60114	MEMBERSHIP & DUES	808	725	308	350
520-520-500-60118	LICENSES & PERMITS	0	0	720	720
520-520-500-60305	OTHER CONTRACT SERVICES	14,336	0	0	0
520-520-500-60308	OTHER PROFESSIONAL SERVICES	513	666	1,200	1,000
520-520-500-60310	ADMIN CHARGE - GF	87,435	102,064	116,185	130,498
520-520-500-60317	ADMIN CHARGE - PW & CIP	0	0	0	37,735
520-520-500-60600	SVC TO MAINT BUILDINGS	67	41	0	0
520-520-500-60601	SVC TO MAINT AUTO	23,073	26,215	47,000	47,500
520-520-500-60604	SVC TO MAINT OTHER EQUIPMENT	1,596	2,961	3,000	500
520-520-500-60607	MAINT SHOP CHARGES	76,299	67,131	87,285	48,891
520-520-500-60609	MATERIALS	636	270	350	500
520-520-500-60616	INSURANCE LIABILITY	5,595	5,595	5,802	4,776
520-520-500-60619	RECYCLING	12,824	13,780	17,000	23,000
520-520-500-60620	TELEPHONE	931	811	1,118	0
520-520-500-60621	TIPPING FEES	202,720	141,262	140,000	145,000
520-520-500-60622	RENTALS-LEASES-LOANS	3,432	0	0	0
520-520-500-60625	CLEAN UP PROJECT	511	6,406	5,000	5,000
520-520-500-60639	OFFICE SUPPLIES	1,863	1,662	2,000	0
520-520-500-60640	POSTAGE	4,818	4,904	5,068	5,068
520-520-500-60648	GAS, OIL & LUBRICANTS	46,814	48,959	58,000	60,000
520-520-500-60654	SMALL TOOLS	374	218	350	300
520-520-500-60656	SAFETY	497	616	2,000	2,000
520-520-500-69999	MINOR CAPITAL	19,196	27,269	44,500	38,000
520-520-500-70700	WRITE-OFF @ 10 YR +	559	1,502	388	388
	TOTAL OPERATING EXPENSES	505,566	456,016	540,724	557,486

SANITATION UTILITY FUND

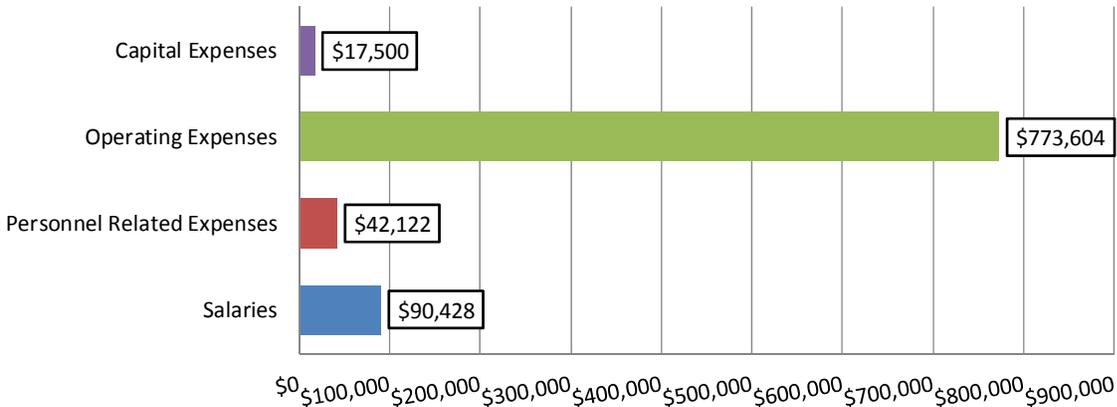
	2010-11 ACTUAL	2011-12 ACTUAL	2012-13 PROJECTED	2013-14 BUDGET
520-520-500-90908 VEHICLES CAPITAL OUTLAY	0	0	0	534,270
520-520-500-90912 OTHER CAPITAL PURCHASES	6,969	124,970	0	0
520-520-500-90998 ASSET ACQUISITION	4,997-	139,933-	0	0
520-520-500-90999 DEPRECIATION EXPENSE	115,308	178,686	0	0
TOTAL CAPITAL	117,280	163,722	0	534,270
520-520-500-95100 CONTINGENCY	4,428	14,963	822,035	314,458
520-520-500-95150 CAPITAL RESERVE	0	0	80,000	181,400
520-520-500-95155 RESERVE SICK A	0	0	2,866	2,866
TOTAL CONTINGENCY	4,428	14,963	904,901	498,724
 SANITATION UTILITY EXPENSE	 881,864	 898,147	 1,714,808	 1,842,831
 FUND NET REVENUE OVER EXPENSE	 108,171	 92,230	 0	 0

WASTEWATER UTILITY FUND

BUDGET UNIT DESCRIPTION

The Wastewater budget unit accounts for the costs associated with the treatment of the Town's wastewater and the costs associated with providing and maintaining a wastewater collection system to ensure the health and welfare of the community. An upgrade and expansion of the Wastewater Treatment Collection System was started in 2003 and completed in 2012.

SUMMARY



GOALS

Goal 1: Update Wickenburg’s aging wastewater infrastructure by identifying areas in need of rehabilitation or replacement and securing appropriate funding.

Objective: Develop a wastewater user fund that covers all cost associated with operating this utility. Seek and apply for grants and alternative funding streams to pay for critical gaps in the wastewater system.

Outcome Indicator:

- Percentage of projects completed through the identification process.
- Establishment of user fees that cover operational expenses.
- Amount of grants and/or alternative funding sources secured.

Goal 2: Provide a safe work environment with highly trained and highly competent staff.

Objective: Offer regular safety educational opportunities to staff, including formal training sessions and informal team meetings to review safety protocols.

Outcome Indicator:

- Number of safety incidents reported.
- Number of training hours completed by staff.

Goal 3: Establish a long-range water resource guideline that looks at use/re-use of effluent water.

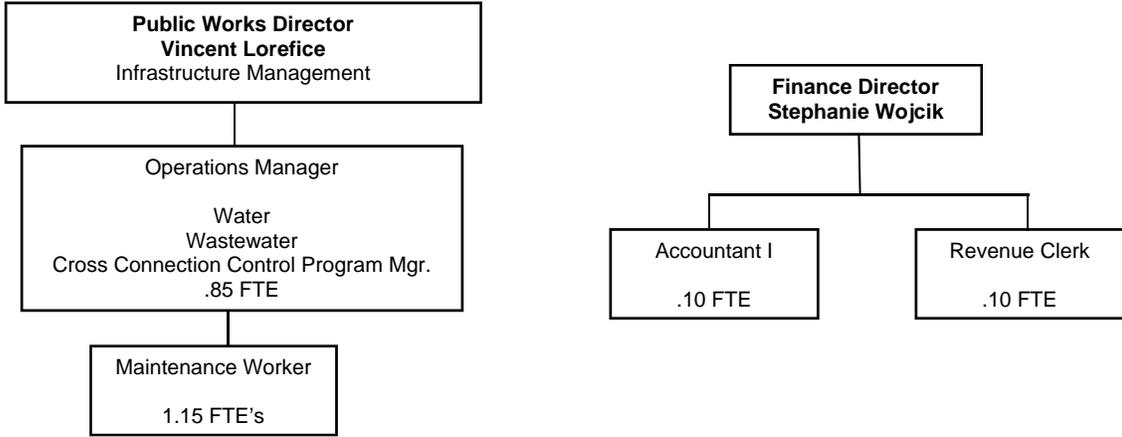
Objective:

- Develop a water resources guide within the Town Code that regulates the use of effluent waste water.
- Look for ways both internally and externally to optimize the use of reclaimed water.

Outcome indicator:

- Town code updated to reference mandatory use of effluent wastewater
- Percentage of effluent re-uses.

PERSONNEL



CAPITAL EXPENSES

90912

Lab Convection Oven - \$2,500	UV System Flow Pacing - \$15,000
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WASTEWATER UTILITY FUND

	2010-11 ACTUAL	2011-12 ACTUAL	2012-13 PROJECTED	2013-14 BUDGET
WASTEWATER UTILITY REVENUE				
530-101-500-42504 COUNTY GRANTS	0	151,863	35,000	0
530-101-500-42513 REIMBURSEMENTS (LOANS/GRANTS)	20,721	401,391	0	0
530-101-500-43725 CONTRIBUTION FUND EQUITY	0	0	264,502	252,090
530-101-500-43736 RESERVE - CAPITAL	0	0	148,500	161,400
530-101-500-43737 RESERVE SICK A	0	0	5,939	5,939
530-101-500-43738 WIFA & USDA RESERVE	0	0	453,337	542,370
530-101-500-46459 INTEREST INCOME	260	415	611	611
530-101-500-46460 LGIP LOSS	0	105	1,327	0
530-101-500-46564 SEWER INSTALLATION	0	0	5,000	5,000
530-101-500-46570 SEWER BASE FEE	270,415	280,494	281,221	281,221
530-101-500-46571 SEWER USAGE FEE	555,944	604,153	570,779	570,779
530-101-500-46601 DUMP STATION	468	3,159	1,896	1,896
530-101-500-48875 MISCELLANEOUS REVENUES	0	2,013	12,042	12,042
530-101-500-49910 TRANSFER IN	419,322	110,430	94	0
WASTEWATER UTILITY REVENUE	1,267,131	1,554,023	1,780,248	1,833,348

WASTEWATER UTILITY FUND

		2010-11 ACTUAL	2011-12 ACTUAL	2012-13 PROJECTED	2013-14 BUDGET
WASTEWATER UTILITY EXPENSE					
530-530-500-50100	SALARIES & WAGES FULL-TIME	82,758	74,004	80,911	81,647
530-530-500-50108	SALARIES & WAGES ON CALL	7,826	7,458	7,205	7,205
530-530-500-50125	COMP TIME - USED	511	301	283	0
530-530-500-50140	SICK TIME	2,632	2,362	2,558	0
530-530-500-50150	OVERTIME	2,670	2,049	1,576	1,576
530-530-500-50170	SALARIES & WAGES - MISC	78	585	0	0
	TOTAL SALARIES	96,475	86,758	92,533	90,428
530-530-500-50210	FICA EXPENSE	7,009	6,633	7,079	6,918
530-530-500-50212	INDUSTRIAL INSURANCE	3,854	3,274	3,681	3,597
530-530-500-50221	STATE RETIREMENT EXP	9,387	9,596	10,308	10,434
530-530-500-50232	HEALTH INSURANCE	19,112	17,077	15,700	19,400
530-530-500-50233	DENTAL INSURANCE	1,247	1,760	1,090	1,604
530-530-500-50234	LIFE INSURANCE	178	167	141	169
	TOTAL OTHER PERSONNEL COSTS	40,787	38,507	37,999	42,122

WASTEWATER UTILITY FUND

	2010-11 ACTUAL	2011-12 ACTUAL	2012-13 PROJECTED	2013-14 BUDGET
530-530-500-60104	0	0	495	800
530-530-500-60105	1,411	1,706	1,600	800
530-530-500-60109	0	0	0	300
530-530-500-60112	579	717	2,035	1,900
530-530-500-60114	7,911	5,647	0	0
530-530-500-60118	0	0	4,110	4,110
530-530-500-60302	0	114	500	500
530-530-500-60304	912	35,240	7,630	5,000
530-530-500-60305	13,912	11,889	11,000	21,000
530-530-500-60308	119	454	10,186	12,030
530-530-500-60310	65,196	72,097	75,067	108,696
530-530-500-60317	0	0	0	94,339
530-530-500-60406	0	144	700	1,700
530-530-500-60599	0	0	0	1,000
530-530-500-60600	564	1,032	1,000	750
530-530-500-60601	1,112	1,339	2,000	7,000
530-530-500-60604	9,901	13,161	16,870	15,000
530-530-500-60607	7,630	6,713	8,729	4,889
530-530-500-60609	4,751	4,181	5,000	5,750
530-530-500-60613	206	8,338	9,500	15,000
530-530-500-60616	31,884	31,638	33,439	43,441
530-530-500-60617	1,791	1,954	2,057	2,200
530-530-500-60618	128,808	126,533	123,316	123,316
530-530-500-60620	2,571	2,316	2,003	1,000
530-530-500-60621	6,050	5,157	10,000	10,000
530-530-500-60622	0	0	500	500
530-530-500-60629	1,312	852	1,400	1,400
530-530-500-60639	2,048	2,211	2,300	2,000
530-530-500-60640	4,863	5,086	5,323	5,323
530-530-500-60644	228	238	400	400
530-530-500-60646	2,190	5,037	7,500	12,000
530-530-500-60648	6,467	6,883	6,000	7,800
530-530-500-60654	348	436	725	1,630
530-530-500-60656	591	705	1,200	4,705
530-530-500-69999	4,374	452	2,744	5,350
530-530-500-70700	471	704	1,195	1,195
TOTAL OPERATING EXPENSES	308,201	352,973	356,524	522,824
530-530-500-80639	21,499	415,578	0	0
530-530-500-80810	3,468	0	160,159	165,349
530-530-500-80812	130,617	93,798	90,695	85,431
TOTAL DEBT SERVICES	155,584	509,376	250,854	250,780
530-530-500-90908	0	0	29,074	0
530-530-500-90912	63,003	167,587	31,800	17,500
530-530-500-90944	234,514	57,530	0	0
530-530-500-90998	170,403	1,132,967	0	0
530-530-500-90999	121,889	789,766	0	0
TOTAL CAPITAL	249,003	118,084	60,874	17,500

WASTEWATER UTILITY FUND

	2010-11 ACTUAL	2011-12 ACTUAL	2012-13 PROJECTED	2013-14 BUDGET
530-530-500-95100 CONTINGENCY	0	0	373,688	199,985
530-530-500-95150 CAPITAL RESERVE	0	0	148,500	161,400
530-530-500-95155 RESERVE SICK A	0	0	5,939	5,939
530-530-500-95158 WIFA & USDA RESERVE	0	0	453,337	542,370
TOTAL CONTINGENCY	0	0	981,464	909,694
WASTEWATER UTILITY EXPENSE	850,050	869,531	1,780,248	1,833,348
FUND NET REVENUE OVER EXPENSE	417,080	684,492	0	0

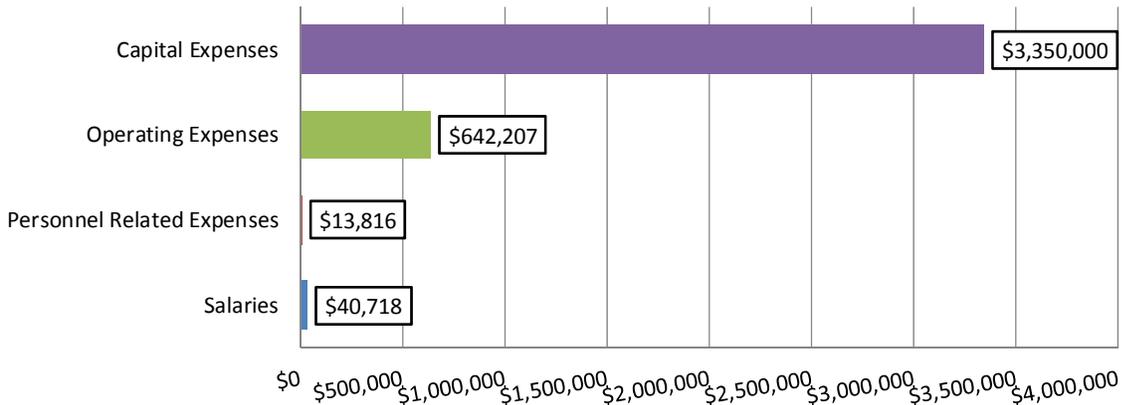
AIRPORT FUND

BUDGET UNIT DESCRIPTION

The Airport budget accounts for the costs associated with providing and maintaining a municipal airport. The Airport sells 100LL and JetA fuel 24 hours/7 days a week through a self-service system, and also offers JetA by truck. Over the years thanks to several FAA and ADOT grants, many improvements have been made to the airport.

Mission: Operate and develop a safe and modern aircraft facility to serve Wickenburg and the surrounding area that serves as a cornerstone of local economic development efforts.

SUMMARY



GOALS

Goal 1: Transform the airport into an economic engine by stabilizing its revenue streams and making it a self-sufficient enterprise fund.

Objective:

- Carefully monitor fuel market and price fuel accordingly to generate revenue to handle expenses and future projects.

Outcome Indicator:

- Amount of fuel sold and revenues generated.

Goal 2: Maintain a consistent atmosphere of excellent customer service at the airport.

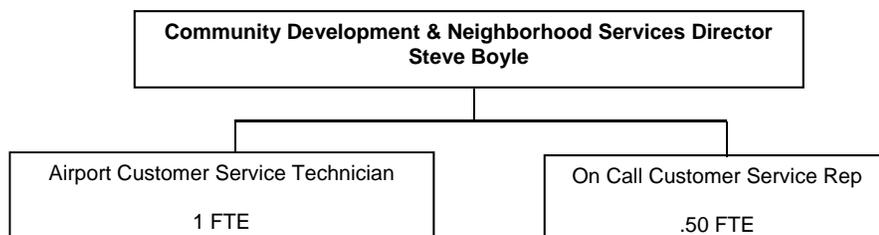
Objective:

- Offer fully-staffed, clean aviation facilities with modern customer amenities.

Outcome Indicator:

- Number of hours staffed at the airport per week.
- Maintenance hours spent on weed and debris removal in the aircraft area.

PERSONNEL



AIRPORT FUND

		2010-11 ACTUAL	2011-12 ACTUAL	2012-13 PROJECTED	2013-14 BUDGET
AIRPORT REVENUE					
580-101-580-42502	FEDERAL GRANTS	103,823	168,470	309,730	3,182,500
580-101-580-42503	ADOT GRANT	3,045	3,456	8,151	83,750
580-101-580-43725	CONTRIBUTION FUND EQUITY	0	0	70,337	61,445
580-101-580-46459	INTEREST INCOME	195	129	95	95
580-101-580-46525	AIRPORT FUEL SALES	369,530	416,399	510,000	510,000
580-101-580-46526	SUNDRIES	1,729	5,781	500	500
580-101-580-46528	LANDING FEES	3,625	5,250	5,040	5,040
580-101-580-46529	RENT AIRPORT	20,493	23,207	26,376	26,376
580-101-580-46530	TIEDOWNS	2,576	3,015	2,657	2,657
580-101-580-48875	MISCELLANEOUS REVENUES	29,050	5,296	3,253	3,253
580-101-580-48876	OVERAGE/SHORTAGE	95-	0	0	0
580-101-580-48878	TOWER USE	15,782	16,162	16,162	16,162
580-101-580-49910	TRANSFER IN	0	64,591	45,000	160,000
AIRPORT REVENUE		549,753	711,757	997,301	4,051,778

AIRPORT FUND

		2010-11 ACTUAL	2011-12 ACTUAL	2012-13 PROJECTED	2013-14 BUDGET
AIRPORT EXPENSE					
580-580-580-50100	SALARIES & WAGES FULL-TIME	10,649	36,929	19,120	29,702
580-580-580-50110	SALARIES & WAGES PART-TIME	6,375	8,400	10,350	11,016
580-580-580-50170	SALARIES & WAGES - MISC	0	195	0	0
	TOTAL SALARIES	17,024	45,524	29,470	40,718
580-580-580-50210	FICA EXPENSE	488	4,396	2,254	3,115
580-580-580-50212	INDUSTRIAL INSURANCE	0	1,911	0	0
580-580-580-50221	STATE RETIREMENT EXP	0	2,924	3,283	4,698
580-580-580-50232	HEALTH INSURANCE	0	6,017	3,142	5,529
580-580-580-50233	DENTAL INSURANCE	0	421	165	397
580-580-580-50234	LIFE INSURANCE	0	83	32	77
	TOTAL OTHER PERSONNEL COSTS	488	15,753	8,876	13,816
580-580-580-60104	CLOTHING ALLOWANCE	0	0	200	300
580-580-580-60112	TRAINING & TRAVEL	0	0	600	475
580-580-580-60114	MEMBERSHIP & DUES	155	120	150	182
580-580-580-60200	CREDIT & ONLINE FEE'S	8,044	10,764	13,216	13,216
580-580-580-60302	DATA PROCESSING & IT MAINT	560	301	650	1,000
580-580-580-60305	OTHER CONTRACT SERVICES	10,562	9,747	12,400	12,400
580-580-580-60309	SUNDRIES	3,569	1,656	400	2,000
580-580-580-60310	ADMIN CHARGE - GF	15,864	39,769	70,369	102,951
580-580-580-60317	ADMIN CHARGE - PW & CIP	0	0	0	37,735
580-580-580-60318	ENVIRONMENTAL ASSESSMENT #18	20,566	6,108	3,500	0
580-580-580-60599	INTERNET, WEBSITE & EMAIL	0	0	0	800
580-580-580-60600	SVC TO MAINT BUILDINGS	4,968	3,337	1,700	1,250
580-580-580-60601	SVC TO MAINT AUTO	887	518	1,600	1,000
580-580-580-60602	SVC TO MAINT OFFICE EQUIPMENT	26	0	200	200
580-580-580-60603	SVC TO MAINT COMM EQUIPMENT	0	1,087	100	750
580-580-580-60604	SVC TO MAINT FUEL SYSTEM	8,354	5,762	8,600	9,000
580-580-580-60606	GROUNDS MAINTENANCE	0	0	1,100	1,250
580-580-580-60616	INSURANCE LIABILITY	9,550	10,447	10,476	11,231
580-580-580-60618	UTILITIES EXPENSE	16,887	10,178	11,608	11,608
580-580-580-60620	TELEPHONE	4,090	4,056	2,959	2,959
580-580-580-60639	OFFICE SUPPLIES	621	342	400	700
580-580-580-60644	JANITORIAL SUPPLIES	287	190	250	200
580-580-580-60648	GAS, OIL & LUBRICANTS	19	1,278	600	1,000
580-580-580-69999	MINOR CAPITAL	0	0	400	0
580-580-580-70716	PURCH OF RESALE FUEL	297,545	282,732	430,000	430,000
580-580-580-70717	PURCH OF RESALE FUEL - ASSET	27,348-	18,349-	0	0
	TOTAL OPERATING EXPENSES	375,206	370,041	571,478	642,207

AIRPORT FUND

	2010-11 ACTUAL	2011-12 ACTUAL	2012-13 PROJECTED	2013-14 BUDGET
580-580-580-90911 APRON DESIGN #20	0	0	74,250	3,200,000
580-580-580-90912 OTHER CAPITAL PURCHASES	63,895	0	0	0
580-580-580-90915 PAVEMENT PRESERVATION #21	0	78,642	225,425	0
580-580-580-90916 T-HANGER SITE PREP #E8S92	0	0	0	150,000
580-580-580-90923 AIRPORT MASTER PLAN #19	90,222	91,626	26,357	0
580-580-580-90944 ASSETS TRANSFERRED	0	64,591	0	0
580-580-580-90998 ASSET ACQUISITION	154,082-	238,235-	0	0
580-580-580-90999 DEPRECIATION EXPENSE	478,019	481,146	0	0
TOTAL CAPITAL	478,054	477,771	326,032	3,350,000
580-580-580-95100 CONTINGENCY	0	3,376	61,445	5,037
TOTAL CONTINGENCY	0	3,376	61,445	5,037
 AIRPORT EXPENSE	 870,772	 912,465	 997,301	 4,051,778
 FUND NET REVENUE OVER EXPENSE	 321,019-	 200,708-	 0	 0

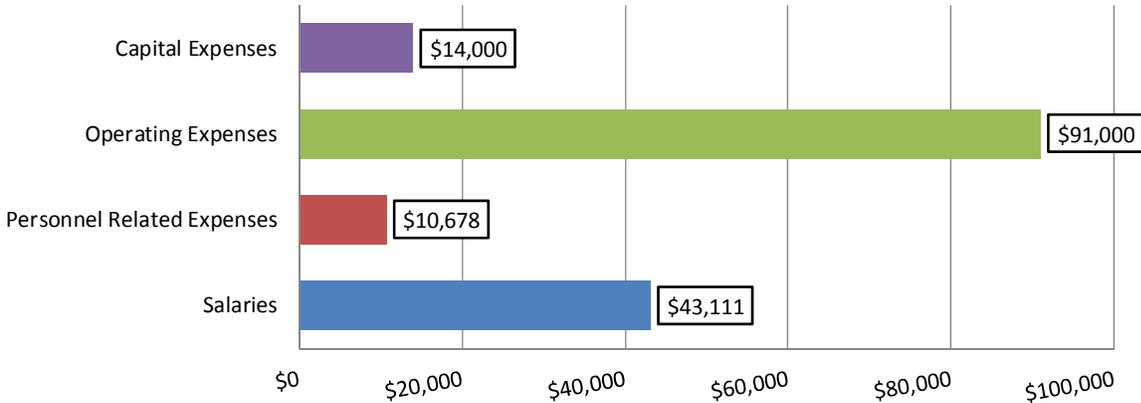


MAINTENANCE SHOP FUND

BUDGET UNIT DESCRIPTION

The Maintenance Shop budget accounts for the costs of maintaining town vehicles for all town departments. The shop focuses on increasing the amount of time vehicles are kept on the road and decreasing the amount of time in the shop. Charges are assessed against departments, which have vehicles repaired.

SUMMARY



GOALS

Goal 1: Maintain a high Standard for Service in maintaining all vehicles and equipment.

Objective: Use existing resources, new technology and exemplary record keeping in providing outstanding internal customer service and efficiency in maintaining the Town's fleet of vehicles and equipment.

Outcome Indicator:

- Number of vehicles/equipment served by Shop.
- Average time to return vehicle/equipment to service after admission to Shop.

Goal 2: Establish a Fleet Management Program for all motorized assets.

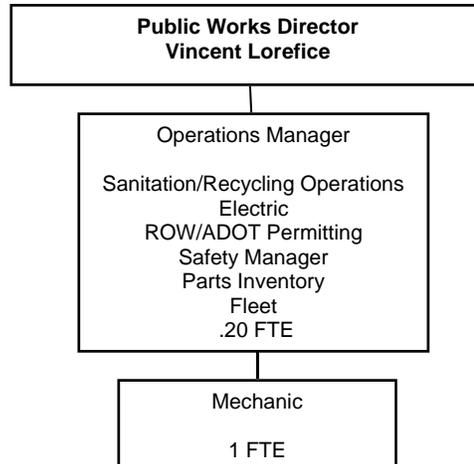
Objective:

- Develop a Central Fleet Management division and establish a Fleet Replacement Fund for all vehicles and equipment across the Town.
- Establish Fleet Replacement guidelines for transparent budgeting operations for the citizens.

Outcome Indicator:

- Successful establishment of a Fleet Replacement Fund.
- Percentage of units being replaced on or slightly before the end of their useful life of service.

PERSONNEL



CAPITAL EXPENSES

90912

Storage Container - \$5,000	Pressure Washer, Grease Guns & Other Equipment - \$9,000
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MAINTENANCE SHOP FUND

		2010-11 ACTUAL	2011-12 ACTUAL	2012-13 PROJECTED	2013-14 BUDGET
MAINTENANCE SHOP REVENUE					
600-101-600-43729	BUDGETED FUND BALANCE	0	0	13,457	50,246
600-101-600-46459	INTEREST INCOME	11	34	44	44
600-101-600-46460	LGIP LOSS	0	26	153	0
600-101-600-46610	MAINT SHOP CHARGES	0	34	0	0
600-101-600-46611	GENERAL FUND CHARGES	10,401	12,507	10,716	10,716
600-101-600-46612	ENTERPRISE FUND CHARGES	152,599	134,261	174,571	97,783
	MAINTENANCE SHOP REVENUE	163,010	146,862	198,941	158,789

MAINTENANCE SHOP FUND

	2010-11 ACTUAL	2011-12 ACTUAL	2012-13 PROJECTED	2013-14 BUDGET
MAINTENANCE SHOP EXPENSE				
600-600-600-50100 SALARIES & WAGES FULL-TIME	37,390	33,771	38,029	41,984
600-600-600-50125 COMP TIME - USED	63	70	0	0
600-600-600-50140 SICK TIME	2,083	2,827	968	0
600-600-600-50150 OVERTIME	638	193	1,127	1,127
600-600-600-50170 SALARIES & WAGES - MISC	0	330	0	0
TOTAL SALARIES	40,174	37,191	40,124	43,111
600-600-600-50210 FICA EXPENSE	2,670	2,788	3,070	3,298
600-600-600-50212 INDUSTRIAL INSURANCE	1,626	1,183	1,121	1,205
600-600-600-50221 STATE RETIREMENT EXP	3,827	4,328	4,469	4,975
600-600-600-50232 HEALTH INSURANCE	14,482	13,637	14,221	1,106
600-600-600-50233 DENTAL INSURANCE	972	1,035	1,036	79
600-600-600-50234 LIFE INSURANCE	92	84	84	15
TOTAL OTHER PERSONNEL COSTS	23,668	23,056	24,001	10,678
600-600-600-60104 CLOTHING ALLOWANCE	0	0	700	315
600-600-600-60105 LAUNDRY & CLEANING	647	636	500	500
600-600-600-60112 TRAINING & TRAVEL	0	472	430	0
600-600-600-60302 DATA PROCESSING & IT MAINT	938	1,815	1,000	0
600-600-600-60308 OTHER PROFESSIONAL SERVICES	79	0	1,000	500
600-600-600-60597 AUTO PARTS	6,246	6,529	6,600	7,000
600-600-600-60599 INTERNET, WEBSITE & EMAIL	0	0	0	2,300
600-600-600-60600 SVC TO MAINT BUILDINGS	3,182	1,668	4,000	12,000
600-600-600-60601 SVC TO MAINT AUTO	836	1,069	1,000	1,000
600-600-600-60604 SVC TO MAINT OTHER EQUIPMENT	332	1,187	1,500	1,500
600-600-600-60616 INSURANCE LIABILITY	18,548	18,548	19,764	27,875
600-600-600-60618 UTILITIES EXPENSE	16,504	20,128	25,000	25,000
600-600-600-60620 TELEPHONE	3,631	3,900	2,981	2,000
600-600-600-60639 OFFICE SUPPLIES	1,454	2,623	2,400	0
600-600-600-60644 JANITORIAL SUPPLIES	464	727	900	900
600-600-600-60648 GAS, OIL & LUBRICANTS	3,012	4,327	7,900	6,500
600-600-600-60654 SMALL TOOLS	1,156	1,002	2,485	1,685
600-600-600-60656 SAFETY	1,011	716	500	500
600-600-600-69999 MINOR CAPITAL	349	1,499	3,500	1,425
TOTAL OPERATING EXPENSES	58,388	66,846	82,160	91,000
600-600-600-90908 VEHICLES CAPITAL OUTLAY	0	32,658	72	0
600-600-600-90912 OTHER CAPITAL PURCHASES	7,433	0	2,338	14,000
600-600-600-90998 ASSET ACQUISITION	7,433	144,571	0	0
600-600-600-90999 DEPRECIATION EXPENSE	9,880	123,782	0	0
TOTAL CAPITAL	9,881	11,869	2,410	14,000
600-600-600-95100 CONTINGENCY	0	0	50,246	0
TOTAL CONTINGENCY	0	0	50,246	0
MAINTENANCE SHOP EXPENSE	132,111	138,963	198,941	158,789
FUND NET REVENUE OVER EXPENSE	30,900	7,899	0	0

FUEL FACILITY FUND

BUDGET UNIT DESCRIPTION

The Fuel Facility budget unit accounts for the costs of providing fuel to town, county, and school vehicles. Charges are assessed against departments based on actual fuel costs with a 5% Administrative Fee added to outside organizations.

PERSONNEL

The Fuel Facility is staffed by the Public Works.

FUEL FACILITY FUND

		2010-11	2011-12	2012-13	2013-14
		ACTUAL	ACTUAL	PROJECTED	BUDGET
FUEL FACILITY REVENUE					
620-101-300-43729	BUDGETED FUND BALANCE	0	0	138,862	114,071
620-101-300-46459	INTEREST INCOME	207	166	177	177
620-101-300-46460	LGIP LOSS	0	138	816	0
620-101-300-46602	ADMIN FEE	6,884	8,010	7,800	7,800
620-101-300-46604	COUNTY FUEL FAC SALES	17,976	22,627	29,000	29,000
620-101-300-46606	FUEL FACILITY SALES	149,157	177,180	170,000	170,000
620-101-300-46608	SCHOOL FUEL FAC SALES	115,158	131,720	130,000	130,000
620-101-300-46613	RESPIRE FUEL FAC SALES	4,533	5,858	5,200	5,200
620-101-300-46615	TAX REBATE	2,845	3,735	4,000	4,000
620-101-300-48875	MISCELLANEOUS REVENUES	0	0	0	0
FUEL FACILITY REVENUE		296,760	349,434	485,855	460,248

FUEL FACILITY FUND

		2010-11 ACTUAL	2011-12 ACTUAL	2012-13 PROJECTED	2013-14 BUDGET
FUEL FACILITY EXPENSE					
620-620-300-60600	SVC TO MAINT BUILDINGS	0	147	2,000	2,000
620-620-300-60604	SVC TO MAINT OTHER EQUIPMENT	1,417	2,668	3,000	3,000
620-620-300-70716	PURCH RESALE OTHER FUELS	243,118	324,748	363,784	363,784
620-620-300-70717	PURCH OF RESALE FUEL - ASSET	37,798	12,657	0	0
	TOTAL OPERATING EXPENSES	282,334	340,220	368,784	368,784
620-620-300-90912	OTHER CAPITAL PURCHASES	44,434	0	3,000	0
620-620-300-90998	ASSET ACQUISITION	44,434	0	0	0
620-620-300-90999	DEPRECIATION EXPENSE	3,966	12,828	0	0
	TOTAL CAPITAL	3,966	12,828	3,000	0
620-620-300-95100	CONTINGENCY	0	0	114,071	91,464
	TOTAL CONTINGENCY	0	0	114,071	91,464
	FUEL FACILITY EXPENSE	286,300	353,048	485,855	460,248
	FUND NET REVENUE OVER EXPENSE	10,460	3,614	0	0



CAPITAL IMPROVEMENT FUND

BUDGET UNIT DESCRIPTION

The Capital Improvement budget unit was created to address the challenges of maintaining and improving infrastructure needs. Each year the town invests significant time and resources to construct, maintain and improve infrastructure. Occasionally one-time acquisitions of equipment may be included in this budget. The primary source of revenue is the transfer of excess revenues over expenditures from the Electric Utility Fund.

CAPITAL IMPROVEMENT FUND

	2010-11 ACTUAL	2011-12 ACTUAL	2012-13 PROJECTED	2013-14 BUDGET
CAPITAL IMPROVEMENT REVENUE				
700-101-700-43729 BUDGETED FUND BALANCE	0	0	1,813,041	1,629,206
700-101-700-49910 TRANSFER IN	1,160,000	800,000	1,100,000	775,000
700-101-700-49920 TRANSFER OUT	716,199-	1,019,734-	35,000-	160,000-
CAPITAL IMPROVEMENT REVENUE	443,801	219,734-	2,878,041	2,244,206

CAPITAL IMPROVEMENT FUND

	2010-11 ACTUAL	2011-12 ACTUAL	2012-13 PROJECTED	2013-14 BUDGET
CAPITAL IMPROVEMENT EXPENSE				
700-700-700-60317 ADMIN CHARGE - PW & CIP	0	0	0	75,471
TOTAL OPERATING EXPENSES	0	0	0	75,471
700-700-700-90902 COFFINGER PARK	27,403	21,183	0	0
700-700-700-90903 WWTP INFRASTRUCTURE	0	0	60,792	0
700-700-700-90904 IT UPGRADE	0	0	250,000	120,000
700-700-700-90908 FUEL TANKS	0	0	5,000	395,000
700-700-700-90918 YUCCA WATERLINE	900	39,546	131,004	0
700-700-700-90921 SAVAGE SEWER & ROAD	71,000	45,435	75,000	241,000
700-700-700-90925 GF VEHICLES	0	0	0	75,000
700-700-700-90926 US 60 WATER & SEWERLINE 2011	17,462	0	0	0
700-700-700-90928 POLICE VEHICLES	0	0	186,000	100,000
700-700-700-90935 ADOT - COMMUNITY CTR	64,265	0	0	0
700-700-700-90938 AZTEC LIFT STATION	5,851	0	0	0
700-700-700-90941 WESTSIDE SEWER	345,009	11,995	0	373,005
700-700-700-90943 TH FACILITY IMPROVEMENTS	0	0	0	130,000
700-700-700-90944 ASSETS TRANSFERRED	562,194	161,667	0	0
700-700-700-90948 DOWNTOWN STREETScape	0	0	0	150,000
700-700-700-90952 OUTDOOR RECREATION PROGRAMS	0	0	0	12,500
700-700-700-90953 MONTE VISTA WELL	35,754	0	53,792	354,900
700-700-700-90954 SIGNAGE	0	0	0	20,000
700-700-700-90956 POLICE RADIO SYSTEM	0	0	83,000	100,000
700-700-700-90957 PAVEMENT RESTORATION	0	3,816	271,000	0
700-700-700-90958 PARKS SOFTWARE	0	0	0	20,000
700-700-700-90959 PW & CS OFFICE BLDG	0	95,689	102,000	0
700-700-700-90960 TEGNER ARTS & CULTURAL DISTRIC	0	0	0	50,000
700-700-700-90961 AIRPORT TERMINAL IMPROVEMENTS	0	64,591	0	0
TOTAL CAPITAL	5,450	120,587	1,217,588	2,141,405
700-700-700-95100 CONTINGENCY	0	8,434	1,660,453	27,330
TOTAL CONTINGENCY	0	8,434	1,660,453	27,330
CAPITAL IMPROVEMENT EXPENSE	5,450	129,021	2,878,041	2,244,206
FUND NET REVENUE OVER EXPENSE	438,351	348,755-	0	0

DEVELOPMENT FEE - WATER

BUDGET UNIT DESCRIPTION

This budget unit is one of several derived from fees currently referred to as Development Fees though previously known as Impact Fees. Revenues are generated each time there is any type of new construction. As growth occurs these funds are used to expand the applicable service. Development fees cannot be used for maintenance and operations, or for personnel expenses.

CAPITAL EXPENSES

90901

Monte Vista Well (additional funding of \$354,900 in 700) - \$190,122

DEV FEE WATER FUND

		2010-11 ACTUAL	2011-12 ACTUAL	2012-13 PROJECTED	2013-14 BUDGET
DEV FEE WATER REVENUE					
	720-101-700-43729 BUDGETED FUND BALANCE	0	0	189,676	190,670
	720-101-700-46459 INTEREST INCOME	386	282	318	50
	720-101-700-46460 LGIP LOSS	0	115	676	0
	720-101-700-46490 DEV FEE	4,166	1,435	0	0
	DEV FEE WATER REVENUE	4,552	1,832	190,670	190,720

DEV FEE WATER FUND

	2010-11 ACTUAL	2011-12 ACTUAL	2012-13 PROJECTED	2013-14 BUDGET
DEV FEE WATER EXPENSE				
720-720-700-90901 WELL	86,219	0	0	190,122
TOTAL CAPITAL	86,219	0	0	190,122
720-720-700-95100 CONTINGENCY	0	0	190,670	598
TOTAL CONTINGENCY	0	0	190,670	598
DEV FEE WATER EXPENSE	86,219	0	190,670	190,720
FUND NET REVENUE OVER EXPENSE	81,666-	1,832	0	0

DEVELOPMENT FEE - SEWER

BUDGET UNIT DESCRIPTION

This budget unit is one of several derived from fees currently referred to as Development Fees though previously known as Impact Fees. Revenues are generated each time there is any type of new construction. As growth occurs these funds are used to expand the applicable service. Development fees cannot be used for maintenance and operations, or for personnel expenses.

DEV FEE SEWER FUND

		2010-11 ACTUAL	2011-12 ACTUAL	2012-13 PROJECTED	2013-14 BUDGET
DEV FEE SEWER REVENUE					
722-101-700-43729	BUDGETED FUND BALANCE	0	0	14	0
722-101-700-46459	INTEREST INCOME	24	2	0	0
722-101-700-46460	LGIP LOSS	0	134	80	0
722-101-700-46490	DEV FEE	5,472	1,536	0	0
722-101-700-49920	TRANSFER OUT	40,000-	2,900-	94-	0
	DEV FEE SEWER REVENUE	34,504-	1,228-	0	0

DEV FEE SEWER FUND

	2010-11 ACTUAL	2011-12 ACTUAL	2012-13 PROJECTED	2013-14 BUDGET
DEV FEE SEWER EXPENSE				
722-722-700-95100 CONTINGENCY	0	0	0	0
TOTAL CONTINGENCY	0	0	0	0
DEV FEE SEWER EXPENSE	0	0	0	0
FUND NET REVENUE OVER EXPENSE	34,504-	1,228-	0	0

DEVELOPMENT FEE - LIBRARY

BUDGET UNIT DESCRIPTION

This budget unit is one of several derived from fees currently referred to as Development Fees though previously known as Impact Fees. Revenues are generated each time there is any type of new construction. As growth occurs these funds are used to expand the applicable service. Development fees cannot be used for maintenance and operations, or for personnel expenses.

DEV FEE LIBRARY FUND

		2010-11 ACTUAL	2011-12 ACTUAL	2012-13 PROJECTED	2013-14 BUDGET
DEV FEE LIBRARY REVENUE					
	724-101-700-43729 BUDGETED FUND BALANCE	0	0	190,507	191,201
	724-101-700-46459 INTEREST INCOME	324	284	328	327
	724-101-700-46460 LGIP LOSS	0	62	366	0
	724-101-700-46490 DEV FEE	4,470	745	0	0
	DEV FEE LIBRARY REVENUE	4,794	1,091	191,201	191,528

DEV FEE LIBRARY FUND

	2010-11 ACTUAL	2011-12 ACTUAL	2012-13 PROJECTED	2013-14 BUDGET
DEV FEE LIBRARY EXPENSE				
724-724-700-95100 CONTINGENCY	0	0	191,201	191,528
TOTAL CONTINGENCY	0	0	191,201	191,528
DEV FEE LIBRARY EXPENSE	0	0	191,201	191,528
FUND NET REVENUE OVER EXPENSE	4,794	1,091	0	0

DEVELOPMENT FEE – P & R

BUDGET UNIT DESCRIPTION

This budget unit is one of several derived from fees currently referred to as Development Fees though previously known as Impact Fees. Revenues are generated each time there is any type of new construction. As growth occurs these funds are used to expand the applicable service. Development fees cannot be used for maintenance and operations, or for personnel expenses.

CAPITAL EXPENSES

90962

Equestrian Park - \$15,000	
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DEV FEE P&R FUND

		2010-11 ACTUAL	2011-12 ACTUAL	2012-13 PROJECTED	2013-14 BUDGET
DEV FEE P&R REVENUE					
726-101-700-43729	BUDGETED FUND BALANCE	0	0	118,870	119,170
726-101-700-46459	INTEREST INCOME	190	176	199	199
726-101-700-46460	LGIP LOSS	0	169	101	0
726-101-700-46490	DEV FEE	12,312	2,052	0	0
	DEV FEE P&R REVENUE	12,502	2,397	119,170	119,369

DEV FEE P&R FUND

	2010-11 ACTUAL	2011-12 ACTUAL	2012-13 PROJECTED	2013-14 BUDGET
DEV FEE P&R EXPENSE				
726-726-700-90962 EQUESTRIAN PARK	0	0	0	15,000
TOTAL CAPITAL	0	0	0	15,000
726-726-700-95100 CONTINGENCY	0	0	119,170	104,369
TOTAL CONTINGENCY	0	0	119,170	104,369
DEV FEE P&R EXPENSE	0	0	119,170	119,369
FUND NET REVENUE OVER EXPENSE	12,502	2,397	0	0

DEVELOPMENT FEE – TOWN FACILITIES

BUDGET UNIT DESCRIPTION

This budget unit is one of several derived from fees currently referred to as Development Fees though previously known as Impact Fees. Revenues are generated each time there is any type of new construction. As growth occurs these funds are used to expand the applicable service. Development fees cannot be used for maintenance and operations, or for personnel expenses.

DEV FEE TOWN FACILITY FUND

	2010-11 ACTUAL	2011-12 ACTUAL	2012-13 PROJECTED	2013-14 BUDGET
DEV FEE TOWN FACILITY REVENUE				
728-101-700-46459 INTEREST INCOME	25	17	0	0
728-101-700-46460 LGIP LOSS	0	61	0	0
728-101-700-46490 DEV FEE	2,604	239	0	0
	2,629	317	0	0
DEV FEE TOWN FACILITY REVENUE				

DEV FEE TOWN FACILITY FUND

	2010-11 ACTUAL	2011-12 ACTUAL	2012-13 PROJECTED	2013-14 BUDGET
DEV FEE TOWN FACILITY EXPENSE				
728-728-700-90906 PW & CS BUILDING	0	16,224	0	0
TOTAL CAPITAL	0	16,224	0	0
DEV FEE TOWN FACILITY EXPENSE	0	16,224	0	0
FUND NET REVENUE OVER EXPENSE	2,629	15,907-	0	0

DEVELOPMENT FEE – STREET

BUDGET UNIT DESCRIPTION

This budget unit is one of several derived from fees currently referred to as Development Fees though previously known as Impact Fees. Revenues are generated each time there is any type of new construction. As growth occurs these funds are used to expand the applicable service. Development fees cannot be used for maintenance and operations, or for personnel expenses.

CAPITAL EXPENSES

90802

Vulture Mine Rd., U.S. 60 & 93 - \$7,000

DEV FEE STREETS FUND

		2010-11 ACTUAL	2011-12 ACTUAL	2012-13 PROJECTED	2013-14 BUDGET
DEV FEE STREETS REVENUE					
730-101-700-43729	BUDGETED FUND BALANCE	0	0	45,858	45,926
730-101-700-46459	INTEREST INCOME	74	68	68	69
730-101-700-46490	DEV FEE	2,634	1,683	0	0
	DEV FEE STREETS REVENUE	2,708	1,751	45,926	45,995

DEV FEE STREETS FUND

	2010-11 ACTUAL	2011-12 ACTUAL	2012-13 PROJECTED	2013-14 BUDGET
DEV FEE STREETS EXPENSE				
730-730-700-90802 VULTURE MINE RD US 60 & 89	0	0	0	7,000
TOTAL CAPITAL	0	0	0	7,000
730-730-700-95100 CONTINGENCY	0	0	45,926	38,995
TOTAL CONTINGENCY	0	0	45,926	38,995
DEV FEE STREETS EXPENSE	0	0	45,926	45,995
FUND NET REVENUE OVER EXPENSE	2,708	1,751	0	0

CONSTELLATION RODEO GROUNDS

BUDGET UNIT DESCRIPTION

This budget unit was initially established to account for park improvements from camp fees as required by BLM (provider of the land). It has since grown to include revenue generated from the use of the rodeo grounds.

PERSONNEL

This Department is staffed by the Parks, Recreation & Facilities Maintenance Department.

GOALS

Goal 1: Maintain a high-quality facility that attracts world-class rodeo events to Wickenburg.

Objective:

- Use existing resources and explore new marketing opportunities and partnerships to draw more and better events to rodeo grounds.
- Continue working with the Wickenburg Community to complete a Constellation Rodeo Grounds business and master plan.

Outcome Indicator:

- Number of annual events held at rodeo grounds

CONSTELLATION & RODEO GRD FUND

		2010-11 ACTUAL	2011-12 ACTUAL	2012-13 PROJECTED	2013-14 BUDGET
CONSTELLATION & RODEO GRD REV					
750-101-750-43729	BUDGETED FUND BALANCE	0	0	31,251	49,119
750-101-750-45496	RODEO FEES	15,960	10,960	25,000	25,000
750-101-750-45497	RV CAMPING FEES @ CONST	8,860	7,108	7,000	7,000
750-101-750-46400	CONTRIBUTIONS REC'D	6,999	0	0	0
750-101-750-46459	INTEREST INCOME	617	54	60	60
750-101-750-46460	LGIP LOSS	0	42	247	0
750-101-750-49910	TRANSFER IN	18,285	0	0	0
	CONSTELLATION & RODEO GRD REV	50,721	18,164	63,558	81,179

CONSTELLATION & RODEO GRD FUND

	2010-11 ACTUAL	2011-12 ACTUAL	2012-13 PROJECTED	2013-14 BUDGET
CONSTELLATION & RODEO GRD EXP				
750-750-750-60304 ENGINEERING & ARCHITECT	0	0	0	5,000
750-750-750-60400 ADVERTISING	484	155	500	2,000
750-750-750-60600 SVC TO MAINT BUILDINGS	2,972	14,724	5,800	20,000
750-750-750-60604 SVC TO MAINT OTHER EQUIPMENT	0	1,671	2,600	2,000
750-750-750-60618 UTILITIES EXPENSE	181	1,097	4,039	4,039
750-750-750-60639 OFFICE SUPPLIES	0	0	500	500
750-750-750-60644 JANITORIAL SUPPLIES	200	202	1,000	1,000
750-750-750-60675 CONTRIBUTIONS EXPENDED	6,999	0	0	0
TOTAL OPERATING EXPENSES	10,835	17,848	14,439	34,539
750-750-750-90904 GROUND IMPROVEMENTS	8,950	0	0	0
TOTAL CAPITAL	8,950	0	0	0
750-750-750-95100 CONTINGENCY	0	0	49,119	46,640
TOTAL CONTINGENCY	0	0	49,119	46,640
 CONSTELLATION & RODEO GRD EXP	 19,785	 17,848	 63,558	 81,179
 FUND NET REVENUE OVER EXPENSE	 30,936	 316	 0	 0

FIRE PENSION FUND

BUDGET UNIT DESCRIPTION

This fund was established to temporarily hold/collect resources on behalf of a third party, who are the volunteer firefighters that have completed one year of service. Revenues are derived from the State Fire Insurance. As the Town moves toward a fulltime Fire Department this fund will slowly diminish.

FIRE PENSION FUND

		2010-11 ACTUAL	2011-12 ACTUAL	2012-13 PROJECTED	2013-14 BUDGET
FIRE PENSION REVENUE					
800-101-170-43729	BUDGETED FUND BALANCE	0	0	9,066	10,594
800-101-170-46452	INSURANCE REBATE	6,586	6,670	6,568	6,568
800-101-170-46459	INTEREST INCOME	14	13	19	19
800-101-170-46460	LGIP LOSS	0	60	355	0
	FIRE PENSION REVENUE	6,600	6,744	16,008	17,181

FIRE PENSION FUND

	2010-11 ACTUAL	2011-12 ACTUAL	2012-13 PROJECTED	2013-14 BUDGET
FIRE PENSION EXPENSE				
800-800-170-70725 PENSION EXPENSE	6,466	5,010	5,414	10,000
TOTAL OPERATING EXPENSES	6,466	5,010	5,414	10,000
800-800-170-95100 CONTINGENCY	0	0	10,594	7,181
TOTAL CONTINGENCY	0	0	10,594	7,181
FIRE PENSION EXPENSE	6,466	5,010	16,008	17,181
FUND NET REVENUE OVER EXPENSE	135	1,734	0	0

RETIREMENT FUND

BUDGET UNIT DESCRIPTION

The Sick-Leave/Retirement budget unit accounts for the Town's contribution to the Employees' Sick-Leave Program and also covers the insurance expense of retired employees with at least 25 years of service. The budget unit is financed through transfers from the general fund and enterprise funds from which the employee was classified.

RETIREMENT FUND

		2010-11 ACTUAL	2011-12 ACTUAL	2012-13 PROJECTED	2013-14 BUDGET
RETIREMENT REVENUE					
850-101-850-43729	BUDGETED FUND BALANCE	0	0	52	698
850-101-850-46459	INTEREST INCOME	5	1-	6	6
850-101-850-48882	INSURANCE REIMBURSEMENTS	2,950	2,200	2,640	2,640
850-101-850-49910	TRANSFER IN	0	4,200	6,000	20,000
	RETIREMENT REVENUE	2,955	6,399	8,698	23,344

RETIREMENT FUND

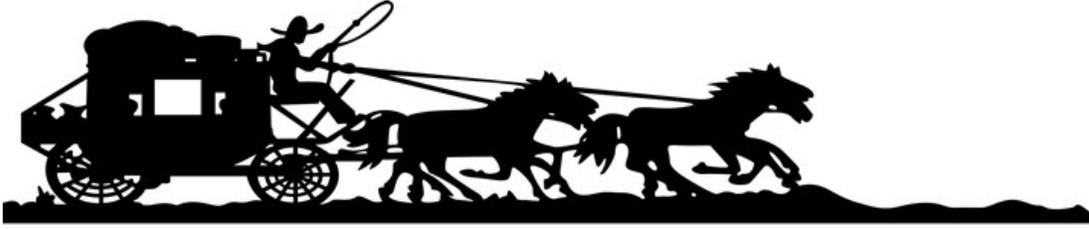
	2010-11 ACTUAL	2011-12 ACTUAL	2012-13 PROJECTED	2013-14 BUDGET
RETIREMENT EXPENSE				
850-850-850-50232 HEALTH INSURANCE	7,214	6,761	8,000	9,200
TOTAL OTHER PERSONNEL COSTS	7,214	6,761	8,000	9,200
850-850-850-95100 CONTINGENCY	0	0	698	14,144
TOTAL CONTINGENCY	0	0	698	14,144
RETIREMENT EXPENSE	7,214	6,761	8,698	23,344
FUND NET REVENUE OVER EXPENSE	4,259-	362-	0	0

ALL FUNDS

TOTAL REVENUE	13,365,222	14,106,181	26,018,873	29,128,205
TOTAL EXPENDITURES	11,726,843	11,979,587	26,018,873	29,128,205
NET	1,638,379	2,126,593	0	0

Debt Service Funds

Currently None



Town of Wickenburg



OFFICIAL BUDGET FORMS
CITY/TOWN OF Wickenburg

Fiscal Year 2014

Schedule A—Summary Schedule of Estimated Revenues and Expenditures/Expenses

Schedule B—Tax Levy and Tax Rate Information

Schedule C—Revenues Other Than Property Taxes

Schedule D—Other Financing Sources/<Uses> and Interfund Transfers

Schedule E—Expenditures/Expenses by Fund

Schedule F—Expenditures/Expenses by Department

Schedule G—Full-Time Employees and Personnel Compensation

CITY/TOWN OF Wickenburg
Summary Schedule of Estimated Revenues and Expenditures/Expenses
Fiscal Year 2014

FUND	ADOPTED BUDGETED EXPENSES* 2013	ACTUAL EXPENDITURES/EXPENSES** 2013	FUND BALANCE/NET POSITION*** July 1, 2013**	PROPERTY TAX REVENUES 2014	ESTIMATED REVENUES OTHER THAN PROPERTY TAXES 2014	OTHER FINANCING 2014		INTERFUND TRANSFERS 2014		TOTAL FINANCIAL RESOURCES AVAILABLE 2014	BUDGETED EXPENDITURES/EXPENSES 2014
						SOURCES	<USES>	IN	<OUT>		
1. General Fund	\$ 8,724,763	\$ 8,342,996	\$ 2,022,091	Primary: 250,000 Secondary:	\$ 6,780,639	\$	\$	\$ 8,608	\$ 20,000	\$ 9,041,338	\$ 9,041,338
2. Special Revenue Funds			548,572		2,293,530				8,608	2,833,494	2,833,494
3. Debt Service Funds Available											
4. Less: Amounts for Future Debt Retirement											
5. Total Debt Service Funds											
6. Capital Projects Funds	3,456,414	3,488,566	2,225,292		32,705			775,000	160,000	2,872,997	2,872,997
7. Permanent Funds	24,400	24,706	11,292		9,233			20,000		40,525	40,525
8. Enterprise Funds Available	11,677,730	10,579,514	4,200,982		10,134,832			160,000	775,000	13,720,814	13,720,814
9. Less: Amounts for Future Debt Retirement											
10. Total Enterprise Funds	11,677,730	10,579,514	4,200,982		10,134,832			160,000	775,000	13,720,814	13,720,814
11. Internal Service Funds	622,517	684,796	164,317		454,720					619,037	619,037
12. TOTAL ALL FUNDS	\$ 27,407,168	\$ 26,018,873	\$ 9,172,546	\$ 250,000	\$ 19,705,659	\$	\$	\$ 963,608	\$ 963,608	\$ 29,128,205	\$ 29,128,205

EXPENDITURE LIMITATION COMPARISON

	2013	2014
1. Budgeted expenditures/expenses	\$ 27,407,168	\$ 29,128,205
2. Add/subtract: estimated net reconciling items		
3. Budgeted expenditures/expenses adjusted for reconciling items	27,407,168	29,128,205
4. Less: estimated exclusions		
5. Amount subject to the expenditure limitation	\$ 27,407,168	\$ 29,128,205
6. EEC or voter-approved alternative expenditure limitation	\$ 35,980,088	\$ 36,947,800

The city/town does not levy property taxes and does not have special assessment districts for which property taxes are levied. Therefore, Schedule B has been omitted.

* Includes Expenditure/Expense Adjustments Approved in current year from Schedule E.

** Includes actual amounts as of the date the proposed budget was prepared, adjusted for estimated activity for the remainder of the fiscal year.

*** Amounts in this column represent Fund Balance/Net Position amounts except for amounts not in spendable form (e.g., prepaids and inventories) or legally or contractually required to be maintained intact (e.g., principal of a permanent fund).

CITY/TOWN OF Wickenburg
Tax Levy and Tax Rate Information
Fiscal Year 2014

	2013	2014
1. Maximum allowable primary property tax levy. A.R.S. §42-17051(A)	\$ <u>470,990</u>	\$ <u>487,387</u>
2. Amount received from primary property taxation in the current year in excess of the sum of that year's maximum allowable primary property tax levy. A.R.S. §42-17102(A)(18)	\$ _____	
3. Property tax levy amounts		
A. Primary property taxes	\$ <u>250,000</u>	\$ <u>250,000</u>
B. Secondary property taxes		
C. Total property tax levy amounts	\$ <u>250,000</u>	\$ <u>250,000</u>
4. Property taxes collected*		
A. Primary property taxes		
(1) Current year's levy	\$ <u>190,000</u>	
(2) Prior years' levies	<u>1,100</u>	
(3) Total primary property taxes	\$ <u>191,100</u>	
B. Secondary property taxes		
(1) Current year's levy	\$ _____	
(2) Prior years' levies	_____	
(3) Total secondary property taxes	\$ _____	
C. Total property taxes collected	\$ <u>191,100</u>	
5. Property tax rates		
A. City/Town tax rate		
(1) Primary property tax rate	<u>0.4083</u>	<u>0.4244</u>
(2) Secondary property tax rate	_____	_____
(3) Total city/town tax rate	<u>0.4083</u>	<u>0.4244</u>
B. Special assessment district tax rates		
Secondary property tax rates - As of the date the proposed budget was prepared, the city/town was operating _____ special assessment districts for which secondary property taxes are levied. For information pertaining to these special assessment districts and their tax rates, please contact the city/town.		

* Includes actual property taxes collected as of the date the proposed budget was prepared, plus estimated property tax collections for the remainder of the fiscal year.

CITY/TOWN OF Wickenburg
Revenues Other Than Property Taxes
Fiscal Year 2014

SOURCE OF REVENUES	ESTIMATED REVENUES 2013	ACTUAL REVENUES* 2013	ESTIMATED REVENUES 2014
GENERAL FUND			
Local taxes			
Sales Tax	\$ 2,500,000	\$ 2,600,000	\$ 2,600,000
Licenses and permits			
Occupational & Liquor Permits	49,500	45,800	45,800
Misc License	13,657	9,952	9,952
Building Permit Fees	27,162	43,906	43,906
Zoning & Subdivision Fees	7,300	2,754	2,754
Intergovernmental			
State Grants		10,000	90,000
Auto Lieu	210,943	197,717	212,098
State Sales	532,076	510,269	549,811
State Income	649,908	649,967	709,888
Intergovernmental Grants	469,080	51,470	547,054
Law Enforcement	18,767	21,188	21,188
Charges for services			
Administrative Fees	765,300	765,300	1,109,130
Community Services	68,345	64,739	78,650
Library	125,526	38,052	5,424
Fire IGA	275,123	269,238	282,100
Miscellaneous	65,927	63,492	110,000
Fines and forfeits			
Court	199,160	175,912	175,912
Interest on investments			
LGIP	5,141	19,078	8,343
In-lieu property taxes			
Cable Agreement	27,003	25,542	25,542
Pole Attachment	7,970	7,970	7,970
Southwest Gas	45,000	20,724	20,724
APS	103,348	105,152	105,152
Contributions			
Voluntary Contributions	6,000	10,000	
Miscellaneous			
Rentals	101	600	600
Surplus Property		9,500	3,000
Miscellaneous		15,641	15,641
Total General Fund	\$ 6,172,337	\$ 5,733,963	\$ 6,780,639

* Includes actual revenues recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated revenues for the remainder of the fiscal year.

CITY/TOWN OF Wickenburg
Revenues Other Than Property Taxes
Fiscal Year 2014

SOURCE OF REVENUES	ESTIMATED REVENUES 2013	ACTUAL REVENUES* 2013	ESTIMATED REVENUES 2014
SPECIAL REVENUE FUNDS			
Highway User Revenue Fund	\$ 358,580	\$ 337,673	\$ 359,420
Local Transportation Assistance Fund II			
Grants	1,462,142	1,462,142	1,565,993
Cemetery	13,760	13,180	12,791
Court J.C.E.F.	3,714	3,337	3,093
Fill the Gap	3,042	2,656	2,611
Local Court Enhancement	784	791	753
Cops	200,000	200,000	200,000
GOHS	20,000	10,000	25,000
Community Based Projects	10,003	5,009	10,009
Attorney General Armor	5,001	5,000	5,000
Library Internet/Reading	3,958	3,837	3,837
Library Reciprocal	10,019	9,812	5,020
RICO	100,001	144,295	100,003
Total Special Revenue Funds	\$ 2,191,004	\$ 2,197,732	\$ 2,293,530

* Includes actual revenues recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated revenues for the remainder of the fiscal year.

DEBT SERVICE FUNDS

	\$	\$	\$
Total Debt Service Funds	\$	\$	\$

CAPITAL PROJECTS FUNDS

Capital Improvement	\$	\$	\$
Dev Fee Water	539	994	50
Dev Fee Sewer	302	80	
Dev Fee Library	390	694	327
Dev Fee P&R	599	300	199
Dev Fee Town Facility			
Dev Fee Street	408	68	69
Constellation & Rodeo	21,624	32,307	32,060
Total Capital Projects Funds	\$ 23,862	\$ 34,443	\$ 32,705

* Includes actual revenues recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated revenues for the remainder of the fiscal year.

PERMANENT FUNDS

Fire Pension	\$ 6,682	\$ 6,942	\$ 6,587
Retirement	2,400	2,646	2,646
Total Permanent Funds	\$ 9,082	\$ 9,588	\$ 9,233

CITY/TOWN OF Wickenburg
Revenues Other Than Property Taxes
Fiscal Year 2014

SOURCE OF REVENUES	ESTIMATED REVENUES 2013	ACTUAL REVENUES* 2013	ESTIMATED REVENUES 2014
ENTERPRISE FUNDS			
Water	\$ 1,032,633	\$ 1,006,571	\$ 1,258,606
Electric	2,788,166	2,727,559	2,694,044
Sanitation	898,870	939,081	937,930
Wastewater	1,358,802	1,361,213	1,413,919
Airport	2,400,700	881,964	3,830,333
Total Enterprise Funds	\$ 8,479,171	\$ 6,916,388	\$ 10,134,832

* Includes actual revenues recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated revenues for the remainder of the fiscal year.

INTERNAL SERVICE FUNDS

Maintenance Shop	\$ 186,799	\$ 185,484	\$ 108,543
Fuel Facility	323,477	346,993	346,177
Total Internal Service Funds	\$ 510,276	\$ 532,477	\$ 454,720
TOTAL ALL FUNDS	\$ 17,385,732	\$ 15,424,591	\$ 19,705,659

* Includes actual revenues recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated revenues for the remainder of the fiscal year.

CITY/TOWN OF Wickenburg
Other Financing Sources/<Uses> and Interfund Transfers
Fiscal Year 2014

FUND	OTHER FINANCING 2014		INTERFUND TRANSFERS 2014	
	SOURCES	<USES>	IN	<OUT>
GENERAL FUND				
General Services	\$ _____	\$ _____	\$ 8,608	\$ 20,000
Total General Fund	\$ _____	\$ _____	\$ 8,608	\$ 20,000
SPECIAL REVENUE FUNDS				
Library Internet	\$ _____	\$ _____	\$ _____	\$ 3,587
Library Reciprocal				5,021
Total Special Revenue Funds	\$ _____	\$ _____	\$ _____	\$ 8,608
DEBT SERVICE FUNDS				
	\$ _____	\$ _____	\$ _____	\$ _____
Total Debt Service Funds	\$ _____	\$ _____	\$ _____	\$ _____
CAPITAL PROJECTS FUNDS				
Capital Improvements	\$ _____	\$ _____	\$ 775,000	\$ 160,000
Total Capital Projects Funds	\$ _____	\$ _____	\$ 775,000	\$ 160,000
PERMANENT FUNDS				
Retirement	\$ _____	\$ _____	\$ 20,000	\$ _____
Total Permanent Funds	\$ _____	\$ _____	\$ 20,000	\$ _____
ENTERPRISE FUNDS				
Electric	\$ _____	\$ _____	\$ _____	\$ 775,000
Airport			160,000	
Total Enterprise Funds	\$ _____	\$ _____	\$ 160,000	\$ 775,000
INTERNAL SERVICE FUNDS				
	\$ _____	\$ _____	\$ _____	\$ _____
Total Internal Service Funds	\$ _____	\$ _____	\$ _____	\$ _____
TOTAL ALL FUNDS	\$ _____	\$ _____	\$ 963,608	\$ 963,608

CITY/TOWN OF Wickenburg
Expenditures/Expenses by Fund
Fiscal Year 2014

FUND/DEPARTMENT	ADOPTED BUDGETED EXPENDITURES/ EXPENSES 2013	EXPENDITURE/ EXPENSE ADJUSTMENTS APPROVED 2013	ACTUAL EXPENDITURES/ EXPENSES* 2013	BUDGETED EXPENDITURES/ EXPENSES 2014
GENERAL FUND				
Finance	\$ 270,253	\$	\$ 246,506	\$ 249,440
General Services	1,065,664	10,000	287,565	362,503
Town Manager	370,219		352,957	356,204
Town Clerk	166,024		167,850	163,101
Town Court	198,473		188,008	201,998
Town Attorney	195,000		175,000	175,000
Library	230,618		198,122	136,413
Parks & Rec & Facility	1,730,997	(10,000)	1,269,314	1,761,958
Community Development	168,526		170,642	198,456
Public Works & CIP Admin				397,215
Police	2,276,969		2,280,642	2,282,851
Fire	969,747		984,299	980,903
Contingency/Reserves	1,082,273		2,022,091	1,775,296
Total General Fund	\$ 8,724,763	\$	\$ 8,342,996	\$ 9,041,338
SPECIAL REVENUE FUNDS				
Highway User Revenue Fund	\$ 734,637	\$	\$ 734,613	\$ 605,513
Local Transportation Assistance Fund II				
Grants	1,462,142		1,462,142	1,565,993
Cemetery	174,461		177,911	175,514
Court J.C.E.F.	60,576		60,247	58,340
Fill the Gap	32,100		31,226	33,837
Local Court Enhancement	49,385		56,380	50,344
Cops	200,000		200,000	200,000
GOHS	20,000		10,000	25,000
Community Based Projects	11,688		8,231	13,240
Attorney General Armor	6,643		5,000	5,000
Library Internet/Reading	30,084		1,281	250
Library Reciprocal	19,132		5,647	
RICO	100,496		145,617	100,463
Total Special Revenue Funds	\$ 2,901,344	\$	\$ 2,898,295	\$ 2,833,494
DEBT SERVICE FUNDS				
	\$	\$	\$	\$
Total Debt Service Funds	\$	\$	\$	\$
CAPITAL PROJECTS FUNDS				
Capital Improvement	\$ 2,895,492	\$ (35,000)	\$ 2,878,041	\$ 2,244,206
Dev Fee Water	190,344		190,670	190,720
Dev Fee Sewer	90			
Dev Fee Library	190,941		191,201	191,528
Dev Fee P&R	119,654		119,170	119,369
Dev Fee Town Facility				
Dev Fee Street	46,592		45,926	45,995
Constellation & Rodeo	48,301		63,558	81,179
Total Capital Projects Funds	\$ 3,491,414	\$ (35,000)	\$ 3,488,566	\$ 2,872,997
PERMANENT FUNDS				
Fire Pension	\$ 15,686	\$	\$ 16,008	\$ 17,181
Retirement	8,714		8,698	23,344
Total Permanent Funds	\$ 24,400	\$	\$ 24,706	\$ 40,525

CITY/TOWN OF Wickenburg
Expenditures/Expenses by Fund
Fiscal Year 2014

FUND/DEPARTMENT	ADOPTED BUDGETED EXPENDITURES/ EXPENSES 2013	EXPENDITURE/ EXPENSE ADJUSTMENTS APPROVED 2013	ACTUAL EXPENDITURES/ EXPENSES* 2013	BUDGETED EXPENDITURES/ EXPENSES 2014
ENTERPRISE FUNDS				
Water Fund	\$ 2,604,342	\$ 35,000	\$ 1,021,186	\$ 2,518,158
Water - Contingency/Reserves			1,674,513	414,961
Electric Fund	3,288,214		2,250,764	2,273,312
Electric - Contingency/Reserves			1,140,694	786,426
Sanitation Fund	1,640,400		809,907	1,344,107
Sanitation - Contingency/Reserves			904,901	498,724
Wastewater Fund	1,619,192		798,784	923,654
Wastewater - Contingency/Reserves			981,464	909,694
Airport Fund	2,490,582		935,856	4,046,741
Airport - Contingency/Reserves			61,445	5,037
Total Enterprise Funds	\$ 11,642,730	\$ 35,000	\$ 10,579,514	\$ 13,720,814
INTERNAL SERVICE FUNDS				
Maintenance Shop	\$ 192,104		\$ 198,941	\$ 158,789
Fuel Facility	430,413		485,855	460,248
Total Internal Service Funds	\$ 622,517		\$ 684,796	\$ 619,037
TOTAL ALL FUNDS	\$ 27,407,168		\$ 26,018,873	\$ 29,128,205

* Includes actual expenditures/expenses recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated expenditures/expenses for the remainder of the fiscal year.

CITY/TOWN OF Wickenburg
Expenditures/Expenses by Department
Fiscal Year 2014

DEPARTMENT/FUND	ADOPTED BUDGETED EXPENDITURES/ EXPENSES 2013	EXPENDITURE/ EXPENSE ADJUSTMENTS APPROVED 2013	ACTUAL EXPENDITURES/ EXPENSES* 2013	BUDGETED EXPENDITURES/ EXPENSES 2014
General Services - Other				
Finance	\$ 270,253	\$	\$ 246,506	\$ 249,440
General Services	2,147,937	10,000	2,309,656	2,137,799
Town Manager	370,219		352,957	356,204
Town Clerk	166,024		167,850	163,101
Town Attorney	195,000		175,000	175,000
Community Development	168,526		170,642	198,456
Public Works & CIP Admin				397,215
Retirement	8,714		8,698	23,344
Department Total	\$ 3,326,673	\$ 10,000	\$ 3,431,309	\$ 3,700,559

List Department:

Parks & Rec & Facility

Parks & Rec & Facility	\$ 1,730,997	\$ (10,000)	\$ 1,269,314	\$ 1,761,958
Cemetery	174,461		177,911	175,514
Dev Fee Library	190,941		191,201	191,528
Dev Fee P&R	119,654		119,170	119,369
Dev Fee Town Facility				
Constellation & Rodeo	48,301		63,558	81,179
Department Total	\$ 2,264,354	\$ (10,000)	\$ 1,821,154	\$ 2,329,548

List Department:

Library

Library	\$ 230,618	\$	\$ 198,122	\$ 136,413
Library Internet/Reading	30,084		1,281	250
Library Reciprocal	19,132		5,647	
Department Total	\$ 279,834	\$	\$ 205,050	\$ 136,663

List Department:

Town Court

Town Court	\$ 198,473	\$	\$ 188,008	\$ 201,998
Court J.C.E.F.	60,576		60,247	58,340
Fill the Gap	32,100		31,226	33,837
Local Court Enhancement	49,385		56,380	50,344
Department Total	\$ 340,534	\$	\$ 335,861	\$ 344,519

List Department:

Police

Police	\$ 2,276,969	\$	\$ 2,280,642	\$ 2,282,851
Cops	200,000		200,000	200,000
GOHS	20,000		10,000	25,000
Community Based Projects	11,688		8,231	13,240
Attorney General Armor	6,643		5,000	5,000
RICO	100,496		145,617	100,463
Department Total	\$ 2,615,796	\$	\$ 2,649,490	\$ 2,626,554

List Department:

Fire

Fire	\$ 969,747	\$	\$ 984,299	\$ 980,903
Fire Pension	15,686		16,008	17,181
Department Total	\$ 985,433	\$	\$ 1,000,307	\$ 998,084

List Department:

Airport

Airport Fund	\$ 2,490,582	\$	\$ 997,301	\$ 4,051,778
Airport Loan				
Department Total	\$ 2,490,582	\$	\$ 997,301	\$ 4,051,778

**CITY/TOWN OF Wickenburg
Expenditures/Expenses by Department
Fiscal Year 2014**

DEPARTMENT/FUND	ADOPTED BUDGETED EXPENDITURES/ EXPENSES 2013	EXPENDITURE/ EXPENSE ADJUSTMENTS APPROVED 2013	ACTUAL EXPENDITURES/ EXPENSES* 2013	BUDGETED EXPENDITURES/ EXPENSES 2014
List Department:				
Public Works				
Highway User Revenue Fund	\$ 734,637	\$	\$ 734,613	\$ 605,513
Local Transportation Assistance Fund II				
Grants	1,462,142		1,462,142	1,565,993
Capital Improvement	2,895,492	(35,000)	2,878,041	2,244,206
Dev Fee Water	190,344		190,670	190,720
Dev Fee Sewer	90			
Dev Fee Street	46,592		45,926	45,995
Water Fund	2,604,342	35,000	2,695,699	2,933,119
Electric Fund	3,288,214		3,391,458	3,059,738
Sanitation Fund	1,640,400		1,714,808	1,842,831
Wastewater Fund	1,619,192		1,780,248	1,833,348
Maintenance Shop	192,104		198,941	158,789
Fuel Facility	430,413		485,855	460,248
Department Total	\$ 15,103,962	\$	\$ 15,578,401	\$ 14,940,500
Grand Total	\$ 27,407,168	\$	\$ 26,018,873	\$ 29,128,205

* Includes actual expenditures/expenses recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated expenditures/expenses for the remainder of the fiscal year.

CITY/TOWN OF Wickenburg
Full-Time Employees and Personnel Compensation
Fiscal Year 2014

FUND	Full-Time Equivalent (FTE) 2014	Employee Salaries and Hourly Costs 2014	Retirement Costs 2014	Healthcare Costs 2014	Other Benefit Costs 2014	Total Estimated Personnel Compensation 2014
GENERAL FUND	101	\$ 3,325,159	\$ 523,613	\$ 608,601	\$ 361,118	\$ 4,818,491
SPECIAL REVENUE FUNDS						
Highway User Revenue Fund	2	\$ 52,944	\$ 6,110	\$ 17,264	\$ 11,162	\$ 87,480
Total Special Revenue Funds	2	\$ 52,944	\$ 6,110	\$ 17,264	\$ 11,162	\$ 87,480
ENTERPRISE FUNDS						
Water	4	\$ 145,824	\$ 16,828	\$ 36,800	\$ 14,254	\$ 213,706
Electric	2	51,399	5,934	9,428	5,034	71,795
Sanitation	5	171,293	19,767	39,800	21,491	252,351
Wastewater	2	90,428	10,434	21,173	10,515	132,550
Airport	1	40,718	4,698	6,003	3,115	54,534
Total Enterprise Funds	14	\$ 499,662	\$ 57,661	\$ 113,204	\$ 54,409	\$ 724,936
INTERNAL SERVICE FUNDS						
Maintenance Shop	1	\$ 43,111	\$ 4,975	\$ 1,200	\$ 4,503	\$ 53,789
Total Internal Service Funds	1	\$ 43,111	\$ 4,975	\$ 1,200	\$ 4,503	\$ 53,789
TOTAL ALL FUNDS	118	\$ 3,920,876	\$ 592,359	\$ 740,269	\$ 431,192	\$ 5,684,696

RESOLUTION NO. 1697

A RESOLUTION OF THE MAYOR AND COMMON COUNCIL OF THE TOWN OF WICKENBURG, COUNTY OF MARICOPA, STATE OF ARIZONA, APPROVING AND ADOPTING THE FINAL BUDGET FOR FISCAL YEAR 2013-2014

WHEREAS, in accordance with the provisions of Title 42, Chapter 17, Articles 1-5, Arizona Revised Statutes (A.R.S.) and Amendments thereto, the Wickenburg Common Council did approve the Tentative Budget on May 20, 2013, thereby making an estimate of the different amounts required to meet the public expenditures for the ensuing year, an estimate of revenues from sources other than direct taxation, and the amount to be raised by taxation upon real and personal property within the Town of Wickenburg; and,

WHEREAS, in accordance with said chapter of said title, and following due public notice as required by law, publicized on June 5th, and 12th, 2013 of said estimates, the Common Council met on June 17, 2013 at which meeting any taxpayer was privileged to appear and be heard in favor of or against any of the proposed expenditures or tax levies, and,

WHEREAS, in accordance with said Chapter of said Title, the Common Council convened into a Special Meeting on June 17, 2013; and,

WHEREAS, it appears that the sums to be raised by taxation as specified therein, do not in the aggregate exceed that amount for primary property taxes as computed in A.R.S §42-17051 (A).

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Common Council of the Town of Wickenburg, County of Maricopa, State of Arizona, that the said estimates of revenue and expenditures shown on the accompanying schedules, as now increased, reduced, or changed, are hereby adopted as the Final Budget of the Town of Wickenburg for Fiscal Year 2013-2014 in the amount of \$29,128,205.

BE IT FURTHER RESOLVED, THAT NOTICE IS HEREBY GIVEN that the tax levies will be set at the Regular Council Meeting of July 1, 2013, at 5:30 p.m., 155 North Tegner Street, Wickenburg, Arizona 85390.

APPROVED, PASSED, AND ADOPTED BY THE MAYOR AND COMMON COUNCIL OF THE TOWN OF WICKENBURG, ARIZONA, THIS 17th DAY OF JUNE, 2013.



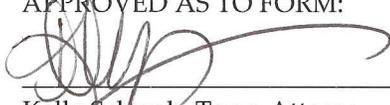
John Cook, Mayor

Date Signed: 7/1/13

ATTEST: 

Donna Ables, Deputy Town Clerk

Date Signed: 7/1/13

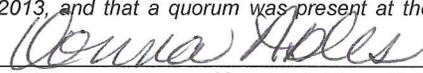
APPROVED AS TO FORM:


Kelly Schwab, Town Attorney
Curtis, Goodwin, Sullivan, Udall & Schwab, P.L.C.

Date Signed: 7/1/13

Number of Councilmembers Present: 7
Number of Votes For: 7
Number of Votes Against: 0
Number of Abstentions: 0

CERTIFICATION
I HEREBY CERTIFY that the foregoing Resolution Number 1697 was duly passed and adopted by the Mayor and Common Council of the Town of Wickenburg, Arizona, at a Special Council Meeting held on the 17th day of June, 2013, and that a quorum was present at the meeting.



Donna Ables, Deputy Town Clerk

PERSONNEL SALARY DISTRIBUTION

DEPARTMENT	2009-10 ACTUAL	2010-11 ACTUAL	2011-12 ACTUAL	2012-13 ACTUAL	2013-14 Budgeted
<u>FINANCE</u>					
FINANCE DIRECTOR	1	1	1	1	1
ACCOUNTANT I	0.2	0.2	0.2	0.2	0.2
REVENUE CLERK	0.2	0.2	0.2	0.2	0.2
ACCOUNTS PAYABLE CLERK	1	1	1	1	1
FINANCE TOTAL (100-105)	2.4	2.4	2.4	2.4	2.4
<u>GENERAL SERVICES</u>					
MAYOR	1	1	1	1	1
COUNCIL MEMBER	6	6	6	6	6
GENERAL SERVICES TOTAL (100-110)	7	7	7	7	7
<u>MANAGER</u>					
TOWN MANAGER	1	1	1	1	1
ADMIN ASST - DEPUTY TOWN CLERK	0	0	0	0.5	0.5
HR & RISK MGMT COORDINATOR	0	0	0	1	1
ADMIN ASSISTANT/HUMAN RESOURCES ANALYST	1	1	1	0	0
TOWN MANAGER TOTAL (100-116)	2	2	2	2.5	2.5
<u>TOWN CLERK</u>					
TOWN CLERK	1	1	1	1	1
ADMIN ASST - DEPUTY TOWN CLERK	1	1	1	0.5	0.5
TOWN CLERK TOTAL (100-121)	2	2	2	1.5	1.5
<u>TOWN COURT</u>					
MAGISTRATE (contracted)	1	1	1	1	1
COURT ADMINISTRATOR	1	1	1	1	1
DEPUTY COURT CLERK	2	2	2	2	2
COURT SECURITY OFFICER - COURT CLERK	0	0.5	0.5	0.5	0.5
TOWN COURT TOTAL (100-125)	4	4.5	4.5	4.5	4.5
<u>LIBRARY</u>					
HEAD LIBRARIAN	1	0	1	1	1
ASSISTANT LIBRARIAN	1	1	1	0	0
LIBRARY ASSISTANT	2	2	2	1	1
LIBRARY TOTAL (100-145)	4	3	4	2	2
<u>PARKS, REC & FACILITIES MAINTENANCE</u>					
ADMIN ASSISTANT - REC COORDINATOR	1	1	1	1	1
COMMUNITY CENTER MANAGER	1	1	1	1	1
PARKS, REC & FACILITIES DIRECTOR	1	1	1	1	1
CREW LEADER	1	1	1	1	0
PARKS OPERATIONS MGR	0	0	0	0	1
MAINTENANCE WORKER	7	6	6	6	6

PERSONNEL SALARY DISTRIBUTION

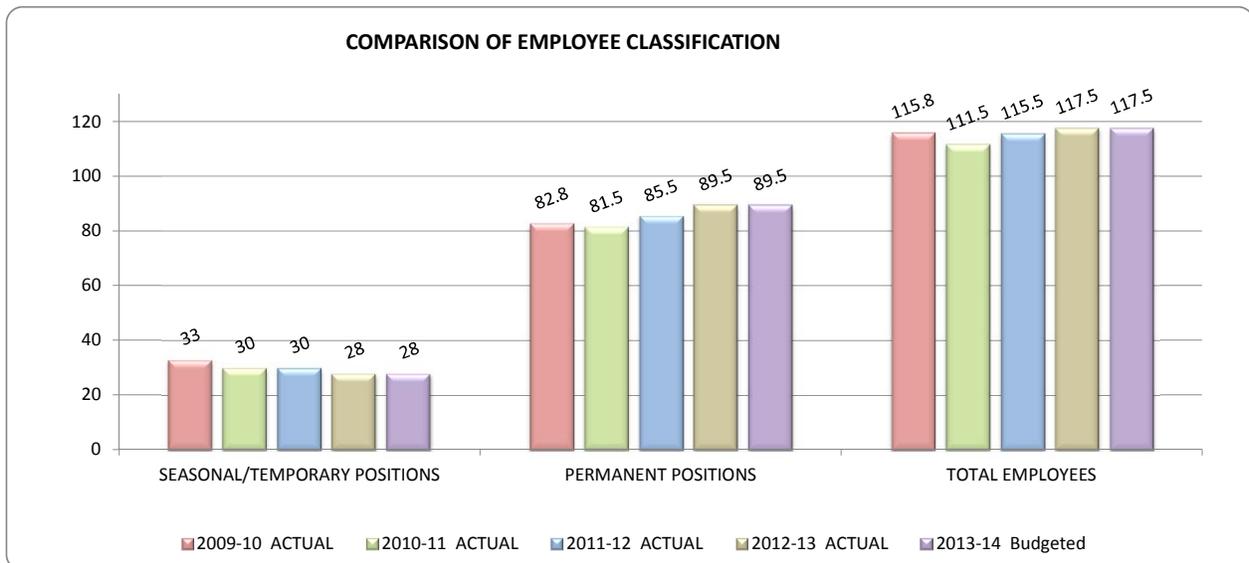
DEPARTMENT	2009-10 ACTUAL	2010-11 ACTUAL	2011-12 ACTUAL	2012-13 ACTUAL	2013-14 Budgeted
PARKS SUPERINTENDENT	1	0	0	0	0
POOL EMPLOYEES - SEASONAL	26	23	23	17	17
POOL MANAGER - SEASONAL	1	1	1	1	1
REC. INSTRUCTOR - SEASONAL	6	6	6	10	10
PARKS, REC & FACILITIES TOTAL (100-150)	45	40	40	38	38
<u>COMMUNITY DEVELOPMENT</u>					
COMMUNITY DEVELOPMENT DIRECTOR	1	1	1	1	1
BUILDING INSPECTOR	1	1	1	1	1
PLANNING & ZONING TOTAL (100-155)	2	2	2	2	2
<u>PUBLIC WORKS ADMINISTRATION</u>					
PUBLIC WORKS DIRECTOR	0	0	0	0	1
CAPITAL IMPROVEMENT PROJECT MANAGER	0	0	0	0	1
ADMINISTRATIVE ASSISTANT	0	0	0	0	1
PUBLIC WORKS ADMIN TOTAL (100-170)	0	0	0	0	3
<u>POLICE</u>					
POLICE CHIEF	1	1	1	1	1
COMMUNICATIONS SUPERVISOR	1	1	1	0	0
COMMUNICATION SPECIALIST	4	4	5.5	6.5	6.5
SERGEANT	2	2	2	2	2
COMMANDER	1	0	0	0	0
DETECTIVE	2	2	2	2	2
OFFICER	8	10	11	13	13
ADMINISTRATIVE ASSISTANT	1	1	1	1	1
POLICE TOTAL (100-165)	20	21	23.5	25.5	25.5
<u>FIRE</u>					
FIRE CHIEF	1	1	1	1	1
FIRE CAPTAIN	3	3	3	3	3
FIRE ENGINEER	3	3	3	3	3
FIREFIGHTERS	3	3	3	5	5
FIRE TOTAL (100-170)	10	10	10	12	12
<u>HURF</u>					
PUBLIC WORKS DIRECTOR	0.2	0.1	0.1	0.1	0
CREW LEADER	0.2	0.25	0.25	0	0
PW OPERATIONS MGR	0	0	0	0.3	0.25
CAPITAL IMPROVEMENT PROJECT MANAGER	0	0	0	0.1	0
ADMINISTRATIVE ASSISTANT	0.2	0.1	0.1	0.1	0
MAINTENANCE WORKER	1.55	1.5	1.5	1.45	1.3
MECHANIC - STREET SWEEPER	0	0	0	0	0.1
HURF TOTAL (300)	2.15	1.95	1.95	2.05	1.65

PERSONNEL SALARY DISTRIBUTION

DEPARTMENT	2009-10 ACTUAL	2010-11 ACTUAL	2011-12 ACTUAL	2012-13 ACTUAL	2013-14 Budgeted
<u>WATER UTILITY</u>					
PUBLIC WORKS DIRECTOR	0.2	0.25	0.25	0.25	0
WWTP CHIEF WATER OPERATOR	0.5	0.5	0.5	0	0
WWTP PLANT ASSISTANT	0.5	0	0	0	0
CREW LEADER	0.2	0.3	0.3	0	0
PW OPERATIONS MGR	0	0	0	1.4	0.95
CAPITAL IMPROVEMENT PROJECT MANAGER	0	0	0	0.25	0
MAINTENANCE WORKER	2.4	2.85	2.85	2.3	2
METER READER	0.6	0.6	0.6	0.6	0.6
ADMINISTRATIVE ASSISTANT	0.2	0.25	0.25	0.2	0
ACCOUNTANT I	0.2	0.2	0.2	0.2	0.2
REVENUE CLERK	0.2	0.2	0.2	0.2	0.2
WATER TOTAL (500)	5	5.15	5.15	5.4	3.95
<u>ELECTRIC UTILITY</u>					
PUBLIC WORKS DIRECTOR	0.2	0.25	0.25	0.25	0
CREW LEADER	0.2	0.2	0.2	0	0
PW OPERATIONS MGR	0	0	0	0.25	0.15
CAPITAL IMPROVEMENT PROJECT MANAGER	0	0	0	0.25	0
MAINTENANCE WORKER	0.5	0.25	0.25	0.2	0.2
METER READER	0.4	0.4	0.4	0.4	0.4
ADMINISTRATIVE ASSISTANT	0.2	0.2	0.2	0.2	0
ACCOUNTANT I	0.4	0.4	0.4	0.4	0.4
REVENUE CLERK	0.4	0.4	0.4	0.4	0.4
ELECTRIC TOTAL (510)	2.3	2.1	2.1	2.35	1.55
<u>SANITATION UTILITY</u>					
PUBLIC WORKS DIRECTOR	0.2	0.25	0.25	0.25	0
CREW LEADER	0.2	0.2	0.2	0	0
PW OPERATIONS MGR	0	0	0	0.3	0.6
CAPITAL IMPROVEMENT PROJECT MANAGER	0	0	0	0.25	0
SANITATION EQUIPMENT OPERATOR	4.35	4.4	4.4	4.3	4.35
ADMINISTRATIVE ASSISTANT	0.2	0.3	0.3	0.3	0
ACCOUNTANT I	0.1	0.1	0.1	0.1	0.1
REVENUE CLERK	0.1	0.1	0.1	0.1	0.1
SANITATION TOTAL (520)	5.15	5.35	5.35	5.6	5.15
<u>WASTEWATER UTILITY</u>					
PUBLIC WORKS DIRECTOR	0.2	0.15	0.15	0.15	0
WWTP CHIEF WATER OPERATOR	0.5	0.5	0.5	0	0
WWTP WATER OPERATOR	0.5	0	0	0	0
CREW LEADER	0.2	0.05	0.05	0	0
PW OPERATIONS MGR	0	0	0	0.75	0.85
CAPITAL IMPROVEMENT PROJECT MANAGER	0	0	0	0.15	0

PERSONNEL SALARY DISTRIBUTION

DEPARTMENT	2009-10 ACTUAL	2010-11 ACTUAL	2011-12 ACTUAL	2012-13 ACTUAL	2013-14 Budgeted
MAINTENANCE WORKER	0	1	1	0.75	1.15
ADMINISTRATIVE ASSISTANT	0.2	0.05	0.05	0.1	0
ACCOUNTANT I	0.1	0.1	0.1	0.1	0.1
REVENUE CLERK	0.1	0.1	0.1	0.1	0.1
ELECTRIC TOTAL (530)	1.8	1.95	1.95	2.1	2.2
AIRPORT					
CUSTOMER SERVICE REP	n/a	n/a	n/a	1	1
ON CALL CUSTOMER SERVICE REP	n/a	n/a	0.5	0.5	0.5
AIRPORT TOTAL (580)	0	0	0.5	1.5	1.5
MAINTENANCE SHOP					
CREW LEADER	0	0	0	0	0
PW OPERATIONS MGR	0	0	0	0	0.2
MECHANIC - STREET SWEEPER	1	1	1	1	0.9
ADMINISTRATIVE ASSISTANT	0	0.1	0.1	0.1	0
MAINTENANCE SHOP TOTAL (600)	1	1.1	1.1	1.1	1.1
SEASONAL/TEMPORARY POSITIONS	33	30	30	28	28
PERMANENT POSITIONS	<u>82.8</u>	<u>81.5</u>	<u>85.5</u>	<u>89.5</u>	<u>89.5</u>
TOTAL EMPLOYEES	<u>115.8</u>	<u>111.5</u>	<u>115.5</u>	<u>117.5</u>	<u>117.5</u>
ENTERPRISE FUND EMPLOYEES	17.4	17.6	18.1	20.1	17.1
GENERAL FUND EMPLOYEES	98.4	93.9	97.4	97.4	100.4
For Fiscal Year 2013-14 the decrease of 3 Enterprise Fund Employees and increase of 3 General Fund Employees is a result of moving the administrative costs for Public Works.					



MISCELLANEOUS STATISTICAL DATA

ESTABLISHED: 1863

DATE OF INCORPORATION: JUNE 19, 1909

FORM OF GOVERNMENT: Council/Town Manager

ELEVATION: 2,100 FEET

LAND AREA: approximately 21 square miles

NUMBER OF REGISTERED VOTERS: (Source: Town Clerks Office as of June 2013)

3,808

CLIMATE: (Source: <http://www.weather.com/weather/wxclimatology/monthly/graph/85358> June 2013)

On average, the warmest month is July.
 The highest recorded temperature was 121°F in 1995.
 The average coolest month is December.
 The lowest recorded temperature was 10°F in 1945.
 The maximum average precipitation occurs in August.

	Avg	Avg High	Avg Low
January	1.32	65	33
February	1.59	68	36
March	1.22	73	40
April	0.41	81	44
May	0.21	91	52
Jun	0.11	99	60
July	1.39	103	70
August	2.11	100	70
September	1.22	95	62
October	0.64	85	50
November	0.9	72	39
December	1.08	64	32

AIRPORT:

Runway Length	6,100 ft.
Locally Based Aircraft	53
Tie Downs	25
Enclosed Hangars	53
Annual Takeoffs & Landings	25,000

PARKS & RECREATION:

Parks	9
Playgrounds	4
Park & Playground Acreage	365
Rodeo Arenas	1
Recreational/Community Centers	2
Tennis Courts	4
Ramada's	5
Ball Fields	5
Concession Stands	1
Announcing Stands	2
Multi-Use Paths	1
Swimming Pools	1
RV Parks	1
Library	1

MISCELLANEOUS STATISTICAL DATA

EDUCATION:	SCHOOLS	TEACHERS	STUDENTS
Public Elementary	1	29	397
Public JR High	1	25	236
Public High	1	34	721
Private & Parochial	<u>2</u>	<u>15</u>	<u>72</u>
Total	5	103	1,426

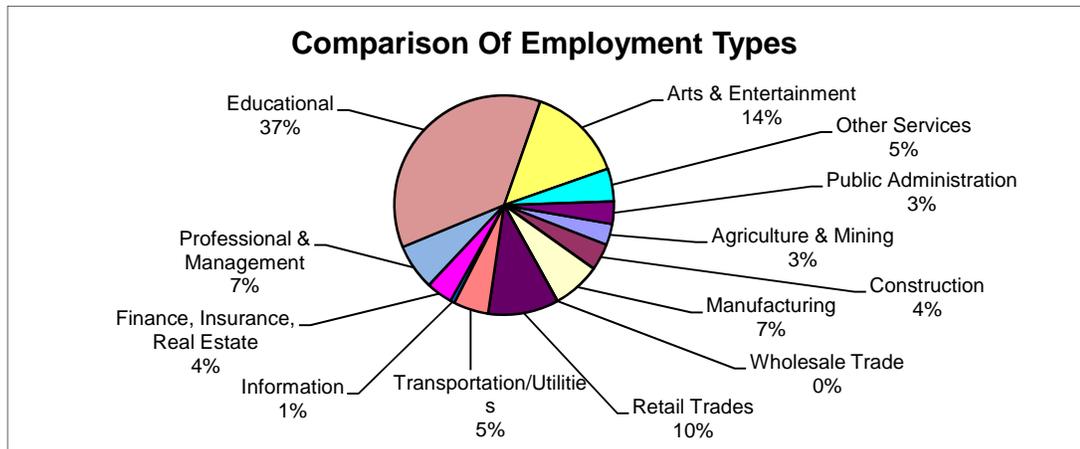
FIRE PROTECTION:	
Number of Stations	1
Full Time Employees	12
Part Time Employees	7
Volunteers	3

POLICE PROTECTION:	
Sworn Officers	16
Other Staff	8

- MAJOR EMPLOYERS:**
- Wickenburg School District
 - The Meadows
 - Wickenburg Community Hospital
 - Remuda Ranch
 - Rancho de los Caballeros
 - Town of Wickenburg

EMPLOYMENT TYPES: (Source: U.S. Census Bureau, Census 2010)

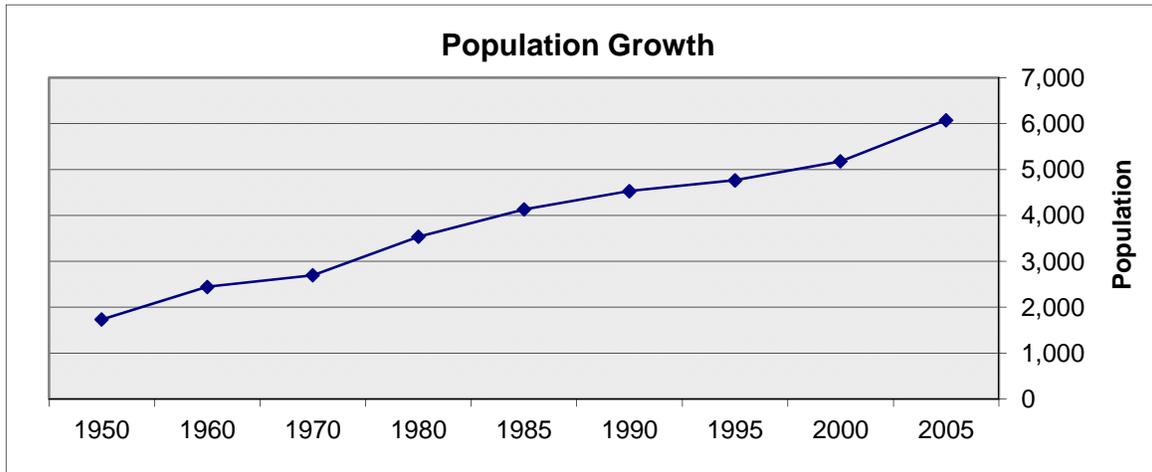
Agriculture & Mining	66	3%
Construction	83	4%
Manufacturing	150	7%
Wholesale Trade	0	0%
Retail Trades	219	10%
Transportation/Utilities	109	5%
Information	13	1%
Finance, Insurance, Real Estate	82	4%
Professional & Management	142	7%
Educational	772	37%
Arts & Entertainment	301	14%
Other Services	102	5%
Public Administration	<u>70</u>	<u>3%</u>
Totals	<u>2,109</u>	<u>100%</u>



MISCELLANEOUS STATISTICAL DATA

U.S. CENSUS POPULATION:

	<u>Population</u>	<u>Growth</u>
2010	6,363	104.71%
2005	6,077	117.32%
2000	5,180	108.71%
1995	4,765	105.19%
1990	4,530	109.58%
1985	4,134	116.91%
1980	3,536	131.06%
1970	2,698	110.35%
1960	2,445	140.84%
1950	1,736	



POPULATION ESTIMATE: (Source: AZ Dept of Admin, July 2012)

Maricopa	6458
Yavapai	18
Total	<u>6,476</u>

LANGUAGES SPOKEN AT HOME: (Source: U.S. Census Bureau, Census 2010)

English Only	4,237	88.27%
Spanish	491	10.23%
Indo-European	41	0.85%
Asian & Pacific Island	31	0.65%
Totals	<u>4,800</u>	<u>100.00%</u>

AGE DISTRIBUTION: (Source: U.S. Census Bureau, Census 2010)

<u>Age</u>	<u>Population</u>	<u>% of Total</u>
0-4	283	4.40%
5-9	286	4.50%
10-14	337	5.30%
15-19	364	5.70%
20-24	321	5.00%
25-34	458	7.20%
35-44	525	8.20%
45-54	805	12.70%
55-59	424	6.70%
60-64	562	8.80%
65+	<u>1,998</u>	<u>31.50%</u>
Totals	<u>6,363</u>	<u>100.00%</u>

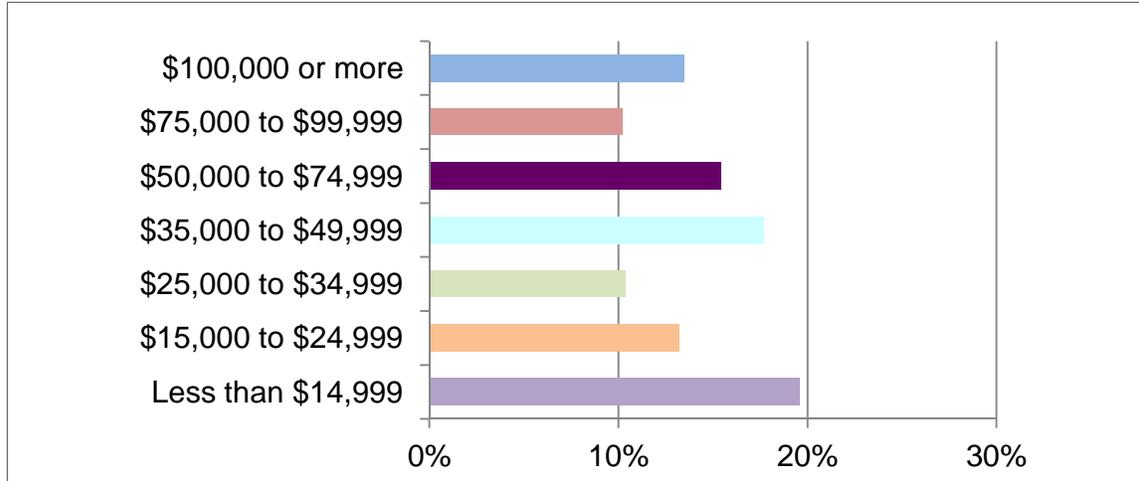
Median Age:
53

MISCELLANEOUS STATISTICAL DATA

HOUSEHOLD INCOME: (Source: U.S. Census Bureau, Census 2010)

Less than \$14,999	640	20%
\$15,000 to \$24,999	432	13%
\$25,000 to \$34,999	339	10%
\$35,000 to \$49,999	579	18%
\$50,000 to \$74,999	505	15%
\$75,000 to \$99,999	335	10%
\$100,000 or more	442	14%
Totals	<u>3,272</u>	<u>100%</u>

Median Household Income: \$40,093



HOUSING OCCUPANCY: (Source: U.S. Census Bureau, Census 2010)

Occupied Housing Units	2,909
Vacant Housing Units	<u>710</u>
Total Housing Units:	<u>3,619</u>

HOUSING TENURE: (Source: U.S. Census Bureau, Census 2010)

Owner Occupied Housing Units	2,009
Renter Occupied Housing Units	<u>900</u>
Total Occupied Housing Units:	<u>2,909</u>

VALUE OF HOME: (Source: U.S. Census Bureau, Census 2010)

Less than \$50,000	26	2.59%
\$50,000 - \$99,999	223	22.21%
\$100,000 - \$149,999	252	25.10%
\$150,000 - 199,999	249	24.80%
\$200,000 - \$299,999	188	18.73%
\$300,000 - 499,999	59	5.88%
\$500,000 - \$999,999	0	0.00%
\$1,000,000 or more	<u>7</u>	<u>0.70%</u>
Totals	<u>1,004</u>	<u>100.00%</u>

Median Value: \$150,000

GLOSSARY OF ACRONYMS & TERMS

This glossary is intended to assist the public in understanding the acronyms, and terms used throughout this document.

ACH	Automated Clearing House	GAAP	Generally Accepted Accounting Principles
ACMA	Arizona City Manager's Association	GASB	Governmental Accounting Standards Board
ADEQ	Arizona Department of Environmental Quality	GFOA	Government Finance Officer's Association
ADOT	Arizona Department of Transportation	GIS	Geographic Information System
ADWR	Arizona Department of Water Resources	GOHS	Governors Office of Highway Safety
AMMA	Arizona Municipal Management Association	HUD	Housing and Urban Development
AMWUA	Arizona Municipal Water Users Association	HURF	Highway User Revenue Fund
ASRS	Arizona State Retirement System	ICMA	International City Manager's Association
AWOS	Airport Weather Observation System	LGIP	Local Government Investment Pool
BBB	Bed, Board & Booze	LTAF	Local Transportation Assistance Fund
CAFR	Comprehensive Annual Financial Report	MAG	Maricopa Association of Governments
CDBG	Community Development Block Grant	MPC	Municipal Properties Corporation
CIP	Capital Improvement Program	OSHA	Occupational Safety & Health Association
COLA	Cost Of Living Allowance	RICO	Racketeering Influenced Criminal Organizations
CPI	Consumer Price Index	PSPRS	Public Safety Personnel Retirement System
DEQ	Department of Environmental Quality	SAR	Search & Rescue
EEO	Equal Employment Opportunity	TPT	Transaction Privilege Tax
FAA	Federal Aviation Administration	TRT	Technical Rescue Team
FEMA	Federal Emergency Management Administration	WIFA	Water Infrastructure Financing Authority
FTE	Full Time Equivalent	WPD	Wickenburg Police Department
FY	Fiscal Year	WWTP	Wastewater Treatment Plant

ACCRUAL BASIS: A basis of accounting in which transactions are recognized at the time they are incurred, as opposed to when cash is received or spent.

ACTUAL VS. BUDGETED: The difference between what was projected in revenues or expenditures at the beginning of the fiscal year and what they really ended up being at the end of the fiscal year.

ADOPTED BUDGET: The spending limit set by the Town Council for the fiscal year.

ALLOCATION: A part of a lump sum appropriation, which is designated for expenditure for a special purpose or activity.

APPROPRIATION: An authorization made by the Town Council, which permits the Town to incur obligations and to make expenditures of resources.

GLOSSARY OF ACRONYMS & TERMS

ASSESSED VALUATION: A value that is established for real and personal property for use as a basis for levying property taxes. (NOTE: the County establishes Property values.)

ASSETS: Resources with present service capacity that the government presently controls.

BALANCED BUDGET: A budget in which estimated revenues are equal to or greater than estimated expenditures.

BALANCE SHEET: A statement which presents the financial position of an entity by disclosing the cost of its assets, liabilities, and equities as of a specified date.

BASE BUDGET: The amount needed to maintain current service levels. Changes in demand or activity may create a need to raise or lower this amount.

BOND: A written promise to pay a sum of money on a specific date at a specified interest rate. The interest payments and the repayment of the principal are detailed in a Bond Ordinance. The most common types of bonds are general obligation, revenue bonds and special improvement district bonds. These are most frequently used for construction of large capital projects such as buildings, streets and sewers.

BUDGET: A plan of financial operation representing an estimate of proposed expenditures and the proposed means of financing them for a given period.

BUDGET ADJUSTMENT: A procedure to revise a budget appropriation either by Town council approval through the adoption of a Supplemental Appropriation Ordinance for any interdepartmental or inter-fund adjustments or by Town Manager authorization to adjust appropriations within a departmental budget.

BUDGET DOCUMENT: The instrument used by the budget-making authority to present a comprehensive financial program to the Town Council.

BUDGET MESSAGE: The opening section of the budget, which provides the Town council and the

public with a general summary of the most important aspects of the budget, changes from the current and previous fiscal years, and recommendations regarding the financial policy for the coming period.

BUDGET BASIS: This refers to the form of accounting utilized throughout the budget process. These generally take one of four forms: GAAP, Cash, Modified Accrual or some type of statutory form. Budgets are adopted on a basis consistent with Generally Accepted Accounting Principles except that: (a) encumbrances are considered to be an expenditure chargeable to appropriations, (b) no depreciation is budgeted for enterprise funds, (c) investments in supply inventories and assets restricted for self-insurance purposes are not considered to be appropriable, (d) revenues accruing to sinking funds are not appropriable, and (e) revenues accruing to sinking funds are budgeted, whereas disbursements from sinking funds are not budgeted. Unencumbered appropriations lapse at the close of the fiscal year.

CAPITAL EXPENDITURE: Funds spent for the acquisition of long-term assets and improvements.

CAPITAL IMPROVEMENT: Expenditures related to the acquisition, expansion, or rehabilitation of building, facilities, roadways, and infrastructure.

CAPITAL IMPROVEMENT PROGRAM: A plan for capital expenditures to provide long lasting physical improvements to be incurred over a fixed period of several future years.

CAPITAL IMPROVEMENTS PROGRAM BUDGET: A CIP Budget is a separate budget from the operating budget. Items in the CIP are usually construction or renovation projects designed to improve the value the government assets. Examples of capital improvement projects include new roads, sewer lines, building, recreational facilities and large scale remodeling.

CAPITAL OUTLAYS: Expenditures that result in the acquisition of or addition to fixed assets.

CAPITAL PROJECT FUNDS: A fund created to account for financial resources to be used for the acquisition, construction or renovation of major capital facilities (other than those financed by

GLOSSARY OF ACRONYMS & TERMS

Proprietary Funds, Special Assessment Funds, and Trust Funds).

CASH BASIS: A basis of accounting in which transactions are recognized only when cash is increased or decreased.

COMMODITIES: Expendable items used for operations or capital activities.

CONTINGENCY: An amount set aside as a reserve for emergencies or unanticipated expenditures which must be approved by council prior to use.

DEBT SERVICE: The amount of interest and principal that a city/town must pay each year on net direct long-term debt plus the interest it must pay on direct short-term debt.

DEBT SERVICE FUND: A fund established to account for the accumulation of resources for and the payment of, general long-term debt principal and interest.

DEBT SERVICE REQUIREMENTS: The amounts of revenue, which must be provided for, a Debt Service Fund so that all principal and interest payments can be made in full on schedule.

DEFICIT: The excess of an entity's liabilities over its assets or the excess of expenditures over revenues during a single accounting period.

DEPARTMENT: A major administrative division of the Town, which indicates overall management responsibility for an operation or a group of related operations within a functional area.

DEPRECIATION: The amount attributable to wear and tear, deterioration, inadequacy or obsolescence of a capital asset.

ENCUMBRANCE: The legal commitment of appropriated funds to purchase an item or service. To encumber funds means to set aside or commit funds for a future expenditure.

ENTERPRISE FUND: Are designed to be self-sustaining through fees collected (like a private business). The rate schedules for these services are established to ensure that user revenues are

adequate to meet all necessary expenditures.

ESTIMATED REVENUE: The amount of projected revenue to be collected during the fiscal year.

EXPENDITURE/EXPENSE: This term refers to the outflow of funds paid for an asset obtained or goods and services obtained.

EXPENDITURE LIMITATION: The state imposed limit of annual expenditures for all municipalities, which is set by the Economic Estimates Commission based on population growth and inflation. All municipalities have the option of Home Rule where the voters may approve a four-year expenditure limit based on revenues expected rather than using the state imposed limit.

FISCAL YEAR: The time period designated by the Town signifying the beginning and ending period for recording financial transactions. The Town of Wickenburg has specified July 1st to June 30th as its fiscal year.

FIXED ASSETS: Assets of long-term character, which are intended to continue to be held or used such as: land, building, machinery, furniture and other equipment.

FRANCHISE FEE: A fee paid by public service businesses for the special privilege to use Town streets, alleys, and property in providing their service to the citizens of the community. Services requiring franchise fees include electricity, telephone, natural gas, and cable television.

FULL-TIME EQUIVALENT: A part-time position converted to the decimal equivalent of a full-time position by using 2,080 hours as a full-time year.

FUND: A set of inter-related accounts to record revenues and expenditures associated with a specific purpose. Eight commonly used fund types in public accounting are General Fund, Special Revenue Funds, Debt Service Funds, Capital Project Funds, Enterprise Funds, Trust and Agency Funds, Internal Service Funds, and Special Assessment Funds.

FUND BALANCE: Fund balance is the excess of assets over liabilities and reserves and is therefore also known as surplus funds.

GLOSSARY OF ACRONYMS & TERMS

GENERAL FUND: The largest fund within the Town accounts for most of the financial resources of the government not specifically accounted for in other funds. General Fund revenues include primary property taxes, licenses and permits, local taxes, service charges and other locally generated types of revenue. This fund usually includes most of the basic operating services such as police protection, finance, data processing, courts, attorneys, parks and recreation, libraries, public works and general administration.

GENERAL GOVERNMENTAL REVENUE: The revenues of a government other than those derived from and retained in an enterprise fund.

GENERAL OBLIGATION BONDS: Bonds that finance a variety of public projects such as streets, building, and improvements. The repayment of these bonds is usually made from secondary property taxes and these bonds are backed by the "full faith and credit" of the issuing government.

GENERALLY ACCEPTED ACCOUNTING PRINCIPLES: Accounting standards which are revised periodically, to which both private and public organizations within the United States are expected to conform to.

GEOGRAPHIC INFORMATION SYSTEM: A system of software and hardware used to capture, store, manage, analyze, and map geographic information.

GOVERNMENT FINANCE OFFICERS ASSOCIATION: An organizations that enhances and promotes the professional management of governments for the public benefit by identifying and developing financial policies and practices and promoting them through education, training, and leadership.

GRANT: A contribution by a government or other organization to support a particular function. Grants may be classified as either categorical or block depending upon the amount of discretion allowed the grantee.

IMPROVEMENT DISTRICTS: Improvement Districts are formed consisting of property owners desiring improvements, primarily street

reconstruction, to their property. Bonds are issued to finance these improvements, which are repaid by assessments on affected property owners.

INFRASTRUCTURE: Things on which the continuance of a community depend such as airports, parks, public buildings, roads, sewer systems, waterlines, etc.

INTERFUND TRANSFER: Amounts transferred from one fund to another.

INTERNAL SERVICE FUND: Funds that provide services to various other town departments.

LEVY: To impose taxes for the support of government activities.

LIABILITIES: Present obligations to sacrifice resources or future resources that the government has little or no discretion to avoid.

LINE ITEM BUDGET: A budget that lists each expenditure category (salary, material, telephone service, travel, etc.) separately, along with the dollar amount budgeted for each specified category.

LONG TERM DEBT: A budget with a maturity of more than one year after the date of issuance.

MODIFIED ACCRUAL BASIS: Under the modified accrual basis of accounting, recommended for use by governmental funds, revenues are recognized in the period in which they become available and measureable, and expenditures are recognized at the time a liability is incurred pursuant to appropriation authority.

OBJECTIVES: A statement of measurable outcomes, which contribute toward accomplishing departmental goals.

OPERATING BUDGET: The portion of the budget that pertains to daily operations that provides basic governmental services. The operating budget contains appropriations for such expenditures as personnel, supplies, utilities, materials, travel and fuel.

OPERATING TRANSFERS: Legally authorized transfers from a fund receiving revenue to the fund through which the resources are to be expended.

GLOSSARY OF ACRONYMS & TERMS

ORDINANCE: A formal legislative enactment by the governing body of a municipality, which may not be in conflict with any higher form of law such as a state statute or constitutional provision.

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PERFORMANCE INDICATORS: Measurable means of evaluating the effectiveness of a cost center in accomplishing its defined objectives.

Policy: A plan, course of action, or guiding principle designed to set parameters for decisions and actions.

PROPERTY TAX: The amount levied by a municipality on the assessed value of all property within the town limits.

PROPERTY TAX LEVY: The amount that may be raised for the purpose specified in the tax levy ordinance.

PROPERTY TAX RATE: The amount of tax expressed as dollars per \$100 of assessed valuation.

REAPPROPRIATION: An approved budget expenditure from a prior year, which did not occur and is budgeted again in the current year.

RESERVE: Funds that are not available for expenditures or are legally segregated for a specific use in accordance with governmental accounting and financial reporting standards.

RESOLUTION: A special or temporary order of a legislative body requiring less formality than an ordinance or statute.

RETAINED EARNINGS: An equity account reflecting the accumulated earnings of an enterprise or internal service fund.

REVENUE: Funds that the government receives as income. It includes such items as tax payments, fees from specific services; receipts from other governments, fines, forfeitures, grants, shared revenues and interest income.

REVENUE BONDS: Bonds usually sold for construction, a project that will produce revenue for the government. That revenue is pledged to pay the principal and interest of the bond.

RISK MANAGEMENT: An organized attempt to protect a government's assets against accidental loss in the most economical method.

SECONDARY PROPERTY TAX: An unlimited tax levy, which may be used only to retire the principle and interest or redemption charges on bond indebtedness.

SOURCE OF REVENUE: Revenues are classified according to their source or point of origin.

SPECIAL REVENUE FUND: Funds supported through grants or other sources, which specify their use.

TAX LEVY: The total amount to be raised by general property taxes.

TRANSFER: A transaction whereby one fund makes a contribution to another.

TRUST FUND: A fund that consists of resources received and held by the municipality as a trustee, to be used in accordance with the conditions of the trust.

TRUTH IN TAXATION: A mechanism to ensure public notice and awareness of the increase in property taxes that occurs as a result of an increase in the taxable value of existing property.

USER CHARGES/FEES: A fee for the use of public services.